



Regular Council Meeting Agenda

April 20, 2023

6:00 pm

1 Cameron Drive, Desbarats

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest**
- 3. Adoption of an Addendum**
- 4. Delegation:**
- 5. Minutes of Previous Meeting:** March 15, 2023
- 6. Statements for the Month of:** March 2023
- 7. Staff and Committee Reports:** Clerks Report, Roads Department, Recreation Department, Treasurer
- A. Old/Unfinished Business:**
Fire Certification (Fire Chief Ron Smith will discuss)
- B. New Business:**
 1. By-Law 2022-1062 being a by-law to establish a Procurement policy for the Township
 2. Phone Poll for Resolution 51-2023 regarding the NOHFC application.
 3. Phone Poll for a Resolution regarding Glenn Martin retirement.
 4. Enbridge Gas wanting to charge back to the townships all locates that are done.
 5. Resolution from the Municipality of Chatham-Kent in reduced insurance for Municipality's.
 6. Resolution to proclaim May 17 as International Day Against Homophobia and Transphobia.
 7. Request from Town of Petrolia to call on the Provincial Government for Homelessness.
 8. Request from the Town of Petrolia regarding Permanent Register of Electors.
 9. Request from Crime Stoppers for a donation.



10. Resolution 50-2023 to approve the borrowing of up to \$60,000.00 for a new half ton.
11. Request from Algoma Power for an Easement on Main St.
12. Requests from Ironside Consulting and Expertise for Municipalities that we choose one as our Integrity Commissioner.

C. Information: OPP Billing Summary report for February 2023.

D. Meetings / Workshops:

E. General Council Discussion: Landfill

F. Closed/In Camera:

G. Adjournment:



CONFLICT OF INTEREST
Schedule 'A'

DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act

I, Council member (print name) _____, declare a potential
(deemed/direct/indirect) pecuniary interest on Council Agenda (check) ____ Committee Agenda
(check) ____

Dated _____ Agenda Item Number _____

Agenda description of item _____ for the following
reason _____

Signature of member of council or committee _____

NOTE: To be recorded in a registry along with the associated Minutes and available upon request for public inspection

Definition of interests:

Indirect pecuniary interest

2 For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,

(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or

(iii) is a member of a body,

that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

Interest of certain persons deemed that of member

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



Agenda Item 5
Date: April 20, 2023

Minutes of the Regular Council Meeting

March 15, 2023

1 Cameron Drive, Desbarats, On

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 6:00pm

Present: E. Aelick-Junor, J. Kern R. McKinnon

Regrets: K. Stobie, D. MacFarlane

Staff: G. Martin, F. Labelle, H. Tener, S. Chassion, T. Phillips, P. Trotter, R. Smith

No Declaration of Pecuniary Interest was filed.

Res: 39-2023 J. Kern, E. Aelick-Junor

BE IT RESOLVED THAT COUNCIL adopts the minutes of the February 15, 2023 meeting as presented.

Res: 40-2023 J. Kern, E. Aelick-Junor

BE IT RESOLVED THAT COUNCIL approves that Statements for February as presented

RES: 41-2023 E. Aelick-Junor, J. Kern

BE IT RESOLVED THAT COUNCIL receives that Clerk's report for March 2023.

Roads department provided a verbal update on brushing G.L.R still being done. Lagoon bags are all emptied, been helping recreation with moving stuff from steel shed to arena in preparation to be moved.

Recreation provided a verbal update March break activities are going well. Family hockey tournament planned for this week 13 teams registered and portion for towards graduating students Grade 12 and grade 8.

Fire Chief Ron Smith provided a verbal up date as well, New training is coming for 2023 as it is manitory from the Ontario Fire Association some training can be done in house and some have to be done off site. Just so we are aware to put in the upcoming budget.

RES: 42-2023 J. Kern E. Aelick-Junor

BE IT RESOLVED THAT COUNCIL declares as surplus the Portable building and the Steel Storage building at the Municipal Office/Garage and approves their disposal Bid Tender.

RES: 43-2023 E. Aelick-Junor, J. Kern

BE IT RESOLVED THAT COUNCIL approves a donation of \$100.00 to the heart and Stoke.

RES: 44-2023 J. Kern, E. Aelick-Junor

BE IT RESOLVED THAT CONCIL supports the Niagara Region in the challenges of homelessness, mental health and the opioid crisis in that area and other areas.

RES: E. Aelick-Junor, J. Kern

BE IT RESOLVED THAT COUNCIL supports the City of Oshawa and support The City of Montreal regarding a High-Speed Train (TGV) project in the Toronto-Quebec corridor.

RES: 46-2023 E. Aelick-Junor, J. Kern

BE IT RESOLVED THAT COUNCIL approves the purchase of a half-ton pick-up to an approximate maximum of \$60,000.

RES:47-2023 J. Kern, E. Aelick-Junor

BE IT RESOLVED THAT COUNCIL DOES NOT support MNR” s proposed amendments presented to Ontario Regulation 161/17 under the Public Lands Act. Proposed changes related to “floating accommodations”, #019-5119. Changes to include: definition of “camping unit”, types of camping units, reduction in number of days a person may camp on water on one location , increased distance between locations when a person moves, prohibit camping on water within 300 meters of a developed shoreline, rules to apply to residents and non-residents camping over public land, specific conditions for swim rafts, jumps, ramps, heat loops, intake pipes, clarify parking on a road, trail parking lot or boat launch will be prohibited, exceptions to change of rules will be authorized agreements and under Aggregate Resource Act. And that the council request all municipalities be permitted to have input on drafting these amendments

RES: 48-2023 E. Aelick-Junor, J. Kern

BE IT RESOLVED THAT COUNCIL Passes By-Law 2023-1061 being a confirming By-Law to adopt, ratify and confirm the actions of Council.

RES:49-2023 J. Kern, E. Aelick-Junor

BE RESOLVED THAT COUNCIL adjourns at6:40PM until the next scheduled meeting of Council on April 19th, 2023 or at the call of the Mayor.

Mayor:

Clerk:

Date: March 15, 2023

Minutes of Regular council Meeting

March 15, 2023

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 03/31/2023

Agenda Item 6
Date: April 20, 2023

REVENUE

Tax Revenue	
Tax Levy - Municipal	882,820.62
Taxes - Tax Certificates	140.00
Property Sales	0.00
Taxes - Penalty & Interest	7,566.85
Taxes - PIL	6,850.57
Total Tax Levy	897,378.04
Grants	
Grants - Federal	50,000.00
Grants - Provincial	266,580.00
Grants - Gas Tax	0.00
Grants - Students	0.00
Grants - NORD	0.00
Funding Carry Fwd	0.00
Total Grants	316,580.00
Utility Environmental Revenue	
Utilities - Water Charges	28,230.99
Utilities - Water Capital Charges	3,504.00
Utilities - Water/Sewer Interest	504.11
Utilities - Sewer Charges	7,324.17
Utilities - Sewer Capital Charges	1,475.00
Utilities - Transfer Reserves	0.00
Utility Environmental Total	41,038.27
Arena Revenue	
Arena - Ice Rental	42,796.08
Arena - Public Skating	1,165.20
Arena - Hall Rental	930.00
Arena - Rink Floor	0.00
Arena Subtotal	44,891.28
Recreation Revenue	
Recreation - Annual Events	5,985.65
Recreation - Gordon Lake Hall	100.00
Recreation Subtotal	6,085.65
Other Revenue	
Cemetery Bank Charges	0.00
Maintenance & Burial Fees	0.00
Mutual Fund Distributions	0.00
Unrealized Gains and Losses	0.00
Other Income	0.00
Fire Dept - Other Revenue	4,072.74
Fire Permits	0.00
Building Permits	1,685.00
Tile Drainage Revenue	0.00
Joint Roads other Municipalities	0.00
Kitchen Rentals	1,160.00
Miscellaneous Revenue	7,828.44
Donations	253.45
Recreation Annual Programs	0.00
Landfill Split	0.00
Equipment Project Expense - Off...	0.00
Interest Income- Desbarats	0.00
Interest Income- Gordon Lake C...	0.00
Total Other Revenue	14,999.63
TOTAL REVENUE	1,320,972.87

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 03/31/2023

EXPENSE

Payroll Expense	
Wages & Salaries	196,233.36
CPP Expense	9,003.87
EI Expense	4,276.16
Employer Health Tax	3,507.94
Benefits	12,113.66
WSIB	6,162.43
ER OMERS	15,248.64
Garnishees	0.00
Contract Wages	0.00
Total Payroll	246,546.06

Principle- Loan Payment	
Principal Payments- Fire Tanker	0.00
Principle Payments- Grader	0.00
Principle Payments- Fire Pumper	0.00
Principle Payments- Back Hoe	0.00
Principle Payments- Plow Truck	0.00
Principle Payments- Tile Drain	0.00
Total Principle- Loan Payments	0.00

School Board Expense	
Tax Expense - English Public	42,528.89
Tax Expense - French Public	283.83
Tax Expense - English Seperate	4,260.04
Tax Expense - French Seperate	621.18
Total School Board Expense	47,693.94

Expenses	
Accounting & Legal	17,653.11
Advertising	838.64
Elections	0.00
Banking \ Late Fees	1,223.59
Training \ Conferences	1,755.98
Courier & Postage	1,393.95
Memberships & Subscriptions	2,374.23
Travel & Meals	1,863.19
Insurance	128,041.16
Office Supplies	1,811.17
Computer Supplies\Services	3,967.19
Utilities Expense	40,268.58
Telephone\Internet	6,225.36
Miscellaneous Expenses	659.59
Equipment Costs - Projects	0.00
Small Equipment	862.40
Equipment Rental	0.00
Equipment Repairs & Maintenance	35,606.71
Consumables	834.86
Building Maintenance	18,639.06
Rec. Project Costs	2,635.77
Loan Interest	0.00
Vehicle Fuel/Gas	14,738.75
Equipment Depreciation	308.74
Building Depreciation	0.00
Roads Depreciation	0.00
Utilities Environment Depreciation	0.00
Road Depreciation Exp	0.00
General Govt Depreciation Exp	0.00
Fire Depreciation Expense	0.00
Environmnetal Depreciation Exp...	0.00
Recreation Depreciation Expens...	0.00
Materials	8,440.91

Printed On: 04/12/2023

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 03/31/2023

Roads Paved	0.00
Roads Upaved	0.00
Bridges & Culverts	0.00
Joint Landfill	2,495.93
Rail Maintenance \ Flashers	5,346.00
Funded Projects	36,166.39
Policing Services	35,443.00
911	303.36
EMO Emergency Management	0.00
Algoma Public Health	7,572.25
Hospital Services	0.00
Library Services	2,450.00
Algoma District Services Board	88,657.97
Contracts	30,904.72
Chief Bldg Officer Contract	0.00
Planning	2,583.91
MPAC Contract	5,339.09
By-Law Enforcement Officer Con...	600.00
Animal Control Officer Contract	1,400.00
Safety Equip/Clothing	207.95
Donations	400.00
Tile Drain Loan (Ministry)	0.00
Transfer To/From Reserves	0.00
Total Expenses	510,013.51
TOTAL EXPENSE	804,253.51
NET INCOME	516,719.36

