



Regular Council Meeting Agenda

June 21, 2023

1 Cameron Drive, Desbarats, 6:00 pm

- 1. Call to Order:**
- 2. Disclosure of Pecuniary Interest:**
- 3. Adoption of an Addendum**
- 4. Delegation:** Brian Maki Fire Protection Officer
- 5. Minutes of Previous Meeting:** May 24 2023
June 7, 2023 Special Meeting
- 6. Statements for the Month of:** May 2023
- 7. Staff and Committee Reports:** Clerks Report, Roads, Treasurer, Recreation
- A. Old/Unfinished Business:**
 1. By-law 2023-1062 being a by-law to the Procurement policy. Final Reading.
 2. By-law 2023-1063 to establish the fees for building permits and related matters for the Township. Final reading.
- B. New Business:**
 1. By-law 2023-1069 being a by-law to Solemnize Civil Marriage Ceremonies.
 2. By-law 2023-1070 being a by-law to set the budget for 2023.
 3. Resolution for National Chronic Pain Society to maintain OHIP coverage for chronic pain treatments
 4. Resolution for City of Cambridge asking the Ontario Government to amend s.205.1 of the (HTA)
 5. Resolution for Ministry of Municipal affairs and Housing regarding housing
 6. Resolution for The Kensington Conservancy for a donation.
 7. Resolution for Algoma Federation of Agriculture regarding 911 # for fields and SMV signs for roadways.
 8. Resolution for Mayor to Proclaim June as senior's month
 9. Resolution for Canada Post "Say no to Privatization"
 10. Severance, Lot addition and Easement J2023-06B, C, J2023-06A E&P McKinnon
- C. Information:**
 1. OPP Billing for April 2023
 2. H.N.C.E.A. thank you
 3. Trefry Centre thank you



4. Crime stoppers thank you

D. Meetings / Workshops:

E. General Council Discussion:

1. CIP Applications
2. Three-year goals for your term of Council

F. Closed/In Camera:

G. Adjournment:



CONFLICT OF INTEREST
Schedule 'A'

DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act

I, Council member (print name) _____, declare a potential
(deemed/direct/indirect) pecuniary interest on Council Agenda (check) ____ Committee Agenda
(check) ____

Dated _____ Agenda Item Number _____

Agenda description of item _____ for the following
reason _____

Signature of member of council or committee _____

NOTE: To be recorded in a registry along with the associated Minutes and available upon request for public inspection

Definition of interests:

Indirect pecuniary interest

2 For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,

(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or

(iii) is a member of a body,

that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

Interest of certain persons deemed that of member

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



Agenda Item 5
Date: June 21 2023

*Minutes of the Regular Meeting
May 24, 2023
1 Cameron Drive, Desbarats*

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 6:05 PM.

Present: R. McKinnon, E. Aelick-Junor, J. Kern, K. Stobie
Staff: J. Maguire, F. Labelle, T. Phillips, R. Smith, D. Methot, P. Trotter
Absent: D. MacFarlane

No Declaration of Pecuniary Interest was filed at this time.

Res: 93-2023 K. Stobie, E. Aelick-Junor
Be it resolved that Council receives the Audit for 2022 as presented. (cd)

Res: 73-2023 E. Aelick-Junor, K. Stobie
Be it resolved that Council adopts the Minutes for April 2023 as presented. (cd)

Res: 74-2023 K. Stobie, E. Aelick-Junor
Be it resolved that Council approves the statements for April 2023 as presented. (cd)

Res: 75-2023 J. Kern, K. Stobie
Be it resolved that Council receives the Clerk's Report for May 2023. (cd)

Res: 76-2023 J. Kern, E. Aelick-Junor
Be it resolved that Council receives the Roads Department Report for May 2023. (cd)

Res: 77-2023 K. Stobie, J. Kern
Be it resolved that Council receives the Recreation Department Report for May 2023. (cd)

Res: 78-2023 E. Aelick-Junor, K. Stobie
Be it resolved that Council receives the Fire Department Report and the recommendation from the Fire Chief in promoting "Probationary" Firefighters to "Firefighters". (cd)

Res: 79-2023 J. Kern, K. Stobie

Be it resolved that council acknowledges Enbridge Gas on the clarification of fees for locates. (cd)

Res: 80-2023 K. Stobie, E. Aelick-Junor

Be it resolved that council gives second reading to by-law 2023-1062 to establish the Procurement policy of the Township and have a separate line for donations that are not regular to a limit of max \$2,000.00 in total. (cd)

Res: 81-2023 E. Aelick-Junor, K. Stobie

Be it resolved the Council gives first reading to by-law 2023-1063 to establish the fees for building permits and related matters for the Township. (cd)

Res: 82-2023 K. Stobie, E. Aelick-Junor

Be it resolved that Council passes by-law 2023-1064 with Schedule "A" attached, being a by-law to assume a portion of Deplonty Road as a public highway. (cd)

Res: 83-2023 J. Kern, K. Stobie

Be it resolved that council passes by-law 2023-1066 with Schedule "A" attached, being a by-law to assume a portion of Government Road as a public highway. (cd)

Res: 84-2023 K. Stobie, J. Kern

Be it resolved that Council receives and supports the resolution from the Town of Essex regarding Municipalities Retaining Surplus Proceeds from Tax Sales; and that Council direct the Clerk to forward a copy of this resolution to Honourable Peter Bethlenfalvy, Minister of Finance, Lise Vaugeois, MPP, Kevin Holland, MPP, Association of Municipalities of Ontario (AMO) and all other Ontario Municipalities. (cd)

Res: 85-2023 K. Stobie, E. Aelick-Junor

Be it resolved that council receives and supports the resolution from the town of Port Colborne and encourage the government of the Province of Ontario to change the Ontario Heritage Act to protect the 60-day demolition provision indefinitely, rather than for a maximum of 2 yrs. in order to provide adequate time for the municipality to consider the heritage value of properties before they may be demolished. (cd)

Res:86-2023 J. Kern, E. Aelick-Junor

Be it resolved that council receive and support the resolution the Town of Port Colborne and urges the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities. (cd)

Minutes of Regular Council Meeting
May 24, 2023

Res: 87-2023 J. Kern, E. Aelick-Junor

Be it resolved that council receive and support the resolution the Town of Whitchurch-Stouffville in support of Bill 5 Stopping Harassment and Abuse by Local Leaders Act, and encourages other Municipalities in Ontario and across Canada to join us in supporting all and promoting gender equality and women in all areas of society. (cd)

Res: 88-2023 J. Kern, E. Aelick-Junor

Be it resolved that council receive and support the resolution for the Corporation of West Grey respecting support of municipalities retaining surplus records from tax sales, this resolution directs staff to send a letter to the Honourable Peter Bethlenfalvy and all Ontario municipalities. (cd)

Res: 89-2023 J. Kern, K. Stobie

Be it resolved that council support to put all the Council members phone numbers on the Township Website for the public. (cd)

Councilor Stobie declared a Conflict of Interest on Item B9, and remained at the table to participate in discussion.

Res: 90-2023 J. Kern, E. Aelick-Junor

Be it resolved that council _____ the purchase of two sea cans for storage on Township property until proper storage facilities can be built. The two containers will be purchased from _____. For the price of _____ plus tax and delivery. (deferred)

Res: 92-2023 J. Kern, E. Aelick-Junor

Be it resolved that council support the hiring of a new Roads Department Labour & Operator to replace the retiring Roads Department Person. (cd)

Res: 94-2023 E. Aelick-Junor, J. Kern

Be it resolved that council Passes by-law 2023-1067 being a confirming by-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 91-2023 J. Kern, K. Stobie

Be it resolved that council adjourns at 8:20 pm until the next scheduled meeting of council on June 7, 2023 or at the call of the Mayor. (cd)



Agenda Item 5
Date: June 21 2023

Minutes of the Regular Meeting
June 7, 2023

SPECIAL MEETING

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 6:03 PM.

Present: R. McKinnon, E. Aelick-Junor, J. Kern, K. Stobie

Regrets: D. MacFarlane

Staff: G. Martin, H. Tener, F. Labelle, J. Maguire, R. Smith, P. Trotter, T. Phillips, S. Chaisson, D. MacDonald

No Declaration of Pecuniary Interest was filed.

Res: 95-2023 E. Aelick-Junor, J. Kern

BE IT RESOLVED THAT COUNCIL approves the budget for 2023 as amended. \$1,728,000.00 to be the taxation levy. (cd)

Res: 96-2023 K. Stobie, J. Kern

Be IT RESOLVED THAT COUNCIL Passes By-law 2023-1068 being a confirming By-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 97-2023 J. Kern, E. Aelick-Junor

BE IT RESOLVED THAT COUNCIL adjourns at 7:40 PM until the next scheduled meeting of Council on June 21, 2023 or at the call of the Mayor. (cd)

Deputy Mayor _____
R. McKinnon

Clerk _____
J. Maguire

Date: _____

Corp. of the Township of Johnson
Transactions by Account Report 05/01/2023 to 05/31/2023
Sorted by: Date

Agenda Item 6
 Date: June 21 2023

Date	Comment	Trans. No.	Credits
1005 General Account - 1038397 -			
05/01/2023	Victor Lampinen	J1344	448.61
05/01/2023	Victor Lampinen (dba)	J1345	14,788.88
05/01/2023	Huron Truss Ltd.: Paid by method of E-transfer.	J1355	2,840.34
05/02/2023	Metal Plus Roof	J1361	2,280.34
05/04/2023	Lynnette Harvie: E-transfer Payment	J1399	112.00
05/09/2023	Payroll Expense	J1450	20,288.10
05/09/2023	Receiver General for Canada	J1454	15,897.91
05/09/2023	OMERS	J1456	8,679.84
05/11/2023	Bell Canada	J1485	12.32
05/11/2023	Bell Canada	J1486	27.94
05/11/2023	Bell Canada	J1487	180.76
05/11/2023	Bell Canada	J1488	239.62
05/11/2023	Bell Canada	J1489	156.38
05/11/2023	Reliance Home Comfort	J1490	42.94
05/11/2023	Royal Bank Visa	J1491	238.08
05/11/2023	Royal Bank Visa	J1492	207.92
05/11/2023	Royal Bank Visa	J1493	482.52
05/11/2023	17E Trading Post	J1494	342.56
05/11/2023	Algoma District Services Administration Board	J1495	29,552.67
05/11/2023	ANP Office Supply	J1496	74.99
05/11/2023	Boreal Solutions	J1497	413.08
05/11/2023	Esso Country Store	J1498	703.93
05/11/2023	Gardiner Marine Ltd.	J1499	661.05
05/11/2023	Heritage Home Hardware	J1500	241.36
05/11/2023	Reimbursement-office supplies	J1501	587.12
05/11/2023	Karhi Contracting	J1502	141.19
05/11/2023	Kent's Corner Rentals	J1503	179.67
05/11/2023	Kentvale Merchants	J1504	1,166.10
05/11/2023	Manitoulin Transport	J1505	596.98
05/11/2023	McClelland's Hardware	J1506	742.27
05/11/2023	Martrims Overhead Doors	J1507	5,311.00
05/11/2023	North Shore Sentinel	J1508	362.82
05/11/2023	Recreation Mileage	J1509	400.00
05/11/2023	MacDonald, Meredith & Aberdeen Twp	J1510	219.18
05/11/2023	Traders Steel Warehouse Ltd.	J1511	667.63
05/11/2023	PUC Services Inc.	J1512	3,511.19
05/11/2023	Reliable Automotive & Industrial Radiator Inc.	J1513	375.23
05/11/2023	Vulcan Fire & Safety Sysytems Ltd.	J1514	121.48
05/11/2023	Algoma Office Equipment	J1515	300.07
05/11/2023	Algoma Power Inc	J1516	8,281.36
05/11/2023	Brandt Tractor Ltd	J1517	66,436.70

05/11/2023	Enbridge Gas Inc	J1518	2,439.98
05/11/2023	Huron Central Railway Inc.	J1519	1,782.00
05/11/2023	McDougall Energy	J1520	1,540.89
05/16/2023	Receiver General for Canada	J1648	1,654.50
05/23/2023	Payroll Expense	J1572	19,419.16
05/30/2023	Council Honorarium	J1585	2,177.34
05/31/2023	Bank Charges	J1695	371.59
05/31/2023	Loan Payments	J1696	3,027.75
05/31/2023	Truck Loan 2023 -May	J1697	1,040.31
			<hr/>
			221,767.65

Generated On: 06/16/2023

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 05/31/2023

REVENUE

Tax Revenue

Tax Levy - Municipal	887,267.62
Taxes - Tax Certificates	270.00
Property Sales	0.00
Taxes - Penalty & Interest	13,399.89
Taxes - PIL	6,850.57
Total Tax Levy	907,788.08

Grants

Grants - Federal	50,000.00
Grants - Provincial	397,581.02
Grants - Gas Tax	0.00
Grants - Students	3,812.00
Grants - NORD	0.00
Funding Carry Fwd	0.00
Total Grants	451,393.02

Utility Environmental Revenue

Utilities - Water Charges	46,848.51
Utilities - Water Capital Charges	5,857.00
Utilities - Water/Sewer Interest	1,029.99
Utilities - Sewer Charges	11,930.32
Utilities - Sewer Capital Charges	2,465.00
Utilities - Transfer Reserves	0.00

Utility Environmental Total	68,130.82
------------------------------------	------------------

Arena Revenue

Arena - Ice Rental	42,796.08
Arena - Public Skating	1,165.20
Arena - Hall Rental	1,460.00
Arena - Rink Floor	380.00

Arena Subtotal	45,801.28
-----------------------	------------------

Recreation Revenue

Recreation - Misc Programs	5,974.75
Recreation - Annual Events	7,901.55
Recreation - Gordon Lake Hall	425.22

