



**Regular Council Meeting Agenda**  
**June 16<sup>th</sup> 2021**

<https://us02web.zoom.us/j/88474231717?pwd=UjJ0QmtBQWxBenhvaG5ldHJlWDNpUT09>

- 1. CALL TO ORDER: Minutes of May 19<sup>th</sup> 2021 and May 26<sup>th</sup> 2021.**
- 2. DISCLOSURES OF PECUNIARY INTEREST: Statements for the Month of May 2021**
- 3. DELEGATIONS: Auditors Report for 2019 and 2020.**
- 4. STAFF AND COMMITTEE REPORTS: Clerk's Report**
- 5. ADOPT ADDENDUM:**

**A. 6. OLD BUSINESS:**

1. LED streetlight conversion proposal for the Hamlet
2. A resolution to resume the normal business practice of charging interest on overdue accounts
3. Consideration of re-opening the Share Shed, etc re. Landfill Minutes

**B. 7. NEW BUSINESS:**

1. Res from West Lincoln re. Land use management & enforcement issues as they relate to Cannabis
2. A resolution Community Safety and Well Being Plan, endorsement.
3. Res from Twp of Terrace Bay re. A review of Municipal Freedom of Information & Protection of Privacy Act
4. Retirement of Recreation Coordinator Pat O'Gorman

**C. 8. INFORMATION:**

1. Draft Landfill Committee Minutes of June 7<sup>th</sup> 2021
2. Res from West Lincoln re. endorsement of a 988 Suicide and Crisis hotline. *(council has supported this issue)*
3. Staff report on the Community Safety and Well Being Plan
4. Johnson Twp, Integrity Commissioners Report
5. Tarbutt request to discontinue efforts for the development of a joint Sand Shed
6. Monthly OPP report on activities in Johnson Township

**D. 9. MEETINGS/WORKSHOPS:**

- 1.

**10. NOTICE OF MOTION:**

**11. CLOSED SESSION:**

**12. ADJOURNMENT:**



**The Corporation of the Township of Johnson**

**DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act**

I, Council member (print) \_\_\_\_\_, declare a potential (deemed/direct/indirect) pecuniary interest on Council Agenda (check) \_\_\_\_ Committee Agenda (check) \_\_\_\_

Dated \_\_\_\_\_ Agenda Item Number \_\_\_\_\_

Agenda description of item \_\_\_\_\_ for the following reason:

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\_\_\_\_\_  
Signature of member of council or committee

\_\_\_\_\_  
print name

**NOTE: To be recorded in a registry along with the associated Minutes and available upon request for public inspection**

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**Definition of interests:**

**Indirect pecuniary interest**

**2** For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,

(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or

(iii) is a member of a body,

that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

**Interest of certain persons deemed that of member**

**3** For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



*Minutes of the Regular Meeting*  
**May 19<sup>th</sup> 2021**  
**ELECTRONIC MEETING**

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 5:33 PM.

Present: B. Mersereau, G. Grant, J. Kern, D. MacFarlane, R. McKinnon  
Staff: G. Martin, H. Tener, F. Labelle, R. Smith

No Declaration of Pecuniary Interest was filed.

Res: 47-2021 D. MacFarlane, R. McKinnon

Be it resolved that Council adopts the Addendum to the May 19<sup>th</sup> regular meeting. (cd)

Res: 48-2021 G. Grant, R. McKinnon

Be it resolved that Council adopts the Minutes of April 21<sup>st</sup> and May 5<sup>th</sup> 2021 as presented. (cd)

Res: 49-2021 J. Kern, D. MacFarlane

Be it resolved that Council approves the Statements for April 2021 as presented. (cd)

Mayor Mersereau requested Actual to date be shown on monthly statements.

Res: 50-2021 R. McKinnon, D. MacFarlane

Be it resolved that Council passes By-Law 2021-996 being a by-law to enter a joint agreement with the Town of Bruce Mines for Fire Dispatch and Communication Services with the Sault Ste. Marie Central Ambulance Communications Centre (CACC). (cd)

Res: 51-2021 D. MacFarlane, J. Kern

Be it resolved that Council passes By-Law 2021-997 being a by-law to renew a joint agreement with the Department of Fisheries and Oceans for the lease of the Kensington Small Craft Harbour. (cd)

Res: 52-2021 G. Grant, R. McKinnon

Be it resolved that Council approves the donation to the Central Grade 8 Graduation in the amount of \$200.00 and to the CASS Grade 12 Graduation in the amount of \$300.00. (cd)

Res: 53-2021 G. Grant, R. McKinnon

Be it resolved that Council supports the severance application J2021-08 Applicant S. & K. McHale for the creation of one lot. (cd)

Res: 54-2021 R. McKinnon, D. MacFarlane

Be it resolved that Council supports the Town of Plympton-Wyoming and the Town of Caledon along with all Provincial Municipalities in seeking the immediate activation of a 998 crisis and suicide prevention hotline. (cd)

Res: 55-2021 D. MacFarlane, G. Grant

Be it resolved that Council adopts the updated Water Financial Plan report. (cd)

Council reviewed the information staff provided of a possible option to rehabilitate the Lagoons. Staff are to follow up and provide additional information.

Res: 56-2021 J. Kern, R. McKinnon

Be it resolved that Council authorizes staff to request a quote for Lagoon clean out from sole source, Bishop Water. (cd)

General discussion took place with regard to development of school property. Staff had supplied Council with maps at their request of options for dividing the property. Councillor MacFarlane declared and Conflict on discussions and remained in the room.

Res: 57-2021 R. McKinnon, G. Grant

Be it resolved that Council passes By-Law 2021-998 being a confirming by-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 58-2021 D. MacFarlane, G. Grant

Be it resolved that Council adjourns at 6:25 PM until the next schedule meeting of council on May 26<sup>th</sup> 2021, or at the call of the Mayor. (cd)

Deputy Mayor \_\_\_\_\_  
R. McKinnon

Clerk \_\_\_\_\_  
G. Martin

Date: \_\_\_\_\_



*Minutes of the Special Meeting*  
**MAY 26<sup>th</sup> 2021**  
**ELECTRONIC MEETING**

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 5:33 PM.

Present: B. Mersereau, G. Grant, J. Kern, D. MacFarlane, R. McKinnon  
Staff: G. Martin, H. Tener, F. Labelle

Declaration of Pecuniary Interest was filed by Councillor Dalton MacFarlane with regard to item A.1

Res: 58-2021 R. McKinnon, J. Kern

Be it resolved that Council receives the request for development of the Municipal property on Margaret Street; and

Further that Council instructs the Clerk upon receipt of the complete proposal that the Clerk and legal council review the proposal in relationship to our Sale of Land By-Law, our Official Plan and any other pertinent Acts, policies or by-laws, to ensure compliance, prior to entering into negotiations and any final agreement. (cd)

Some general discussion regarding the proposal and requests for clarification on some items.

Res: 59-2021 R. McKinnon, J. Kern

Be it resolved that Council receives the Facility Assessment Report on the Municipal Buildings, prepared by Kresin Engineering. (cd)

General discussion regarding Report. Generally, well received, staff will review and present method of addressing identified issues.

Res: 60-2021 G. Grant, R. McKinnon

Be it resolved that Council passes By-Law 2021-999 being a confirming by-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 61-2021 J. Kern, G. Grant

Be it resolved that Council adjourns at 6:25 PM until the next scheduled meeting of Council on June 16<sup>th</sup> or at the call of the Mayor. (cd)

Deputy Mayor \_\_\_\_\_  
R. McKinnon

Clerk \_\_\_\_\_  
G. Martin

Date: \_\_\_\_\_

## Cheques and Auto Payments May 2021

Agenda Item STATEMENTS  
Date: 6-16-21

Date	Comment	Credits
05/06/2021	Bell Canada	498.38
05/06/2021	Bell Canada	155.94
05/06/2021	Enbridge Union Gas	106.26
05/06/2021	Enbridge Union Gas	359.12
05/06/2021	Enbridge Union Gas	851.32
05/06/2021	Enbridge Union Gas	414.16
05/06/2021	Reliance Home Comfort	94.90
05/06/2021	Reliance Home Comfort	42.94
05/06/2021	17E Trading Post	430.00
05/06/2021	Algoma District Services Administration Board	28,036.92
05/06/2021	Cassels Brock & Blackwell LLP	1,597.82
05/06/2021	Community Futures Development Corp.	3,709.80
05/06/2021	Hughes Supply Company	99.31
05/06/2021	Jennifer Grexton	1,135.65
05/06/2021	Karhi Contracting	10,389.79
05/06/2021	McClelland's Hardware	70.17
05/06/2021	Minister of Finance OPP	12,501.00
05/06/2021	Municipal Planning Services Ltd	635.63
05/06/2021	Tulloch Engineering Inc	8,800.26
05/06/2021	Brandt Tractor Ltd	1,490.75
05/06/2021	Algoma Power Inc	579.61
05/06/2021	Algoma Power Inc	310.55
05/06/2021	Algoma Power Inc	133.96
05/06/2021	Algoma Power Inc	158.22
05/06/2021	Algoma Power Inc	668.72
05/11/2021	OMERS	5,617.58
05/11/2021	Receiver General for Canada	10,424.33
05/11/2021	Payroll	15,090.08
05/17/2021	Council Honourariums	2,632.74
05/20/2021	Royal Bank Visa	87.61
05/20/2021	Royal Bank Visa	907.98
05/20/2021	Bell Canada	222.78
05/20/2021	Bell Canada	143.39
05/20/2021	Bell Canada	27.85
05/20/2021	Algoma Power Inc	540.41
05/20/2021	Algoma Power Inc	1,147.18
05/20/2021	Algoma Office Equipment	179.43
05/20/2021	Brian Cameron Trucking Inc	6,814.06
05/20/2021	Boreal Solutions	425.13
05/20/2021	Bugland Pest Mgmt Inc	1,684.27
05/20/2021	Cassels Brock & Blackwell LLP	1,653.19

## Cheques and Auto Payments

### May 2021

Date	Comment	Credits
05/20/2021	Co-operative Regionale De Nippissin	2,443.51
05/20/2021	Dale Beitz	4,779.90
05/20/2021	Henderson Metal Fabricating Co. Ltd	264.42
05/20/2021	Garden River Aggregate	11,592.96
05/20/2021	Huron Central Railway Inc.	1,776.00
05/20/2021	Ije's Place	150.00
05/20/2021	Jennifer Grexton	124.30
05/20/2021	Jim Rosenfield	1,543.58
05/20/2021	McClelland's Hardware	55.04
05/20/2021	McDougall Fuels	975.38
05/20/2021	North Channel Management	392.00
05/20/2021	Pioneer Construction Inc	1,912.93
05/20/2021	Unique Lucidia	120.06
05/21/2021	Traction	214.76
05/25/2021	Payroll	13,501.60
05/31/2021	Bank Fees	390.31
05/31/2021	Equipment Loans	2,834.00
05/31/2021	Equipment Loans	3,027.75
05/31/2021	Equipment Loans	3,550.00
		<u>170,517.69</u>

**Corp. of the Township of Johnson**  
**January 1 2021 - May 31 2021**  
**Budget 2020**

	Budget 01/01/2020 to 12/31/2020	Actual 01/01/2021 to 05/31/2021
<b>REVENUE</b>		
<b>Tax Revenue</b>		
Tax Levy - Municipal	1,419,158.00	832,804.54
Tax Levy - English Public	115,241.00	0.00
Tax Levy - French Public	1,600.00	0.00
Tax Levy - English Separate	57,937.00	0.00
Tax Levy - French Separate	8,456.00	0.00
Taxes - Tax Certificates	750.00	320.00
Taxes - Penalty & Interest	22,500.00	-94.89
<b>Total Tax Levy</b>	<b>1,625,642.00</b>	<b>833,029.65</b>
<b>Grants</b>		
Grants - Federal	38,310.00	0.00
Grants - Provincial	582,005.00	380,204.61
Grants - Gas Tax	45,565.02	0.00
Transfer To Reserves	240,500.00	0.00
<b>Total Grants</b>	<b>906,380.02</b>	<b>380,204.61</b>
<b>Utility Environmental Revenue</b>		
Utilities - Water Charges	126,000.00	46,546.51
Utilities - Water Capital Charges	15,300.00	0.00
Utilities - Water Other	1,500.00	0.00
Utilities - Sewer Charges	34,000.00	15,276.52
Utilities - Sewer Capital Charges	5,400.00	0.00
Utilities - Sewer Other	3,700.00	0.00
<b>Utility Environmental Total</b>	<b>185,900.00</b>	<b>61,823.03</b>
<b>Arena Revenue</b>		
Arena - Ice Rental	56,000.00	0.00
Arena - Public Skating	1,200.00	0.00
Arena - Hall Rental	0.00	56.50
<b>Arena Subtotal</b>	<b>57,200.00</b>	<b>56.50</b>
<b>Recreation Revenue</b>		
Recreation - Adult Hockey	14,000.00	0.00
Recreation - Misc Programs	53,000.00	100.00
Recreation - Gordon Lake Hall	1,050.00	0.00
<b>Recreation Subtotal</b>	<b>68,050.00</b>	<b>100.00</b>



<b>Other Revenue</b>		
Fire Emergency Calls	5,000.00	14,398.60
Fire Permits	1,500.00	0.00
Building Permits	12,000.00	4,724.00
Joint Waste other Municipalities	15,000.00	21,118.05
Cemetery Revenue	600.00	500.00
Kitchen Rentals	3,300.00	2,400.00
Planning/Zoning Fees	5,000.00	0.00
Miscellaneous Revenue	9,662.00	8,137.57
Donations	0.00	100.00
<b>Total Other Revenue</b>	<b>52,062.00</b>	<b>51,378.22</b>

<b>TOTAL REVENUE</b>	<b>2,895,234.02</b>	<b>1,326,592.01</b>
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## EXPENSE

<b>Payroll Expense</b>		
Wages & Salaries	552,079.00	208,837.87
CPP Expense	22,892.40	8,847.18
EI Expense	8,062.97	3,841.37
Employer Health Tax	10,516.66	3,597.05
Benefits	63,209.27	18,078.78
WSIB	18,610.14	6,025.13
ER OMERS	45,702.56	13,671.28
Contract Wages	50,000.00	16,665.92
<b>Total Payroll</b>	<b>771,073.00</b>	<b>279,564.58</b>

<b>School Board Expense</b>		
Tax Expense - English Public	115,241.00	41,724.44
Tax Expense - French Public	1,600.00	152.41
Tax Expense - English Seperate	57,937.00	4,441.34
Tax Expense - French Seperate	8,456.00	541.14
<b>Total School Board Expense</b>	<b>183,234.00</b>	<b>46,859.33</b>

<b>Expenses</b>		
Accounting & Legal	65,000.00	17,207.86
Advertising	1,300.00	180.86
Elections	500.00	0.00
Banking \ Late Fees	3,350.00	2,231.07
Business Fees & Licenses	0.00	-14.92
Training \ Conferences	22,500.00	661.65
Courier & Postage	0.00	1,089.45
Memberships & Subscriptions	7,629.00	3,460.09
Travel & Meals	11,250.00	0.00
Insurance	76,146.00	89,348.65
Office Supplies	19,950.00	2,544.57
Computer Supplies\Services	0.00	5,598.29

Utilities Expense	116,600.00	39,862.96
Telephone\Internet	18,725.00	7,929.89
Miscellaneous Expenses	53,100.00	1,002.02
Small Equipment	7,700.00	0.00
Equipment Rental	0.00	2,976.49
Equipment Repairs & Maintenance	217,230.00	30,407.44
Consumables	0.00	758.83
Building Maintenance	55,210.00	7,273.49
Loan Interest	116,004.29	4,171.74
Vehicle Fuel/Gas	35,000.00	14,473.07
Materials	309,500.00	76,560.61
Roads Upaved	0.00	1,545.79
Joint Landfill	55,000.00	11,449.30
Rail Maintenance \ Flashers	20,000.00	6,574.05
Funded Projects	38,309.88	0.00
Policing Services	161,000.00	63,186.23
911	500.00	614.80
EMO Emergency Management	1,000.00	0.00
Algoma Public Health	28,546.00	0.00
Hospital Services	8,000.00	1,152.00
Library Services	2,405.00	0.00
Algoma District Services Board	330,939.00	140,184.56
Total Funded Expenses	570,699.88	205,137.59
Contracts	26,265.00	60,836.64
Chief Bldg Officer Contract	19,500.00	6,716.87
Planning	30,000.00	3,581.51
MPAC Contract	0.00	10,836.69
By-Law Enforcement Officer Contract	5,600.00	1,243.88
Animal Control Officer Contract	3,500.00	2,195.62
Safety Equip/Clothing	7,600.00	2,138.03
Donations	0.00	942.66
Transfer To/From Reserves	66,695.00	0.00
Total Expenses	1,941,554.17	620,922.74
<b>TOTAL EXPENSE</b>	<b>2,895,861.17</b>	<b>947,346.65</b>
<b>NET INCOME</b>	<b>-627.15</b>	<b>379,245.36</b>



Agenda Item Report  
Date: 6-16-21

June 11, 2021

## **Report to Council:**

### **NOHFC update request for funding for Lagoon (municipal asset) clean out and Economic Growth support.**

We continue to seek support for our application to rehabilitate the Lagoons. Earlier I reported to Council that our application had been denied based on it being part of the sewer system which was not eligible for funding.

However eligible projects do include *"improvements, repairs and/or renovations to improve and extend the useful life of a capital assets including ...municipal assets .... That contribute to a healthy and vibrant community". "Construction and renovation of capital assets that support community economic development". "that address an economic priority in a region".*

I have corresponded with NOHFC referencing the ambiguous wording of their guidelines and expressed the urgent need for the rehabilitation of our Lagoon as a municipal asset that directly impacts Economic Growth, which ties directly into contributing to a healthy and vibrant community.

Moving forward, we have included some money in the budget for this year to address the absolute minimum work necessary for the Lagoons. However, the funding required to rehabilitate the Lagoons to the full extent will require funding support. The money in the budget to get the minimum Lagoon work completed comes from OCIF funding we have received.

### **Lagoon:**

We have been in contact with Bishop Water and have requested a quote and timeline for cleaning out of one of the Lagoons. PUC have also been in contact with representatives of Bishop Water to provide the information and samples they require. COVID restrictions have caused us some issues in moving forward quickly, however those have been addressed with the lifting of some Provincial restrictions.

### **Official Plan Amendment**

Council asked staff to gather information regarding the process, costs and impact on the Township to implement a Community Improvement Plan. The plan would be part of the Official Plan and requires an OP amendment. We have sent our requests to our Planner and Legal counsel and will provide that information to Council as soon as we are able.

### **Funding:**

Staff would like to apply for funding to address several of the items identified in the Facility Report to Council on some of the buildings in the Township. Currently much of the funding available is oriented toward recreation and community supported assets, it is hoped we can be successful in finding money to support the maintenance of these important assets.

### **Recreation Intern:**

We have applied for a fully funded recreation intern under a provincial program. We have been successful in getting through the first round for consideration and hope to hear something positive on this application soon.

**Office Renovations:**

Our application for office renovations was denied based on interpretation of the funding model similar to the issues we have with the funding requests to the Lagoon rehab. We will consider the effectiveness of reapplying with a modified application, targeting a specific portion of the renovations.

We have however been successful in acquiring 100K toward office (covid related) upgrades and we also have received Investing in Canada Infrastructure Program (ICIP) covid related funds, and we have the balance of the Modernization Grant that covered the new phone system. With this funding available specific to enhance the office and address current concerns we may be successful in doing some renovations of the office this year.

However, due to the cost of materials and the high demand for contractors in the current market, we may try to get permission to hold this funding until next year in order to get a much better value for our dollar if the market corrects its self.

**Roads Work Plan:**

The Roads crew have been working very diligently and have accomplished a great deal of the work proposed for this year. We are pleased to report that all of the work to date has been done in house and the crew are on track.

We have begun accumulating information and projects for consideration in next years Work Plan.

As part of the Asset Management regulations imposed on municipalities by the province we have also been working with Marmak a company that can assist us in the development of our long-range plans and provide us with the software to track historic data on the roads and assist us in prioritizing work moving forward.

**Fees and Charges:**

As I mentioned to Council I will bring to them for consideration an updated Fees and Charges by-law that will list what fees and charges we have and recommendations for adjusting them. Johnson Twp. has taken the lead in this exercise and has requested this information from area Municipalities, it is very apparent from the response that we all need to update our by-laws, we will share the result of the survey with all municipalities in the area.

**Community Safety and Well-being Plan:**

We are on track in working with a small group of municipalities to jointly prepare, implement and maintain this regulation recently imposed on municipalities by the province. The due date for implementation is July 1<sup>st</sup>.

**Overtime:**

The overtime policy implemented several months ago is working well. On the occasion where some overtime happens, staff have taken the time in lieu and we do not payout overtime.

**911**

Staff recently completed a tour of the Township to verify all 911 numbers and identify any errors, missing or damaged signs. We will be updating our records and including some information to residents in up coming newsletters.



## Proposal to the Township of Johnson

### LED Streetlight Conversion

May 25<sup>th</sup>, 2021

Agenda Item A1

Date: 6-16-21

#### Primary Contact:

Steve Harriman  
Director, Client Initiatives  
2160 de la Montagne Street, Suite 600  
Montreal, QC. H3G 2T3  
(905) 321-6655  
sharriman@realtermenergy.com



**REALTERM**  
ENERGY

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May 25<sup>th</sup>, 2021

Glenn Martin  
Township of Johnson  
1 Johnson Drive / PO Box 160  
Desbarats, Ontario P0R 1E0

Dear Mr. Martin,

RealTerm Energy is pleased to propose its LED conversion services to the Township of Johnson. Our experienced team of lighting professionals employs customized and innovative solutions utilizing the highest quality luminaires to provide you with increased system performance, safe and reliable lighting, and maximized energy savings. The economics of this project are compelling, as substantiated by the **71%** overall operating cost savings on your streetlight expenditures in the first year.

Our turnkey service offering includes:

- Initial GIS/GPS inventory assessment of your existing streetlight network
- Photometric designs to optimize energy efficiency, minimize costs, & protect public safety.
- Comprehensive Investment Grade Audit (IGA)
- Competitive selection and procurement to ensure best value pricing, products and services.
- Installation of new LED fixtures and responsible recycling of old fixtures
- Transfer of all inventory files, data, and warranties
- Review of project financing options, and
- Customized community outreach services

The next step if you agree to move forward, is to conduct a detailed Investment Grade Audit (IGA) that includes extensive field investigations, data collection and verification, infrastructure analysis, comprehensive lighting designs, and detailed engineering calculations to project accurate and reliable energy and maintenance savings.

We manage all our conversion projects in a transparent fashion. During each phase we will keep the Township of Johnson informed of all progress facilitated by regular meetings and continually accessible reports.

The RealTerm Energy team appreciates this opportunity to present our proposal. We look forward to the prospect of working with the Township of Johnson.

Sincerely,



Angelos Vlasopoulos, Chief Executive Officer  
[avlasopoulos@realtermenergy.com](mailto:avlasopoulos@realtermenergy.com)

## 1. COMPANY PROFILE & QUALIFICATIONS

### RealTerm Energy Overview

After more than 8 years of experience in the LED streetlighting business, RealTerm Energy has designed and managed over 300 projects for municipalities across North America involving over 50 utilities and different subcontractors. We have to date surveyed, designed and installed over 350,000 streetlights, including over 50,000 smart controls.

**Realterm Energy has been recognized by the World Bank as one of the best service providers in LED streetlight conversions in the World.**

Our group of over 40 full-time back office and field staff members is dedicated exclusively to designing and executing high-quality and cost-effective LED streetlight conversions for municipalities and utilities.

RealTerm Energy's solid expertise with similar conversions enables us to provide the scope of services you are seeking. Our combined teams are equipped with the resources they need, and the on-the-ground experience, to complete your project on time and on budget.

### Extensive In-House Expertise



*" RealTerm Energy met or exceeded all our criteria. They were timely in responding to issues, helpful in guiding us through the entire process and very receptive and responsive to concerns on our part.*

*They even removed some streets (from the project scope of work) that weren't public roadways, which we only discovered during their GIS audit. RTE offered great product evaluation services and informed advice on which product was best for us. "*

Steve Sadwick  
Assistant Town Manager  
Town of Tewksbury, Massachusetts

### Realterm (Parent Company)

Founded in 1991, Realterm is a privately held international on-airport real estate operator and leader in infrastructure and logistics strategies, with installations in North America, Europe, and Asia. Since its inception, Realterm has grown steadily, currently managing over \$7+ billion in assets.

RealTerm Energy, established in 2013, is the division of Realterm that was created to deliver best-in-class technological, managerial, and financial solutions for efficient energy-related projects to municipalities and public authorities.



## Project Experience Turnkey Conversions

RealTerm Energy has extensive experience implementing LED streetlight conversion projects across North America, including in 10 US states and 3 Canadian provinces. This experience has allowed us to refine and perfect virtually every aspect of our service offering, ensuring the quality and value for each Municipality. The table below highlights some of RealTerm Energy's notable ongoing and completed LED conversion projects now totaling more than 100 M\$.



US Client	Fixture Count	Canadian Client	Fixture Count
San Diego Gas & Electric, CA	30,000	City of Brampton, ON	40,000
City of Brockton, MA	8,761	City of Guelph, ON	13,500
City of Pittsfield, MA	5,856	City of Oshawa, ON	12,408
City of Haverhill, MA	4,611	City of Greater Sudbury, ON	11,032
City of Biddeford, ME	2,325	City of Barrie, ON	10,622
Town of Tewksbury, MA	1,711	City of Kelowna, BC	10,563
City of South Portland, ME	1,597	City of London, ON	10,000
City of Newark, NY	1,500	City of Niagara Falls, ON	8,394
Town of Windham, ME	1,320	City of Pickering, ON	7,265
City of Auburn, ME	1,253	City of Peterborough, ON	7,000
Town of Watertown, CT	1,160	City of Victoria, BC	6,458
Town of Seymour, CT	1,133	County of Norfolk, ON	4,172
Village of Great Neck, NY	832	City of Timmins, ON	3,984
Town of York, ME	821	City of Innisfil, ON	3,308
Town of Rockland, ME	704	City of Orillia, ON	3,245
Town of Rumford, ME	648	County of Haldimand, ON	2,882
Town of Falmouth, ME	597	City of Quinte West, ON	2,787
City of Caribou, ME	525	City of Aurora, ON	2,692
Town of Paris, ME	355	City of Collingwood, ON	2,334
City of Lubbock, TX	301	City of Kawartha Lakes, ON	2,300
City of Lapeer, MI	111	District of Summerland, BC	1,320

## Scope of Work and Project Cost Overview

### General Scope of Work & Project Cost

~Quantity of Cobraheads:	21
~Quantity of Wallpacks/Floods:	25
~Total Quantity of Fixtures:	46

Item	Estimated Total
<b>LED Lighting Upgrade Project Cost</b>	<b>\$ 33,928</b>

### Lighting Inventory

Baseline Fixture Type	Sample LED Replacement	Quantity
<b>Cobrahead Inventory</b>		
HPS - 100W Cobrahead	33W_XSPSM-D-HT-2ME-5L-40K7-UL-SV-N-Q4	21
<b>Building Light Inventory</b>		
HPS - 100W- Wallpack	31W_XSPW-B-WM-3ME-4L-40K-UL-BK	20
HPS - 70W- Building Flood	22W_OFLR 6LC 120 P BZ	5
<b>Total</b>		<b>46</b>

### Energy and Cost Savings

Parameter (Annual):	Before Upgrade	Post Upgrade	Savings	Savings (%)
Energy Consumption (kWh)	24,906	6,079	18,827	76%
Utility Cost	\$10,667	\$2,978	\$7,690	72%
Maintenance Cost	\$920	\$368	\$552	60%
<b>Total Street Lights Expenditures</b>	<b>\$11,587</b>	<b>\$3,346</b>	<b>\$8,242</b>	<b>71%</b>
Average Cost per Fixture	\$252	\$73	\$179	71%

### Payback and Net Project Savings

**Project Payback: 3.9 years**  
**20 Year Net Project Savings: \$ 95,398**

### Notes

- 1 This One Pager Proposal is a revision to the July 29, 2019 proposal for a revised cobrahead count estimate of 21 fixtures (previously at 28 fixtures).
- 2 Cobrahead installation allowance, including: 100% of fuse replacement, 50% fuse holder replacement, 50% new wiring, and 1 new 6ft bracket arm.
- 3 Project cost is subject to change based on Audit, Photometric Design, and Feasibility Study (IGA) results including but not limited to Manufacturer and Electrical Contractor selection.
- 4 Total project cost does not include: modification of fixture mounting, relocation of fixture, the replacement of the fixtures near high tension located in the restricted zone, any potential connection or disconnect fees by the utility and any applicable tax.
- 5 LED Technology Specified: Smart ready LED Fixtures: 7-PIN, Dimmable Drivers. Fixture and Photocell Warranty: 10 years (fixtures), 12 year (photocell).
- 6 Energy Escalation rate (annual): 3% and O&M Savings Escalation rate (annual): 2%
- 7 HST is not included in our calculations.



RESOLUTION FORM

Agenda Item A-2  
Date: 16-16-21

Resolution or By-Law No \_\_\_\_\_

Date: June 16<sup>th</sup> 2021

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

WHEREAS Council along with most Municipalities in the area suspended the charging of interest on outstanding account balances due to the hardships imposed by COVID.

BE IT RESOLVED THAT with the improved condition socially and the beginning to a return to a more normal business routine; COUNCIL in conjunction with area municipalities authorizes staff to resume the charging of interest on all overdue accounts beginning July 1<sup>st</sup>.

	<u><b>Conflict of Interest</b></u>	<u><b>For</b></u>	<u><b>Against</b></u>	<u><b>Absent</b></u>
<b>RECORDED VOTE:</b> _____	G. Grant _____	_____	_____	_____
<b>DEFEATED:</b> _____	J. Kern _____	_____	_____	_____
<b>TABLED:</b> _____	D. MacFarlane _____	_____	_____	_____
<b>WITHDRAWN:</b> _____	R. McKinnon _____	_____	_____	_____
<b>DEFERRED:</b> _____	B. Mersereau _____	_____	_____	_____
<b>CARRIED:</b> _____				
<b>MAYOR:</b> _____ Blaine Mersereau		<b>CLERK:</b> _____ Glenn Martin		



Agenda Item A3  
Date: 6-16-21

## RESOLUTION FORM

Resolution or By-Law No \_\_\_\_\_

Date: June 16<sup>th</sup> 2021

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

BE IT RESOLVED THAT COUNCIL receives the Minutes of the Landfill Committee; and  
FURTHER THAT Council supports the reopening of the Share Shed at the Landfill site as soon as staff are able.  
Consultation with Algoma Public Health will dictate the protocol; and  
FINALLY, Council supports the revision and review of job descriptions and duties of the Landfill staff and  
suggest that a schedule be included to address the eventual change to job description and duties in the event  
of the renewed shipping of waste off sight.

	<u>Conflict of Interest</u>	<u>For</u>	<u>Against</u>	<u>Absent</u>
<b>RECORDED VOTE:</b> _____	G. Grant _____	_____	_____	_____
<b>DEFEATED:</b> _____	J. Kern _____	_____	_____	_____
<b>TABLED:</b> _____	D. MacFarlane _____	_____	_____	_____
<b>WITHDRAWN:</b> _____	R. McKinnon _____	_____	_____	_____
<b>DEFERRED:</b> _____	B. Mersereau _____	_____	_____	_____
<b>CARRIED:</b> _____				

**MAYOR:** \_\_\_\_\_  
Blaine Mersereau

**CLERK:** \_\_\_\_\_  
Glenn Martin

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**CLERKS DEPARTMENT**

May 26, 2021

Mr. Dean Allison, MP  
Room 880  
The Valour Building  
House of Commons  
Ottawa, ON  
K1A 0A6

Via email: [dean.allison@parl.gc.ca](mailto:dean.allison@parl.gc.ca)

Dear Mr. Allison:

Re: Health Canada Open Consultation: Requesting a Review of Cannabis Licensing & Enforcement

At the Township of West Lincoln Council Meeting on May 26, 2021 the following resolution was adopted requesting that the Federal Government enact legislation to better support local governments with land use management and enforcement issues as they relate to Cannabis Production and Processing.

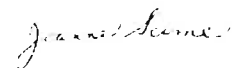
**Resolution:**

1. That, Report PD-64-2021, regarding "Health Canada Open Consultation: Requesting Review of Cannabis Licensing & Enforcement", dated May 10<sup>th</sup>, 2021, be RECEIVED and;
2. That, the Council of the Township of West Lincoln supports staff's requests for this report to be sent to the local MP and MPP; the Minister of Agriculture, Food and Rural Affairs; the Minister of Agriculture and Agri-Food; and all other municipalities in Ontario requesting that the Federal government enact legislation to better support local governments with land use management and enforcement issues as they relate to Cannabis Production and Processing.

For more information relating to this matter, please refer to Staff Report PD-64-2021 [Recommendation Report - Health Canada Open Consultation: Requesting a Review of Cannabis Licensing & Enforcement](#) dated May 10<sup>th</sup>, 2021.

Please accept this for your consideration and any necessary action and we will ensure all letters of support are sent to your office in a timely fashion.

Sincerely,



Joanne Scime, Clerk

cc. Sam Oosterhoff, MPP



Agenda Item B2  
Date: 6-16-21

# RESOLUTION FORM

Resolution or By-Law No \_\_\_\_\_

Date: June 16<sup>th</sup> 2021

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

WHEREAS Municipalities have been mandated to develop and adopt a Community Safety and Well Being Plan under Bill 175, the Safer Ontario Act and additional legislative requirements under the Police Services Act, 1990, by July 2021.

NOW THEREFOR BE IT RESOLVED THAT the Council of Johnson Township:

1. Declares the Plan to be a high priority
2. Authorizes staff to develop the Plan and return it completed to Council for adoption
3. Authorizes staff to work with a committee of other Municipalities to develop the Plan and collect the information required

Conflict of Interest      For      Against      Absent

**RECORDED VOTE:** \_\_\_\_\_

G. Grant      \_\_\_\_\_

**DEFEATED:** \_\_\_\_\_

J. Kern      \_\_\_\_\_

**TABLED:** \_\_\_\_\_

D. MacFarlane      \_\_\_\_\_

**WITHDRAWN:** \_\_\_\_\_

R. McKinnon      \_\_\_\_\_

**DEFERRED:** \_\_\_\_\_

B. Mersereau      \_\_\_\_\_

**CARRIED:** \_\_\_\_\_

**MAYOR:** \_\_\_\_\_  
Blaine Mersereau

**CLERK:** \_\_\_\_\_  
Glenn Martin



# The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

Agenda Item 73

Date: 6-16-21

May 18, 2021

Ministry of Government and Consumer Services  
777 Bay St., 5<sup>th</sup> Floor  
Toronto, ON  
M5B 2H7

To Whom it May Concern:

At the Township of Terrace Bay Regular Council Meeting held on Monday May 17, 2021, the following resolution of support was passed.

**RE: Advocacy for Reform MFIPPA**

**Resolution: 122-2021**

**Moved by: Councillor St.Louis**

**Seconded by: Councillor Moore**

**WHEREAS** the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

**AND WHEREAS** municipalities, including the Township of Terrace Bay, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

**AND WHEREAS** government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

**AND WHEREAS** the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

**AND WHEREAS** regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

**AND WHEREAS** the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

**AND WHEREAS** the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;



**AND WHEREAS** the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

**AND WHEREAS** legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

**AND WHEREAS** there are limited resources to assist administrators or requestors to navigate the legislative process;

**AND WHEREAS** reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

**BE IT RESOLVED THAT** the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Sincerely,



Jon Hall  
CAO/Clerk

CC: Ontario Municipalities



June 11, 2021

Township of Johnson Council

Agenda Item B4

Date: 6-16-21

Members of the Council,

It has become evident to me that I must resign from my position as Recreation Coordinator here at the Township. My responsibilities and increased workload for the AlgomaTrad organization has made it more and more difficult for me to find the time to carry out my duties here. I also feel that I am not doing the position justice – there is so much to be done and so much that can be done – especially as we return slowly to some sort of “normal” and position Township Recreation for a post-pandemic world. I don’t have the time nor the passion for the work that it would take to move things forward in this coming time period. This decision is solely due to where I’m at in my life and in my commitment to the AlgomaTrad vision. I informed Glenn Martin on June 2<sup>nd</sup> that, **as of July 2<sup>nd</sup>**, I will not be able to be involved in developing any new programs or events, including any summer programs that have yet to be developed due to our not knowing what the guidelines will be due to the pandemic, nor will I be in a position to supervise summer students.

While that date is my official departure date, I am more than willing to continue to provide, in a limited manner, guidance and assistance to a new employee and to aid the Recreation Committee in their plans to provide several events this summer - events that we discussed in the last Recreation Committee meeting in May, namely a limited Community Night celebration and Fishing Derby that would follow Public Health rules and guidelines.

As well, I have been working with Glenn to secure an intern position through the NOHFC, and the application has received first phase approval. I will be available in a limited manner to help with the hiring process and to help guide that person to some degree as we make the transition. I also have much to do to organize my office and my files to make a transition work smoothly, I’m not sure how much time that will take. There are other matters to deal with as I prepare to leave that I am currently working on with Glenn and the Recreation Committee.

One initiative that I would ask Council to look at more closely, as it decides on the Senior Housing Project, is the Natural Playground. I was disappointed that we were unable to secure funding for this initiative from the federal Healthy Communities grant application that I submitted in March. We have a plan and a blueprint and even some cost estimates for the Natural Playground. If Council is not familiar with this initiative, which I believe would have an extremely positive impact on the Community and would dovetail well with the Senior’s Housing Project, I’d be happy to make a presentation of the plans and blueprints for it. I believe both projects would be compatible in terms of aesthetic and economic impact

There are a few other matters that I am currently attending to, but those are ongoing and I will wrap them up soon.

My apologies for adding another wrinkle to this Council's mandate to "right the ship" as it were. I believe Glenn Martin to be the steady hand that the Township needs as we emerge from the pandemic and have enjoyed working with him in the last while. This has been a difficult decision on my part but it seems like now is the best time, even though there really isn't a best time in a way, as per my reasons stated above.

I also want to state that I am extremely grateful for my time with the Township. I have learned a lot, felt supported by my co-workers at all times, and I have met and worked with hundreds of wonderful volunteers. I have been supported and counseled over the years by many hard-working and wise individuals who gave of their time on the Recreation Committee and for numerous events and programs. I would like to acknowledge some of these people by name at some point, possibly with an article in the Township newsletter, if Council so desires. I hope Council understands the importance of the work that these people have done and continue to do for the Township, and how important a robust and active Recreation department is to the community.

Thank you for your time and consideration and I wish you well as you provide valuable guidance for the Township.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Patrick O'Gorman", followed by a long horizontal line extending to the right.

Patrick O'Gorman  
Recreation Coordinator  
Township of Johnson

**JOHNSON TARBUTT LANDFILL COMMITTEE  
MINUTES**

**MONDAY, JUNE 7, 2021 at 5:30 pm  
Zoom meeting**

Present: R. Wigmore, Chair, Tarbutt  
R. McKinnon, Johnson  
D. McClelland, Tarbutt  
B. Mercereau, Johnson  
J. Brice, Tarbutt  
C. Trainor, Tarbutt

Guests: M. Thompson and O. Tulloch, Tulloch Engineering

**1. Call to Order**

Chair Ruth Wigmore called the Landfill Committee meeting to order at 5:36 pm. The minutes of the previous meeting were not available for review.

**2. Declaration of Pecuniary Interest**

**3. Design and Operations Plan Update – Tulloch Engineering**

Olivia Tulloch and Marshall Thompson from Tulloch Engineering explained a number of issues that should be agreed upon before Tulloch can submit an application for a revised Design and Operations Plan (D&O) for the Landfill. This review is required in order to request an amendment to permit the permanent shipping of household waste off site, following a six month trial. M. Thompson suggested that few issues are predicted given that the application would see waste removed from the site rather than being added to it.

**4. Current Business**

**a. Job Description for Landfill Attendant**

A draft job description for the Landfill Attendant position was circulated. Committee members were asked to review and return comments to the Tarbutt Clerk. The Attendants will be invited to meet with D. McClelland, R. Wigmore and the Clerk to review the details in the job description and discuss duties.

**b. Signage**

R. Wigmore noted a number of signs at the Landfill site that have either fallen over, faded, and/or are ineffective. The MECP requires certain information to be included on the main sign at the road including hours of operation, what materials are accepted, contact information, etc. Tulloch will be asked to include upgraded signage as part of their review of the D&O plan.

c. Update on shipping waste to US

As discussed in item 3 above, Tulloch is seeking information from each Township on various operational matters which will be used to provide the MECP with necessary information in support of our application to permanently ship household waste to the US through GFL.

d. Electronics

New electronics collection is now in place under the producer responsibility process. It was suggested that Attendants should pay closer attention to what is going into the electronics sea can and how people are using it. While the collection of electronics from the sea can is intended to be automatic every six months, the contents should be monitored and Attendants may be required to notify office staff to have the bin emptied.

e. Household Hazardous Waste options

The option of a mobile hazardous waste collection was considered by Tarbutt Council but the cost of \$40,000 for a one day event was cost prohibitive with no guaranteed rate of return when all residents can access the HHW site in Sault Ste. Marie at no cost five days/week.

f. Security / Cameras

Two cameras previously mounted near the gate had been stolen along with numerous items from the landfill office. The OPP have been unable to assist with identification of the vandals.

Committee members unanimously agreed to purchase two new cameras, mount them in different, less obvious and harder to reach locations, and secure them with covering boxes which make them much harder to remove.

g. Tipping Fees

Committee members agreed that tipping fees should be reviewed. Staff can enquire what other municipalities are charging but fees must be charged on items that cost the landfill site; less important for brush.

h. Burning – current fire ban / with MECP approval

In accordance with the MECP's certificate of approval for the site, they are to be notified before any burning occurs. The Attendants should be reminded that brush should not be permitted to enter the site when a burning ban has been imposed in Johnson Township.

i. Share Shed Reopening

Committee members would like to see the share shed reopen with limits on the number of people at one time that the volunteer is comfortable with. Staff will discuss with the volunteer to ensure she is ok going back, and that all users must wear masks and limit the number of people inside at one time.

5. Next Meeting

Tuesday, August 10, 2021 at 5:30, hopefully in person.

6. Adjourn

The Landfill Committee adjourned at 6:44 pm.

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Ruth Wigmore, Chair

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Carol O. Trainor, Clerk

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**CLERKS DEPARTMENT**

May 26, 2021

Hon. Patty Hajdu  
Minister of Health  
Brooke Claxton Building  
16<sup>th</sup> Floor 0916A  
Ottawa, ON  
K1A 0K9

[hcminister.ministresc@canada.ca](mailto:hcminister.ministresc@canada.ca)

Dear Minister Hajdu:

Re: Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative

This is to confirm that at the May 25, 2021 Council Meeting the following resolution was adopted with respect to the above noted matter:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

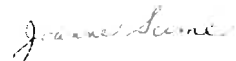
WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

THEREFORE, BE IT RESOLVED THAT Township Council endorses the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help; and

THAT, a letter demonstrating Township of West Lincoln Council's support be sent to the Honourable Patty Hajdu, Federal Minister of Health, the Honorable Dean Allison MP Niagara West, the Honourable Sam Oosterhoff MPP Niagara West, Ian Scott Chairperson and Chief Executive Officer, Canadian Radio- Television and Telecommunications and all municipalities in Ontario.

If you have any questions or concerns regarding the above, do not hesitate to contact the undersigned.

Sincerely,



Joanne Scime, Clerk



Agenda Item C3  
Date: 6-16-21

May 28<sup>th</sup> 2021

Report to Council

### **Community Safety and Well-being Plan**

Municipalities have been legislated to create a Community Safety and Well-Being Plan. The plan must include core information identifying local priority risks strategies to address those risk factors and measurable outcomes. To accomplish this requirement Municipalities in the area have come together and to collect the data required via a survey, establish the committee structure and to develop the plan to be adopted by Councils.

The group that we are a part of and that the survey is being undertaken by are the townships of Hilton, Jocelyn, Johnson, Plummer Additional St. Joseph, Tarbutt, Bruce Mines and the village of Hilton Beach who will also for the committee (Central Algoma Community Safety and Well Being)

This survey is to be completed by residents of each municipality to help understand their current state of well-being and feelings of safety, so we can work together to focus on improving the quality of life for everyone. We have been fortunate to have Bruce Mines and St. Joseph township to take the lead on this and get survey monkey up and working so we can post this on our website we have also did a mailout to try and increase the response and information needed to move forward.

This Plan is legislated by the Province and is due by July 1<sup>st</sup> 2021.

Freida Labelle

Municipalities are required by legislation to have an Integrity Commissioner ("IC") and adopt a Code of Conduct ("Code"). Your municipality has appointed Expertise for Municipalities Non-Profit Association ("E4m") as their IC. The *Municipal Act* outlines our role as IC. E4m serves your municipality as an independent resource, coach and guide. We are focused on enhancing your municipality's ethical culture. We do this by:

Responding to questions from the public about the Code & the Municipal Conflict of Interest Act ("MCIA").

Responding to questions from Council about their obligations under the Code & MCIA.

Giving recommendations and/or advice to Council on policy related to ethical behavior of members.

Providing education/training for Council, Local Boards and Public on Code, MCIA, bylaws, policies and legislation governing ethical behavior

Conducting impartial inquiries in response to allegations that a member has not followed the Code or MCIA.

The IC is a statutory officer of the Municipality who reports to Council. Often an IC provides an annual report to Council to provide an overview of the IC's activities during the year. Our report has been created to provide a brief overview of work carried out by E4m as IC for the period of March 1, 2019 to December 31, 2020.

This report that shows you, at a glance, what activities we have undertaken for your municipality. We also show you how your municipality compares to the overall total of each activity for ALL of the municipalities E4m has been appointed IC. In 2019, E4m was appointed by 57 municipalities in Northern and Eastern Ontario, shifting to 51 by December 31, 2020

## How you compare

	Your Municipality	All Municipalities
Code of Conduct Complaints	0	58
MCIA Complaints	0	22
No Inquiry (matter resolved/dismissed)	0	30

### Allegations

Your municipality compared against the combined total of municipalities



Inquiries Underway	0	13
Allegations	0	320
Findings of Breach	0	93

### Findings of Breach

Your municipality compared against the combined total of municipalities



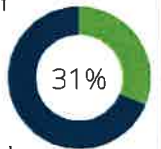
## E4m Supports the Municipal Sector

E4m strives to enhance the municipal sector by re-investing a minimum of twenty percent of what we bill.

### Graph Reference:

**Blue:** The cost of inquiries.

**Green:** The amount that E4m has reinvested back into the Sector.



## Highlights & Trends

### Inquiries:

- Many municipalities had no expenses associated with our Integrity Commissioner service.
- 2 requests for inquiry were received about the behavior of members of Committees or Local Board.
- The majority of allegations were made by members of Council or employees about members of Council.

### Matters in Court

- In the case that a contravention of the MCIA has occurred, the legislation encourages the IC to make an application to court. Only a judge can determine the penalty for a contravention.
- There are 5 matters that are being taken to court.

### We want you to know:

- IC inquiries are costly and many municipalities have not budgeted for these costs. It is our recommendation that money be set aside every year in a reserve fund for the time when it may be needed.
- Getting advice or training both carry a much less significant cost than the that of an inquiry.
- Average cost of advice = \$457.35 ~ Average cost of an inquiry = \$9,551.88
- Please visit the E4m website to explore the types of assistance that we offer.
- Several findings were made that members of Council contravened the Council Staff Relations Policy (and the Code) because they acted outside of their role as a Councillor. (This is why training is such a powerful investment.)
- Sometimes, when a complainant or respondent is not satisfied with the result of the Integrity Commissioner's inquiry, they will attack the inquiry process using social media, making inordinate requests for information or using the ombudsman. This can result in considerable costs to the municipality.

### How E4m Helps

- Subsidize Wellness Programs
- Subsidize Policy Drafting Workshops
- Workshops and Webinars
- One-on-one Staff and/or Council Coaching
- Mentoring and Advice
- Subsidize Council Term Plans
- Provides Affordable Support to Municipalities (tailor-made for their needs and circumstances)



## Glenn Martin

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**From:** Carol Trainor <clerk@tarbutt.ca>  
**Sent:** Thursday, May 20, 2021 11:37 AM  
**To:** Glenn Martin; Marshall Thompson  
**Cc:** Dan Moody  
**Subject:** Sand Shed resolution

Agenda Item CS  
Date: 6-16-21

Happy Friday Eve!

The following resolution was passed at the Council meeting last evening. If arrangements could be made for the original sand shed drawings for Tarbutt at Barr Road to be provided for Council's review it would be appreciated. I provided Dan with the project number and date of the drawing that is on file here, if that can be sent to me in an e-mail please. We would like to continue to work with Tulloch on the original plan.

Please note that Council wishes to ensure that Tarbutt will not be charged for any shared costs associated with the proposed joint location.

Resolution No: 76-2021

Moved by: R. Wigmore

Seconded by: D. Farrar

Be it resolved that Council authorize staff to notify Johnson Township and Tulloch Engineering that Council wishes to proceed with a sand shed at 27 Barr Road S., for the use of Tarbutt Township alone; and

That the shared cost of any pre-engineering stops effective May 19, 2021.

Carried

Let me know if you have any questions please, and thank you.

Carol,



# Calls For Service (CFS) Billing Summary Report

Agenda Item C6  
 Date: 6-16-21

Johnson  
 April - 2021

Billing Categories (Billing categories below do not match traditional crime groupings)		2021				2020			
		April	Year to Date	Time Standard	Year To Date Weighted Hours	April	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	1	16.0	16.0	0	2	16.0	32.0
	Assault-Level 1	0	2	16.0	32.0	0	1	16.0	16.0
	Criminal Harassment	0	0		0.0	0	1	16.0	16.0
	<b>Total</b>	<b>0</b>	<b>3</b>	<b>16.0</b>	<b>48.0</b>	<b>0</b>	<b>4</b>	<b>16.0</b>	<b>64.0</b>
Property Crime Violations	Break & Enter	1	1	6.5	6.5	0	0		0.0
	Theft of Motor Vehicle	0	0		0.0	1	1	6.5	6.5
	Theft under - Trailers	0	0		0.0	0	1	6.5	6.5
	<b>Total</b>	<b>1</b>	<b>1</b>	<b>6.5</b>	<b>6.5</b>	<b>1</b>	<b>2</b>	<b>6.5</b>	<b>13.0</b>
Other Criminal Code Violations (Excluding traffic)	Breach of Probation	0	1	7.8	7.8	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>7.8</b>	<b>7.8</b>	<b>0</b>	<b>0</b>		<b>0.0</b>
Statutes & Acts	Landlord/Tenant	0	2	3.4	6.8	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>2</b>	<b>3.4</b>	<b>6.8</b>	<b>0</b>	<b>0</b>		<b>0.0</b>
Operational	Domestic Disturbance	0	4	3.6	14.4	2	3	3.6	10.8
	Phone -Nuisance - No Charges Laid	0	1	3.6	3.6	0	1	3.6	3.6
	Phone -Threatening - No Charges Laid	0	0		0.0	0	1	3.6	3.6
	Text- related Incident (Texting)	0	0		0.0	0	1	3.6	3.6
	Fire - Vehicle	1	1	3.6	3.6	0	1	3.6	3.6
	Missing Person Located 12 & older	1	1	3.6	3.6	0	0		0.0
	Noise Complaint - Master code	0	0		0.0	1	1	3.6	3.6
	Lost Property -Master code	0	0		0.0	0	1	3.6	3.6
	Sudden Death - Drowning	1	1	3.6	3.6	0	0		0.0
	Sudden Death - Natural Causes	1	1	3.6	3.6	0	0		0.0
	Trouble with Youth	0	0		0.0	0	1	3.6	3.6
	Neighbour Dispute	0	0		0.0	1	1	3.6	3.6
	Assist Public	0	1	3.6	3.6	0	0		0.0
	Family Dispute	1	1	3.6	3.6	2	3	3.6	10.8
	<b>Total</b>	<b>5</b>	<b>11</b>	<b>3.6</b>	<b>39.6</b>	<b>6</b>	<b>14</b>	<b>3.6</b>	<b>50.4</b>
Operational2	False Alarm-Malfunction	0	1	1.3	1.3	0	1	1.3	1.3
	False Alarm -Others	0	0		0.0	3	4	1.3	5.2
	False Alarm - Cancelled	0	1	1.3	1.3	0	0		0.0
	Keep the Peace	0	2	1.3	2.6	0	0		0.0



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Johnson  
April - 2021

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		April	Year to Date	Time Standard	Year To Date Weighted Hours	April	Year to Date	Time Standard	Year To Date Weighted Hours
Operational <sup>2</sup>	911 call / 911 hang up	0	0		0.0	1	2	1.3	2.6
	911 call - Dropped Cell	1	2	1.3	2.6	0	1	1.3	1.3
	<b>Total</b>	<b>1</b>	<b>6</b>	<b>1.3</b>	<b>7.8</b>	<b>4</b>	<b>8</b>	<b>1.3</b>	<b>10.4</b>
Traffic	MVC - Prop. Dam. Non Reportable	0	2	3.4	6.8	0	1	3.4	3.4
	<b>Total</b>	<b>0</b>	<b>2</b>	<b>3.4</b>	<b>6.8</b>	<b>0</b>	<b>1</b>	<b>3.4</b>	<b>3.4</b>
<b>Total</b>		<b>7</b>	<b>26</b>		<b>123.3</b>	<b>11</b>	<b>29</b>		<b>141.2</b>

### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

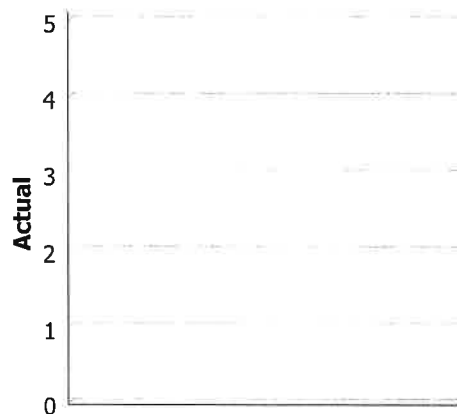
### Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

**Police Services Board Report for Johnson**  
**Records Management System**  
**April - 2021**

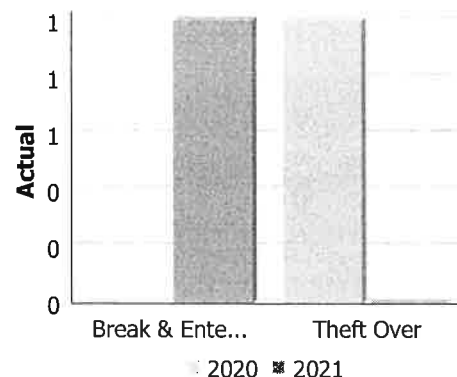
**Violent Crime**

Actual	April			Year to Date - April		
	2020	2021	% Change	2020	2021	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	2	1	-50.0%
Assault	0	0	--	1	2	100.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	1	0	-100.0%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>4</b>	<b>3</b>	<b>-25.0%</b>



**Property Crime**

Actual	April			Year to Date - April		
	2020	2021	% Change	2020	2021	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	1	--	0	1	--
Theft Over	1	0	-100.0%	1	0	-100.0%
Theft Under	0	0	--	1	0	-100.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	0	--	0	0	--
Mischief	0	0	--	0	0	--
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0.0%</b>	<b>2</b>	<b>1</b>	<b>-50.0%</b>



**Drug Crime**

Actual	April			Year to Date - April		
	2020	2021	% Change	2020	2021	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>

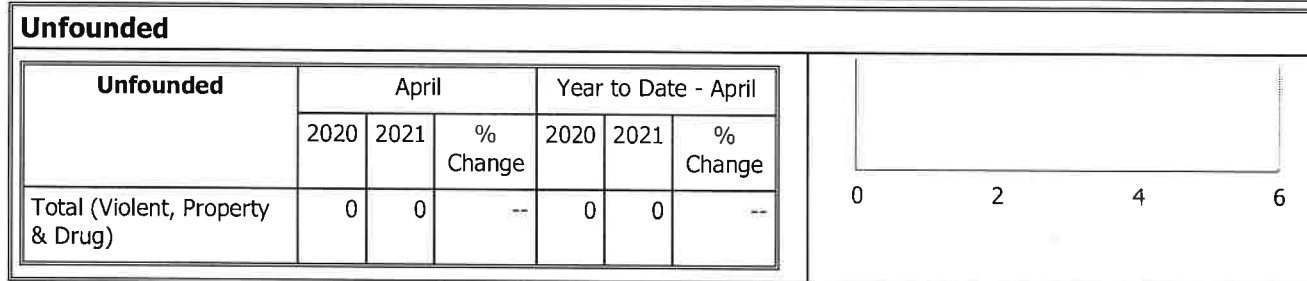
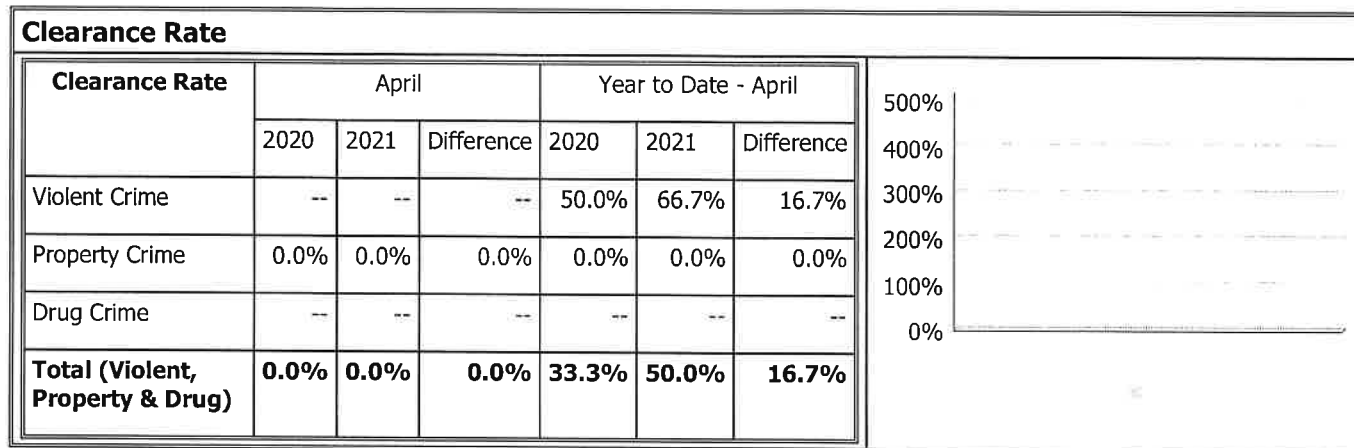


**Detachment:** 4B - EAST ALGOMA (Blind River)  
**Location code(s):** 4B10 - EAST ALGOMA (Thessalon)  
**Area code(s):** 4011 - Johnson  
**Data source date:** 2021/05/08

**Report Generated by:**  
 Bowles, Natalie

**Report Generated on:**  
 14-May-21 12:03:16 PM  
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Johnson**  
**Records Management System**  
**April - 2021**



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

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Starting Year	2021
Starting Month	April
Ending Month	April

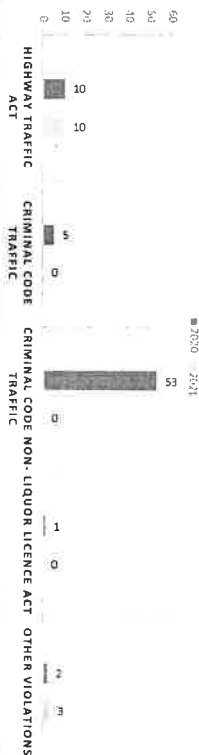
## Police Services Board Report for Johnson

### Integrated Court Offence Network

April - 2021

Criminal Code and Provincial Statutes Charges Laid					
Offence Count	April - 2021		Year to Date - April		
	2020	2021	% Change	2020	2021
Highway Traffic Act	10	10	0.0%	125	50
Criminal Code Traffic	5	0	-100.0%	5	0
Criminal Code Non-Traffic	53	0	-100.0%	83	3
Liquor Licence Act	1	0	-100.0%	3	1
Other Violations	2	3	50.0%	18	11
All violations	71	13	-81.7%	234	65

OFFENCE COUNT



Traffic Related Charges					
Offence Count	April - 2021		Year to Date - April		
	2020	2021	% Change	2020	2021
Speeding	3	7	133.3%	87	33
Seatbelt	0	0	-100.0%	1	0
Impaired	4	0	-100.0%	4	0
Distracted	0	0	-100.0%	0	0
All violations	7	7	0.0%	92	33

OFFENCE COUNT



Integrated Court Offence Network data is updated on a monthly basis. Data could be as much as a month and a half behind.

Data Utilized  
Ministry of Attorney General, Integrated Court Offence Network  
Integrated Court Offence Network Business Intelligence Cube

Detachment:	4B10
Data Source Date:	14-May-21
Report Generated On:	14-May-21
Report Generated By:	Bowles