Corp. of the Township of Johnson
Transactions by Account Report 03/01/2023 to 03/31/2023
Sorted by: Date

	Date	Comment	Source #	Trans. No.	Credits
1005	General Account - 1038397				
	03/02/2023	Bell Canada	2224	J509	507.48
	03/02/2023	Bell Canada	2292	J510	499.65
	03/02/2023	Reliance Home Comfort	4849	J511	94.90
	03/02/2023	Reliance Home Comfort	7174	J512	42.94
	03/02/2023	Algoma District Services Administration Board	15639	J513	28,561.17
	03/02/2023	AMCTO Training	15640	J514	95.00
	03/02/2023	ANP Office Supply	15641	J515	88.23
	03/02/2023	Reimbursement-Recreation	15642	J516	169.49
	03/02/2023	Certified Laboratories	15643	J517	382.67
	03/02/2023	Co-operative Regionale De Nippissin	15644	J518	3,363.24
	03/02/2023	David MacDonald CEMC	15645	J519	300.00
	03/02/2023	Heritage Home Hardware	15646	J520	134.56
	03/02/2023	Lee-Anne Dow- Animal Control	15647	J521	200.00
	03/02/2023	McClelland's Hardware	15648	J522	53.56
	03/02/2023	Minister of Finance OPP	15649	J523	11,804.00
	03/02/2023	Northern Rural Net, Inc.	15650	J524	90.39
	03/02/2023	Personal Reimbursement- Recreation	15651	J525	1,535.79
	03/02/2023	Peter J. Berlingieri Professional Corporation	15652	J526	339.00
	03/02/2023	PUC Services Inc.	15653	J527	8,363.47
	03/02/2023	Traction	15654	J528	97.94
	03/02/2023	Tulloch Engineering Inc	15655	J529	986.49
	03/02/2023	Tyler A. Bertrand	15656	J530	200.00
	03/02/2023	Unique Lucidia	15657	J531	241.54
	03/02/2023	Victor Lampinen (dba)	15658	J532	11,356.51
	03/02/2023	Algoma Office Equipment	VP320	J533	132.09
	03/02/2023	Algoma Power Inc	VP321	J534	8,418.83
	03/02/2023	Enbridge Gas Inc	VP322	J535	9,633.35
	03/02/2023	Equitable Life of Canada	VP326	J539	6,527.33
	03/02/2023	McDougall Energy	VP327	J540	1,321.54
	03/07/2023	OMERS	948	J584	8,768.72
	03/07/2023	Transfer of \$128,000 into reserves from bank	GLTSF23	J603	128,000.00
	03/08/2023	Receiver General for Canada	7105749	J586	15,669.09
	03/14/2023	Payroll Expense	DD90809	J651	19,604.48
	03/16/2023	Council Honorariums	DD90814	J675	2,177.34
	03/16/2023	Bell Canada	8238	J676	27.94
	03/16/2023	Bell Canada	8297	J677	18.75
	03/16/2023	Bell Canada	9899	J678	239.67
	03/16/2023	Bell Canada	9050	J679	141.34
	03/16/2023	Bell Mobility	69	J680	55.31
	03/16/2023	Bruce Mines Chamber Membership	265	J681	55.00
	03/16/2023	Cairns Silver Lining Engineers	7703	J682	1,243.00

03/16/2023	Royal Bank Visa	447	J683	420.36
03/16/2023	Receiver General for Canada	15659	J685	1,091.79
03/16/2023	17E Trading Post	15660	J686	310.38
03/16/2023	ANP Office Supply	15661	J687	342.01
03/16/2023	Co-operative Regionale De Nippissin	15662	J688	3,461.08
03/16/2023	Counterforce	15663	J689	67.80
03/16/2023	EncompassIT	15664	J690	1,391.26
03/16/2023	Desbarats to Echo Bay Planning Brd	15665	J691	1,000.00
03/16/2023	Personal Reimbursement- Arena Updates	15666	J692	627.38
03/16/2023	Henderson Metal Fabricating Co. Ltd	15667	J693	24,493.91
03/16/2023	Heritage Home Hardware	15668	J694	408.00
03/16/2023	Jennifer Grexton	15669	J695	711.90
03/16/2023	Ken Smith	15670	J696	1,174.00
03/16/2023	Littleton Electric	15671	J697	3,446.48
03/16/2023	McClelland's Hardware	15672	J698	41.87
03/16/2023	Peter J. Berlingieri Professional Corporation	15673	J699	1,491.95
03/16/2023	PUC Services Inc.	15674	J700	8,363.47
03/16/2023	Rankin Fuels & Supply	15675	J701	380.34
03/16/2023	Ruth Thompson	15676	J702	260.00
03/16/2023	Superior Welding & Contracting	15677	J703	204.24
03/16/2023	Township of Tarbutt	15678	J704	49,988.70
03/16/2023	Technical Standards and Safety Authority	15679	J705	250.00
03/16/2023	ThyssenKrupp Elevator	15680	J706	2,356.05
03/16/2023	Traction	15681	J707	676.76
03/16/2023	Tulloch Engineering Inc	15682	J708	1,246.39
03/16/2023	Unique Lucidia	15683	J709	26.84
03/16/2023	Personal Reimbursement- Arena Updates	15684	J710	235.49
03/16/2023	White's Wearparts Ltd.	15685	J711	662.01
03/16/2023	Heart and Stroke Foundation of Canada	15686	J713	100.00
03/16/2023	Stefanizzi Professional Corporation	VP329	J714	11,865.00
03/16/2023	Enbridge Gas Inc	VP330	J715	2,221.36
03/16/2023	Huron Central Railway Inc.	VP331	J716	1,782.00
03/16/2023	Martrims Overhead Doors	15687	J721	4,181.00
03/17/2023	Royal Bank Visa	2302	J733	1,131.03
03/17/2023	Royal Bank Visa	9860	J734	225.19
03/28/2023	Payroll Expense	DD90826	J806	18,536.59
03/29/2023	Manitoulin Chrysler Ltd.: Bank Draft for Purchase of Vehicle	323088456054620	J838	60,707.33
03/30/2023	Reliance Home Comfort	2118	J890	42.94
03/30/2023	Reliance Home Comfort	1118	J891	94.90
03/30/2023	Bell Canada	5070	J892	180.76
03/30/2023	Bell Canada	3758	J893	499.65
03/30/2023	Le Conseil Scolaire de Distr Cathol	15688	J894	621.18
03/30/2023	Conseil du District Du Grande Nord	15689	J895	283.83
03/30/2023	Huron Superior Catholic Board	15690	J896	4,260.04
03/30/2023	Algoma District School Board	15691	J897	42,528.89
03/30/2023	Algoma Public Health	15692	J898	7,572.25
03/30/2023	Breton SmarTek	15693	J899	1,084.12

03/30/2023	Construction Equipment Co.	15694	J900	1,333.40
03/30/2023	Co-operative Regionale De Nippissin	15695	J901	1,779.92
03/30/2023	Personal Reimbursment- Office	15696	J902	101.97
03/30/2023	Henderson Metal Fabricating Co. Ltd	15697	J903	489.01
03/30/2023	Heritage Home Hardware	15698	J904	1,609.53
03/30/2023	Iconix Waterworks LP	15698	J905	847.50
03/30/2023	Karhi Contracting	15699	J906	424.46
03/30/2023	Fire Training Reimbursment	15700	J907	952.96
03/30/2023	McClelland's Hardware	15701	J908	22.43
03/30/2023	Minister of Finance OPP	15702	J909	11,717.00
03/30/2023	Northern Rural Net, Inc.	15703	J910	90.39
03/30/2023	Nor-Therm Ltd.	15704	J911	5,676.33
03/30/2023	Personal Reimbursment- Recreation	15705	J912	82.20
03/30/2023	PUC Services Inc.	15706	J913	8,363.47
03/30/2023	Fire Training Reimbursment	15708	J914	275.00
03/30/2023	Township of Laird	15709	J915	303.36
03/30/2023	Unique Lucidia	15710	J916	214.70
03/30/2023	Victor Lampinen (dba)	15711	J917	11,737.89
03/30/2023	Personal Reimbursment- Arena Updates	15712	J918	120.45
03/30/2023	Algoma Power Inc	VP332	J919	3,687.74
03/30/2023	Enbridge Gas Inc	VP333	J920	4,307.93
03/30/2023	Equitable Life of Canada	VP334	J923	5,054.60
03/31/2023	Loan Payments	GLLoanPmt	J1004	3,027.75
03/31/2023	Transfer to and out of reserves- gaining int. (Mar 24,30th)	GLTRS23	J1005	144,000.00
03/31/2023	Royal Bank Visa	1330	J1007	1,377.29
03/31/2023	Bank Charges	GLMNTHEEND	J1061	386.06
03/31/2023	Cheque adj.	ADJGL2023	J1068	10.00
03/31/2023	US Cheque Rate entred twice, adj.	GLTMMADJ23	J1076	33.35
				<u>742,617.01</u>

Generated On: 04/12/2023



Agenda Item 7
Date: April 20, 2023

April 2023

Clerks report to Council

With regards to the new billing dates for Water and Interim Taxes people seem to be happy with them.

There have been 7 broken water meters replaced to date with at least 6 more to get fixed.

Brushing of the Gordon Lake Road is almost finished and the ripping up of the asphalt from Suddaby Park to McKinnon Side Road will start as soon as possible.

With such a warm spring the Road dept. has been keeping up on opening culverts to keep the water in the ditches. With it so warm of a spring there has been some water on the roads but the Road dept. has been on top of things.

The Portable and steel building have made it to their new homes leaving room for the yard to dry up before the construction of the new office to start.

Budget items are still being gathered and we should be able to get it out in the coming months.

Transmission went on the grader the day of the big storm and on April 13, 2023 the replacement one came in and will be installed as soon as possible.

You will see a new red half ton going around for the Roads to use

The water plant and office addition plans are finished and permits are being submitted.

The new building code by-law is being updated and will be coming to council next month.

I have completed my IMS-100 which is part of being on the EMC and all Councilors and the Mayor should be taking this. Go to Emergency Management Training portal and sign up and when IMS-200 becomes available in our area we can all go and take it.