Recreation Subtotal	14,301.52
----------------------------	------------------

Other Revenue

Cemetery Bank Charges	0.00
Maintenance & Burial Fees	0.00
Mutual Fund Distributions	0.00
Unrealized Gains and Losses	0.00
Other Income	0.00
Fire Emergency Calls	814.54
Fire Dept - Other Revenue	4,072.74
Fire Permits	0.00
Building Permits	4,766.90
Tile Drainage Revenue	0.00
Joint Roads other Municipalities	0.00
Farmers Market & Pavilion	50.00
Kitchen Rentals	1,740.00
Miscellaneous Revenue	8,267.44
Donations	703.45
Recreation Annual Programs	0.00
Landfill Split	0.00
Equipment Project Expense - Offset	0.00
Interest Income- Desbarats	0.00
Interest Income- Gordon Lake Care	0.00

Total Other Revenue	20,415.07
----------------------------	------------------

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 05/31/2023

TOTAL REVENUE 1,507,829.79

EXPENSE

Payroll Expense

Wages & Salaries	309,724.51
CPP Expense	15,424.03
EI Expense	7,221.84
Employer Health Tax	5,551.69
Benefits	22,831.96
WSIB	9,873.58
ER OMERS	23,933.16
Garnishees	0.00
Contract Wages	0.00

Total Payroll 394,560.77

Principle- Loan Payment

Principal Payments- Fire Tanker	0.00
Principle Payments- Grader	0.00
Principle Payments- Fire Pumper	0.00
Principle Payments- Back Hoe	0.00
Principle Payments- Plow Truck	0.00
Principle Payments- Tile Drain	0.00

Total Principle- Loan Payments 0.00

School Board Expense

Tax Expense - English Public	42,528.89
Tax Expense - French Public	283.83
Tax Expense - English Seperate	4,260.04
Tax Expense - French Seperate	621.18

Total School Board Expense 47,693.94

Expenses

Accounting & Legal	25,225.27
Advertising	1,738.26
Elections	0.00
Banking \ Late Fees	1,851.35
Training \ Conferences	2,766.88
Courier & Postage	1,790.50
Memberships & Subscriptions	3,501.74
Travel & Meals	3,008.84
Insurance	128,041.16
Office Supplies	2,598.25
Computer Supplies\Services	7,854.74
Utilities Expense	57,749.08
Telephone\Internet	8,173.42
Miscellaneous Expenses	1,731.17
Equipment Costs - Projects	1,032.12
Small Equipment	1,965.65
Equipment Rental	1,522.34
Equipment Repairs & Maintenance	115,484.25
Consumables	2,487.43
Building Maintenance	19,763.79
Rec. Project Costs	2,852.22
Loan Interest	0.00
Vehicle Fuel/Gas	25,359.75
Equipment Depreciation	0.00
Building Depreciation	0.00
Roads Depreciation	0.00
Utilities Environment Depreciation	0.00
Road Depreciation Exp	0.00
General Govt Depreciation Exp	0.00
Fire Depreciation Expense	0.00

Printed On: 06/16/2023

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 05/31/2023

Environmnetal Depreciation Expense	0.00
Recreation Depreciation Expense TCA	0.00
Materials	34,398.61
Roads Paved	0.00
Roads Upaved	0.00
Bridges & Culverts	0.00
Joint Landfill	2,495.93
Rail Maintenance \ Flashers	8,910.00
Funded Projects	75,253.80
Policing Services	59,287.00
911	303.36
EMO Emergency Management	300.00
Algoma Public Health	15,144.50
Hospital Services	0.00
Library Services	2,450.00
Algoma District Services Board	147,763.31
Contracts	50,592.22
Chief Bldg Officer Contract	0.00
Planning	18,005.59
MPAC Contract	10,678.18
By-Law Enforcement Officer Contract	1,000.00
Animal Control Officer Contract	1,800.00
Safety Equip/Clothing	207.95
Donations	2,525.00
Tile Drain Loan (Ministry)	0.00
Transfer To/From Reserves	0.00
Total Expenses	847,613.66
TOTAL EXPENSE	1,289,868.37
NET INCOME	217,961.42



The Township of Johnson
1 Johnson Drive, Box 160 Desbarats, Ontario, P0R 1E0
Phone: 705 782 6601 Fax: 705-782-6780
jmaguire@johnsontownship.ca

Agenda Item 7
Date: June 21 2023

June 2023

With half a year gone by many projects are underway.

Ripping and gravel is going down on Gordon Lake Rd., with culverts being replaced as needed. Ditching is being done as well in this area.

Continuous grading is being done and calcium has been sprayed to keep dust at bay.

The new Road Department person has started and is settling in well with their roots coming from Johnson Township.

Recreation has started doing the roller skate night with 20 people coming out for the first night and they had a blast.

The fishing derby is June 17th 2023 starting at 7:00 am.

The office is running smoothly and construction is continuing on the new Council chamber. Budget is finished and passed as presented.

The Water Treatment plant will start its renovations soon for the new chemical storage area.

Fire Department is continuing its certification studies at meetings and some are doing it from home.

Please be aware that your 911 number must be visible to on coming traffic and clear of grass and brush.

Janet

Public Works

Agenda Item 7
Date: June 21 2023

We are currently finishing the prep work for the surface treatment on Gordon Lake Road. By the time this meeting rolls around we should be pretty much done. I'm hoping surface treatment will be done first week of July.

Calcium has been completed, the maintenance gravel is done other than a few little touchup spots we will do ourselves.

In the next week or so, we will be starting our roadside grass cutting and continuing with our ditching and culverts, starting on Carter Side Road and Old Soo Road.



1 Johnson Drive, PO Box#160

Desbarats, ON P0R 1E0

Phone: (705) 782-6601, Fax: (705) 782-6780

Agenda Item 7
Date: June 21 2023

June 21st Regular Council Meeting

Month of May

Treasury Dept. Report to Council:

The month of May has come and gone, and with it here are some updates;

The Budget has been a big focus for the last several weeks as it is a large, lengthy and important process. As presented and passed at the special meeting, there was many numbers and reports involved in the development of said budget, which was a very interesting learning experience going forward for myself in Municipal Treasury.

Monthly items have been checked off such as:

- Remittances to Receiver General Canada (HST remittance for receiving that money back)
- Month end- checking payables, bank deposits, posting items into our accounting software from our property tax and utility module
- Issuing cheques, payables, and keeping up with bi-weekly payroll

May didn't have any other outstanding updates, everything has been organized and kept up to date with daily accounting.

June will have more updates with summer projects, and quarterly Remittance prep.

Savanna Chaisson



Agenda Item 7
Date: June 21, 2023

Recreation Report
Completed for: June 21, 2023 Council Meeting
Recreation & Events Coordinator Report for the Month of
May 2023.

This report covers information about programming completed in May 2023 along with upcoming programs, marketing information, and grant updates.

Recreation Committee Update:

Recreation meeting minutes and agendas are available upon request and at the recreation office.

Current members: Councillor Jason Kern, Laura Kern, Frieda & Dana Labelle, Kelly O'Reilly, and Patti Trotter (Recreation Coordinator)

Last Meeting: Thursday June 15th 6pm Community Days Work bee at the Johnson Township Community Centre.

Next Meeting: Not yet set.

May 2023, Programming Results:

Desbarats for Sale May 13 2023: The second annual Desbarats for Sale went very well. With over 500 people coming through the doors of the Community Centre. The sale saw 12 addresses registered, 18 tables sold in the Community Centre and 2 tables outside under the Pavilion. 125 maps were sold throughout the day and 1 tailgater arrived the day of. Seeing a total income of \$587.55 with a \$125 donation to YAPA for assisting with the sale leaving recreation with \$462.55 towards the Natural Playground Development.

Employer Resource Expo May 10 2023: In partnership with HNCEA we offered the Community Centre for area employer services to come in for a resource fair – a backwards career fair. Turnout was very poor and the partnership along with the advertising will need to be explored for next year.

North Shore Slo-Pitch Registration: Slo-Pitch started on May 17th with increased numbers to previous years. The start of the umpire program went well with 2 local youths being trained as umpires for a \$10 honorarium per game umpired. To facilitate the training Patti participated in the provincial Soft-Ball and Slo-Pitch umpire course Level 1.

Booking Highlights:

- **The Outdoors and Gun Show May 7th:** The return of the show was a huge success with over 1600 people attending and over 80 tables on the rink floor. The group has already booked the date for the 2024 show. We will be going over a review from the group later this month as we had a few issues with the internet and general feedback.
- Terri Velderman Yoga has started a double session as of May 16th ending June 20th. She has shown interested in starting up again in October.
- Four private functions were booked in the Hall this Month. Including a Safe Food Handler Course



Recreation Report

Completed for: June 21, 2023 Council Meeting

- **Sustain Algoma Expo:** June 17th 9am-2pm. We have sponsored the event.
- **CASS 50th Celebrations:** June 30 – July 2nd at CASS. Dance and Dinner at the Johnson Township Community Centre 5pm-12am July 1st.

Upcoming Programs:

Roller Rink: The first Roller Rink Session was held on June 8th with 2 scheduled nights a month until September. The schedule is available upon request.

Johnson Jaunt: The second annual Johnson Jaunt is ongoing. As part of the Community Challenge recreation has a \$5,000 grant for new equipment and staff training. Active Minutes can be tracked towards the community through the app found at:

<https://www.participaction.com/programs/community-challenge/>

Annual Reg Mchale Memorial Family Fishing Derby: June 24th will be the return of the annual fishing derby that acts as a fundraiser for Recreation and the Fire Department. Sponsorship letters will be available for distribution shortly.

Request: Would any councillors like a copy of the letter to distribute for sponsorship towards prizes for the Fishing Derby? A list of current sponsors can be provided to ensure no overlap.

Community Days: July 7th-9th plans are underway for the 2023 Community Days, Themed Candy Land.

Request: Are any councillors available as volunteers June 6th – 8th?

Marketing Updates:

- **Newsletter:** The monthly Newsletter for June is included as a handout. 350 copies distributed monthly.
- **Social Media:** Total page reach decreased this month from 13,039 to 11,913 accounts that our posts reached this past month, down 9.8% from April. Resulting from a few less posts and a decrease in shared posts. Total Followers up from 1,037 in April to 1,095 in May.
- **Website:** The passing of the municipal budget will allow for a budget to be set towards rebuilding the municipal website.

Grants:

The Recreation Team has applied for the following grants in May 2023:

- The FCC Agri Spirit Fund for the amount of \$25,000 to go towards Phase 2 of the Natural Playground Development developing the junior sand play area.
- The team was unsuccessful in securing the MLSE Grant and the Canada Post Grant.

Current Initiatives:



Recreation Report

Completed for: June 21, 2023 Council Meeting

- **Natural Playground:** working to secure the contract to begin work on clearing ground and installing the slide.
- **Baseball Field:** looking for quotes to redevelop starting in July 2023.
- **Active Transportation Plan:** Funding was been released and quotes are to be gathered for plan creation.
- **Community Centre Sign:** Sign is confirmed image provided as a handout and scheduled to be installed sometime starting in August.
- **Tennis Court:** Gathered quotes and applied for the Trillium Capital Grant in June.

Additional Information:

- **Christmas in July:** July 22 at the Johnson Township Community Centre – call for vendors is now open.
- **Farmers Market Now Open:** 9am -2pm every Saturday until Thanksgiving under the Pavilion at the Community Centre.
- **Summer Students:** 4 summer students have been hired 2 to work with recreation and the arena and 2 to work with Rob to cut grass. One student has already started part-time in the evening the rest are expected to start July 4th.

Report Completed By:

Patti Trotter

Events & Recreation Coordinator/Marketing & Promotions Johnson Township

ptrotter@johnsontownship.ca | 705-782-6601 x 205 | 705-257-6827



Agenda Item A1
Date: June 21 2023

The Corporation of
THE TOWNSHIP of JOHNSON

By-Law 2023-1062

BEING A BY-LAW to establish a Procurement Policy for the Township.

WHEREAS, the Corporation of the Township of Johnson has deemed it to be in the interest of the Township to establish policies and procedures for the procurement of goods and services; and

WHEREAS, Section 270 1.3 requires the Township to set a policy for the procurement of goods and services.

NOW THEREFORE, the Corporation of the Township of Johnson does hereby adopt the following Policy and Schedules as the Procurement Policy for the Township.

THIS By-law repeals and replaces any and all Policies or By-laws previously passed for this purpose.

READ for the first time on the 21st day of April 2023.

READ for the second time on the 17th day of May 2023.

READ a third and final time and finally passed on this the 21st day of June 2023.

MAYOR: _____
R. McKinnon

Seal

Clerk: _____
J. Maguire



Schedule 'A' to By-Law

2023 - 1062

POLICY TITLE: Procurement Policy	SUBJECT: Procurement of Goods and Services
DEPARTMENT: All Departments	EFFECTIVE DATE: April 20 th 2023 ENACTED BY: By-Law 2023-1062

PREAMBLE

The Council of the Corporation of the Township of Johnson strives to ensure that publicly funded goods and services are acquired by the Municipality through an established process.

The Municipal procurement process is managed consistently and shall encourage competition among bidders, obtain the highest quality of goods and services for the best price and be open, accountable and transparent while protecting the financial interests of the Municipality.

GOALS

To clearly define the roles, responsibilities and accountability of individuals involved in the procurement process. To encourage competition in the procurement process and innovation.

To ensure compliance with the Municipal Act, 2001, c 25, Section 270 (1) (3)

AUTHORIZATION

All procurement prior to Budget approval or following Budget approval shall be conducted within the guidelines of this Procurement Policy.

The Clerk/CAO and each Department Head and/or their designates are delegated the authority to expend Municipal funds as outlined in this policy or through Council's approval of Budgets or by specific Council resolutions.

At anytime Department Heads and/or the Clerk/CAO may relinquish their authority to approve a purchase and defer to Council for input and final approval.

'Projects' that must be initiated prior to Budget approval shall require the approval of Council.

Exceptions: In the event of an Emergency, Department Head and/or Clerk/CAO shall report all purchases to Council as soon as possible.

AMEND CONDITIONS

Quotes, Tenders and Proposals may be amended to add goods or services, or to increase the Contract Value, without a further competitive process. Department Heads shall document changes in their Monthly Report to Council.