Janet

Agenda Item 7
Date: April 20, 2023

ROADS DEPARTMENT WORK PLAN FOR 2023

Colonization Rd

Drive way culvert
B gravel 30 yards

Gordon Lake Rd

Resurfacing from Suddaby Park to McKinnon Side Rd
Rip 2.8 km of old surface treatment
2 km ditching
2 cross culverts
Filter cloth
Grade raise between first and second bridge 30 loads B
Cap 2.8 km with A gravel

Old Soo Rd at Bell Pole 12

Change 1200 mm cross culvert
Grade raise over culvert
400 yards B gravel
Cap with A gravel
600 m ditching

Government Rd

Cross pipe just west of Fisher Rd, 75 yards B gravel
Cross pipe just east of Fisher Rd, 25 yards B gravel
A gravel for both 50 yards

Maintenance Gravel

25 Yard loads

10 loads Desbarats lake Rd
4 loads McClelland road E
10 loads Fisher Rd Gordon Lake Rd to Government
20 loads Fisher Rd, Deplonty to Hwy 17
10 loads Government Rd, Gordon Lake Rd to Fisher Rd
20 loads Government Rd, Fisher Rd to Twp boundary
2 loads Lantern Lane
10 loads McKinnon side Rd

Ditching

Carter Side Rd 500m
Desbarats Lake Rd 200m
McKinnon side Rd 400m
Fisher Rd south of Deplonty 400m

Cora Dr

200m brushing
300m ditching
Install 2400mm x 20 m culvert
15 loads B gravel
15 loads A gravel

- Road side grass cutting
- Grading
- Dust control [calcium]
- Haul Sediment from lagoons to landfill
- Excavation work for office addition
- Landscape and construct entrance to Arena / North End
- Landscape for drainage around Arena

- Road patching
- Road Asset Plan Assessment
- Fence Lot Addition to Garage property
- Replace culvert in Lagoon driveway
- Prep site for Sand Shed construction



Agenda Item 7
Date: April 20 2023

Recreation Report
Completed for: April 19, 2023 Council Meeting
**Recreation & Events Coordinator Report for the Month of
February - March 2023.**

This report covers information about programming completed in February - March 2023 along with upcoming programs, marketing information, and grant updates.

Recreation Committee Update:

The recreation committee is moving back to in-person meetings at the Johnson Township Community Centre on the second Tuesday of the month at 7pm. To support upcoming programs individual "open house" sessions will be held for each program to learn about being a volunteer and providing feedback as to how that program runs. From these meetings "committees" for each large program will be created. This year's "open house committee searches" will be for Slo-Pitch & Soccer, Buffet Breakfast, Fish Derby, Community Days, ATV Run, and the Big Buck Dinner. Taking an in-person and online format to accommodate all.

Current members: Councillor Jason Kern, Laura Kern, Frieda & Dana Labelle, Kelly O'Reilly, and Patti Trotter (Recreation Coordinator) along with Savanna Chaisson and Pat O'Gorman as part-time members.

Last Meeting: Tuesday April 4th at 7pm online by Zoom. Full meeting minutes attached.

Next Meeting: Tuesday May 9th at 7pm in person at the Johnson Township Community Centre Hall.

Report Completed By:

Patti Trotter

ptrotter@johnsontownship.ca

Events & Recreation Coordinator/Marketing & Promotions Johnson Township

W: 705-782-6601 x 205

C: 705-257-6827



Recreation Report

Completed for: April 19, 2023 Council Meeting

February-March 2023, Programming Results:

Public Skate: The final public skate wrapped up on March 31st and the plant was shut down. The overall feedback for Public Skate was well received with 27 themed skate nights from October – March. The Bruce Mines and District Lion's Club provided sponsorship for 3 nights to help offset cost and providing the skates for free to the community. The full Public Skate Report will be available for the May 2023 meeting.

Based on the success of this season the plan is to continue with entry by donation for next season and the themed nights with the same established time 6:30pm-8pm. Working to establish more sponsorships to offset expenses and the loss of rental revenue from the ice time.

Toddlers & Tots Skate: In partnership with the Central Algoma EarlyON Centre. 1hr of free skating time followed by snacks and crafts provided by the EarlyON Centre in the hall upstairs.

The final two Toddler & Tots skates were held Wednesday, February 15th and March 15th 10am-11am. Feedback from the community was great, by the last skate a strong core group of approximately 12 individuals enjoyed this hour long ice time. We propose to run this program again next year and perhaps working with the EarlyON for a small donation towards the ice time. It was also suggested to hold this event every 2 weeks instead of monthly.

Family Day, Fun Day: Hosted for the second year in a row on Family Day, February 20 in place of the Winter Carnival. The response was amazing with over 300 people coming through the doors and \$805.65 in donations. The Full Report will be available for the May meeting.

March Break: The last minute decision was made to host a week of daily activities throughout March Break. Monday – Thursday free skate was held from 12-1pm with 96 attendees. Family Pick-up Broomball was held Monday – Wednesday with 30 attendees. Daily activities included: Cricut 101, Board Games Bonanza, BYO-Craft, Family Flag-Football, and a Movie Screening with the new Criterion on-demand license. All events were drop in and free to attend. Next year advanced scheduling would be recommended. The Full Report will be available for the May meeting.

Curtis Ford Jocelyne Stevens Memorial Family Hockey Tournament: The annual family tournament saw 7 teams register in either the Family or Competitive division. Starting Friday night at 6pm and ending around 7pm Saturday with 13 games played. The full report is attached. \$1000 in scholarship funds were raised from the tournament and moving forward we are going to try and establish the \$1000 or higher year after year.

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



Recreation Report

Completed for: April 19, 2023 Council Meeting

Booking Highlights:

- The CASS High School Hockey Invitational Tournament took place March 29-30 with teams from Elliot Lake and Blind River travelling to the arena to compete.
- CAES hosted an Elementary Hockey Tournament on February 28th the school bussed over many classes full of kids to watch a few of the games filling the stands.
- Shamrock Figure Skating Club hosted the annual Ice Show on March 26th with a large attendance of spectators.
- North Channel Hockey booked a few additional practices before travelling for tournament games and coming home with Champion Banners in U9, U11, U13 and winning gold in U18.
- Safe Food Handling Course was held March 9th with 30 attendees booked by the Johnson Farmers' Market.
- 2 additional hockey groups booked consecutive ice practices.
- Terri Velderman was started teaching Yoga once a week in the hall and has just booked an additional 6 week session into June.

Upcoming Programs:

Rink Floor Programming: With the removal of the ice staff are working on programming schedules for the rink floor from May 5th – September 23 that will include: Roller Rink 2 sessions per month at 2hrs a time – once a month 18+ night, once a month Family Time, Floor Hockey, and Lacrosse (If equipment can be acquired).

Fuel Up to Clean Up: In celebration of Earth Day 2023, Recreation is hosting a locally sourced Pancake Breakfast from 10am-12pm on Saturday April 22. Followed by a Clean-Up to encourage Community Members to Join us in cleaning up outside the Community Centre or taking home a clean-up kit (2 bags and a set of gloves) to clean up with a neighbor.

As part of the 2023 Earth Day Celebrations Recreation has prepared a Proclamation to Council to recognize and support the Earth Day 2023 Municipal Campaign, which aims to motivate citizens to take concrete action for the environment.

In addition to aid in the dedication of the Earth Day supports, Johnson Township was been added to the Tree Planting Relay to take part in the planting of 50 trees in June, July, or August of 2023.

Initiated on the 50th anniversary of Earth Day, the Municipal Tree Planting Relay is the perfect way for cities to highlight their dedication to addressing climate change and to reiterate their commitment to sustainability.

On the 22nd of every month until Earth Day, cities across Canada will announce their pledge to plant at least 50 trees in honor of Earth Day. These municipalities, committed to taking action and making their regions greener, will then hand off the relay baton to other Canadian cities for the following month!

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



Recreation Report

Completed for: April 19, 2023 Council Meeting

As they symbolically pass the baton across the country from month to month, these municipalities will demonstrate their commitment to the strengthening of biodiversity in our cities and plant an environmental stewardship legacy that will benefit Canadians for years to come!

Sign Nite Fundraiser: Jane of All Trades is hosting a Sign Nite making fundraiser at the Johnson Township Community Centre on April 30 with \$10 from each registration going towards Recreation.

Volunteer Dinner: The 2023 Volunteer Dinner is in the works for May 25, 2023 to celebrate volunteers from 2020-2022 with a dinner and awards ceremony. Recreation is working with the Fire Department to secure a complete list of volunteers and assist in gifts and certifications. Invitations will be sent out shortly. Please confirm if there are any additional volunteers who should be added to the list. National Volunteer Week is April 16-21, themed this year as

Volunteering Weaves Us Together. Volunteering weaves us together, strengthening the fabric of our community by sharing our time, talent and energy to support one another. #NVW2023 #WeavingUsTogether

This theme will be carried through into the Volunteer Dinner.

Employer Resources Fair: In partnership with HNCEA, Johnson Township is hosting an Employer Resources Fair to support area Economic Development. Exhibitors have been invited to setup along the arena floor on May 10th from 3pm-6pm with resources about granting, hiring assistance, training resources and more – think a backwards career fair. Along with an invitation to speak upstairs. From 2pm-3pm HNCEA and Johnson Township are hosting a “Municipal Hour” inviting area HNCEA Municipal Members from Echo Bay down to Spanish to attend a 1hr session hosted by a variety of Funders and Ministries about successful grant writing, what is coming up, and how they can assist. 3pm-4pm will be talks surrounding the Not-For-Profit resources in the area. 4pm-5pm will be talks surrounding Small-Business resources in the area. 5pm-6pm will feature Key Note Speaker Jim Hole Sponsored by AWIC. Would The Mayor or Council like to MC the event as the host community?

Standard First Aid, CPR, AED Training: May 4th-5th through Superior EMS will be offered at the Community Centre for \$112/person which will cover the cost of the trainer and the cost of hall rental.

Desbarats for Sale & Everything Country: The second annual Desbarats for Sale is scheduled for May 13th from 8am-1pm this year with the added element of the Everything Country Sale at the Arena. Registration will be available soon with tables for \$10 at the Arena or \$10 to register your address. Maps will be sold day of for \$2. Half the Arena will be available for the Everything Country Sale with tables at \$15 inside, \$10 under the Pavilion or \$10 in the parking lot for large livestock to support the YAPA group.

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



Recreation Report

Completed for: April 19, 2023 Council Meeting

Since the passing of Terry Winter, YAPA is restructuring and looking for support in this event. They are going to supply volunteers day of and we will provide a donation based on the registration fees to YAPA. Last year, as the inaugural year we sold 120 maps and 24 registered sales. We hope to increase those numbers this year.

North Shore Slo-Pitch: Registration is open and will close on April 30 for Slo-Pitch and June 26 for Soccer. Slo-Pitch Season will start approximately May 15th. Registration is available online on our website, in person at the Township Office, has been mailed out in last months newsletter, and sent home to CAES families through the school. Registration was increased to \$30/player this year to provide funding to pay student referees and umpires.

Johnson Jaunt: With a \$5000 grant secured from ParticipAction the 2nd annual Johnson Jaunt is being scheduled from June 1 – 30 as part of the Community Challenge to find Canada's Most Active Community. A variety of challenges and active events will be planned all month long.

Breakfast Buffet: June 3rd will be the return of the Breakfast Buffet in support of the opening of the Johnson Farmers' Market. Approximately 30 volunteers are needed for this event.

Community Days: July 7th-9th plans are underway for the 2023 Community Days, Themed Candy Land. Friday July 7th will see the kick off of celebrations with Bonfires RAPP BNGO and Fireworks at the Community Centre. July 8th will be the large community celebrations with the parade, food vendors – including new this year Fries and Onions rings from the Bruce Mines Chamber, games, bounce castles, live music, and more.