NON-COMPETITIVE PROCESS

A competitive process should be used for procurement whenever possible. A non-competitive process may be used for specific purposes, under certain conditions:

- When no Bids were submitted.
- When no Vendors met the essential requirements or product requested.
- When there is only a Single or Sole supplier within the immediate area.



- When it is in the best interest of the Municipality and there is an advantage to extend agreements, due to the quality of services provided, historical knowledge accumulated, established protocols, efficiencies and a mutually beneficial working and financial relationship.
- All agreements shall be reviewed at a minimum of five-years and may following the review, be extended.
- The following services have a higher than normal liability, and may at Councils discretion be considered as non-competitive goods and services:
 - Audit Services
 - Engineering Services
 - Legal Services
 - Survey Services
 - Public Utility Services
 - Insurance Brokerage Services

DEFINITIONS

‘Best Value’ shall not be limited to the lowest price but shall be a combination of price, quality and availability.

‘Bid List (s)’ shall mean a list of two or more Vendors of similar nature that have been pre-approved by the Department Head.

‘Capital Project or Project’ shall refer to a project that has been budgeted within the annual Capital budget or if not budgeted, shall refer to projects that would normally appear within the Capital expenditures of the Municipality.

‘Clerk’ ‘Clerk / CAO’ shall refer to the Clerk of the Corporation or designate.

‘Conflict of Interest’ shall be declared in the event of any pecuniary interest for a member of council or staff or immediate family member.

‘Corporation’ shall mean the Corporation of the Township of Johnson.

‘Council’ shall mean the council of the Corporation of the Township of Johnson.

‘Department Head’ shall refer to anyone who has responsibility for an annual budget.

‘Immediate Family Member’ shall mean a spouse, common-law spouse, child or stepchild, or partner.

‘Municipality’ shall mean the Corporation of the Township of Johnson.

‘Single Source’ shall mean procurement of goods or services from a particular / vendor rather than through solicitation of other Vendors.

‘Sole Source’ shall mean procurement of goods or services that are unique to a particular Vendor and many not be obtained from other readily available sources.

‘Treasurer’ shall mean the Treasurer of the Corporation of the Township of Johnson.



PROCUREMENT PROCESS

- | | |
|---|------------------------------|
| a. Petty Cash | \$0.01 to \$300.00 |
| b. Credit Card | \$0.01 to \$5,000.00 |
| c. Verbal Quotes | \$0.01 to \$8,000.00 |
| d. RFQ – Request for Quotes <i>(written)</i> | \$8,001.00 to \$25,000.00 |
| e. RFT – Request for Tender | \$25,000.00 to Plus |
| f. <i>RFT – Request for Tender OPTIONAL Use</i> | <i>\$8,001.00 or greater</i> |
| g. RFP – Request for Proposal | \$25,000.00 to Plus |
| h. <i>RFP – Request for Proposal OPTIONAL Use</i> | <i>\$8,001.00 or greater</i> |
| i. Single Source | |
| j. Sole Source | |

***NOTE:** Council and staff involved in making procurement decisions, shall declare a Conflict of Interest and be excluded from the decision-making process when they have a pecuniary interest.

PETTY CASH

1. **Amount of purchase:**
 - a. \$0.01 to \$200.00 when invoicing is not practical or feasible.
2. **Authority:**
 - a. Department Heads are permitted to purchase goods and services without Council approval.
3. **Process:**
 - a. Petty Cash should only be used when it is not feasible to use a Credit Card.
 - b. Petty Cash disbursements shall be evidenced by vouchers and promptly provided to the Treasurer.
 - c. A Department Head may make a purchase and be reimbursed via Petty Cash. Evidenced by receipt and signature shall be provided to the Treasurer.

CREDIT CARD

1. **Amount of purchase:**
 - a. \$0.01 to \$5,000.00 when invoicing is not practical or feasible.
2. **Authority:**
 - a. Department Heads are permitted to purchase goods and services without Council approval.
3. **Process:**
 - a. Credit Card should only be used when it is not feasible to use Petty Cash.
 - b. Credit Card disbursements shall be evidenced by vouchers and promptly provided to the Treasurer.

VERBAL QUOTES

1. **Amount of Purchase:**
 - a. \$.01 to \$8,000.00
2. **Authority:**
 - a. Department Heads are permitted to request verbal quotes for goods and services without Councils prior approval.
3. **Process:**



- a. Department Heads shall call and request verbal quotes from a minimum of two Vendors. The Department Heads shall demonstrate all efforts to obtain a minimum of two quotes.
- b. Department Heads shall record the Date, Time, Vendors, details of request, details of quotes received.
- c. Department Heads may establish at the start of each year a 'Bid List' of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.
- d. See *Schedule 'A'* for details on Requesting a Verbal Quote.

RFQ – REQUEST FOR QUOTE (written)

1. Amount of Purchase:

- a. \$8,001.00 to \$25,000.00

2. Authority:

- a. Department Heads shall request written quotes for projects that are being considered or that have been pre-approved by Council.
- b. Department Heads shall issue an RFQ when requirements for a project can be precisely defined.
- c. Acceptance of the Written Quote will be at the discretion of the Department Heads and Clerk/CAO.

3. Process:

- a. Department Heads shall request written quotes from a minimum of two Vendors.
- b. Department Heads shall have project approval before acceptance of a quote.
- c. Details of the Written Quotes received and the reasoning for selection shall form a part of their Monthly Report to Council by the Department Head or Clerk/CAO.
- d. Department Heads may establish at the start of each year a 'Bid List' of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.
- e. See *Schedule 'B'* for details on Requesting a Quote.

RFT – REQUEST FOR TENDER

1. Amount of Purchase:

- a. Over \$25,001.00
- b. *OPTION: RFT may be used for purchases over \$8,001.00*

2. Authority:

- a. Department Heads shall issue an RFT when requirements for a project can be precisely defined.

3. Process:

- a. Department Head shall request written quotes from a minimum of two Vendors.
- b. Department Head shall have 'project' approval before acceptance of a quote.
- c. Details of the Written Quotes received and the reasoning for the recommended Tender shall form a part of the Monthly Report to Council by the Department Head or Clerk/CAO.
- d. Department Heads may establish at the start of each year a 'Bid List' of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.
- e. See *Schedule 'C'* for details on Requesting a Tender.



RFP – REQUEST FOR A PROPOSAL

- 1. Amount of Purchase:**
 - a. Over \$25,001.00
 - b. *OPTION: RFP may be used for purchases over \$8,001.00*
- 2. Authority:**
 - a. Department Heads shall issue an RFP when requirements for a project cannot be precisely defined.
 - b. Department Heads shall request written proposals for projects that are being considered or that have been approved by Council.
- 3. Process:**
 - a. Department Heads shall request a written proposal from a minimum of two Vendors.
 - b. Department Heads shall have project approval before acceptance of a quote.
 - c. Details of the Request for a Proposal and reasoning for selection of Vendor shall form part of the Monthly Report to Council by the Department Head or Clerk/CAO.
 - d. Department Heads may establish at the start of each year a 'Bid List' of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.
 - e. See *Schedule 'D'* for details on Requesting a Proposal.

SINGLE SOURCE PURCHASES

- 1. Amount of Purchase:**
 - a. Any purchase.
- 2. Authority:**
 - a. A Department Head is permitted to purchase goods and services from a particular Vendor rather than through the solicitation of bids.
- 3. Process:**
 - a. When there is more than one source in the open market, but for reasons of standardization, function or service, one Vendor is recommended for consideration, based on but not limited to, compatibility with existing services, facility or product. The Vendor has skills related to and existing knowledge of the nature of service.
 - b. The Department Head shall provide rationale for using Single Source Procurement in their Monthly Report to Council.

SOLE SOURCE PURCHASES

- 1. Amount of Purchase:**
 - b. Any purchase.
- 2. Authority:**
 - b. A Department Head is permitted to purchase goods and services from a particular Vendor rather than through the solicitation of bids.
- 3. Process:**
 - a. When purchasing of goods or services that are unique to a particular Vendor and cannot be readily obtained from another source.
 - b. When goods and services are in short supply.
 - c. Supply has affected price and availability, no substitute, or only one supply.



PROCEDURES

PETTY CASH PROCEDURE

Department Heads may acquire goods or services having a value of \$200.00 or less.

Petty Cash should only be used when it is not feasible to use the Municipal Credit Card.

Purchases should be made from the competitive marketplace whenever possible.

A receipt will be required to validate any payment out of Petty Cash.

CREDIT CARD PROCEDURE

Department Heads may acquire goods and services having a value up to \$5,000.00 by use of the Municipal Credit Card.

Purchases should be made from the competitive marketplace whenever possible.

A receipt will be required to validate any payment by Credit Card.

The Department Head shall identify in their Monthly Report such purchases made and the reasoning and/or need for the purchase.



REQUEST FOR QUOTE (verbal) *Schedule 'A'*

Method:

Department Heads may acquire goods and services having a value between \$2,000.01 and \$8,000.00 by way of a request for a Verbal Quote. Department Heads shall demonstrate an effort to secure a minimum of two verbal quotes. Confirmation of Quotes should be provided by email. Department Heads shall provide the accepted Quote details to Accounting Department to be attached to invoices.

Purchase of goods and services shall be made from the competitive marketplace whenever possible.

Request for a Verbal Quote shall be used to obtain goods and services whenever the requirements can be precisely defined and the goal is to achieve the best price, service, workmanship and quality of goods.

Department Heads may establish at the start of each year a *'Bid List'* of Vendors of similar nature. The Bid List shall record the price list of products, equipment and services.

Selecting goods and services from the Bid List shall meet the requirement *'to secure a minimum of two verbal quotes.'*

Department Head shall identify in their Monthly Report such purchases made and the reasoning for the Vendor selected and the need for the purchase.

Purchase of goods or services over \$5,000.00 dollars shall require the signature of the Clerk/CAO as well as the signature of the Department Head.

The Departments Monthly Report referencing the Verbal Quote shall be retained as part of the Agenda it is recorded on. The invoice shall reference the Verbal Quote and be scanned into electronic filing.



RFQ

REQUEST FOR A QUOTE (Written) Schedule 'B'

Method:

Department Heads may acquire goods and services having a value between \$8,000.01 and \$25,000.00 by way of a Request for Quote. (RFQ)

An RFQ may be used whenever requirements CAN be fully defined and the goal is that the lowest bid shall meet the specific requirements.

Department Heads shall demonstrate they have requested a minimum of two written quotes. Department Heads shall have project approval before acceptance of a quote.

The accepted quote shall be signed off by the Department Head as well as the Clerk/CAO. Department Heads shall provide the accepted Quote details to Accounting Department to be attached to invoices.

If no quotes are received the Department Head may re-issue the RFQ and/or amend it.

The lowest or any bid may not automatically be accepted. A rationale shall be provided on the Departments Monthly Report as to the acceptance of a bid not the lowest or the rejection of all bids submitted.

All RFQ's issued shall contain the statement: Lowest or any bid not necessarily accepted.

Bid selection shall be primarily done by invitation. Situations may arise where advertising and inviting an RFQ is likely to provide a better outcome. (*refer to Notice Policy*).

All RFQ documentation and submissions shall be kept as part of the 'Projects' file.



RFT
REQUEST FOR TENDER
Schedule 'C'

Method:

Department Heads may acquire goods and services having a value greater than \$25,000.01 by way of a Request for Tender (RFT).

An RFT may be used whenever requirements CAN be fully defined and the goal is that the lowest bid shall meet the specific requirements.

OPTIONAL: *An RFT may be used for purchases greater than \$8,001.00.*

Department Heads shall demonstrate they have advertised and/or requested from a Bid List an RFT. An RFT shall be advertised at least once, 21days prior to closing. *(refer to Notice Policy).*

The RFT process is only used when requirements for a project can be precisely defined. Department Heads shall have project approval before acceptance of a quote.

The accepted quote shall be signed off by the Department Head as well as the Clerk/CAO. Final approval shall be by resolution of Council. Department Heads shall provide the accepted Quote details to Accounting Department to be attached to invoices.

If no Tenders are received the Department Head may re-issue the RFT and/or amend it.

The lowest or any bid may not automatically be accepted. A rationale shall be provided on the Departments Monthly Report as to the acceptance of a bid that is not the lowest and/or the rejection of all bids submitted.

All RFT's issued shall contain the statement: **Lowest or any bid not necessarily accepted.**

All RFT documentation and submissions shall be kept as part of the 'Projects' file.



RFP
REQUEST FOR PROPOSAL
Schedule 'D'

Method:

Department Heads may acquire goods and services having a value greater than \$25,001.00 by way of a Request for Proposal. (RFP)

The RFP process is used when requirements for a project CANNOT be precisely defined.

OPTIONAL: An RFP may be used for purchases over \$8,001.00

Department Heads shall demonstrate they have advertised and/or requested from a Bid List an RFP. An RFP shall be advertised at least once, 21 days prior to closing. (*refer to Notice Policy*)

The accepted proposal shall be signed off by the Department Head as well as the Clerk/CAO. Final approval shall be by resolution of Council. Department Heads shall provide the accepted Quote details to Accounting Department to be attached to invoices.

If no Proposals are received the Department Head may re-issue the RFP and/or amend it.

The lowest or any Proposal may not automatically be accepted. A rationale shall be provided on the Departments Monthly Report as to the acceptance of a Proposal not being the lowest and/or the rejection of all Proposals submitted.

All RFP's issued shall contain the statement: **Lowest or any bid not necessarily accepted.**

All RFP documentation and submissions shall be kept as part of the 'Projects' file.



GENERAL RULES:

Lowest or any bid not necessarily accepted.

All Declarations of Conflict of Interest shall be retained in a publicly available binder with all other Declarations of Conflict of Interest.

Department Heads shall consider the need for value analysis comparison of options or choices.

Retention of records relating to all procurement processes shall be retained. *See Retention By-Law*

CONTRACT RENEWAL OR AMENDMENTS:

In a volatile market subject to Council approval, Department Heads may extend current contracts until market conditions stabilize.

Contracts may include options for automatic renewal, if it is in the best interest of the Municipality to reduce liability and ensure consistent and reliable continuation of services.

All price changes in agreements shall be signed off by Vendor and Department Head.

Changes to price of a contract shall have corresponding changes in the scope of work.

Difficult Vendors, poorly prepared Bids, bid irregularities, poor workmanship, timeliness, and general relationships and productivity that does not support quality and value for dollar may result in disqualification of this Vendor for future considerations.

NOTICE:

RFQ's do not require Notice. RFP and RFT shall be advertised at least once 21 days prior to closing. In the event of an emergency, Notice shall not be necessary.

BIDS: (shall include RFQ – RFT – RFP)

Bids shall include but not be limited to the following statements and information:

- lowest or any bid not necessarily accepted
- bids that do not meet the mandatory criteria shall be disqualified
- Bids should be received sealed and clearly identify the project being submitted on. Staff will mark 'Received' and record the 'Time and Date'.

No Bids shall be accepted after the date and time stated for the closing deadline and shall be returned unopened.

A Bid may be withdrawn if the request is made prior to the opening of the Bids and is made in person by a Senior Qualified person of the Company.

Withdrawal of a Bid does not disqualify a bidder from submitting another Bid on the same contract. If two Bids are received from the same Vendor the Bid received with the latest date and time shall be the Bid that is accepted.

Unsolicited Bids shall not be accepted. Number of Bids and names of Bidders shall not be disclosed prior to the opening of the Bids.



There shall be at least two municipal members present when Bids are opened. Vendors submitting Bids may be present during the opening of Bids.

Staff shall review for completeness and accuracy, all Bids received prior to officially accepting a Bid. Bid irregularities shall be considered Major or Minor.

Major Bid irregularities are deviations from the bid request that affect price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the bidder could gain an unfair advantage over competitors.

Minor Bid irregularities are deviations from the bid request affects form rather than substance and if permitted will not gain an unfair advantage over competitors.

When two or more bids are equal and there are no defining issues to separate them, the names of the tied bidders shall be placed in a container and the CAO shall draw one name, the successful bidder from the container. Bidders may attend the drawing of a name and two or more municipal members shall be present.

In mathematical errors, the bidder shall be given two days to correct their bid or the bid shall be automatically rejected.

The Department Head or Council may cancel the Bid Solicitation at any time.
Department Heads shall provide the Treasurer with the accepted Quote.

Department Heads must sign off on all invoices prior to processing payments.



The Township of Johnson
1 Johnson Drive, Box 160 Desbarats, Ontario, P0R 1E0
Phone: 705 782 6601 Fax: 705-782-6780
jmaguire@johnsontownship.ca

Agenda Item A2
Date: June 21 2023

Public Notice

Proposed changes to the Building Permit & Fee By-Law

As required under the Building Code Act, Section 7.6 notice is provided regarding changes to the Building Permit by-law and related fees.

A copy of the Draft By-Law can be found on the Johnson Township website. A copy may be requested from the Municipal office.

The revised By-Law shall go before Council on May 17th, 2023 at the regular meeting of Council.

Janet Maguire, Clerk / CAO



The Corporation of
THE TOWNSHIP of JOHNSON

By-Law 2023-1063

BEING A BY-LAW to establish fees for building permits and related matters.

WHEREAS pursuant to Sec 391(a) of the Municipal Act, S.O. 2001, c25 as amended provides a municipality may charge fees: *for services or activities provided or done by or on behalf of it;*

NOW THEREFORE the Council of The Corporation of the Township of Johnson enacts as follows:

1. SHORT TITLE

This By-law may be cited as the ‘Building Permit By-Law’

2. DEFINITIONS AND WORD USAGE

A. ‘ACT’

means the Building Code Act, 1992 as amended

B. ‘APPLICANT’

means the owner of a building or property who has applied for a permit and/or any person authorized by the owner to apply for a permit on the owner’s behalf, or any person of a corporation empowered by statute to cause building construction or demolition of a building and anyone acting under the authority of such person or corporation

C. ‘BUILDING CODE’

means the regulation made under Section 324 of the Act

D. ‘CHIEF BUILDING OFFICIAL’

means the Chief Building Official as appointed by Council

E. ‘OWNER’

means the registered owner of the land and includes lessee, mortgagee in possession and the person in charge of the property

F. ‘PERMIT’

means permission or authorization given in writing by the Chief Building Official to perform work regulated by the Act and Building Code, or to occupy a building per part thereof

G. ‘PERMIT HOLDER’

means the person to whom the permit has been issued and who assumes the primary responsibility for complying with the Act and the Building Code

H. TERMS not defined in this By-Law shall have the meaning ascribed to them in the Act or the Building Code

3. CLASSES OF PERMITS

Classes of permits required for construction, demolition or change of use are set forth in “Schedule A” as an appendix to and forming part of this By-law

4. PERMITS

- A. To obtain a permit, an applicant shall file an application in writing on the forms prescribed by and available from the Township Office or the Chief Building Official and shall supply any other information relating to the application as required. The issuance of a permit does not place an obligation to grant any further permits.
- B. Every building permit application shall:
- Identity and describe in detail the work, use and occupancy to be covered by the permit for which the application is made;
 - Identify and describe in detail the existing uses and the proposed uses for which the premises are intended;
 - Describe the land on which the work is to be done, by a description that will readily identify and locate the site of which the building or demolition is to occur;
 - Every application shall provide sufficient plans, specifications, documents and any other information to clarify the intent of the project;
 - Be accompanied by the fees as calculated in accordance with 'Schedule A';
 - State the names, addresses and contact information of the owner, applicant, architect, engineer or designer and the constructor or person hired to carry out the demolition as the case may be;
 - State estimated value of the proposed work including material and labour; and when Section 1.2 of the Building Code applies be accompanied by a signed acknowledgment of the owner on a form prescribed by the Township Office or Chief Building Official that an architect or professional engineer, or both have been retained to carry out the general review of the construction or demolition of the building
 - When section 1.2 of the Building Code applies be accompanied by a signed statement of the architect or professional engineer or both on a form prescribed by the Township Office of Chief Building Official, undertaking to provide general review of the construction or demolition of the building
 - State estimated valuation of the proposed work including material and labour
 - Be signed by the applicant who shall certify as to the truth of the contents of the application
 - Permit applications for part of a building shall include all applications for the entire project (APH, MTO, GLP, etc)
 - Include plans and specifications covering the part of the work for which more expeditious approval is desired, together with such information pertaining to the remainder of the work as may be required by the Chief Building Official

DEMO PERMIT

- Demolition permits shall be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the termination and capping of all the water, sewer, gas, electric, telephone or other utilities and services.
- When Section 2.3 of the Building Code applies be accompanied by structural design characteristics of building and the method and time schedule of the demolition

PERMIT CHANGE

- Describe the building or part thereof in which the occupancy is to be changed
- Include plans and specifications which show the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Building Code

CONDITIONAL PERMIT

- State the reason why the applicant believes that unreasonable delays in the construction would occur

PERMIT PLACED ON HOLD

- A permit may be temporarily placed on hold for an agreed to length of time with valid reasons supplied by applicant, ie. Waiting for other permits, weather, finance, availability of supplies or contractors....
- When a permit is placed on hold in excess of six months an additional administration fee of 20% of the fee will be added

PLANS AND SPECIFICATIONS

- Applicants shall furnish sufficient plans, specifications, documents and other information to enable the Chief Building Official to determine whether the proposed construction, demolition, or change of use conforms to the Act and the Building Code
- A site plan reference to a current plan of survey, OR
 - o Lot size and dimensions of property
 - o Setbacks from existing and proposed buildings to property boundaries and to each other
 - o Existing and finished ground levels or grades
 - o Existing rights of way, easements and municipal services
- Documents submitted shall be legible and be drawn to scale
- Multiple copies may be required at the discretion of the CBO
- Upon completion the Chief Building Official may require an 'as constructed drawings' including a plan showing location of buildings
- All documents supplied by the applicant become the property of the municipality and may or may not be retained

FEES

- The Chief Building Official shall determine the fees as per Schedule ‘A’ of this By-Law
- Refunds if any shall be determined in accordance with Schedule ‘A’ of this By-Law
- Fees unpaid after 30 days shall be deemed to be taxes and collected in the same manner

REVOCATION, DEFERRAL AND TRANSFER OF PERMIT

- Prior to revoking a permit, the Chief Building Official shall give written notice of the intention to revoke the permit and explain the reasons for this action
- If after 30 days of such notice to revoke and with no change in the circumstances the Chief Building Official may without further notice, revoke and dispose of the permit and dispose of any and all documents relating to the permit
- Upon the receipt of the Intent to Revoke the permit, a permit holder may request a deferral in writing, within 30 days from the date of the letter of Intent
- A request for a deferral of the Intent to Revoke shall set out the reasons why the permit should not be revoked and the date by which work shall commence or resume and any concerns will have been addressed
- It is at the discretion of the Chief Building Official whether or not to grant a deferral and shall notify the permit holder in writing of his decision

NOTIFICATIONS

- The permit holder shall notify the Chief Building Official 3 days in advance of when an inspection is required

This By-law repeals any By-law previously passed for this purpose. Should any section, subsection, clause or provision of this By-Law be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-Law as a whole or any part thereof other than the part so declared to be invalid.

READ for the first time and finally passed this 17th day of May 2023

MAYOR: _____
R. McKinnon

Seal

Clerk: _____
J. Maguire

**Schedule ‘A’
By-Law 2023 - 1063
Building Permits**

REFUNDS:

Application received, reviewed, incomplete	90% of fee refunded
Application received, reviewed and permit issued	50% of fee refunded
Permit issued and one or more inspections	0% no fee refunded
Permit value issued of less than \$100.00	0% no fee refunded

NO PERMIT REQUIRED FOR:

Replacing roof materials (no structural change)
Replacing siding (no structural change)
Painting
Eaves troughs
Landscaping
Demolition of a detached accessory building of 15m2 (164ft2)
Closets, cupboards, bathrooms (without changes to plumbing)
Air conditioning units
Replacing doors and windows, same size (no structural change)
Drywall

PERMITS ARE REQUIRED FOR:

Construction of a structure over 15m2 (164ft2)
Demolition of a structure over 15m2 (164ft2)
Decks and sunrooms
Accessory buildings
Additions to buildings
Installation of prefabricated buildings
Hunt camps
Cottages
Install or remove a bearing wall
Sea Can/ shipping containers
Carports
Garages
Any structural changes to a building
Doors and windows (if size of opening is changing)
Moving a building and relocating
Change of use of a building
Installation or alterations to the plumbing and fixtures
Replacing or increasing insulation / vapor barriers
Installation of solar panels on a structure

FLAT RATE FEES:

To move a building	\$75.00
To demolish a building	\$75.00
Occupancy permit	\$80.00
Change of use permit	\$80.00
Conditional Permit	50% of the value of the permit
Construction begins before Permit is issued	Double the value of the permit
Permits deferred or placed on hold	20% of the value of the permit

Schedule ‘A’ continued
By-Law 2023 - 1063
Building Permits

Chief Building Official has some discretion when issuing permits to accommodate the uniqueness of any given site.

Residence (new construction) {basements and second story same price per sq. ft}

- Minimum fee of \$700.00 up to 1200 sq. ft
- Over 1200 sq. ft x's \$0.58 / sq. ft

Addition / renovations to a Residence (carports, sunrooms, additions ...)

- Minimum fee of \$250.00 up to 400 sq. ft
- Over 400 sq. ft x's \$0.63 / sq. ft

Decks –

- Minimum fee of \$150.00

Multi Residential (any construction)

- Minimum of \$600.00 up to 1200 sq. ft
- Over 1200 sq. ft x's \$0.50 / sq. ft

Accessory Building (Garage, Bunkie's, Garden Sheds ... etc.)

- Minimum fee of \$250.00 up to 600 sq. ft
- Over 600 sq. ft x's \$0.42 / sq. ft

Farm and Farming Related Buildings

- Minimum fee of \$250.00 up to 1000 sq. ft
- Over 1000 sq. ft x's \$0.25 / sq. ft

Commercial Building / Additions / Renovations

- Minimum of \$600.00 up to 1200 sq. ft
- Over 1200 sq. ft x's \$0.50 / sq. ft



Agenda Item B1
Date: June 21 2023

**The Corporation of
THE TOWNSHIP of JOHNSON**

By-Law 2023-1069

BEING A BY-LAW to provide the authority to the Clerk/CAO of the Township of Johnson to Solemnize Civil Marriage Ceremonies.

WHEREAS Ontario Regulation 285/04 under the Marriage Act, R.S.). 1990, c. M. 3, ("Marriage Act, 1990") states that the Clerk of a local municipality is authorized to solemnize marriages under the authority of a license; and

WHEREAS the Council of the Corporation of the Township of Johnson deems it desirable to provide civil marriage solemnization services; and

NOW THEREFORE the Council of the Corporation of the Township of Johnson enacts as follows:

THAT the Council of the Corporation of the Township of Johnson direct that the civil marriage solemnization service be implemented within the Township of Johnson; and

THAT the Council of the Corporation of the Township of Johnson authorize the Township Clerk/CAO, or their Designate, to provide the service of solemnizing marriages in the Province of Ontario under the authority of the *Marriage Act, 1990* for the Province of Ontario; and

THAT Council recognizes the Township Clerk/CAO, or their Designate, is authorized to solemnize marriage for as long as they hold the position of Township Clerk/CAO, as set out under Ontario Regulation 285/04 and the *Marriage Act, 1990* for the Province of Ontario; and

THAT the Township Clerk/CAO, or their Designate may, at their discretion, solemnize civil marriages at times and locations which are agreeable to both parties.

THAT the detailed fee structure for civil marriage services form part of the Township of Johnson's Fees and Charges By-law, as amended.

AND THAT this By-law shall repeal and replace any and all By-laws previously passed for this purpose.

General

The short title of this By-law is the "Civil Marriage By-law".

If any provision of this By-law is found by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, the balance of the By-law shall not be affected and shall remain in full force and effect.

If there is a conflict between a provision of this By-law and a provision of any other By-law of the Township, the provision that establishes the higher standard shall prevail.