Marketing Updates:

- **Newsletter:** The monthly Newsletter for February is included as an attachment. Please provide any information from Council by April 24, 2023 for the May 2023 Newsletter. 350 copies distributed monthly.
- **Arrow Signs Highway 17 Billboards:** We have been in contact with Arrow Signs about the empty highway sign coming into Desbarats near the Ripple Rock turn around. Attached you will find a proposal for signage. In talking with Arrow Signs, they can also easily erect additional signage along the highway to have a mirroring sign on the other side of Desbarats. The acquisition of the 2 acres along the highway may be an excellent opportunity to lease to Arrow Signs for the creation of new signage.

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



Recreation Report

Completed for: April 19, 2023 Council Meeting

Grants:

The Recreation Team has applied to the following grants in February - March:

- RED for Community Murals and Signage
- MLSE Grant for Girl, You Got This a women's based sports development nutritional information 3 year program. \$50,000
- Canada Post Community Grant for Playground Equipment \$25,000

The Recreation Team has been Successful in Securing the Following Grants:

- \$5000 for the ParticipAction Community Challenge Grant for the Johnson Jaunt in June.
- \$10,000 from Canadian Parks and Recreation Association for the hiring of the Sports Programming Lead
- \$4,000 from Canadian Parks and Recreation Association for the mentoring of the Sports Programming Lead
- \$3,841 from the Summer Experience Program to hire a Recreation Assistant

Current Initiatives:

- **Senior of the Year:** The provincial recognition for a senior 65+ is due April 20th – does council have a recommendation?
- **Natural Playground:** working to confirm quotes for the site preparation and installation of the slide. Along with searching for funding for the equipment needed to complete the playground.
- **Baseball Field:** working to confirm quotes for the construction of the infield to regulations men's Slo-Pitch sizing and determining if the fence/outfield can also be regulations men's league size. Construction of a high fence on the north end before the tree line to avoid lost balls. Purchase of aluminium non-fixed bleachers to move between the Baseball field and the Soccer fields. Construction expected to begin after the Youth Ball season ends in June 2023.
- **Active Transportation Plan:** Funding was been released and quotes to be gathered for plan creation.
- **Community Centre Sign:** completing the mock-up of the sign and confirming installation dates.
- **Tennis Court:** Preparing grants for the purchase of a Flex-court/Sport Court system.

Additional Information:

- **Office Moved:** The Recreation Office is now located at the Johnson Township Community Centre.
- **Outdoors and Gun Show:** May 7th at the Johnson Township Community Centre
- **Johnson Farmers' Market:** Opening Day June 3 under the Pavilion – call for vendors is now open.
- **Sustain Algoma:** June 17th at the Johnson Township Community Centre – call for vendors is now open.

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



Recreation Report

Completed for: April 19, 2023 Council Meeting

- **Christmas in July:** July 22 at the Johnson Township Community Centre – call for vendors is now open.
- **CASS 50th Celebrations:** June 30 – July 2nd at CASS and confirming events planned at the Johnson Township Community Centre. Many events registrations are now open.
- **CASS Relay for Life:** CASS is hosting a relay for life June 2nd, sign up is open to past graduates and outside community groups to help raise funds to fight cancer.
- **Desbarats Women's Institute Celebrates 100 years in Desbarats:** On April 18th at the Desbarats United Church 2pm-4pm.

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook

Sign NIGHT

with Fundraiser
jane
OF ALL TRADES

Sunday, April 30

2pm-4pm

at the Johnson Township Community Centre

Join me for a

Sign Paint Night!

I bring everything you
need to complete this

\$60

~Registration and prepayment
is required to secure your spot

~Wear paint clothes or apron

~Get a friend or 2 to sign up with you
for lots of laughs

**\$10 from each registration goes towards
Recreational Programming**





Slo-Pitch Registration
closes April 30, 2023

Soccer Registration
closes June 25, 2023

2023 NORTH SHORE YOUTH SLO-PITCH & SOCCER

REGISTRATION NOW OPEN

JK - Grade 12

www.johnsontownship.ca

or pick up a form from the Municipal Office

Player's Fees include
a new T-shirt & a
meal ticket for
Tournament Day.

*Intro Programs are only
\$10/child*

Per-Child

\$30



OUTDOORS AND GUN SHOW

SUNDAY MAY 7, 2023, 9am-4pm

Desbarats Arena - Johnson Twp Community Centre

The St. Joseph Island Hunters and Anglers club is hosting the annual Outdoors and Gun Show at the Desbarats Arena. Previous shows have been great events and the Club is excited to do it again. The Desbarats Arena provides a great venue for the show and there will be vendors both inside and outside.

There will be something for everyone who loves hunting, fishing, camping, hiking, boating and more! Many vendors are offering sales prices that you won't find elsewhere. Free hunting and fishing presentations.

Interested vendor? Contact Jane at 705-206-6454.

Hosted by:



OVER 80 VENDOR TABLES
INSIDE INCLUDING
NUMEROUS GUN VENDORS

OUTSIDE EXHIBITS -
MARINE, CAMPING,
OFFROAD

FREE DRAWS AND PRIZES -
RAFFLES AVAILABLE TOO!

FAMILY ACTIVITIES
INCLUDING FREE ARCHERY
FOR KIDS

HUNTING AND FISHING
PRESENTATIONS

ADMISSION IS BY
DONATION



MAYORAL PROCLAMATION

WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and

WHEREAS, volunteers in Johnson Township mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, volunteers in Johnson Township have stepped up during the COVID-19 pandemic to support families, friends, neighbours, and strangers, and people sharing insights on how to create a more just and equitable society; and

WHEREAS, Johnson Township’s volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our city’s volunteers is that Johnson Township is a more desirable place to live; and

WHEREAS, organizations in Johnson Township that rely on volunteers including such fundamental organizations as Johnson Township Recreation, Johnson Township Fire Department, Desbarats Women’s Institute, North Channel Hockey, Shamrock Figure Skating Club, Gordon Lake Social Club, to name a few, and

NOW, THEREFORE, I, Reg McKinnon, Mayor of Johnson Township do hereby proclaim April 16 - 22, 2023, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Volunteering weaves us together | National Volunteer Week | April 16 - 22, 2023

Agenda Item A+
Date: April 20 2023

ONTARIO REGULATION 343/22
made under the
FIRE PROTECTION AND PREVENTION ACT, 1997 -

Made: April 11, 2022

Filed: April 14, 2022

Definition

1. In this Regulation,
“NFPA” means the National Fire Protection Association.

Mandatory certification

2. (1) Every municipality, and every fire department in a territory without municipal organization, must ensure that its firefighters perform a fire protection service set out in Column 1 of Table 1 only if, on or after the corresponding day specified in Column 3 of that Table,

(a) the firefighter performing the fire protection service is certified, at a minimum, to the corresponding certification standard set out in Column 2 of that Table; or

(b) this Regulation provides that the certification standard referred to in clause (a) does not apply with respect to the firefighter.

(2) The certification must be,

(a) provided by the Fire Marshal; or

(b) an accreditation from the International Fire Safety Accreditation Congress (IFSAC), or a Pro Board seal, that is recognized by the Fire Marshal as equivalent to the certification provided by the Fire Marshal.

Exceptions

3. (1) A certification standard set out in Column 2 of item 1 or 2 of Table 1 does not apply with respect to a firefighter who,

(a) is performing a service that is within the scope of that item;

(b) has been a firefighter for no more than 36 months; and

(c) is operating under the supervision of a firefighter certified to that standard.

(2) A certification standard set out in Column 2 of Table 1 does not apply with respect to a firefighter who is,

(a) temporarily assigned to perform a different fire protection service for which a different minimum certification is required; and

(b) operating under the supervision of a firefighter who has obtained the certification corresponding to the fire protection service or services being delivered.

(3) A certification standard set out in Column 2 of item 17 or 18 of Table 1 does not apply with respect to a firefighter who performed Pump Operations before the day this Regulation came into force.

(4) If a firefighter was previously certified under this Regulation for a fire protection service listed in Column 1 of Table 1, that certification continues to be valid even if the requirements for obtaining that certification are subsequently updated or changed.

(5) If the Fire Marshal granted a firefighter a letter of compliance with a certification standard before the day this Regulation came into force, the letter of compliance continues to be valid and the firefighter is deemed to be in compliance with the corresponding certification standard set out in Column 2 of Table 1.

Transition

4. (1) Subject to subsection (2), a certification standard set out in Column 2 of item 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14 or 15 of Table 1 does not apply with respect to a firefighter if the Fire Marshal issues the firefighter a letter of compliance with the certification standard in accordance with this section.

(2) The Fire Marshal shall issue a letter of compliance with a certification standard to a firefighter if,

(a) the firefighter has been performing the fire protection service that the standard corresponds to since at least,

(i) January 1, 2021, in the case of a certification standard set out in Column 2 of item 1, 2, 3, 4, 5, 6 or 7, or

(ii) January 1, 2020, in the case of a certification standard set out in Column 2 of item 9, 10, 11, 12, 13, 14 or 15;

(b) before September 30, 2023, the firefighter’s municipality, or fire department in an area without municipal organization, provides the Fire Marshal with information, such as training records, to demonstrate to the satisfaction of the Fire Marshal that the firefighter, through past training and experience, has obtained the requisite knowledge and requisite skills associated with the corresponding standard; and

(c) the Fire Marshal is satisfied with the information provided under clause (b).

Commencement

5. This Regulation comes into force on the later of July 1, 2022 and the day it is filed.

The preceding page contains the requirements laid out by the province for fire fighter certification. While the designations for firefighter 1 & 2 have been around for sometime the mandate from the province came into play in 2022.

In our township, we have to this point, taken the stance that we will train our people in the skills that we use the most. Since our call volume is relatively low, in comparison with other departments (30-40 annually), we have focused our efforts on the basic skills required to fight a structure fire (exterior attack), supply water (tanker service), auto-extrication and wildland or brush & grass fires. The plan has worked well and we have had quite consistent attendance for our weekly training for many years. The amount of paperwork by volunteers was limited and for many of our crew the hands-on portion of our training was what brought theoretical concepts to life.

Our department works jointly with Bruce Mines and I can safely say we have an excellent working relationship with the departments on both sides of our township. Our weekly training has been based on our service level and has been done largely with our own training officers.

For most of us, on the department, fire fighting was never full time a career goal. We fit this activity into our lives as an add-on that is primarily a means of giving back to our community. A few of our crew have used the experience and training to prepare for other employment but a key factor for all the current volunteers is that this has been and continues to be an "ADD ON" to our lives and not our primary employment or life focus.

Prior to the mandate, the training was done to bring each of our firefighters to a level of competency for the services we regularly provide. We didn't write tests and there was not a pass / fail mark being assigned. However, having said that, each person received training and mentoring until they could perform the required tasks safely. The potential for "failing" was not and added stress in our learning process.