This By-law shall be read with all changes in number or gender as are required by context.

Any reference to legislation in this By-law includes the legislation and any amendment, replacement, subsequent enactment or consolidation of such legislation.

READ and first and final time this day of 2023.

Mayor _____

SEAL

Reg McKinnon

Clerk/CAO _____

Janet Maguire



Agenda Item B 2
Date: June 21 2023

*The Corporation of
THE TOWNSHIP of JOHNSON
By-Law 2023- 1070*

BEING A BY-LAW to provide for the adoption of the budgeted estimates, tax rates and to further provide for penalty and interests in default of payment thereof for the year 2023.

WHEREAS Section 290 (1) of the Municipal Act 2001, c. 25 as amended provides that the council of a local municipality shall after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class;

AND WHEREAS Section 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios;

AND WHEREAS the year 2023 levy for all purposes has been set at \$ 1,728,000.00 the Municipal levy, plus Payments in Lieu by Provincial government;

AND WHEREAS certain education rates are provided in various regulations and the Education Levy will be \$ 190,973.00 subject to change in assessment throughout the year.

NOW THEREFORE the Council of The Corporation of the Township of Johnson hereby enacts as follows;

That the tax rates for 2023 for municipal and educational purposes be hereby set as:

Class	Municipal Rate	Education Rate	Total Rate	Assessment
Residential	0.01727844	0.0015300	0.01880844	90,025,116.00
Commercial Occupied	0.02484121	0.0088000	0.03364121	2,306,900.00
Commercial Vacant/Excess	0.01738902	0.0088000	0.02618902	116,700.00
Industrial Occupied	0.02484121	0.0088000	0.03364121	1,283,300.00
Industrial Vacant	0.02703730	0.0088000	0.03583730	14,500.00
Farmlands	0.00431961	0.0003825	0.00470211	11,081,984.00
Managed Forest	0.00431961	0.0003825	0.00470211	624,100.00
Pipeline	0.01459337	0.0070706	0.02166397	1,582,000.00
P.I.L. Residential	0.01727844	0.0015300	0.01880844	79,400.00
P.I.L. Commercial	0.01738902	0.0088000	0.02618902	99,300.00

Total Taxable Assessment 107,213,300.00

- Those taxes shall be due and payable in two installments with 50% due on the 30th day of August 2023 and 50% due on the 30th day of October 2023.
- Non- payment of the amount, as noted on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates shall be added a penalty of 1.25 percent per month, until December 31st, 2023.
- On all taxes unpaid as of December 31st, 2023 interest shall be added at the rate of 1.25 percent per month, for each month or fraction thereof in which the arrears continue.
- All taxes are due and payable to the Township of Johnson Office, 1 Johnson Drive Desbarats, P0R 1E0.
- Schedule "A" to By-Law 2023-1070 Budget

THAT this by-law repeals any by-law previously passed for this purpose.

READ for the first time and finally passed this 21st day of June, 2023

Mayor: _____
Reg McKinnon

Clerk/CAO _____
Janet Maguire

SEAL

Corp. of the Township of Johnson

2023 Budget

	2023 Budget
REVENUE	
Tax Revenue	
Tax Levy - Municipal	1,728,000.00
Tax Levy - English Public	171,458.00
Tax Levy - French Public	16,400.00
Tax Levy - English Separate	975.00
Tax Levy - French Separate	2,140.00
Taxes - Tax Certificates	500.00
Taxes - Property Sales	0.00
Taxes - Penalty & Interest	30,000.00
Total Tax Levy	1,949,473.00
Grants	
Grants - Federal	50,000.00
Grants - Provincial	644,705.00
Grants - Gas Tax	49,776.15
Grants - NOHFC & Students	71,063.33
Capital Assets Reserves	1,084,942.96
Total Grants	1,900,487.44
Utility Environmental Revenue	
Utilities - Water Charges	111,898.53
Utilities - Water Capital Charges	13,990.50
Utilities - Water Other	2,560.80
Utilities - Sewer Charges	28,425.96
Utilities - Sewer Capital Charges	5,880.00
Utilities - Sewer Other	0.00
Utilities - Transfer Reserves	0.00
Utility Environmental Total	162,755.79
Recreation/Arena Revenue	
Combined Income	91,600.00
Gordon Lake Hall	900.00
Farmers Market	1,550.00
Canteen Rental	3,840.00
Misc Income	7,150.00
Recreation Subtotal	105,040.00
Other Revenue	
Interest Revenue	1,800.00
Fire Emergency Calls	5,000.00
Building Permits	20,000.00
Joint Waste other Municipalities	100,000.00

2023 Budget

	2023 Budget
Cemetery Revenue	1,000.00
Planning/Zoning Fees	1,400.00
Miscellaneous Revenue	9,000.00
Donations	
Total Other Revenue	138,200.00
TOTAL REVENUE	4,255,956.23
EXPENSE	
Payroll Expense	
Wages & Salaries	0.00
CPP Expense	0.00
EI Expense	0.00
Employer Health Tax	0.00
Benefits	0.00
WSIB	0.00
ER OMERS	0.00
Contract Wages	0.00
Total Payroll	957,990.55
School Board Expense	
Tax Expense - English Public	171,458.00
Tax Expense - French Public	16,400.00
Tax Expense - English Seperate	975.00
Tax Expense - French Seperate	2,140.00
Total School Board Expense	190,973.00
Expenses	
Accounting & Legal	44,254.80
Advertising	17,700.00
Elections	0.00
Banking \ Late Fees	4,500.00
Training \ Conferences	13,700.00
Courier & Postage	4,250.00
Memberships & Subscriptions	13,608.64
Travel & Meals	4,660.00
Insurance	119,371.00
Vehicle Registrations	2,800.00
Office Supplies	9,400.00
Computer Supplies\Services	15,444.00
Utilities Expense	100,000.00
Telephone\Internet	13,410.00
Miscellaneous Expenses	13,000.00
Small Equipment	7,600.00

2023 Budget

	2023 Budget
Equipment Rental	6,800.00
Equipment Repairs & Maintenance	150,368.00
Consumables	7,860.00
Recreation Annual Events	40,500.00
Recreation Asset Purchases	7,000.00
Grass Cutting	2,500.00
Building Maintenance	20,500.00
Loan Interest	1,180.00
Loan Principle	8,182.00
Vehicle Fuel/Gas	64,000.00
Materials	20,900.00
Road Work Planned	814,622.22
Lake Huron	69,042.96
Joint Landfill	200,000.00
Rail Maintenance \ Flashers	21,485.76
Funded Projects	496,577.38
Policing Services	143,061.00
911	1,000.00
EMO Emergency Management	1,500.00
Algoma Public Health	30,289.00
Hospital Services	7,000.00
Library Services	2,405.00
Algoma District Services Board	354,632.00
Contracts	136,038.57
Chief Bldg Officer Contract	10,000.00
Planning/Comm Dev	10,000.00
MPAC Contract	21,356.35
By-Law Enforcement Officer Contract	2,400.00
Animal Control Officer Contract	3,150.00
Safety Equip/Clothing	4,000.00
WTP Addition	54,000.00
Donations	2,944.00
CIP Applications	8,000.00
Transfer To Reserves	0.00
Total Expenses	3,106,992.68
TOTAL EXPENSE	4,255,956.23
NET INCOME	0.00
TOTAL INCOME / EXPENSE	0.00



Agenda Item B3
Date: June 21 2023

May 2023

Your Worship,

Whether you live in a large, cosmopolitan city or a small hamlet, you have been faced with the opioid crisis facing Canadians.

The National Chronic Pain Society is asking for your assistance to help patients suffering from chronic pain from becoming addicted to opioids.

Recently, the Ontario College of Physicians and Surgeons has made a decision that will lead more people who suffer from chronic pain to turn to opioids to alleviate their pain. The College is targeting community pain clinics by requiring the use of ultrasound technology in the administration of nerve block injections by licensed physicians. They are not mandating this requirement for physicians in any other capacity, such as epidurals in hospitals. This requirement will increase the time it takes to administer the nerve block and, therefore, reduce the number of patients a physician can see in a day.

Also, the Ontario Health Insurance Plan (OHIP) is proposing to reduce coverage for several vital healthcare services, including a drastic reduction in the number and frequency of nerve block injections a patient can receive. These changes have been proposed without any consultation with pain management medical professionals or with their patients. This cut will force chronic pain clinics to shut down, putting a greater strain on family physicians and emergency rooms.

With the reduction in the number of nerve blocks being administered, many patients, looking for pain relief, will turn to overcrowded emergency rooms, opioid prescriptions from doctors or opioid street drugs.

We are asking that your Council pass a motion requesting that the Government of Ontario maintain OHIP coverage for chronic pain treatments and continue to provide much-needed care for the people of Ontario.

Further if you can please communicate that motion to the Premier, Minister of Health, Associate Minister of Mental Health and Addictions and your local MPP(s),

Thank you for your kind consideration of this matter. If you have any question, please do not hesitate to contact me at 1-800-252-1837, or by email at info@nationalchronicpainsociety.org. You may also contact me through Elias Diamantopoulos of GTA Strategies at (416) 499-4588 ext. 6, or at elias@gtastrategies.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Leeann Corbeil".

Leeann Corbeil, Executive Director
National Chronic Pain Society

The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca

May 10, 2023

Re: Highway Traffic Act Amendments

Dear Ms. Mulroney,

At the Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS speeding on our roads is a major concern in our community,

AND WHEREAS speeding can occur in all areas of our community,

AND WHEREAS barriers and delays to enforcement pose a danger to our community,

AND WHEREAS our municipality has limited resources to implement speed mitigation road design and re-design,

AND WHEREAS our local police service has limited resources to undertake speed enforcement,

AND WHEREAS s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

THEREFORE BE IT RESOLVED THAT, the City of Cambridge request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

AND THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.



Should you have any questions related to the approved resolution, please contact me.

Yours Truly,

A handwritten signature in black ink, which appears to read "D. Manton".

Danielle Manton
City Clerk

Cc: (via email)
Steve Clark, Ontario Minister of Municipal Affairs and Housing
Local Area MPPs
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



Agenda Item B5
Date: June 21 2023

234-2023-1754

April 6, 2023

Good afternoon,

Today, our government announced further action to tackle the housing supply crisis and reach our goal of 1.5 million homes by 2031. The *Helping Homebuyers, Protecting Tenants Act* is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can actually afford.

Despite external economic challenges that are slowing down new home construction, including inflation and soaring interest rates, Ontario's plan to build more homes faster is working – with the highest number of housing starts in more than 30 years in 2021 and 2022, and the highest number of rental housing starts on record last year.

Details about the range of measures in our plan can be found in the [news release here](#).

As part of the plan, our government is introducing a new province-wide planning policy document that would provide municipalities with more flexibility, reduce duplication, create more homes in urban and rural communities, support local economies and create jobs while continuing to protect the environment (including existing Greenbelt protections), and public safety. It would also require coordination between municipalities and school boards to consider school and childcare needs earlier in the planning process, so that families moving to new housing can expect that local schools will be available for their children.

Ontario is undertaking a 60-day consultation on the proposed new Provincial Planning Statement until June 6, 2023 <https://ero.ontario.ca/notice/019-6813>.

In addition, the plan contains numerous actions to further tackle Ontario's housing crisis, including:

- A \$6.5 million investment to appoint an additional 40 adjudicators and hire five staff to improve service standards and continue to reduce active applications and decision timeframes at the Landlord and Tenant Board. This increase more than doubles of the number of full-time adjudicators at the Landlord Tenant Board.

.../2

- Proposed changes to make life easier for renters, with changes that would, if passed, clarify and enhance tenants' rights to install air conditioners. We are proposing to further strengthen protections against evictions due to renovations, demolitions and conversions, as well as those for landlord's own use.
- Proposed changes to the *Planning Act*, *City of Toronto Act*, and *Ministry of Municipal Affairs and Housing Act* to support the proposed new Provincial Planning Statement as well as other housing supply priorities.
- Doing more to protect first-time home buyers and their savings by expanding deposit insurance for First Home Savings Accounts held at Ontario credit unions.
- We are exploring a cooling-off/cancellation period on purchases of new freehold homes, and a requirement that purchasers of all new homes receive legal advice on their purchase agreements when they make one of the biggest purchases of their lives – a new home.

These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

Our plan was informed by AMO's 2022 A Blueprint for Action and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes build on our continued work to provide a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

The housing supply action plan is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can afford. We look forward to continued collaboration with our municipal partners to create the homes that Ontarians need today, tomorrow and in the decades to come.

Sincerely,



Steve Clark
Minister

c. Chief Administrative Officer



Township of Johnson
1 Johnson Drive, PO Box 160
Desbarats, ON P0R 1E0

April 21, 2023

Dear Township of Johnson,

The Kensington Conservancy

Board of Directors

Officers:

President

Richard Warren

Vice President

John Hollingsworth

Vice President

Terry Haight

Secretary

Nancy Schrank

Treasurer

Tom Dalton

Directors:

Bess Celio

Libby Haight O'Connell

Susan Lang

Kathleen McFadden

Alden Meyer

Phil Murray

Sarah Vincenzo

Hope Welles

Staff:

Carter Dorscht

Executive Director

PO Box 127

Desbarats, Ontario

P0R 1E0

705-782-2200

www.kensingtonconservancy.org

info@kensingtonconservancy.org

Agenda Item B6
Date: June 21 2023

It's time to renew your Corporate Sponsorship of The Kensington Conservancy!

A sponsorship is a great way to support our conservation efforts in the St. Joseph Channel area. Last year, you helped us protect the 278-acre Gravel Point Preserve and open a hiking trail on it, collect over 50,000 bat recordings, educate our next generations about the environment, and much more.

Earth's wildlife populations have decreased by almost 70% since 1970, according to a recent scientific study. Continuing to protect habitat will be critical as we move forward to save our existing biodiversity.

We offer three different sponsorship levels, details of which can be found on the back of this letter.

To renew, please return the included card with your payment or visit www.kensingtonconservancy.org/corporate-sponsorship.

We value the input that our sponsors have, so please do not hesitate to reach out to me at any time to discuss the work that we do and how you can get further involved.