Let me state unequivocally that the new training curriculums that are available, and that we are now using, provide an excellent source of knowledge for us all. The stumbling block is the certification process itself, which has a very limited opportunity for those of us who have been performing the functions in this field for a number of years but have not attended the "formal" training for firefighting. The testing methods and the limited opportunities for prior learning assessment when seeking the legacy seal option is very limited. Many of our crew may have a challenge ahead to pass the academic standard yet they are valuable assets on an emergency scene.

During our discussion at the recent conference in Huntsville there was some indication that the certification may be relaxed for someone that was not going to fight fires but they would just drive the truck, or perform very limited tasks. While this may spark some glimmer of hope for easing the requirements, the "reduced" requirements come with restrictions, that would limit the tasks they could be assigned quite significantly.

Johnson Township Fire Dept - Report

For our Township crew we began following the IFSTA Curriculum some time ago and we are hopeful that most of our current crew will be able to apply for the legacy seal by the September deadline. If people have not completed the required curriculum, in-house testing and been signed off on the appropriate skills sheets then they will be required to write the tests while supervised by an OFM approved proctor. They will also have to pass the random skills selected by the proctor at the time of testing. For participation in the legacy seal we also have to produce training records, skill sheet sign-offs and training attendance. Our plan is to train our existing crew to reduce the need for outside testing and the involvement of third party or OFM proctors.

The incentives to join the fire department and the ability to retain volunteers on the department grows in significance as we look to the future. The increased training costs for each volunteer as the certification requirements come into full effect are not yet fully appreciated.

Once this certification requirement is fully implemented a new recruit will have 1 year to complete the required training, write the exam and complete the skills sheets for, at the very least, Firefighter 1. An approximate time for a person to complete this would be 200 hours and the initial cost estimate would be approximately \$1,000.

For officers, the training requirements will become more strenuous. At this point an estimate to complete the full requirements would be 4-5 years of steady focus. These additional certifications would be required for the Chief and Senior Officers such as Fire Prevention Officer , Safety Officer and Training Officer.

May I remind you that these requirements are being placed on volunteers. Some volunteers are retired, but most are employed and have limited amounts of "spare-time". All of us have families, other responsibilities to balance and a finite amount of time to offer. Most of us are not desirous of making volunteer role into a full-time career in firefighting.

Couple the new requirements with ever increasing equipment requirements, time constraints on the age of gear, in particular PPE, and we will see that the status quo on the emergency services portion of our budget is going to grow. Some of those expenses may be considered capital expenses such as new radio equipment, new PPE, or vehicles and others will be on the operations side like educational and training opportunities, improved retention programs, and consumables for the health and safety of volunteers.

Council's role will be to determine the level of service, provide the resources that meet the requirements allowing the crew to safely provide the service and to provide an appropriate level of support to the volunteers that are willing to take on the role of first responder/ firefighter for the community.

Ron Smith



Agenda Item B1
Date: April 20 2023

*The Corporation of
THE TOWNSHIP of JOHNSON*

By-Law 2022-1062

BEING A BY-LAW to establish a Procurement Policy for the Township.

WHEREAS the Corporation of the Township of Johnson has deemed it to be in the interest of the Township to establish policies and procedures for the procurement of goods and services; and

WHEREAS Section 270 1.3 requires the Township to set a policy for the procurement of goods and services.

NOW THEREFORE the Corporation of the Township of Johnson does hereby adopt the following Policy and Schedules as the Procurement Policy for the Township.

This By-Law repeals and replaces any and all policies or by-laws previously passed for this purpose.

READ and finally passed this 19th day of April 2023

Deputy MAYOR: _____
Reg McKinnon

Seal

Clerk: _____
Janet McKinnon



Schedule 'A' to By-Law

2023 - 1062

POLICY TITLE: Procurement Policy	SUBJECT: Procurement of Goods and Services
DEPARTMENT: All Departments	EFFECTIVE DATE: ENACTED BY: By-Law 2023-1062 Resolution:

PREAMBLE

The Council of the Corporation of the Township of Johnson strives to ensure that publicly funded goods and services are acquired by the Municipality through an established process.

The Municipal procurement process is managed consistently and shall encourage competition among bidders, obtain the highest quality of goods and services for the best price and be open, accountable and transparent while protecting the financial interests of the Municipality.

GOALS

To clearly define the roles, responsibilities and accountability of individuals involved in the procurement process. To encourage competition in the procurement process and innovation.

To ensure compliance with the Municipal Act, 2001, c 25, Section 270 (1) (3)

AUTHORIZATION

All procurement prior to Budget approval or following Budget approval shall be conducted within the guidelines of this Procurement Policy.

The Clerk/CAO and each Department Head and/or their designates are delegated the authority to expend Municipal funds as outlined in this policy or through Council's approval of Budgets or by specific Council resolutions.

At anytime Department Heads and/or the Clerk/CAO may relinquish their authority to approve a purchase and defer to Council for input and final approval.

'Projects' that must be initiated prior to Budget approval shall require the approval of Council.

Exceptions: In the event of an Emergency, Department Head and/or Clerk/CAO shall report all purchases to Council as soon as possible.

AMEND CONDITIONS

Quotes, Tenders and Proposals may be amended to add goods or services, or to increase the Contract Value, without a further competitive process. Department Heads shall document changes in their Monthly Report to Council.

NON-COMPETITIVE PROCESS

A competitive process should be used for procurement whenever possible. A non-competitive process may be used for specific purposes, under certain conditions:

- When no Bids were submitted.
- When no Vendors met the essential requirements or product requested.
- When there is only a Single or Sole supplier within the immediate area.



- When it is in the best interest of the Municipality and there is an advantage to extend agreements, due to the quality of services provided, historical knowledge accumulated, established protocols, efficiencies and a mutually beneficial working and financial relationship.
- All agreements shall be reviewed at a minimum of five-years and may following the review, be extended.
- The following services have a higher than normal liability, and may at Councils discretion be considered as non-competitive goods and services:
 - Audit Services
 - Engineering Services
 - Legal Services
 - Survey Services
 - Public Utility Services
 - Insurance Brokerage Services

DEFINITIONS

‘Best Value’ shall not be limited to the lowest price but shall be a combination of price, quality and availability.

‘Bid List (s)’ shall mean a list of two or more Vendors of similar nature that have been pre-approved by the Department Head.

‘Capital Project or Project’ shall refer to a project that has been budgeted within the annual Capital budget or if not budgeted, shall refer to projects that would normally appear within the Capital expenditures of the Municipality.

‘Clerk’ ‘Clerk / CAO’ shall refer to the Clerk of the Corporation or designate.

‘Conflict of Interest’ shall be declared in the event of any pecuniary interest for a member of council or staff or immediate family member.

‘Corporation’ shall mean the Corporation of the Township of Johnson.

‘Council’ shall mean the council of the Corporation of the Township of Johnson.

‘Department Head’ shall refer to anyone who has responsibility for an annual budget.

‘Immediate Family Member’ shall mean a spouse, common-law spouse, child or stepchild, or partner.

‘Municipality’ shall mean the Corporation of the Township of Johnson.

‘Single Source’ shall mean procurement of goods or services from a particular / vendor rather than through solicitation of other Vendors.

‘Sole Source’ shall mean procurement of goods or services that are unique to a particular Vendor and many not be obtained from other readily available sources.

‘Treasurer’ shall mean the Treasurer of the Corporation of the Township of Johnson.



PROCUREMENT PROCESS

- | | |
|-------------------------------|---------------------------|
| a. Petty Cash | \$0.01 to \$200.00 |
| b. Credit Card | \$0.01 to \$2,000.00 |
| c. Verbal Quotes | \$2,001.00 to \$8,000.00 |
| d. RFQ – Request for Quotes | \$8,001.00 to \$25,000.00 |
| e. RFT – Request for Tender | \$25,000.00 to Plus |
| f. RFP – Request for Proposal | \$25,000.00 to Plus |
| g. Single Source | |
| h. Sole Source | |

***NOTE:** Council and staff involved in making procurement decisions, shall declare a Conflict of Interest and be excluded from the decision-making process when they have a pecuniary interest.

PETTY CASH

1. **Amount of purchase:**
 - a. \$0.01 to \$200.00 when invoicing is not practical or feasible.
2. **Authority:**
 - a. Department Heads are permitted to purchase goods and services without Council approval.
3. **Process:**
 - a. Petty Cash should only be used when it is not feasible to use a Credit Card.
 - b. Petty Cash disbursements shall be evidenced by vouchers and promptly provided to the Treasurer.
 - c. A Department Head may make a purchase and be reimbursed via Petty Cash. Evidenced by receipt and signature shall be provided to the Treasurer.

CREDIT CARD

1. **Amount of purchase:**
 - a. \$0.01 to \$2,000.00 when invoicing is not practical or feasible.
2. **Authority:**
 - a. Department Heads are permitted to purchase goods and services without Council approval.
3. **Process:**
 - a. Credit Card should only be used when it is not feasible to use Petty Cash.
 - b. Credit Card disbursements shall be evidenced by vouchers and promptly provided to the Treasurer.

VERBAL QUOTES

1. **Amount of Purchase:**
 - a. \$2,001.00 to \$8,000.00
2. **Authority:**
 - a. Department Heads are permitted to request verbal quotes for goods and services without Councils prior approval.
3. **Process:**
 - a. Department Heads shall call and request verbal quotes from a minimum of two Vendors. The Department Heads shall demonstrate all efforts to obtain a minimum of two quotes.



- b. Department Heads shall record the Date, Time, Vendors, details of request, details of quotes received.
- c. Department Heads may establish at the start of each year a 'Bid List' of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.
- d. See *Schedule 'A'* for details on Requesting a Verbal Quote.

RFQ – REQUEST FOR QUOTE (written)

- 1. **Amount of Purchase:**
 - a. \$8,001.00 to \$25,000.00
- 2. **Authority:**
 - a. Department Heads shall request written quotes for projects that are being considered or that have been pre-approved by Council.
 - b. Department Heads shall issue an RFQ when requirements for a project can be precisely defined.
 - c. Acceptance of the Written Quote will be at the discretion of the Department Heads and Clerk/CAO.
- 3. **Process:**
 - a. Department Heads shall request written quotes from a minimum of two Vendors.
 - b. Department Heads shall have project approval before acceptance of a quote.
 - c. Details of the Written Quotes received and the reasoning for selection shall form a part of their Monthly Report to Council by the Department Head or Clerk/CAO.
 - d. Department Heads may establish at the start of each year a 'Bid List' of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.
 - e. See *Schedule 'B'* for details on Requesting a Quote.

RFT – REQUEST FOR TENDER

- 1. **Amount of Purchase:**
 - a. Over \$25,001.00
- 2. **Authority:**
 - a. Department Heads shall issue an RFT when requirements for a project can be precisely defined.
- 3. **Process:**
 - a. Department Head shall request written quotes from a minimum of two Vendors.
 - b. Department Head shall have 'project' approval before acceptance of a quote.
 - c. Details of the Written Quotes received and the reasoning for the recommended Tender shall form a part of the Monthly Report to Council by the Department Head or Clerk/CAO.
 - d. Department Heads may establish at the start of each year a 'Bid List' of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.
 - e. See *Schedule 'C'* for details on Requesting a Tender.



RFP – REQUEST FOR A PROPOSAL

- 1. Amount of Purchase:**
 - a. Over \$8,001.00
- 2. Authority:**
 - a. Department Heads shall issue an RFP when requirements for a project cannot be precisely defined.
 - b. Department Heads shall request written proposals for projects that are being considered or that have been approved by Council.
- 3. Process:**
 - a. Department Heads shall request a written proposal from a minimum of two Vendors.
 - b. Department Heads shall have project approval before acceptance of a quote.
 - c. Details of the Request for a Proposal and reasoning for selection of Vendor shall form part of the Monthly Report to Council by the Department Head or Clerk/CAO.
 - d. Department Heads may establish at the start of each year a 'Bid List' of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.
 - e. See *Schedule 'D'* for details on Requesting a Proposal.

SINGLE SOURCE PURCHASES

- 1. Amount of Purchase:**
 - a. Any purchase.
- 2. Authority:**
 - a. A Department Head is permitted to purchase goods and services from a particular Vendor rather than through the solicitation of bids.
- 3. Process:**
 - a. When there is more than one source in the open market, but for reasons of standardization, function or service, one Vendor is recommended for consideration, based on but not limited to, compatibility with existing services, facility or product. The Vendor has skills related to and existing knowledge of the nature of service.
 - b. The Department Head shall provide rationale for using Single Source Procurement in their Monthly Report to Council.

SOLE SOURCE PURCHASES

- 1. Amount of Purchase:**
 - b. Any purchase.
- 2. Authority:**
 - b. A Department Head is permitted to purchase goods and services from a particular Vendor rather than through the solicitation of bids.
- 3. Process:**
 - a. When purchasing of goods or services that are unique to a particular Vendor and cannot be readily obtained from another source.
 - b. When goods and services are in short supply.
 - c. Supply has affected price and availability, no substitute, or only one supply.



PROCEDURES

PETTY CASH PROCEDURE

Department Heads may acquire goods or services having a value of \$200.00 or less.

Petty Cash should only be used when it is not feasible to use the Municipal Credit Card.

Purchases should be made from the competitive marketplace whenever possible.

A receipt will be required to validate any payment out of Petty Cash.

CREDIT CARD PROCEDURE

Department Heads may acquire goods and services having a value up to \$2,000.00 by use of the Municipal Credit Card.

Purchases should be made from the competitive marketplace whenever possible.

A receipt will be required to validate any payment by Credit Card.

The Department Head shall identify in their Monthly Report such purchases made and the reasoning and/or need for the purchase.



REQUEST FOR QUOTE (verbal)
Schedule 'A'

Method:

Department Heads may acquire goods and services having a value between \$2,000.01 and \$8,000.00 by way of a request for a Verbal Quote. Department Heads shall demonstrate an effort to secure a minimum of two verbal quotes. Confirmation of Quotes should be provided by email.

Purchase of goods and services shall be made from the competitive marketplace whenever possible.

Request for a Verbal Quote shall be used to obtain goods and services whenever the requirements can be precisely defined and the goal is to achieve the best price, service, workmanship and quality of goods.

Department Heads may establish at the start of each year a *'Bid List'* of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.

Selecting goods and services from the Bid List shall meet the requirement *'to secure a minimum of two verbal quotes.'*

Department Head shall identify in their Monthly Report such purchases made and the reasoning for the Vendor selected and the need for the purchase.

Purchase of goods or services over \$5,000.00 dollars shall require the signature of the Clerk/CAO as well as the signature of the Department Head.

The Departments Monthly Report referencing the Verbal Quote shall be retained as part of the Agenda it is recorded on. The invoice shall reference the Verbal Quote and be scanned into electronic filing.



RFQ

REQUEST FOR A QUOTE (Written)

Schedule 'B'

Method:

Department Heads may acquire goods and services having a value between \$8,000.01 and \$25,000.00 by way of a Request for Quote. (RFQ)

Department Heads shall demonstrate they have requested a minimum of two written quotes. Department Heads shall have project approval before acceptance of a quote.

The accepted quote shall be signed off by the Department Head as well as the Clerk/CAO.

If no quotes are received the Department Head may re-issue the RFQ and/or amend it.

An RFQ may be used whenever requirements can be fully defined and the goal is that the lowest bid shall meet the specific requirements.

The lowest or any bid may not automatically be accepted. A rationale shall be provided on the Departments Monthly Report as to the acceptance of a bid not the lowest or the rejection of all bids submitted.

All RFQ's issued shall contain the statement: **Lowest or any bid not necessarily accepted.**

Bid selection shall be primarily done by invitation. Situations may arise where advertising and inviting an RFQ is likely to provide a better outcome. (*refer to Notice Policy*).

All RFQ documentation and submissions shall be kept as part of the 'Projects' file.



RFT
REQUEST FOR TENDER
Schedule 'C'

Method:

Department Heads may acquire goods and services having a value greater than \$25,000.01 by way of a Request for Tender. (RFT)

Department Heads shall demonstrate they have advertised and/or requested from a Bid List an RFT. An RFT shall be advertised at least once, 21days prior to closing. *(refer to Notice Policy)*.

The RFT process is only used when requirements for a project can be precisely defined. Department Heads shall have project approval before acceptance of a quote.

The accepted quote shall be signed off by the Department Head as well as the Clerk/CAO. Final approval shall be by resolution of Council.

If no Tenders are received the Department Head may re-issue the RFT and/or amend it.

An RFT may be used whenever requirements can be fully defined and the goal is that the lowest bid shall meet the specific requirements.

The lowest or any bid may not automatically be accepted. A rationale shall be provided on the Departments Monthly Report as to the acceptance of a bid that is not the lowest and/or the rejection of all bids submitted.

All RFT's issued shall contain the statement: **Lowest or any bid not necessarily accepted.**

All RFT documentation and submissions shall be kept as part of the 'Projects' file.



RFP
REQUEST FOR PROPOSAL
Schedule 'D'

Method:

Department Heads may acquire goods and services having a value greater than \$8,000.01 by way of a Request for Proposal. (RFP)

Department Heads shall demonstrate they have advertised and/or requested from a Bid List an RFP. An RFP shall be advertised at least once, 21days prior to closing. *(refer to Notice Policy)*

The RFP process is used when requirements for a project cannot be precisely defined.

The accepted proposal shall be signed off by the Department Head as well as the Clerk/CAO. Final approval shall be by resolution of Council.

If no Proposals are received the Department Head may re-issue the RFP and/or amend it.

The lowest or any Proposal may not automatically be accepted. A rationale shall be provided on the Departments Monthly Report as to the acceptance of a Proposal not being the lowest and/or the rejection of all Proposals submitted.

All RFP's issued shall contain the statement: **Lowest or any bid not necessarily accepted.**

All RFP documentation and submissions shall be kept as part of the 'Projects' file.



GENERAL RULES:

Lowest or any bid not necessarily accepted.

All Declarations of Conflict of Interest shall be retained in a publicly available binder with all other Declarations of Conflict of Interest.

Department Heads shall consider the need for value analysis comparison of options or choices.

Retention of records relating to all procurement processes shall be retained permanently. *See Retention By-Law*

CONTRACT RENEWAL OR AMENDMENTS:

In a volatile market subject to Council approval, Department Heads may extend current contracts until market conditions stabilize.

Contracts may include options for automatic renewal, if it is in the best interest of the Municipality to reduce liability and ensure consistent and reliable continuation of services.

All price changes in agreements shall be signed off by Vendor and Department Head.

Changes to price of a contract shall have corresponding changes in the scope of work.

Difficult Vendors, poorly prepared Bids, bid irregularities, poor workmanship, timeliness, and generally relationships and productivity that does not support quality and value for dollar may result in disqualification of this Vendor for future considerations.

NOTICE:

RFQ's do not require Notice. RFP and RFT shall be advertised at least once 21 days prior to closing. In the event of an emergency, Notice shall not be necessary.

BIDS: (shall include RFQ – RFT – RFP)

Bids shall include but not be limited to the following statements and information:

- lowest or any bid not necessarily accepted
- bids that do not meet the mandatory criteria shall be disqualified
- Bids should be received sealed and clearly identify the project being submitted on. Staff will mark 'Received' and record the 'Time and Date'.

No Bids shall be accepted after the date and time stated for the closing deadline and shall be returned unopened.

A Bid may be withdrawn if the request is made prior to the opening of the Bids and is made in person by a Senior Qualified person of the Company.

Withdrawal of a Bid does not disqualify a bidder from submitting another Bid on the same contract. If two Bids are received from the same Vendor the Bid received with the latest date and time shall be the Bid that is accepted.

Unsolicited Bids shall not be accepted. Number of Bids and names of Bidders shall not be disclosed prior to the opening of the Bids.



There shall be at least two municipal members present when Bids are opened. Vendors submitting Bids may be present during the opening of Bids.

Staff shall review for completeness and accuracy all Bids received prior to officially accepting a Bid. Bid irregularities shall be considered Major or Minor.

Major Bid irregularities are deviations from the bid request that affect price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the bidder could gain an unfair advantage over competitors.

Minor Bid irregularities are deviations from the bid request affects form rather than substance and if permitted will not gain an unfair advantage over competitors.

When two or more bids are equal and there are no defining issues to separate them, the names of the tied bidders shall be placed in a container and the CAO shall draw one name, the successful bidder from the container. Bidders may attend the drawing of a name and two or more municipal members shall be present.

In mathematical errors, the bidder shall be given two days to correct their bid or the bid shall be automatically rejected.

The Department Head or Council may cancel the Bid Solicitation at any time. Department Heads shall provide the Treasurer with the accepted Quote.

Department Heads must sign off on all invoices prior to processing payments.



RESOLUTION FORM

Agenda Item B 2
Date: April 20 2023

Resolution or By-Law No 51-2023 Date: March 27, 2023
(Phone Vote)

Moved By: Jason Kern

Seconded By: Keith Stobie

BE IT RESOLVED THAT COUNCIL supports the funding application to Johnson Township Community Center for the NOHFC file number 7500150 for Kitchen Renovation Application, for the amount of \$187,400.00 with \$168,660.00 being grant money and the Township portion being \$18,740.00 with any cost overruns to be covered by the Township.

	<u>Conflict of Interest</u>	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE: <u>x</u>	E. Aelick-Junor <u> </u>	<u> x </u>	<u> </u>	<u> </u>
DEFEATED: <u> </u>	J. Kern <u> </u>	<u> x </u>	<u> </u>	<u> </u>
TABLED: <u> </u>	D. MacFarlane <u> </u>	<u> x </u>	<u> </u>	<u> </u>
WITHDRAWN: <u> </u>	K. Stobie <u> </u>	<u> x </u>	<u> </u>	<u> </u>
DEFERRED: <u> </u>	R. McKinnon <u> </u>	<u> </u>	<u> </u>	<u> </u>
CARRIED: <u>x</u>				

MAYOR: *Reg McKinnon*

CLERK/CAO: *Janet Maguire*

This resolution is a certified copy that was done on March 27, 2023



Agenda Item B3
Date: April 20 2023

RESOLUTION FORM

Resolution or By-Law No _____

Date: April 19,2023

Phone poll

Moved By:

Seconded By:

BE IT RESOLVED THAT COUNCIL agrees to spend up to \$1500.00 for the staff retirement of Glenn Martin.