Thank you for your continued support of The Kensington Conservancy!

Sincerely,

Carter Dorscht
Executive Director
The Kensington Conservancy

Janet Maguire

From: People
Sent: Thursday, May 11, 2023 11:52 AM
To: Janet Maguire; Public Works
Subject: FW: 911 Signs for Field Entrances & SMV on Roads
Attachments: SMV Graphic 1.png; SMV stats.PNG

Agenda Item B 7
Date: June 21 2023

From: Stephanie Vanthof <stephanie.vanthof@ofa.on.ca>
Sent: Thursday, May 11, 2023 8:59 AM
Subject: 911 Signs for Field Entrances & SMV on Roads

Good morning,

The Algoma Federation of Agriculture has been working with the local farm community and local townships to improve road safety, including the use of mobile 'Caution, Wagon Turning' signs and Slow-Moving Vehicle signs on municipal roads. The AFA is exploring a possible winter 2024 project that would help offset the cost for farmers to purchase/install 911 signs at field entrances. If we receive funding approval, we will likely ask that farmers approach their township directly to pay for and install the field entrance signs and AFA would reimburse farmers directly for part of their cost.

Anticipating this project, we are reaching out to local townships first to double check that the township has a way for farmers to request a 911 sign for their field entrances. If you are able to provide details for 911 field entrance signs (who to contact, any forms necessary, cost per sign, etc.), we can compile a list to provide to the farmers, hopefully making the process easier for the farmer and the township.

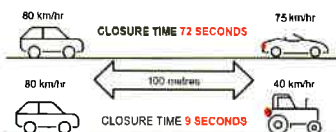
Additionally, since it is spring and farmers are likely back on the roads, I have also included a couple of infographics regarding slow moving vehicles. If a tractor or other piece of farm equipment has an SMV sign on it, by law it can only travel less than 40 km/hr. This speed can catch other vehicles off guard, so if you have any newsletters or public updates and would like to include some info to remind people that farm equipment is on the road, we'd appreciate it.

If you have any questions, please let us know.

911 Sign Background:

Accidents can happen anywhere. In the event of an emergency, Farm 911 signs assist First Responders in locating individuals on vacant agricultural land who require emergency assistance in a timely manner. The Farm 911 Emily Project is a program which aims to assign civic addresses to existing access points on both vacant agricultural and rural lands. <https://www.farm911.ca/>

Farm Equipment & Road Safety:



One reason for farm equipment highway accidents is different vehicle speeds. It takes over 1 minute to close a 100 metre gap to a vehicle driving 5 km /h slower than you. Farm equipment travels below 40 km/h - much slower than other vehicles. It takes 1/8 the time to close the gap to an SMV.

Janet Maguire

Agenda Item B 8
Date: June 21 2023

From: Glenn Martin
Sent: Wednesday, May 24, 2023 3:26 PM
To: Janet Maguire
Subject: FW: June is Seniors Month 2023 | Juin est le Mois des aînés 2023
Attachments: seniors-month2023-factsheet-EN-FINAL-ua.pdf; seniors-month2023-factsheet-FR-FINAL-ua.pdf; seniors-month2023-posters-EN FINAL-ua.pdf; seniors-month2023-posters-FR FINAL-ua.pdf; seniors-month2023-shareable-1-EN.jpg; seniors-month2023-shareable-1-FR.jpg; seniors-month2023-shareable-2-EN.jpg; seniors-month2023-shareable-2-FR.jpg; seniors-month2023-tipsheet-EN-FINAL-ua.pdf; seniors-month2023-tipsheet-FR-FINAL-ua.pdf

From: Minister Seniors and Accessibility (MSAA) <MinisterSeniorsAccessibility@ontario.ca>
Sent: Wednesday, May 24, 2023 10:31 AM
To: Minister Seniors and Accessibility (MSAA) <MinisterSeniorsAccessibility@ontario.ca>
Subject: June is Seniors Month 2023 | Juin est le Mois des aînés 2023

Hello,

June is Seniors Month in Ontario. It is an opportunity to acknowledge and recognize the amazing seniors across this province and the positive impact they have made in our lives.

The theme for Seniors Month this year is **Working for Seniors**, which recognizes the importance of seniors keeping active, well and safe in their communities.

We all have seniors in our lives, whether they be friends, family or colleagues.

I, therefore, encourage you to proclaim June as Seniors Month in your municipality and to use the poster, sharables, factsheet and tip sheet attached to this letter celebrate our outstanding older adults.

I also encourage you to continue to be a champion of Seniors Month and to find ways to recognize seniors in your community through events or social gatherings and promote your events on your websites or through your social media channels.

Please consider following the ministry's official social media channels and tagging us in your Seniors Month communications, including photos and videos, using the hashtag **#SeniorsMonth2023**, to join in on the conversation!

- Twitter: [@SeniorsON](#), [@AinesON](#)
- Facebook: [Seniors Ontario](#), [AinesOntario](#)
- LinkedIn: [@Seniors and Accessibility](#)

For more information on supports for seniors, please visit [our webpage](#).

Save Your Public Post Office

Agenda Item B9

Date: June 21 2023

Say No to Privatization

RECEIVED

With the review of the Canadian Postal Service Charter in 2023, it is imperative that all rural Canadians have their say. Please fill out the postcard below.

The Canadian Postmasters and Assistants Association (CPAA) is committed to promote the revitalization of rural communities, the promotion of good paying jobs and demand that the 1994 Moratorium on closing post offices be upheld. Canada Post is opening sub-standard privatized post offices in our communities and not offering those communities full service public post offices. Offloading the running of the post office and the costs to the municipality or the band administration has proven to not being a sustainable model. CPAA commissioned a study where 1635 communities were surveyed and the result was when Canada Post imposed a privately operated franchise post office in the community, there was over a 55% chance that franchise would disappear. Roadside boxes were all that remained for residents. Over the years, post offices have been a lifeline for Canadians in semi-urban, rural, indigenous communities and small business owners, who need reliable, and immediate access to postal services. We are asking that the Federal Government maintains the 1994 Moratorium against post office closures in over 3,000 CPAA operated Rural Post Offices.

“Canada Post clearly demonstrated how important

of a role they play to Canadians. They help Canadians stay home and lower the spread during the pandemic. They should be treated as heroes. Instead, the government is looking at ways to cut services to Canadians when they should be looking at ways to better support Canada Post.”

Gord Johns, Member of Parliament for Courtenay-Alberni and NDP critic for federal procurement and the public service.

“Under the Trudeau Liberal government since 2015,

119 rural public CPAA operated post offices have been closed. Replacing those public post offices with privatized franchises has been proven not to be sustainable. A stable uninterrupted public postal service is critical to the survival of many rural and small-town businesses. Modernization does not have to mean Privatization. After all, Canada Post does not cost the taxpayer money.”

Brenda McAuley, National President, Canadian Postmasters and Assistants Association.

Canadian Postmasters and Assistants Association (CPAA) (www.cpaa-acmpa.ca) represents over 8,000 employees of Canada Post who work in 3,119 rural post offices across Canada. These offices make up over 50% of all postal outlets. Our membership is 94% women and serve communities in every province and territory where employment opportunities are often limited.

TEAR ALONG PERFORATION, FILL IN THE FORM AND DROP IT IN THE MAIL

Name: _____

Address: _____

Town/Prov.: _____ Postal Code: _____

Signature: _____

Dear Member of Parliament,

I am writing to inform you that our public post office is an integral part of my community. Postal services are a public service and belong to all Canadians. Please do not privatize our public services.

Canadian Postal Charter review needs to hear from you!

Privatization needs to stop!

Add services to fully serve indigenous and all rural, semi-urban communities!

And keep the federal presence in rural Canada!



Free
Postage

**CPAA keeping the ♥ beating
in Rural Canada**

Helena Jaczek, MP
Minister of Public Services
and Procurement
House of Commons
Ottawa ON K1A 0A6

Desbarats to Echo Bay Planning Board

Application for Consent
Under Section 53 of the Planning Act

Agenda Item
Date: June 21, 2023
B10
Hep 506

Before Starting This Application

Please read the following:

Appendix A: Completeness of the Application

Appendix B: Submission of the Application

Appendix C: Help

Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only

File Number	J2023-06 (B & C) McKinnon
Roll Number	5746 000 001 03900
Date Submitted	May 9, 2023
Date Received	
Sign Issued	

Please Print and Please Complete or Check-Mark Appropriate Box (s). Please use ink, not pencil.

1. Applicant Information

1.1	Name of Applicant Ellwood + Mary Patricia McKinnon	Home Telephone No. 705-782-6800	Business Telephone No.
	Address 867 Diamond Lake Rd, R.R.#2 Desbarats, Ontario		Postal Code P0R 1E0
1.2	This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1		
	Name of Owner (s)	Home Telephone No.	Business Telephone No.
	Address		Postal Code
1.3	Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.		
	Name of Contact Person	Home Telephone No.	Business Telephone No.
	Address	Postal Code	Fax No.

2. Location of the Subject Land

2.1	District Algoma	Local Municipality Johnson	Section or Mining Location	Civic #
	Concession Number (s) 6	Lot Number (s) 8	Registered Plan No. 85PT PCL 772 ACS	Lot (s)/Block (s)
	Reference Plan No.	Part Number (s)	Name of Street/Road Diamond Lake Rd.	Other Identifier
2.2	Are there any easements or restrictive covenants affecting the subject land?			
	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (describe below the easement or covenant and its effect)			

3. Purpose of this Application		
3.1	Type and purpose of proposed transaction (check appropriate box) Transfer: <input type="checkbox"/> Creation of a new lot <input checked="" type="checkbox"/> Addition to a lot <input type="checkbox"/> An Easement <input type="checkbox"/> Other purpose Other: <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title	
3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged:	
3.3	If a lot addition, identify the lands to which the parcel will be added Description: CON 6, LOT 7 SPT PCL 1436 ACS	Roll# 5716 00000 10170 0000

4. Description of Land and Servicing Information (Complete each subsection)				
4.1	Description	Frontage (m.)	Severed/Lot Addition	Retained
		Depth (m.)	74.7 m	725.3 m
		Area (ha.)	540.6 m irregular	480.9 m irregular
			3.8 hectares	36.4 hectares
4.2	Use of Property	Existing Use(s)	Vacant	Vacant
		Proposed Use(s)	Vacant	Vacant
4.3	Buildings or Structures	Existing	None	None
		Proposed	None	None
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year	Yes	Yes
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access (See Note #1)		
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply	N/A	N/A
		Privately owned and operated individual well	N/A	N/A
		Privately owned and operated communal well	N/A	N/A
		Lake or other water body	N/A	N/A
		Other means	N/A	N/A
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system	N/A	N/A
		Privately owned and operated individual septic tank	N/A	N/A
		Privately owned and operated communal septic system	N/A	N/A
		Privy	N/A	N/A
Section 4 continues on next Page				

3. Purpose of this Application	
3.1	Type and purpose of proposed transaction (check appropriate box) Transfer: <input type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input checked="" type="checkbox"/> An Easement <input type="checkbox"/> Other purpose Other: <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title
3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged:
3.3	If a lot addition, identify the lands to which the parcel will be added: Roll# 5716 00000 10180 0000 Description: CON 6, LOT 7 NPT PCL 689 ACS

4. Description of Land and Servicing Information (Complete each subsection)				
4.1	Description	Frontage (m.)	74.7 m	725.3 m
		Depth (m.)	540.6 m irregular	480.9 m irregular
		Area (ha.)	3.8 hectares	36.4 hectares
4.2	Use of Property	Existing Use(s)	Vacant	Vacant
		Proposed Use(s)	Vacant	Vacant
4.3	Buildings or Structures	Existing	None	None
		Proposed	None	None
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year	Yes	Yes
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access (See Note #1)		
		Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road		
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply	N/A	N/A
		Privately owned and operated individual well	N/A	N/A
		Privately owned and operated communal well	N/A	N/A
		Lake or other water body	N/A	N/A
		Other means	N/A	N/A
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system	N/A	N/A
		Privately owned and operated individual septic tank	N/A	N/A
		Privately owned and operated communal septic system	N/A	N/A
		Privy	N/A	N/A
Section 4 continues on next Page				

4. Description of Subject Land and Servicing Information . . . Continued				
4.7	Other Services (check if the service is available)		Severed	Retained
		Electricity	✓	✓
		School Bussing	✓	✓
		Garbage Collection		
4.8	If access to the subject land is by private road, or if "other public road" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			
	NA			

5. Land Use			
5.1	What is the existing official plan designation (s), if any, of the subject land?		
	Rural Policy Locally Significant Wetland		
5.2	What is the zoning, if any, of the subject land? If the subject land is covered by a Ministry's zoning order, what is the Ontario Regulation Number?		
	Rural Open Space Wetland		
5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any, which apply.		
	Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
	An agricultural operation, including livestock facility or stockyard	NO	NO
	A landfill	NO	NO
	A sewage treatment plant or waste stabilization plant	NO	NO
	A provincially significant wetland (class 1, 2, or 3 wetland)	NO	NO
	A provincially significant wetland within 120 metres of the subject land	NA	NA
	Flood plain	NA	NA
	A rehabilitated mine site	NA	NA
	A non-operating mine site within 1 kilometre of the subject land	NA	NA
	An active mine site	NA	NA
	An industrial or commercial use, and specify the use (s)	NA	NA
	An active railway line	NA	NA
	A municipal or federal airport	NA	NA

6. History of the Subject Land	
6.1	<p>Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown </p> <p>If Yes and if known, provide the Ministry's application file number and the decision made on the application:</p> <p>File # _____ Decision: _____</p>
6.2	<p>If this application is a re-submission of a previous consent application, describe how it has been changed from the original application:</p>
6.3	<p>Has any land been severed from the parcel originally acquired by the owner of the subject land?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p> <p>If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use:</p>

7. Current Applications	
7.1	<p>Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown </p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>
7.2	<p>Is the subject land the subject of an application for a zoning by-law amendment [], Minister's zoning order amendment [], minor variance [], consent or approval of a plan of subdivision []?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown </p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

8.1

In order for your application to be considered complete, a sketch drawn to scale must be included as part of this application which shows:

1. Boundaries and dimensions of the subject land including the part that is to be severed and the part that is to be retained.
2. Location, size, height and type of all existing and proposed buildings or structures on severed or retained lands, including the distance of the buildings or structures from front yard lot line, rear yard lot line and side yard lot lines.
3. Boundaries and dimensions of the land owned by the owner, including the subject land and adjacent land.
4. The distance between the subject land and the nearest municipal lot line or landmark, such as a railway crossing or bridge.
5. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
6. The approximate location of all natural and artificial features on the subject land and adjacent lands, including railways, roads, watercourses, drainage ditches, irrigation ponds, river or stream banks, wetlands, wooded areas, buildings.
7. The current use(s) of the adjacent lands.
8. The location, width and name of any roads within or abutting the subject land. Indicate whether the road is an unopened road allowance, a public travelled road, a private road or a right-of-way.
9. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
10. The location and nature of any restrictive covenant or easement affecting the land.
11. If the severed parcel is to be conveyed to an abutting property owner, please identify the abutting property with name and instrument number ~~exactly~~ as now registered.
12. The location, size and distance to buildings and property lines of any existing sewage system treatment units (septic tanks) and distribution piping (septic beds) on the lot to be created and/or retained.

If other documentation/supporting material becomes necessary, you will be contacted and this information must be submitted prior to your application proceeding.

8.2

Notification Sign Requirements:

For the purpose of public notification and in order for staff to easily locate your land, you will be given a sign to indicate the intent and purpose of your application. It is your responsibility to:

1. Post one sign per frontage in a conspicuous location on the subject property.
2. Ensure one sign is posted at the front of the property at least three feet above ground level.
3. Notify the Planner when the sign is in place in order to avoid processing delays.
4. Maintain the sign until the application is finalized and thereafter remove it.

9. Other Information

9.1

Is there any other information that you think may be useful to the Ministry or other agencies in reviewing this application? If so, explain below or attach on a separate page.

Ellwood + Pat McKinnon wish to create a lot addition for their son Robert McKinnon + Create an Easement to Henriette McKinnon their Daughter in law to give access to two landlocked lots

9.2

If the subject property is agricultural or close to an agricultural property, the following Supplement forms may be required:

- 1) Supplement #1 - Agricultural Land Descriptions
- 2) Supplement #2 - Data Sheet for Minimum Distance Separation under the Agricultural Code of Practice

10. Affidavit or Sworn Declaration

10.1

Affidavit or Sworn Declaration for the Prescribed and Requested Information

I, Ellwood + Mary Patricia McKinnon of the Township of Johnson

in the District of Algoma make oath and say (or solemnly declare) that the

information contained in this application is true and that the information contained in the documents that accompany this application are true.

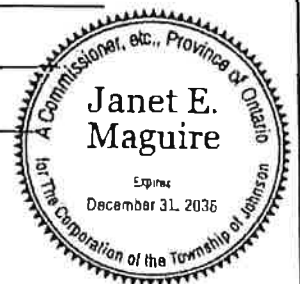
Sworn (or declared) before me

at the Township of Johnson

in the District of Algoma

this 25 day of April, 2023

Janet E. Maguire
Commissioner of Oaths



Ellwood McKinnon
Applicant

Mary Patricia McKinnon
Applicant

11. Authorizations

11.1

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form and/or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

(Date)

Signature of Owner (s)

Sworn (or declared) before me

At the _____, in the _____

This _____ day of _____, 20____.

Commissioner

11.2

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for Consent and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of this application.

(Date)

Signature of Owner (s)

Sworn (or declared) before me

At the _____, in the _____

This _____ day of _____, 20____.

Commissioner

12. Consent of the Owner

12.1

✓

Edward McKinnon
I, ~~Wendy Patricia McKinnon~~

am the owner of the land that is the subject of this Consent application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of processing this application.

April 25 2023
(Date)

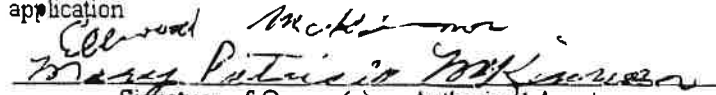
Edward McKinnon
~~Wendy Patricia McKinnon~~
Signature of Owner (s)

13. Permissions

13.1

Permission to enter on to the subject land(s)

I/We hereby authorize the members and staff of the Desbarats to Echo Bay Planning Board to enter upon the subject land (s) and premise (s) for the limited purpose of evaluating the merits of this application

✓ 
Signature of Owner (s) or Authorized Agent

The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject land (s). Failure to comply may result in a deferral of the application.

Submission of the Application

- One application form is required for each parcel to be severed.
- The requested copies will be used to consult with other ministries or agencies that may have an interest in the application.
- All measurements are to be in Metric units.

Step #1:

Review the application with your municipal office in order to apprise them this application will be coming to them and also to ascertain whether or not there may be municipal concerns regarding the application that your or the Planning Board may not be aware of which may affect the completeness and/or acceptance of the application.

Step #2:

Deliver the completed application to the Planning Board office along with the required fee made payable to the Desbarats to Echo Bay Planning Board.

Step #3:

- The Planning Board Secretary will review your application.
- You will be notified when the application is considered complete. Any legislated time lines will commence only after the application is deemed complete and accepted by the Planning Board.
- Once the application has been accepted as complete you will be asked to supply 12 copies of the approved application along with 12 copies of the approved sketch. You may make the necessary copies yourself or the Planning Board can make them for you for a fee.
- You will be responsible for delivering one copy of the completed application to the Algoma Health Unit and they may require a fee for this service.

PLEASE NOTE

An application accepted as complete may still be amended, rejected, or deferred as the application goes through the process of review and as new or opposing information becomes available.

All documents should be forwarded to the attention of:

Secretary - Treasurer
Desbarats to Echo Bay Planning Board
c/o Tarbutt Township Offices
27 Barr Road South, RR#1
Desbarats, Ontario
P0R 1E0



DESBARATS TO ECHO BAY PLANNING BOARD KEY MAP
 Proposed Consent Applications: J2023-06 McKinnon
 (Creation of One Lot, One Lot Addition, One Easement)
 Subject Land - CON 6, LOT 8 SPT PCL 772 ACS, Township of Johnson

0 15 30 60
 Meters
 Scale: 1:7,500

Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.

Desbarats to Echo Bay Planning Board

Application for Consent Under Section 53 of the Planning Act

Before Starting This Application

Please read the following:

Appendix A: Completeness of the Application

Appendix B: Submission of the Application

Appendix C: Help

Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only

File Number	(2J2023-06 A) McKinnon
Roll Number	5716 000 00103900
Date Submitted	9 May 2023
Date Received	
Sign Issued	

Please Print and Please Complete or Check-Mark Appropriate Box (s). Please use ink, not pencil.

1. Applicant Information

1.1	Name of Applicant	Home Telephone No.	Business Telephone No.
	Ellwood + Mary Patricia McKinnon	705-782-6800	
1.2	Address	Postal Code	
	867 Diamond Lk Rd, Desbarats, Ont.	P0R 1E0	
1.3	This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1		
	Name of Owner (s)	Home Telephone No.	Business Telephone No.
	Address	Postal Code	
1.3	Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.		
	Name of Contact Person	Home Telephone No.	Business Telephone No.
	Address	Postal Code	Fax No.

2. Location of the Subject Land

2.1	District	Local Municipality	Section or Mining Location	Civic #
	Algoma	Johnson		
	Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s)/Block (s)
	6	8	8 SPT PCL 772 ACS	
2.2	Reference Plan No.	Part Number (s)	Name of Street/Road	Other Identifier
			Diamond Lake	
Are there any easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (describe below the easement or covenant and its effect)				

3. Purpose of this Application	
3.1	Type and purpose of proposed transaction (check appropriate box) Transfer: <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input type="checkbox"/> An Easement <input type="checkbox"/> Other Purpose Other: <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title
3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged: <u>Christopher Patrick McKinnon</u>
3.3	If a lot addition, identify the lands to which the parcel will be added: Roll # _____ Description:

4. Description of Subject Land and Servicing Information (Complete each subsection)				
4.1	Description	Frontage (m.)	Severed 300' 91.4 m	Retained 18. 2017. 2' (725 m) J.B.
		Depth (m.)	Appt 1428. 2 (480 m irr)	J.B. 480.9 m irregular J.B.
		Area (ha.)	3.6 hectares J.B.	36.4 hectares J.B.
4.2	Use of Property	Existing Use (s)	Bush lot	Same
		Proposed Use (s)	Same	Same
4.3	Buildings or Structures	Existing	0	0
		Proposed	0	0
4.4	Access (check appropriate space)	Provincial Highway	No	No
		Municipal road, maintained all year	Yes	Yes
		Municipal road, seasonally maintained	Yes No	Yes No
		Other public road	/	/
		Right of way	/	/
		Water access	/	/
		(See Note #1)	NO	/
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well		
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank (See Note #2)		
		Privately owned and operated communal septic system		
		Privy		
		Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review		
Section 4 continued on next Page				

4. Description of Subject Land and Servicing Information . . . Continued				
4.7	Other Services (check if the service is available)		Severed	Retained
		Electricity	✓	✓
		School Bussing	✓	✓
		Garbage Collection	no collection J.B.	no collection J.B.
4.8	If access to the subject land is by private road, or if "other public road" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year: NA			

5. Land Use		
5.1	What is the existing official plan designation (s), if any, of the subject land? Rural Policy Locally Significant Wetland J.B.	
5.2	What is the zoning, if any, of the subject land? If the subject land is covered by a Ministry's zoning order, what is the Ontario Regulation Number? Rural Open Space Wetland J.B.	
5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any, which apply.	
	Use or Feature	On the Subject Land Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
	An agricultural operation, including livestock facility or stockyard	NA /
	A landfill	NA /
	A sewage treatment plant or waste stabilization plant	NA /
	A provincially significant wetland (class 1, 2, or 3 wetland)	NA /
	A provincially significant wetland within 120 metres of the subject land	N/A /
	Flood plain	NA NA
	A rehabilitated mine site	NA /
	A non-operating mine site within 1 kilometre of the subject land	NA /
	An active mine site	NA NA
	An industrial or commercial use, and specify the use (s)	NA NA
	An active railway line	NA /
	A municipal or federal airport	NA /

6. History of the Subject Land	
6.1	<p>Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown </p> <p>If Yes and if known, provide the Ministry's application file number and the decision made on the application:</p> <p>File # _____ Decision: _____</p>
6.2	<p>If this application is a re-submission of a previous consent application, describe how it has been changed from the original application:</p>
6.3	<p>Has any land been severed from the parcel originally acquired by the owner of the subject land?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p> <p>If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use:</p>

7. Current Applications	
7.1	<p>Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown </p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>
7.2	<p>Is the subject land the subject of an application for a zoning by-law amendment [], Minister's zoning order amendment [], minor variance [], consent or approval of a plan of subdivision []?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown </p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>

9. Other Information

9.1

Is there any other information that you think may be useful to the Ministry or other agencies in reviewing this application? If so, explain below or attach on a separate page.

Ellsworth + Pat McKinnon would like to create a lot for their Son Christopher McKinnon on the west end of their property. They are asking that 300' frontage be taken off to create this

9.2

If the subject property is agricultural or close to an agricultural property, the following Supplement forms may be required:

- 1) Supplement #1 - Agricultural Land Descriptions
- 2) Supplement #2 - Data Sheet for Minimum Distance Separation under the Agricultural Code of Practice

10. Affidavit or Sworn Declaration

10.1

Affidavit or Sworn Declaration for the Prescribed and Requested Information

I, Mary Patricia McKinnon of the District of Algoma
in the Township of Johnson make oath and say (or solemnly declare) that the

information contained in this application is true and that the information contained in the documents that accompany this application are true.

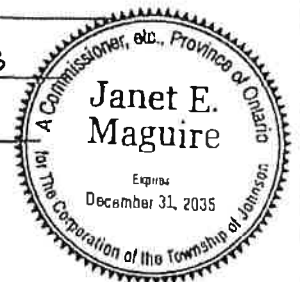
Sworn (or declared) before me

at the Township of Johnson

in the District of Algoma

this 25 day of April, 2023

Janet E. Maguire
Commissioner of Oaths



Mary Patricia McKinnon Ellsworth McKinnon
Applicant Applicant

11. Authorizations

11.1

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form and/or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

(Date)

Signature of Owner (s)

Sworn (or declared) before me

At the _____, in the _____

This _____ day of _____, 20____.

Commissioner

11.2

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for Consent and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of this application.

(Date)

Signature of Owner (s)

Sworn (or declared) before me

At the _____, in the _____

This _____ day of _____, 20____.

Commissioner

12. Consent of the Owner

12.1

Edward McKinnon
I, ~~Edward McKinnon~~ *Mary Patricia Dwyer* am the owner of the land that is the subject of this

Consent application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of processing this application.

April 25 2023
(Date)

Edward McKinnon
Mary Patricia Dwyer
Signature of Owner (s)

13. Permissions

13.1

Permission to enter on to the subject land(s)

I/We hereby authorize the members and staff of the Desbarats to Echo Bay Planning Board to enter upon the subject land (s) and premise (s) for the limited purpose of evaluating the merits of this application

Elwood McKinnon
Mary Patricia McKinnon
Signature of Owner (s) or Authorized Agent

The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject land (s). Failure to comply may result in a deferral of the application.

Submission of the Application

- One application form is required for each parcel to be severed.
- The requested copies will be used to consult with other ministries or agencies that may have an interest in the application.
- All measurements are to be in Metric units.

Step #1:

Review the application with your municipal office in order to apprise them this application will be coming to them and also to ascertain whether or not there may be municipal concerns regarding the application that your or the Planning Board may not be aware of which may affect the completeness and/or acceptance of the application.

Step #2:

Deliver the completed application to the Planning Board office along with the required fee made payable to the Desbarats to Echo Bay Planning Board.

Step #3:

- The Planning Board Secretary will review your application.
- You will be notified when the application is considered complete. Any legislated time lines will commence only after the application is deemed complete and accepted by the Planning Board.
- Once the application has been accepted as complete you will be asked to supply 12 copies of the approved application along with 12 copies of the approved sketch. You may make the necessary copies yourself or the Planning Board can make them for you for a fee.
- You will be responsible for delivering one copy of the completed application to the Algoma Health Unit and they may require a fee for this service.

PLEASE NOTE

An application accepted as complete may still be amended, rejected, or deferred as the application goes through the process of review and as new or opposing information becomes available.

All documents should be forwarded to the attention of:

Secretary - Treasurer
Desbarats to Echo Bay Planning Board
c/o Tarbutt Township Offices
27 Barr Road South, RR#1
Desbarats, Ontario
P0R 1E0



DESBARATS TO ECHO BAY PLANNING BOARD KEY MAP
 Proposed Consent Applications: J2023-06 McKinnon
 (Creation of One Lot, One Lot Addition, One Easement)
 Subject Land - CON 6, LOT 8 SPT PCL 772 ACS, Township of Johnson

0 15 30 60
 Meters
 Scale: 1:7,500

Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.



Calls For Service (CFS) Billing Summary Report

Agenda Item C1
Date: June 21 2023

Johnson April - 2023

Billing Categories

(Billing categories below do not match traditional crime groupings)

		2023				2022			
		April	Year to Date	Time Standard	Year To Date Weighted Hours	April	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Assault-Level 1	1	2	15.8	31.6	2	4	15.8	63.2
	Criminal Harassment	0	0		0.0	0	1	15.8	15.8
	Utter Threats to Person	0	0		0.0	0	2	15.8	31.6
	Total	1	2	15.8	31.6	2	7	15.8	110.6
Property Crime Violations	Break & Enter	0	0		0.0	0	1	6.4	6.4
	Theft under - Other Theft	1	3	6.4	19.2	0	0		0.0
	Fraud -Money/property/ security > \$5,000	0	1	6.4	6.4	0	0		0.0
	Fraud -Money/property/ security <= \$5,000	0	1	6.4	6.4	0	0		0.0
	Fraud - Other	0	1	6.4	6.4	2	2	6.4	12.8
	Mischief - master code	0	1	6.4	6.4	0	2	6.4	12.8
	Total	1	7	6.4	44.8	2	5	6.4	32.0
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	0		0.0	0	1	7.5	7.5
	Child Pornography -Other	0	0		0.0	1	1	7.5	7.5
	Trespass at Night	0	0		0.0	1	1	7.5	7.5
	Breach of Probation	0	1	7.5	7.5	0	0		0.0
	Total	0	1	7.5	7.5	2	3	7.5	22.5
Statutes & Acts	Mental Health Act	0	0		0.0	0	1	3.4	3.4
	Mental Health Act - Threat of Suicide	0	0		0.0	0	1	3.4	3.4
	Mental Health Act - Voluntary Transport	0	0		0.0	0	1	3.4	3.4
	Custody Dispute	0	0		0.0	0	1	3.4	3.4
	Total	0	0		0.0	0	4	3.4	13.6
Operational	Animal Stray	1	1	3.8	3.8	0	0		0.0
	Animal Injured	1	3	3.8	11.4	0	0		0.0
	Domestic Disturbance	0	2	3.8	7.6	1	6	3.8	22.8
	Suspicious Person	1	1	3.8	3.8	0	0		0.0
	Found Property -Master code	0	1	3.8	3.8	0	0		0.0
	Sudden Death - Suicide	0	1	3.8	3.8	0	0		0.0
	Sudden Death - Natural Causes	0	1	3.8	3.8	0	0		0.0
	Suspicious Vehicle	1	2	3.8	7.6	1	1	3.8	3.8
	Trouble with Youth	1	2	3.8	7.6	4	5	3.8	19.0
	Assist Public	2	3	3.8	11.4	0	2	3.8	7.6
	Family Dispute	1	4	3.8	15.2	0	4	3.8	15.2
	Total	8	21	3.8	79.8	6	18	3.8	68.4
Operational2	False Alarm -Others	1	2	1.4	2.8	0	4	1.4	5.6
	Keep the Peace	0	0		0.0	0	1	1.4	1.4



Calls For Service (CFS) Billing Summary Report

Johnson April - 2023

Billing Categories

(Billing categories below do not match traditional crime groupings)

		2023				2022			
		April	Year to Date	Time Standard	Year To Date Weighted Hours	April	Year to Date	Time Standard	Year To Date Weighted Hours
Operational2	911 call / 911 hang up	1	1	1.4	1.4	0	0		0.0
	911 call - Dropped Cell	1	1	1.4	1.4	0	0		0.0
	Total	3	4	1.4	5.6	0	5	1.4	7.0
Traffic	MVC - Prop. Dam. Non Reportable	0	1	3.7	3.7	0	0		0.0
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	0	2	3.7	7.4	0	0		0.0
	MVC - Others (MOTOR VEHICLE COLLISION)	1	1	3.7	3.7	0	0		0.0
	Total	1	4	3.7	14.8	0	0		0.0
Total		14	39		184.1	12	42		254.1

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2023 billing period.

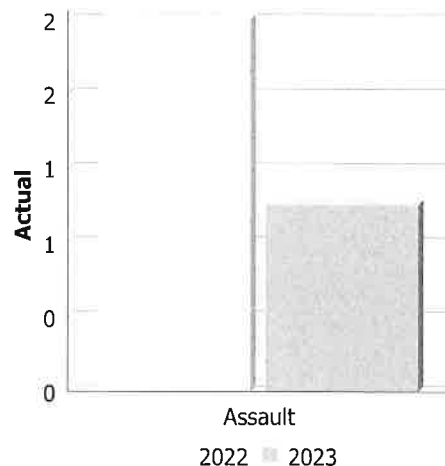
Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Police Services Board Report for Johnson
Records Management System
April - 2023

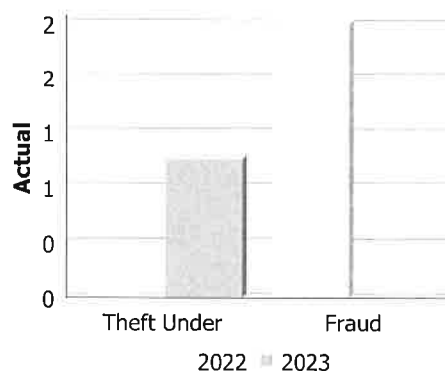
Violent Crime

Actual	April			Year to Date - April		
	2022	2023	% Change	2022	2023	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	2	1	-50.0%	4	2	-50.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	3	0	-100.0%
Total	2	1	-50.0%	7	2	-71.4%



Property Crime

Actual	April			Year to Date - April		
	2022	2023	% Change	2022	2023	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	1	0	-100.0%
Theft Over	0	0	--	0	0	--
Theft Under	0	1	--	0	3	--
Have Stolen Goods	0	0	--	0	0	--
Fraud	2	0	-100.0%	2	3	50.0%
Mischief	0	0	--	2	1	-50.0%
Total	2	1	-50.0%	5	7	40.0%



Drug Crime

Actual	April			Year to Date - April		
	2022	2023	% Change	2022	2023	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--



Clearance Rate

Detachment: 4B - EAST ALGOMA (Blind River)

Location code(s): 4B10 - EAST ALGOMA (Thessalon)

Area code(s): 4011 - Johnson

Data source date:

2023/05/13

Report Generated by:

Bowles, Natalie

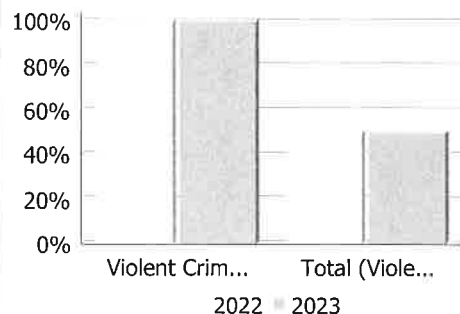
Report Generated on:

15-May-23 1:57:35 PM

PP-CSC-Operational Planning-4300

Police Services Board Report for Johnson
Records Management System
April - 2023

Clearance Rate	April			Year to Date - April		
	2022	2023	Difference	2022	2023	Difference
Violent Crime	100.0%	100.0%	0.0%	71.4%	100.0%	28.6%
Property Crime	0.0%	0.0%	0.0%	0.0%	57.1%	57.1%
Drug Crime	--	--	--	--	--	--
Total (Violent, Property & Drug)	50.0%	50.0%	0.0%	41.7%	66.7%	25.0%



Unfounded						
Unfounded	April			Year to Date - April		
	2022	2023	% Change	2022	2023	% Change
Total (Violent, Property & Drug)	0	0	--	0	0	--



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4B - EAST ALGOMA (Blind River)

Location code(s): 4B10 - EAST ALGOMA (Thessalon)

Area code(s): 4011 - Johnson

Data source date:

2023/05/13

Report Generated by:

Bowles, Natalie

Report Generated on:

15-May-23 1:57:35 PM
 PP-CSC-Operational Planning-4300

Starting Year:	2023
Starting Month:	March
Ending Month:	March

Police Services Board Report for Johnson

Integrated Court Offence Network

March - 2023

Criminal Code and Provincial Statutes Charges Laid						
Offence Count	March - 2023			Year to Date - March		
	2022	2023	% Change	2022	2023	% Change
Highway Traffic Act	1	5	400.0%	19	7	-63.2%
Criminal Code Traffic	2	2	0.0%	6	10	75.0%
Criminal Code Non-Traffic	8	13	62.5%	39	29	-25.6%
Liquor Licence Act	0	0		0	0	
Other Violations	0	1		0	1	
All violations	11	21	90.9%	66	47	-28.8%



Traffic Related Charges						
Offence Count	March - 2023			Year to Date - March		
	2022	2023	% Change	2022	2023	% Change
Speeding	1	2	100.0%	8	3	-62.5%
Seatbelt	2	0	-100.0%	0	0	
Impaired	8	2	-75.0%	6	9	50.0%
Distracted	0	0		0	0	
All violations	11	4	-63.6%	14	12	-14.3%



Integrated Court Offence Network data is updated on a monthly basis; Data could be as much as a month and a half behind

Data Utilized

Ministry of Attorney General, Integrated Court Offence Network

Integrated Court Offence Network Business Intelligence Cube

Detachment:	4B10
Data Source Date:	
Report Generated On:	
Report Generated By:	

Huron North Community Economic Alliance

1 Industrial Park Road East, Suite 106
Blind River Ontario, P0B 1R0



Agenda Item C2
Date: June 21 2023

May 15, 2023

Mayor McKinnon and Council
Township of Johnson
1 Johnson Drive, P.O. Box 160
Desbarats, ON P0R 1E0

Dear Mayor McKinnon and Council,

On behalf of the H.N.C.E.A. Board of Directors, I would like to thank you for hosting the 2023 Employer Resource Expo at the Johnson Community Centre on May 10, 2023.

The purpose of the event was to provide a venue for local employers (municipal, First Nation, non-profit and business) to learn about the various supports and funding opportunities that are available within the Huron North region.

I understand that attendees gained valuable information from the speakers and networked with exhibitors as well as one another. These opportunities build and strengthen economic prosperity within our region and when we work collaboratively together, we enable potential to establish and succeed.

I look forward to future collaborations that provide a pathway for learning, sharing, discovering, and developing all that Huron North offers.

Sincerely,

A handwritten signature in black ink that reads "Jock Pirrie". The signature is fluid and cursive, with the first name "Jock" and last name "Pirrie" clearly distinguishable.

Jock Pirrie, Chair

Huron North Community Economic Alliance





DR. HAROLD S. TREFRY MEMORIAL CENTRE

Operating under The Corporation of the Township of St. Joseph
Seniors and Persons with a Disability Services



May 2023

Johnson Township

Agenda Item C3
Date: June 21 2023

Dear Mayor Mckinnon and Council:

On behalf of the Dr. H.S. Trefry Memorial Centre and the numerous clients that live within your municipal boundaries, thank you very much for the contribution of \$2,000 towards supporting programs that service seniors and persons with a disability.

Your contribution and commitment to promote these essential programs for seniors and persons with a disability assists in making a significant difference in our capacity to enhance the overall well-being of the residents across the East Algoma Region and is the reason that so many of them can remain in their own homes, and in their communities.

We value the partnership we have made with Johnson Township and are very grateful for the action your community has taken to ensure the continuation and success of the community support programs offered to seniors and persons with disabilities so they can continue to age in place.

Kindest regards,

Susanne Musso Rains
Manager of Seniors and Persons with a Disability Services
The Dr. Harold S. Trefry Memorial Centre





580 Second Line East
Sault Ste. Marie, ON P6B 4K1
(705) 759-5081
info@saultcrimestoppers.com
www.saultcrimestoppers.com

Executive Directors

Michael Goodship
Chair/Treasurer

Helen Calvelli
Vice-Chair/Secretary

Directors

Joe Kemp
Velvet Redmond Harten
John Korab

Coordinators

Cst. Carl Halverson, OPP
Algoma District
Program Coordinator

Kendra Addison
Sault Ste. Marie
Program Coordinator

Support

Henry Jin
Volunteer Assistant
Coordinator

Susan Pasternak
Office & Event Assistant

SAY it
HERE

June 6, 2023

Mayor Reg McKinnon
Township of Johnson
1 Johnson Drive, P.O. Box 160
Desbarats, Ontario P0R 1E0

Dear Mayor Reg McKinnon,

I want to extend my sincerest thank you for supporting our program with a generous donation of \$500, on behalf of my entire team here at Crime Stoppers.

Please reach out to Susan Pasternak, our Office & Event Assistant, at susan@saultcrimestoppers.com to invite us to community activities or advise of opportunities to provide presentations in the community. We appreciate every opportunity to connect with the citizens in the Township of Johnson.

Please see the attached receipt #20230011 for your records.

Thank you again for your support.

Sincerely,

Michael Goodship, CPA, CGA
Chair / Treasurer

Agenda Item C 4
Date: June 21 2023