	<u>Conflict of Interest</u>	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE: <u>_x_</u>	E. Aelick-Junor _____	<u>_x_</u>	_____	_____
DEFEATED: _____	J. Kern _____	<u>_x_</u>	_____	_____
TABLED: _____	D. MacFarlane _____	<u>_x_</u>	_____	_____
WITHDRAWN: _____	K. Stobie _____	<u>_x_</u>	_____	_____
DEFERRED: _____	R. McKinnon _____	<u>_x_</u>	_____	_____
CARRIED: <u>_x_</u>				

MAYOR: _Reg McKinnon_

CLERK/CAO: Janet Maguire



AORS
PROMOTING **KNOWLEDGE**. PURSUING **EXCELLENCE**

Agenda Item B4
Date: April 20, 2023

March 27, 2023

Dear Heads of Councils and Councillors,

We, the Association of Ontario Road Supervisors (AORS), are writing you on behalf of all our municipal members to raise awareness and solicit your support by objecting to a new fee proposed by Enbridge Gas. Enbridge has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Third-party contractors will include Ontario municipalities and contractors working on their behalf. Enbridge Gas will apply a charge of \$200 CAD (plus applicable taxes) per locate request where a field locate is required. The need for municipalities and their contractors to request these locates when doing road construction and maintenance is due to utilities being present in municipal right of ways, which municipalities across the province have allowed at no cost to the utility.

Enbridge has stated that the *Getting Ontario Connected Act* passed into law in April 2022 has resulted in changes to the *Ontario Underground Infrastructure Notification System Act* and has caused Enbridge to make significant investments in associated operational investments. The concern being raised by our members, your public works staff, is that Enbridge will be just the beginning of these additional fees, with other utility companies implementing similar charges. These new charges will have significant impacts on municipal budgets.

As examples of what impacts this announcement might have on municipalities, based on 2022 municipal locate requests alone, it is estimated that this new fee would directly cost the Municipality of Central Huron approximately \$35,000 annually, the City of Belleville approximately \$90,000 annually and the Town of Espanola approximately \$7,300 annually. It is important to note that these are direct costs alone. Any subcontractors working on behalf the municipality requesting locates will be charged this same cost, and these costs will have to be borne by someone – meaning the subcontractors will put this cost back to the municipality. Then there will be the added administrative costs at both ends of the transaction. It is difficult to determine this quickly the true fulsome costs to your budget. This will also add an extra item into tendering projects, as it will create concerns on both sides on who is responsible for these costs.

By Enbridge Gas passing on these locate costs to municipalities, these costs are borne by all ratepayers across the municipality, and not only those who use this utility.

We would like to request your Council consider passing the following resolution:

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

268 Maiden Lane, Suite 206, PO Box 2669, St. Marys, ON N4X 1A4
Tel: 226.661.2002 • Fax: 226.661.2003 • admin@aors.on.ca • www.aors.on.ca

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

Furthermore, AORS will be sending your public works senior managers and directors a survey to further investigate the true costs of this proposed fee on your budgets. We ask you to encourage your staff to complete this survey so we can better advocate on your behalf.

If you require additional information, please do not hesitate to contact us.

Sincerely,



John Maheu
Executive Director
johnmaheu@aors.on.ca



Kelly Elliott
Marketing and Communications Specialist
kellyelliott@aors.on.ca



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Agenda Item B 5
Date: April 20, 2023

Tuesday, March 21, 2023

Resolution # RC23080	Meeting Order: 6
Moved by: <i>Joseph Opato</i>	Seconded by: <i>Mitch Hatfield</i>

WHEREAS the Municipality of Chatham-Kent shared a resolution with all municipalities in Ontario to engage with other municipalities, the Association of Municipalities of Ontario and any other relevant municipal association, to determine what tools may be available to reduce the insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities;

AND WHEREAS the Municipality of Chatham-Kent is asking Municipal Councils to support improvements to reducing municipal insurance in Ontario;

THEREFORE BE IT RESOLVED THAT the Corporation of the Municipality of Wawa does hereby support and endorse the Municipality of Chatham-Kent in seeking support and collaboration on reducing municipal insurance cost and advocate for solutions that help municipalities to afford insurance while protecting residents and businesses and the services they rely on;

AND FURTHERMORE THAT this resolution be forwarded to AMO, the Minister of the Ministry of Municipal Affairs and Housing and all municipalities in Ontario.

RESOLUTION RESULT	RECORDED VOTE		
<input checked="" type="checkbox"/> CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/> DEFEATED	Melanie Pilon		
<input type="checkbox"/> TABLED	Cathy Cannon		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Mitch Hatfield		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/> WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>

This document is available in alternate formats.

This document is a draft municipal resolution template for the recognition of May 17th as
International Day Against Homophobia and Transphobia.
Please send a certified true copy to may17mai@fondationemergence.org

RESOLUTION OF THE MUNICIPAL COUNCIL
OF "Name of your municipality"
Date

Agenda Item B6
Date: April 20 2023

Resolution No. "resolution number" - International Day Against Homophobia and
Transphobia

WHEREAS the Quebec Charter of Human Rights and Freedoms recognizes that no one can be
discriminated against on the basis of sexual orientation or gender identity or expression;

WHEREAS Quebec is a society open to everyone, including lesbian, gay, bisexual and trans
people (LGBTQ+) and to all other people who identify with sexual diversity and the
multiplicity of gender identities and expressions;

WHEREAS, despite recent efforts towards greater inclusion of LGBTQ+ people, homophobia
and transphobia are still present in society.

WHEREAS May 17th is the International Day Against Homophobia and Transphobia, is
celebrated as such in many countries and is the result of a Quebec-based initiative promoted
by Fondation Émergence starting in 2003.

WHEREAS there is reason to support the efforts of Fondation Émergence in holding this day;

It is resolved to proclaim May 17 INTERNATIONAL DAY AGAINST HOMOPHOBIA AND
TRANSPHOBIA and to recognize this day as such.

ADOPTED UNANIMOUSLY

Certified true copy

SIGNATURE
Name
Title



March 14, 2023

The Honourable Doug Ford
Premier of Ontario
Via email: premier@ontario.ca

Agenda Item B7
Date: April 20 2023

RE: A Call to the Provincial government to End Homelessness in Ontario

Dear Premier Ford,

During the February 27, 2023 regular meeting of council, the AMO request calling on the province to calling on the province to end homelessness was brought forward and discussed, the following resolution was carried:

Moved: Chad Hyatt Seconded: Debb Pitel

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;
WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;
WHEREAS homelessness requires a range of housing, social service and health solutions from government;
WHEREAS homelessness is felt most at the level of local government and the residents that they serve;
WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,
WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT Council of the Town of Petrolia calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; to the Association of Municipalities of Ontario; County of Lambton Social Services.

Carried

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



The Honourable Steve Clark
Minister of Municipal Affairs and Housing
Via email: minister.mah@ontario.ca

March 14, 2023
Agenda Item B8
Date: April 20, 2023

RE: Future Accuracy of the Permanent Register of Electors

Dear Minister Clark,

During the February 27, 2023 regular meeting of council, the resolution received from the Township of Ashfield-Colborne-Wawanosh was brought forward and discussed, the following resolution was carried:

Moved: Bill Clark

Seconded: Ross O'Hara

THAT the Council of the Town of Petrolia support the Township of Ashfield-Colborne-Wawanosh regarding Future Accuracy of the Permanent Register of Electors.
AND THAT the Council of the Town of Petrolia requests that the Province of Ontario, through Elections Ontario and the Chief Electoral Officer utilize any resources available to produce the highest quality Permanent Register of Electors;
AND FURTHER THAT this resolution be circulated to the Township of Ashfield-Colborne-Wawanosh, Minister of Municipal Affairs and Housing, Elections Ontario, MPP Lisa Thompson, MPP Bob Bailey and Ontario Municipal Councils for their support.

Carried

Thank you for circulating this item for County of Lambton Council consideration.

Kind regards,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

cc: file
Township of Ashfield-Colborne-Wawanosh clerk@acwtownship.ca
Elections Ontario info@elections.on.ca
MPP Lisa Thompson, lisa.thompsonco@pc.ola.org
MPP Bob Bailey, Sarnia-Lambton bob.baileyco@pc.ola.org
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca





580 Second Line East
Sault Ste. Marie, ON P6B 4K1
(705) 759-5081
info@saultcrimestoppers.com
www.saultcrimestoppers.com

Executive Directors

Michael Goodship
Chair/ Executive Treasurer

Helen Calvelli
Vice-Chair/Executive
Secretary

Directors

Joe Kemp
Velvet Redmond Harten
John Korab

Coordinators

Cst. Carl Halverson
Algoma District
Program Coordinator

Kendra Addison
Sault Ste. Marie
Program Coordinator

Susan Pasternak
Office & Event Coordinator

**SAY it
HERE**

March 15, 2023

Mayor Reg McKinnon
Township of Johnson
1 Johnson Drive, P.O. Box 160
Desbarats, Ontario P0R 1E0

Dear Mayor Reg McKinnon,

My name is Susan Pasternak, I am the Office & Event Assistant and a member of the Fundraising Committee for Crime Stoppers of Sault Ste. Marie and Algoma District.

Crime Stoppers is working to increase public awareness in the District and we need your support. Last year, the District Mayors in Algoma supported our fundraising efforts raising \$4,000 for our program. The contributors were Bruce Mines, Hornepayne, St. Joseph, Laird, MacDonald, Meredith & Aberdeen Additional, Plummer Additional, Tarbutt, Thessalon, Wawa, and White River.

Each of our supporters from the District experienced the following benefits including enrollment in our Friends of Crime Stoppers Membership Program, recognition on our website (for one year), signs, and decals for distribution. You will find examples of the metal signs available for distribution below.

I am writing to ask you to consider supporting Crime Stoppers with a \$500 donation. Your donation will help us continue to boost awareness in the district.

We are growing our promotional efforts in the district in recent years including the following projects. In partnership with housing, we reached 4000 with the distribution of carabiners from Elliot Lake to Hornepayne. In partnership with Clean North, we distributed Illegal Dumping Signs. All the efforts mentioned above are ongoing.

Any amount greater than or less than \$500, will help us get closer to our goals and improve the visibility of Crime Stoppers in the District resulting in more tips and crimes solved.

You may be able to suggest some local presentations to the council or other groups, community events, or other means of promoting our program in Johnson Township. We appreciate any and all suggestions to serve your area better.

Agenda Item B9
Date: April 20, 2023



Agenda Item B 10
Date: April 20, 2023

RESOLUTION FORM

Resolution or By-Law No 50-2023
(Phone Vote)

Date: March 24, 2023

Moved By: Jason Kern

Seconded By: Emma Aelick-Junor

BE IT RESOLVED THAT COUNCIL approve the borrowing up to \$60,000.00 from the Royal Bank of Canada for the purchase of a new truck,

	<u>Conflict of Interest</u>	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE: <u>X</u>	E. Aelick-Junor <u> </u>	<u>X</u> <u> </u>	<u> </u>	<u> </u>
DEFEATED: <u> </u>	J. Kern <u> </u>	<u>X</u> <u> </u>	<u> </u>	<u> </u>
TABLED: <u> </u>	D. MacFarlane <u> </u>	<u> </u>	<u> </u>	<u> </u>
WITHDRAWN: <u> </u>	K. Stobie <u> </u>	<u> </u>	<u> </u>	<u> </u>
DEFERRED: <u> </u>	R. McKinnon <u> </u>	<u>X</u> <u> </u>	<u> </u>	<u> </u>
CARRIED: <u>X</u>				

MAYOR: Reg McKinnon

CLERK/CAO: Janet Maguire

This resolution is a certified copy that was done on March 27, 2023.

Janet Maguire

Janet Maguire

From: Public Works
Sent: Tuesday, March 28, 2023 3:03 PM
To: Janet Maguire; Glenn Martin
Subject: Fwd: Line removal and change in location - Main St, Desbarats

Agenda Item B11
Date: April 20, 2023

Sent from my iPhone

Begin forwarded message:

From: "Young, Korrie" <Korrie.Young@algomapower.com>
Date: March 28, 2023 at 2:45:04 PM EDT
To: Public Works <publicworks@johnsontownship.ca>
Subject: RE: Line removal and change in location - Main St, Desbarats

Hello Terry,

We are looking for an easement for the new line beside Main St that crosses the railroad tracks. I attached an image of the township property in (Red). The easement is in blue. Its approximately 50 ft long and 10 ft wide. The easement is just so we can clear vegetation for our forestry standard. Please let me know your thoughts and if you need any other information.

Thanks,
Korrie

From: Public Works <publicworks@johnsontownship.ca>
Sent: Wednesday, March 8, 2023 6:54 AM
To: Young, Korrie <Korrie.Young@algomapower.com>
Subject: RE: Line removal and change in location - Main St, Desbarats

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Korrie

Sorry for not getting back to you sooner
Plans look good on main, was wondering about the plans on Bolton St and when they were going to start?
Thanks
Terry

From: Young, Korrie <Korrie.Young@algomapower.com>
Sent: Sunday, February 26, 2023 4:35 PM
To: Twp. of Johnson <johnsontwp@bellnet.ca>
Cc: Public Works <publicworks@johnsontownship.ca>
Subject: Line removal and change in location - Main St, Desbarats

Hello,

We are notifying the township that we are changing a couple of lines over Main St. in Desbarats. I have attached the engineer plans and a survey that was completed recently. I have also attached a google image showing which line will be removed and replaced. Let me know if you have any questions?

Thanks,

Korrie

Korrie Young
(Acting) Lands Technician



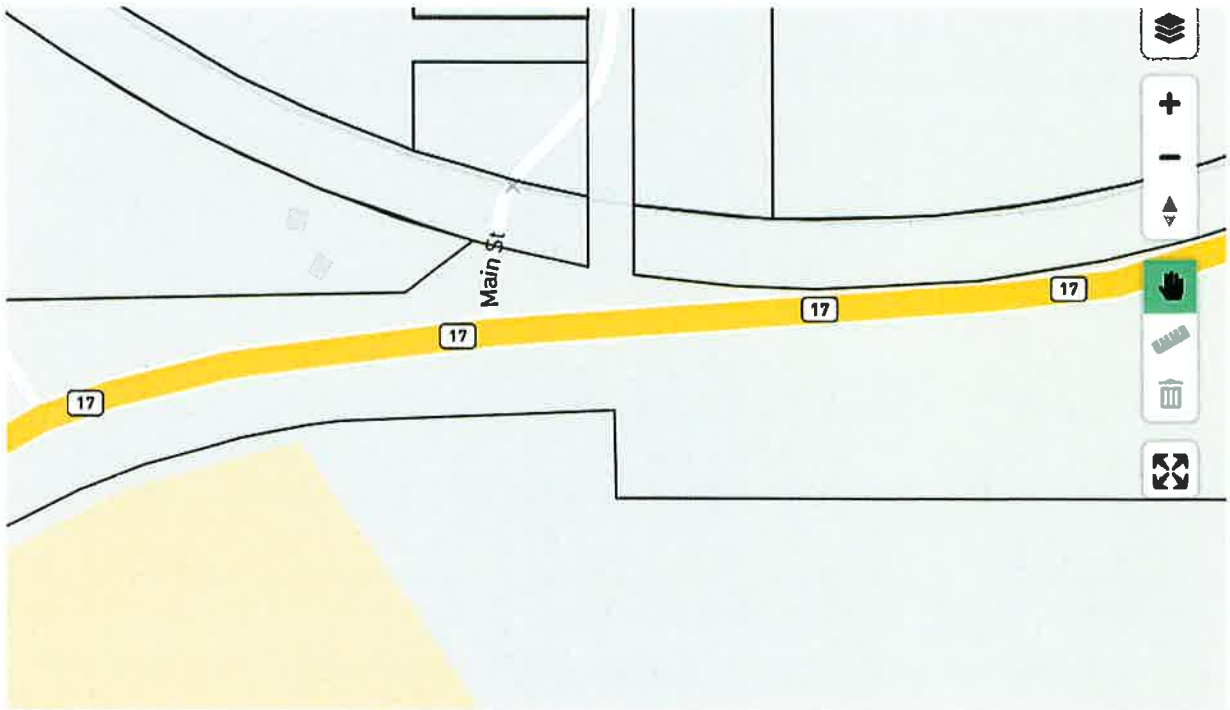
Phone:(705) 941 -7158

Korrie.Young@algomapower.com

This e-mail (including any attachments) may contain confidential, proprietary and privileged information, and unauthorized disclosure or use is prohibited. If you received this e-mail in error, please notify the sender and delete this e-mail from your system

This e-mail (including any attachments) may contain confidential, proprietary and privileged information, and unauthorized disclosure or use is prohibited. If you received this e-mail in error, please





Heather Tener

From: Antoinette Blunt <ironsideconsult@outlook.com>
Sent: March 23, 2023 10:28 AM
To: Heather Tener
Subject: Re: Integrity Commissioner

Agenda Item B12
Date: April 20, 2023

Good morning Heather:

So sorry about that. I have been having some internet connection problems. I will email my Fee Schedule and Bio as soon as possible. My rate is \$250.00 per hour plus disbursements if any and HST. I do not charge an annual retainer.

Regards,
Antoinette

On Mar 23, 2023, at 10:16 AM, Heather Tener <htener@johnsontownship.ca> wrote:

Good Morning,
I had sent a message through your website but have not heard back yet.
We are wondering if you would be able to quote an hourly rate to act as our Integrity Commissioner.
As we now have a new council we are going out for quotes to consider who we would like to use for the next four years.
Thank you.

Heather Tener
Treasurer
Corporation of the Township of Johnson
<image001.jpg>

Glenn Martin

From: People
Sent: Monday, March 13, 2023 12:36 PM
To: Glenn Martin
Subject: FW: Integrity Commissioner Services for E4m - Community Confirmation

Agenda Item B12
Date: April 20, 2023

From: Jake Pastore <jakepastore@summitpcg.ca>
Sent: Monday, March 13, 2023 12:20 PM
To: People <people@johnsontownship.ca>
Subject: Integrity Commissioner Services for E4m - Community Confirmation

Good morning,

I am sending this email on behalf of Expertise for Municipalities (E4m) to you to confirm both the extension of our IC services and prices for the Township of Johnson. We would like to re-confirm E4m as your Integrity Commissioner for this next term until December 31, 2026.

Additionally, we want to thank you for the opportunity to act as your municipality's Integrity Commissioner. We understand that as a new Council you may decide to seek proposals for Integrity Commissioner services for your term of Council. E4m is committed to empowering excellence in the municipal sector. To that end, E4m has not increased our fees since our appointment as Integrity Commissioner. Further, we are offering to extend our current service fees for this term of Council (2022-2026) or until such a time as you have appointed a new Integrity Commissioner. Our current fees are as follows:

- Inquiries/Investigations \$125/hour
- Advice \$100/hour
- No Retainer
- No Fee for an Annual Report

Could you please let me know your community's status and if you have any questions, please feel free to reach out to me.

All the best and hope to hear from you soon.



Calls For Service (CFS) Billing Summary Report

Johnson
February - 2023

Agenda Item C1
Date: April 20 2023

Billing Categories (Billing categories below do not match traditional crime groupings)		2023				2022			
		February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Assault-Level 1	1	1	15.8	15.8	0	2	15.8	31.6
	Criminal Harassment	0	0		0.0	1	1	15.8	15.8
	Total	1	1	15.8	15.8	1	3	15.8	47.4
Property Crime Violations	Break & Enter	0	0		0.0	0	1	6.4	6.4
	Theft under - Other Theft	1	1	6.4	6.4	0	0		0.0
	Fraud -Money/property/security <= \$5,000	1	1	6.4	6.4	0	0		0.0
	Fraud - Other	0	1	6.4	6.4	0	0		0.0
	Mischief - master code	0	0		0.0	1	1	6.4	6.4
	Total	2	3	6.4	19.2	1	2	6.4	12.8
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	0		0.0	1	1	7.5	7.5
	Breach of Probation	1	1	7.5	7.5	0	0		0.0
	Total	1	1	7.5	7.5	1	1	7.5	7.5
Statutes & Acts	Mental Health Act - Threat of Suicide	0	0		0.0	0	1	3.4	3.4
	Custody Dispute	0	0		0.0	0	1	3.4	3.4
	Total	0	0		0.0	0	2	3.4	6.8
Operational	Animal Injured	1	2	3.8	7.6	0	0		0.0
	Domestic Disturbance	0	1	3.8	3.8	1	3	3.8	11.4
	Found Property - Master code	1	1	3.8	3.8	0	0		0.0
	Sudden Death - Suicide	0	1	3.8	3.8	0	0		0.0
	Suspicious Vehicle	0	1	3.8	3.8	0	0		0.0
	Trouble with Youth	1	1	3.8	3.8	0	0		0.0
	Assist Public	0	1	3.8	3.8	0	0		0.0
	Family Dispute	1	1	3.8	3.8	2	3	3.8	11.4
	Total	4	9	3.8	34.2	3	6	3.8	22.8
Operational2	False Alarm -Others	0	0		0.0	0	1	1.4	1.4
	Total	0	0		0.0	0	1	1.4	1.4
Traffic	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	0	2	3.7	7.4	0	0		0.0
	Total	0	2	3.7	7.4	0	0		0.0
Total		8	16		84.1	6	15		98.7

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable'