



Agenda Item _____
Date: Feb 15 2023

Regular Council Meeting Agenda

February 15 2023

1 Cameron Drive, Desbarats, 6:00 pm

1. **Call to Order:**
2. **Disclosure of Pecuniary Interest:**
3. **Adoption of an Addendum**
4. **Delegation:** _____
5. **Minutes of Previous Meeting:** January 18 2023
6. **Statements for the Month of:** January 2023
7. **Staff and Committee Reports:** Clerks Report, Water Responsibilities, MPAC FFE
 - a Recreation Coordinator Patti Trotter,
 - b. Treasurer Report
- A. Old/Unfinished Business:**
 - 1.
- B. New Business:**
 1. By-Law 2023-1058 being a by-law to set Per Diem, mileage and Allowances for Council and Staff.
 2. By-Law 2023-1056 being a by-law to set remuneration for Council members.
 3. By-Law 2023-1057 being a By-Law to enact rules and regulations for the installation, repair, maintenance, and access to Water Meters.
 4. Severance application J2023-01, Gordon Lake Road
 5. Lot addition application J2023-02, McClelland Road
 6. Resolution from Township of St. Joseph to nominate Jody Wildman to APH Board.
 7. Correspondence from AMCTO to join with AMO in calling on the Province to clarify its intentions regarding reassessment.



8. Resolution to accept OCIF funding in the amount of \$115,000.00 to be used in Eligible Projects.
9. By-Law 2023-1059 being a by-law to appoint Glenn Martin as Deputy Clerk Administrator.
10. By-Law 2023-1041 being a by-law to accept procedural
11. By-Law 2023-1055 being a by-law to establish the signing authority
- 12.

C. Information:

1. Thank you card from the Phillips family
2. Thank you card from the Trotter family
3. Minutes from the regular board meeting of the ADSAB September 22 2022
4. OPP Billing summary
5. OPP Tragic Event in Memphis Tennessee

D. Meetings / Workshops:

1. Integrity Commissioner training Thursday March 30th 2023 Laird Hall 7:pm
2. Planning to Save the Soil Forum Thursday March 23, 2023 Guelph 9-4:30

E. General Council Discussion:

- 1.

F. Closed/In Camera:

By-Law 2023-1060 being a confirming by-law to confirm the regular meeting of Council on February 15th 2023

G. Adjournment:



Agenda Item _____
Date: _____

CONFLICT OF INTEREST
Schedule 'A'

DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act

I, Council member (print name) _____, declare a potential
(deemed/direct/indirect) pecuniary interest on Council Agenda (check) ____ Committee Agenda
(check) ____

Dated _____ Agenda Item Number _____

Agenda description of item _____ for the following
reason _____

Signature of member of council or committee _____

**NOTE: To be recorded in a registry along with the associated Minutes and available upon request
for public inspection**

Definition of interests:

Indirect pecuniary interest

2 For the purposes of this Act, a member has an indirect pecuniary interest in any matter in
which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its
securities to the public,

(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its
securities to the public, or

(iii) is a member of a body,

that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a
pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

Interest of certain persons deemed that of member

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse
or any child of the member shall, if known to the member, be deemed to be also the pecuniary
interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



Agenda Item 5
Date: Feb 15 2023

***Minutes of the Regular Meeting
January 18 2023
1 Cameron Drive, Desbarats***

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 6:05 PM.

Present: R. McKinnon, E. Aelick-Junor, J. Kern, K. Stobie

Staff: G. Martin, J. Maguire, H. Tener, F. Labelle, T. Phillips, S. Chiasson, R. Smith

Absent: D. MacFarlane

Res: 1-2023 J. Kern, E. Aelick-Junor

Be it resolved that council adopts the addendum to the agenda of January 18 2023 meeting (cd)

Res: 2-2023 E. Aelick-Junor, J. Kern.

Be it resolved that council approves the Staff reports: Clerk's monthly report, interim Recreation Coordinator Frieda Labelle on upcoming events. (cd)

Chief Ron Smith reported to council that we received full funding for an incident that they responded to that previously we were only given $\frac{3}{4}$ funding.

Res: 3-2023 J. Kern, E. Aelick-Junor

Be it resolved that Council adopts the minutes of December 14 2022 as presented. (cd)

Res: 4-2023 E. Aelick-Junor, J. Kern

Be it resolved that Council approves the Statements for December 2022 as presented. (cd)

Res: 5-2023 E. Aelick-Junor, K. Stobie

Be it resolved that council passes By-law 2023-1048 being an Appointment by-law to appoint Janet Maguire as Clerk/CAO representing the Corporation of Johnson Township. (cd)

Res: 6-2023 E. Aelick-Junor, J. Kern

Be it resolved that council Passes by-law 2023-1045 being a Borrowing By-Law to authorize borrowing from time to time. (cd)

Res: 7-2023 J. Kern, E. Aelick-Junor

Be it resolved that council Passes By-Law 2023-1047 being a by-law to set the tax ratios for 2023. (cd)

Res: 8-2023 E. Aelick-Junor, J. Kern

Be it resolved that council Passes By-Law 2023-1046 being a by-law to set the interim tax levy. (cd)

Res: 9-2023 J. Kern, E. Aelick-Junor

Be it resolved that council Passes by-law 2023-1049 being a by-law to adopt the Code of Conduct Policy for the Municipality. (cd)

Res: 10-2023 E. Aelick-Junor, J. Kern

Be it resolved that council passes By-Law 2023-1050 being a by-law to provide the rules and regulations that govern the Desbarats and Mount Pleasant Municipal Cemeteries owned by the Township pf Johnson. (cd)

Councillor K. Stobie joined the meeting at 6:22 pm

Res: 11-2023 J. Kern, E. Aelick-Junor

Be it resolved that council amends Human Resource Policy Schedule "A" of by-law 2022-1031 from Loss of a parent, sibling from 1 week unpaid to 1 week paid

Loss of a Grandparent from 3 days unpaid to 3 days paid

Loss of an extended family member from 1 day unpaid to 1 day paid. (cd)

Res: 12-2023 K. Stobie, E. Aelick-Junor

Be it resolved that council approves the encroachment agreement between on Parcel 5882 SEC ACS; Pt. Lot 2, Plan m272, Johnson Pt 1 AR875 and The Corporation of The Township of Johnson. (cd)

Res: 13-2023 J. Kern, K. Stobie

Be it resolved that council supports the Township of Macdonald, Meredith & Aberdeen Additional in the request to The Ministry of Health to revisit the decision to reduce virtual physician fees by 80% and fully fund this much needed medical option for everyone in the Province of Ontario. (cd)

Res: 14-2023 E. Aelick-Junor, K. Stobie

Be it resolved that council approves the insurance premiums in the amount of \$119,371.00. (cd)

Minutes of Regular Council Meeting
January 18 2023

Res: 15-2023 K. Stobie, E. Aelick-Junor

Be it resolved that council: adopts By-Law 2023-1051 being a by-law to amend the rates for water and By-Law 2023-1052 for sewer and accepts the new billing cycle to monthly billing cycle for water and sewer and rates will be as follows \$68.50 for water and \$32.00 for sewer for residential. Industrial, school and Commercial will be adjusted accordingly. Also purchasing smart meters. (cd)

Res: 16-2023, J. Kern, K. Stobie

Be it resolved that council accepts the roads department amalgamated tenders for 2023 as listed.

FLAKE CALCIUM

12 one tone bags at \$720.00 = \$8640.00

LIQUID CALCIUM

2 loads at 54000L at \$0.45 L = \$24,300.00

SURFACE TREATMENT

GORDON LAKE ROAD

2800M X 6.80M = 19,040 sq M X \$8.20 = \$156,128.00

MATERIALS

\$25,000.00

CULVERTS

300 mm 9m x 10 = 90m x \$76 = \$6,840.00

400mm 9m x 72m \$100 = \$7,200.00

450mm 9m x 10 = 90m x \$110 = \$9,900.00 (cd)

Res: 17-2023 J. Kern, E. Aelick-Junor

Be it resolved that council agree on signing authorities to be Mayor, Deputy Mayor, Clerk/CAO, Deputy Clerk, Treasurer, Deputy Treasurer. (cd).

Res: 18-2023 E. Aelick-Junor, J. Kern

Be it resolved that council passes By-Law 2023-1054 being a confirming by-law to adopt, ratify and confirm the action of Council.

Res: 19-2023 K. Stobie, E. Aelick-Junor

Be it resolved that council adjourns at 7:40 pm until the nest scheduled meeting of Council on February 15th 2023 or at the call of the Mayor.

Mayor R. McKinnon

Clerk/CAO Janet Maguire

Minutes of Regular Council Meeting
January 18 2023

Corp. of the Township of Johnson
Transactions by Account Report 01/01/2023 to 01/31/2023
Sorted by: Date

Agenda Item 6
Date: Feb 15 2023

	Date	Comment	Source #	Trans. No.	Credits
1005					
	01/03/2023	Payroll Expense	DD90730	J18	19,792.89
	01/03/2023	Petty Cash Reimbursment	Cash	J321	500.00
	01/05/2023	Reliance Home Comfort	2720	J21	42.94
	01/05/2023	Bell Canada	15574	J23	239.73
	01/05/2023	Bell Canada	15575	J24	19.74
	01/05/2023	Bell Canada	15576	J25	27.96
	01/05/2023	Bell Canada	15577	J26	153.07
	01/05/2023	17E Trading Post	15574	J28	730.37
	01/05/2023	Algoma Public Health	15575	J29	7,572.25
	01/05/2023	ANP Office Supply	15576	J30	331.30
	01/05/2023	Co-operative Regionale De Nippissin	15577	J31	4,480.01
	01/05/2023	Petty Cash Rec. Reimbursment	15578	J32	122.11
	01/05/2023	Ro-Von Steel Ltd. Inc	15579	J33	64.88
	01/05/2023	Victor Lampinen (dba)	15580	J34	8,870.50
	01/05/2023	Algoma Power Inc	VP303	J35	8,348.30
	01/05/2023	McDougall Energy	VP304	J36	927.62
	01/05/2023	Enbridge Gas Inc	VP305	J37	920.07
	01/05/2023	Enbridge Gas Inc	VP306	J38	66.04
	01/05/2023	Enbridge Gas Inc	VP307	J39	742.10
	01/05/2023	Receiver General for Canada	Cash	J303	22,315.70
	01/05/2023	OMERS	Cash	J304	11,135.26
	01/05/2023	Workplace Health & Safety Insurance	Cash	J305	8,120.15
	01/17/2023	Payroll Expense	DD90752	J103	19,358.64
	01/17/2023	Council Honorarium	DD90756	J119	2,674.42
	01/19/2023	Royal Bank Visa	0113 197	J136	322.36
	01/19/2023	Royal Bank Visa	0113 9970	J137	3,442.48
	01/19/2023	Bell Canada	3430	J138	499.65
	01/19/2023	Bell Mobility	1792	J139	55.31
	01/19/2023	Algoma District Municipal Association	15581	J140	100.00
	01/19/2023	Algoma District Services Administration Board	15582	J141	28,561.17
	01/19/2023	ANP Office Supply	15583	J142	77.50
	01/19/2023	Electrical Safety Authority	15584	J143	1,143.56
	01/19/2023	Good Roads	15585	J144	752.06
	01/19/2023	Petty Cash Reimbursment	15586	J145	248.85
	01/19/2023	Heritage Home Hardware	15587	J146	1,354.71
	01/19/2023	Huron North Community Economic Alliance	15588	J147	749.00
	01/19/2023	Lee-Anne Dow	15589	J148	200.00
	01/19/2023	Minister of Finance EHT	15590	J149	14,020.63
	01/19/2023	MPAC	15591	J150	5,339.09
	01/19/2023	Northern Rural Net, Inc.	15592	J151	271.17
	01/19/2023	North Shore Sentinel	15593	J152	62.15

01/19/2023	Tyler A. Bertrand	15594	J153	200.00
01/19/2023	Unique Lucidia	15595	J154	563.59
01/19/2023	Brandt Tractor Ltd	VP308	J155	2,428.91
01/19/2023	Huron Central Railway Inc.	VP309	J156	1,782.00
01/27/2023	PUC Services Inc.	15596	J193	12,812.93
01/31/2023	Payroll Expense	DD90762	J216	19,543.79
01/31/2023	Bank Charges	GLMNTHEND	J310	404.69
01/31/2023	Loan Payments	GLLoanPmt	J311	3,027.75
				215,519.40

1005 - 0410

215,519.40

Generated On: 02/07/2023

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 01/31/2023

REVENUE

Tax Revenue	
Tax Levy - Municipal	917,334.83
Taxes - Tax Certificates	85.00
Property Sales	0.00
Taxes - Penalty & Interest	2,060.27
Taxes - PIL	6,850.57
Total Tax Levy	926,330.67
Grants	
Grants - Provincial	131,675.00
Grants - Gas Tax	0.00
Grants - Students	0.00
Grants - NORD	0.00
Funding Carry Fwd	0.00
Total Grants	131,675.00
Utility Environmental Revenue	
Utilities - Water Charges	8,530.00
Utilities - Water Capital Charges	1,159.50
Utilities - Water/Sewer Interest	138.83
Utilities - Sewer Charges	2,450.00
Utilities - Sewer Capital Charges	490.00
Utilities - Transfer Reserves	0.00
Utility Environmental Total	12,768.33
Arena Revenue	
Arena - Ice Rental	12,026.98
Arena - Public Skating	549.70
Arena - Hall Rental	240.00
Arena - Rink Floor	0.00
Arena Subtotal	12,816.68
Recreation Revenue	
Recreation - Gordon Lake Hall	50.00
Recreation Subtotal	50.00
Other Revenue	
Cemetery Bank Charges	0.00
Maintenance & Burial Fees	0.00
Mutual Fund Distributions	0.00
Unrealized Gains and Losses	0.00
Other Income	0.00
Fire Dept - Other Revenue	2,715.16
Fire Permits	0.00
Tile Drainage Revenue	0.00
Joint Roads other Municipalities	0.00
Kitchen Rentals	60.00
Miscellaneous Revenue	722.22
Donations	0.00
Recreation Annual Programs	0.00
Landfill Split	0.00
Equipment Project Expense - Off...	0.00
Interest Income- Desbarats	0.00
Interest Income- Gordon Lake C...	0.00
Total Other Revenue	3,497.38
TOTAL REVENUE	1,087,138.06

EXPENSE

Payroll Expense
Printed On: 02/06/2023

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 01/31/2023

Wages & Salaries	84,095.54
CPP Expense	3,908.34
EI Expense	1,853.66
Employer Health Tax	1,511.99
Benefits	5,609.85
WSIB	2,531.25
ER OMERS	6,558.12
Garnishees	0.00
Contract Wages	0.00
Total Payroll	106,068.75
Principle- Loan Payment	
Principal Payments- Fire Tanker	0.00
Principle Payments- Grader	0.00
Principle Payments- Fire Pumper	0.00
Principle Payments- Back Hoe	0.00
Principle Payments- Plow Truck	0.00
Principle Payments- Tile Drain	0.00
Total Principle- Loan Payments	0.00
School Board Expense	
Tax Expense - English Public	0.00
Tax Expense - French Public	0.00
Tax Expense - English Seperate	0.00
Tax Expense - French Seperate	0.00
Total School Board Expense	0.00
Expenses	
Accounting & Legal	0.00
Advertising	231.00
Elections	0.00
Banking \ Late Fees	370.69
Training \ Conferences	1,475.53
Courier & Postage	-42.20
Memberships & Subscriptions	1,302.98
Travel & Meals	135.00
Insurance	128,041.16
Office Supplies	840.39
Computer Supplies\Services	604.20
Utilities Expense	9,891.88
Telephone\Internet	1,438.64
Miscellaneous Expenses	500.00
Equipment Costs - Projects	0.00
Small Equipment	508.78
Equipment Rental	0.00
Equipment Repairs & Maintenance	12,285.38
Consumables	566.45
Building Maintenance	7,057.03
Rec. Equip Project Costs	0.00
Loan Interest	0.00
Vehicle Fuel/Gas	5,942.35
Equipment Depreciation	0.00
Building Depreciation	0.00
Roads Depreciation	0.00
Utilities Environment Depreciation	0.00
Road Depreciation Exp	0.00
General Govt Depreciation Exp	0.00
Fire Depreciation Expense	0.00
Environmnetal Depreciation Exp...	0.00
Recreation Depreciation Expens...	0.00
Materials	1,792.01
Roads Paved	0.00
Roads Upaved	0.00
Bridges & Culverts	0.00

Printed On: 02/06/2023

Corp. of the Township of Johnson
Income Statement 01/01/2023 to 01/31/2023

Joint Landfill	0.00
Rail Maintenance \ Flashers	1,782.00
Funded Projects	7,773.60
Policing Services	11,922.00
911	0.00
EMO Emergency Management	0.00
Algoma Public Health	7,572.25
Hospital Services	0.00
Library Services	2,450.00
Algoma District Services Board	28,561.17
Contracts	1,038.52
Chief Bldg Officer Contract	0.00
Planning	573.12
MPAC Contract	5,339.09
By-Law Enforcement Officer Con...	200.00
Animal Control Officer Contract	200.00
Safety Equip/Clothing	132.00
Donations	0.00
Tile Drain Loan (Ministry)	0.00
Transfer To/From Reserves	0.00
Total Expenses	240,485.02
TOTAL EXPENSE	346,553.77
NET INCOME	740,584.29

JOHNSON-TARBUTT LANDFILL			
JANUARY 2023			
REVENUE:		Amount	NOTES
Tipping Fees		75.00	
Johnson - Partial payment 2022 Landfill Cost Sharing		54,683.27	
Share Shed - Donations		135.30	
TOTAL REVENUES		54,893.57	
EXPENSES:	Cheque	Amount	
Landfill - Payroll & Allowances (4234,75-78,80)		2,308.47	
Omers - December Contributions (Inc retro vac. pay)	4222	1,105.30	
Receiver General - December remittance	4248	1,414.11	
Algoma Power - Nov & Dec usage	4233,4266	306.29	
GFL - Landfill & Recycling depot - December	4226	11,657.15	
Heritage Home Hardware - Mouse traps, shelf brackets	4265	48.77	
WSIB - Oct- Dec Premiums	4266	461.88	
TOTAL OPERATING EXPENSES		16,840.09	
TOTAL NET EXPENSES		- 38,053.48	



Agenda Item 7
Date: Feb 15 2023

February 2023

Clerks report to Council

Tax interim bills have been issued. The due dates for Taxes have been adjusted to achieve better cash flow throughout the year and reduce the demand for tax payments near the Holidays at year-end.

Water Meter reading and billing is being done monthly now to offset high bills at the end of the year for rate payers.

The Municipality has received approval from MECP for the sediment collected from cleaning out the lagoons to be taken to the Landfill and used for covering waste in the Cell.

Brushing has started on the Gordon Lake Road north of McKinnon Rd. Road staff hope to be able to brush to the Boundary/plow turnaround.

A considerable amount of sand has been used this winter, staff are monitoring it closely to ensure we have sufficient to the end of the season.

Budget preparation is underway. All departments are working on draft budgets. Roads will have a Work Plan for Council shortly.

As part of the Emergency Plan the Township is ensuring access to the Vulnerable Persons Registry for any residents that may require assistance in an emergency.

Janet

January 17 2023

Agenda Item 7
Date: Feb 15 2023

WATER

Responsibilities Under the Statutory Standard of Care

This was a zoom presentation on water systems and who is responsible for it.

This course was designed to inform municipal councilors and officials of their oversight responsibilities under Section 19 of the Safe Drinking Water Act, effective December 31 2012. Severe penalties are possible for municipal officials who fail to act in good faith and do not exercise honesty, competence, and integrity to ensure the protection and safety of municipal drinking water systems. Several examples of waterborne disease outbreaks are examined which highlight the importance of competent oversight. The course outlined some general information about drinking water systems, the multiple barrier approach to drinking water treatment and some basic risks associated with drinking water production and distribution.

“If you are a municipal Councillor with decision-making responsibilities for a water system or oversee an accredited operating authority, you have a serious and unique role in protecting the people in your community” -Mellissa Thomson

The Responsibilities Under the Statutory Standard of Care – Safe Drinking Water Act course is designed to inform municipal councillors and officials of their oversight responsibilities under Section 19 of the Safe Drinking Water Act, which came into effect on December 31, 2012. Severe penalties are possible for municipal officials who fail to act in good faith and do not exercise honesty, competence and integrity to ensure the protection and safety of the users of municipal drinking water systems.

For these reasons I recommend that all Council members and Staff take this webinar and a tour of the Water Treatment Plant and see how PUC runs our water system for our community.

Janet and Frieda

Agenda Item 7
Date: Feb 15 2023

MPAC

“Farm Forestry Exemption”

In 2021 the Provincial Government stated its intent to increase the limit on the Farm Forestry Exemption (FFE) for farm woodlots from 20 to 30 acres to keep pace with the growth of farm sizes.

Previously, the tax exemption applied to one acre of forested land for every 10 acres of farmland and could not exceed 20 acres in any one municipality.

Effective January 1 2023 changes were enacted with the bill 43 amendment to section 3(1) 19 of the Assessment Act to allow the Minister of Finance to prescribe a higher number of acres from 20 acres to 30 acres on any one Municipality.

Properties that will have an increase to their eligible FFE acreage will receive a Special Amended Notice (SAN) in early 2023. Other properties will receive a Property Assessment Notice (PAN) later in 2023 to show the FFE value attributed to the Unit Class FF and exemption for the 2024 year.

Municipalities will now see the value of Farm Forestry Exemption as part of the assessment base.



Agenda Item 7 A
Date: Feb 15 2023

Recreation Report

Completed for: February 15, 2023 Council Meeting

Recreation & Events Coordinator Report for the Month of January 2023.

This report covers information about programming completed in January 2023 along with future planned programs. Full reports from each program can be found in the Recreation Office with detailed budgets, marketing information, and a full explanation of the execution of the program.

Coordinator Note: A huge thank you goes out to the Arena Staff Denise Methot and Rob Romberg for handling all the changes in the last few months with the absence of the Recreation Coordinator. Along with a huge thank you to Frieda Labelle for stepping in to run programming, bookings, and everything else to keep recreation moving along. Thank you for your patience and understanding while the Recreation Coordinator was away due to a serious family medical emergency.

As a result of the Coordinators absence some of the program planning for January 2023 has been delayed until 2024 and future programming for 2023 may see a slight delay in planning and execution.

Recreation Committee Update:

The recreation committee is currently looking for new members and exploring a few different formats to secure additional volunteers. For the 2023 year we will be exploring individual "committees" or groups per major event. For example, a committee for Community Days. Requiring the volunteer to commit to a significantly smaller time requirement. The committee is currently made up of 6 members and 2 part-time members.

Current members: Councillor Jason Kern, Laura Kern, Frieda & Dana Labelle, Kelly O'Reilly, and Patti Trotter (Recreation Coordinator) along with Savanna Chaisson and Pat O'Gorman as part-time members.

Last Meeting: January 12th & 19th at 7pm online by Zoom. Full meeting agenda's and minutes can be found in the Recreation Office.

Next Meeting: February 16th at 7pm online by Zoom.

Report Completed By:

Patti Trotter

ptrotter@johnsontownship.ca

Events & Recreation Coordinator/Marketing & Promotions Johnson Township

W: 705-782-6601 x 205

C: 705-257-6827

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



Recreation Report

Completed for: February 15, 2023 Council Meeting

January 2023, Programming Results:

Public Skate: January hosted 4 Skate Night Parties every Friday night from 6:30pm-8pm with themed music. On average 60-80 people attended the Skate Parties. An additional Sunday afternoon Public Skate was added on January 29th from 1pm-2pm because of ice time availability.

Date	Theme	Attendance	Donations	Expenses
January 6	80's Throwback	60	\$150.45	\$160.50
January 13	FREE SKATE	60	\$0	\$160.50
January 20	Rock 'N' Roll Night	Over 100 people	\$201.50	\$160.50
January 27	Neon Night	60	\$161.75	\$160.50
January 29*	Sunday Public Skate	20	\$41.20	\$160.50
Totals:		300	\$554.90	\$802.50*

*\$802.50 in expenses is the cost of ice time rental no additional purchases were made for Skate Nights this month.

- Frieda Labelle helped with the Skate Nights as the host at the door and working the music.

Moving into February 7pm games and decorations will resume at Skate Night Parties. See details as follows:

Date	Theme	Game	Attendance	Donations	Budgeted Expenses
February 3	Jersey Night	None	40	\$73.00	\$160.50
February 5*	Sunday Public Skate	None	2	\$2	\$160.50
February 10	Valentine's Day	Cupid Says			\$220.50
February 17	FREE SKATE – Sponsored by the Bruce Mines & District Lions Club	None		\$75.00	\$160.50
February 24	Mardi Gras Carnival	Bead Toss			\$260.50
Totals:			42	\$150	\$962.50

- There is opportunity for volunteers to help weekly with the Skate Parties and a great chance for volunteer hours to be collected by High School Students.

Toddlers & Tots Skate: A free skate hosted monthly for caregivers and their children. In partnership with the Central Algoma EarlyON Centre. 1hr of free skating time followed by snacks and crafts provided by the EarlyON Centre in the hall upstairs. January's skate was hosted on Wednesday, January 25th from 10am-11:30am. Hall and Ice time are donated by Johnson Township at a cost of \$137+hst. February's skate is booked for Wednesday, February 15th from 10am-11:30am.

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



Recreation Report

Completed for: February 15, 2023 Council Meeting

Booking Highlights:

- The CASS Hockey Skills class ended this month after providing 2hrs of ice time bookings Monday-Friday from October-January.
- CAES hosted an Elementary Hockey Tournament on January 18th.
- Shamrock Figure Skating Club and North Channel Hockey still accessed the rink weekly for practices and games.
- Private bookings increased for the hall and the ice.

Upcoming Programs:



Family Day, Fun Day: Taking the place of the annual Winter Activities Festival will be Family Day, Fun Day. Based on Covid restrictions last year the Winter Activities Festival was moved to Family Day and the turnout was wonderful so the committee decided to keep the same date and bring back some of the favorite activities from the Winter Activities Carnival.

This year's event will be **February 20th 1pm-4pm at the Johnson Township Community Centre**. The Fire Department and Public Works crews are working to create the Bum Slides in the parking lot. Councillor Jason Kern will be building a snow maze in the Baseball Diamond. Volunteer Hugh Hunter is hosting Log Sawing and Nail Driving. Frieda Labelle is hosting Money in the Hay at 1:30pm. Dana Labelle is hosting 2x4 Family Ski Races. Laura Kern is hosting the Hot Chocolate Bar. Volunteer Riley Scourse and Melissa (Bruce Mines Library) will run Face Painting by donation to the Library from 1pm-2:30pm in the Hall. Shamrock Figure Skating Club is hosting a skate show from 2pm-3pm. A free family skate will run from 3pm-4pm with a bonfire and marshmallows available all

day. All events are by donation to the Recreation Committee and prizes can be won for those who compete all the activities.

- Approximately 2 volunteers per station are needed for a total of 16-18 volunteers required to run this annual event.

Snowshoe Trail: Last year recreation developed a Snowshoe Trail at the Johnson Township Community Centre. We hope to have the trail packed down and available for walking in February.

Mayor: Reg McKinnon

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



Recreation Report
Completed for: February 15, 2023 Council Meeting

2023 List of Events:

Event	Date	Yearly Details	Volunteers & Collaborations
March			
March Break Free Skates	March 13-17	Free Skates provided throughout the week during the day.	1 staff member
Curtis Ford and Jocelyne Stevens Memorial Family Hockey Tournament	March 17 th -18th	Hosted the Friday night into Saturday of the last weekend on March Break. Party to follow on Saturday Night.	Scorekeepers Refs Door staff (2) Party staff
Public Skate Party's	Friday Nights 6:30pm-8pm	Themed nights, by donation. 1 Free (for sponsorship) per month.	1 Volunteer at the door 1 Volunteer on Ice for Games
April			
Fuel Up to Clean Up	April 22 – Earth Day	Pancake Breakfast followed by a Community Clean up. New in 2022.	12 for Breakfast.
Volunteer Supper	April 23 ^d	Annual during Volunteers Week	
May			
Economic Development Fair	May 10th	New for 2023.	HNCEA partnership.
Desbarats for Sale	May 13th	2 nd Saturday in May (After Echo Bay for Sale weekend). New in 2022.	5 map sales, community centre sales.
Mother's Day High Tea	May 14th	New for 2023	Gordon Lake Social Club
North Shore Youth Slo-Pitch	May 15 th -June 17th	5 – 6 weeks of ball ages 3 -18. Weekly Evening games	Teams in Echo Bay, Desbarats, St. Joe & Thessalon. Volunteer Coaches, Assistant Coaches, and Umpires.
Community Events: - Outdoors Show May 7 th			
June			

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Recreation Report

Completed for: February 15, 2023 Council Meeting

Johnson Jaunt	June 1 – 30th	Month Long Physical Activity Challenges for Participations community challenge. New in 2022.	Students tend to help & volunteers dependent on events.
Breakfast Buffet/Johnson Farmers' Market Opening	June 4 th	First Saturday in June. Past years had included a Tractor Trot.	12 volunteers for the Breakfast.
North Shore Youth Slo-Pitch Tournament Day	June 17 th	3 rd Saturday in June.	Each Community Hosts a team.
Reg McHale Memorial Big Pike Family Fishing Derby	June 24 th	Last Saturday in June.	Fire Fighters do the BBQ. 6 Community Volunteers for registration, measuring, and prize giveaways. Community Sponsorship for prizes.
North Shore Youth Soccer Association	June 26 th – July 28th	5-6 weeks of soccer ages 3-18. Week night games	Teams in Echo Bay, Desbarats, & St. Joe. Volunteer Coaches, Assistant Coaches, and Ref's.
Community Events: <ul style="list-style-type: none"> - Johnson Farmers' Market Saturday Mornings till Thanksgiving Weekend - Sustain Algoma 			
July			
Community Days	July 7th – 9th	2 nd Saturday in July. Candy Land Theme	All of them.
Gordon Lake Bake & Garage Sale	July 15th	Annual Event	Hosted by the Gordon Lake Social Club.
North Shore Youth Soccer Association Desbarats End of Year Celebration	July 29 th	Last Week of Soccer Games in place of a Tournament.	5 Volunteers to help with food hand out and Adult Vrs. Kids Games.
Community Events: <ul style="list-style-type: none"> - CASS 50th July 1-3 - Canada Day July 1st – BM - Christmas Summer Market July 22nd? Farmers Market 			
August			

Mayor: Reg McKinnon

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Recreation Report

Completed for: February 15, 2023 Council Meeting

Summer Youth Swim Program	First or Second week of August	Annual	In partnership with Thessalon, St. Joe, Desbarats, and Echo Bay
Gordon Lake Social Club Pie Social	August 12th	Annual Event	Hosted by the Gordon Lake Social Club.
Roller Skate Night	TBD, August 23rd	New in 2022.	
Community Events:			
- Strut Your Stuff, Johnson Farmers' Market August 5 th ?			
September			
ATV Poker Run	September 23rd	Held the 4 th Saturday in September.	6 volunteers for registration, return. Community Sponsorships for prizes.
Big Buck Contest Registration	September 1-30 th		Community Sponsorship for prizes and Registration locations.
Community Events:			
- Sylvan Circle Tour September 16 th			
October			
Ice Goes in	October 10 th		
Public Skate Party's	Friday Nights 6:30pm-8pm	Themed nights, by donation. 1 Free (for sponsorship) per month.	1 Volunteer at the door 1 Volunteer on Ice for Games
Halloween Skate	October 27 th	Costume Contest, Goody Bags, Haunted Changeroom. New in 2021.	4 Volunteers.
November			
Big Buck Contest Awards Dinner	November 19th	The Last Sunday of Hunting Season.	4 Volunteers. Community Sponsorship for Prizes.
Public Skate Party's	Friday Nights 6:30pm-8pm	Themed nights, by donation. 1 Free (for sponsorship) per month.	1 Volunteer at the door 1 Volunteer on Ice for Games
December			

Mayor: Reg McKinnon

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Recreation Report

Completed for: February 15, 2023 Council Meeting

Kids Holiday Party	December 10 th	2 nd Sunday in December	WI sponsors and helps out. 6 Volunteers for Crafts, Food etc.
Public Skate Party's	Friday Nights 6:30pm-8pm	Themed nights, by donation. 1 Free (for sponsorship) per month.	1 Volunteer at the door 1 Volunteer on Ice for Games
Holiday Free Skate & Shiny Schedule	Holiday Break	Free Skate times during the Holiday Break. Closed Dec 25 th and Jan 1 st .	
Community Events: <ul style="list-style-type: none">- Christmas Down the Line Dec 2nd			

Marketing Updates:

- **Newsletter:** The monthly Newsletter for February is included as an attachment. Please provide any information from Council by February 23, 2023 for the March 2023 Newsletter to be delivered March 1st 2023.
- **Social Media:** The @JohnsonTownshipRecreation Facebook page sees consistent growth. The month of January saw a downturn in reach and interactions with the page. Less content was being posted but it is expected to increase this month.

Proposals:

The Recreation team is in the process of preparing the following reports for proposals to Council for the 2023 year:

- Johnson Township Community Centre 4 Year Development Proposal
- Johnson Township Community Centre 2023/2024 Advertising Proposal
- Welcome to Johnson Township Package
- Johnson Township Recreation Programming 4 Year Development Proposal
- Johnson Township Way finder and Signage Proposal
- Active Transportation Plan developed through the use of the Active Transportation Funding
- Johnson Township Natural Playground Development Proposal
- Diamond Lake Boat Launch

Grants:

The Recreation Team has applied to the following grants this month:

- \$5000 for the ParticipAction Community Challenge Grant for the Johnson Jaunt in June.



Recreation Report

Completed for: February 15, 2023 Council Meeting

Current Initiatives:

- **Natural Playground:** in 2018/2019 The Recreation Team had plans and a budget drafted for the creation of a Natural Playground to be located at the rock knoll that was once near the old Public School. The double slide has been purchased and is slated to be installed this spring. The remainder of the playground site needs to be defined and ready for development. Funds need to be secured for the remaining construction of the playground.
 - o Since the original plans were created it has come to the attention of the Recreation Committee to consider developing a secondary playground on the rock closer to the Community Centre and Tennis Courts. This is being considered in the cost of the playground development.
- **Baseball Field:** Funding was secured in 2022 to re-develop the Baseball field. The quoting process was started in the fall of 2022 with the hope that the infield be redone and the fence moved and raised in the spring of 2023 before the beginning of ball season.
- **Active Transportation Plan:** Funding was secured in 2022 to develop an Active Transportation Plan for Johnson Township. Once funding has been released the Recreation Team will gather quotes and secure a company to provide the assessment. Taking into consideration for Mennonite travel, Biking, Hiking, Walking, Snowshoeing, Skiing, and an overpass from the School Grounds to the Hamlet.
- **Community Centre Sign:** Funding was secured in 2022 to erect a sign at the entrance to the Community Centre. First draft of the drawings have been completed and the project should be completed early spring.
- **Tennis Court:** The Recreation Coordinator has sourced and quoted a new playing field for the Tennis Court that would include lines for multiple sports. Funding needs to be secured before purchasing and installing the court.

Additional Information:

- **HNCEA:** The Recreation Coordinator has met with HNCEA to collaborate on the creation of a regional community calendar. The Recreation Coordinator is also in conversations with HNCEA about hosting a variety of events for the area in the pillar of Economic Development. Starting with the Economic Development Fair in April for Business owners. The Recreation Coordinator is representing Johnson Township at the regional Tourism, Agriculture, and Economic Development meetings.
- **Area Recreation Coordinators Meetings:** The Recreation Coordinator has met in person and chatted online with Area coordinators to share resources and troubleshoot common community problems.
- **Office Moving:** The Recreation Office will be moving to the Johnson Township Community Centre by March 31 2023. Preparations are being made for storage of equipment and a move date.

Mayor: Reg McKinnon

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Agenda Item 7 B
Date: Feb 15 2023

Report to Council

Year End Updates, Tasks, Time Management, Daily Activities:

Overview:

As the year 2022 has now drawn to a close, the past few weeks have been dedicated to all the tasks that accompany year end. Currently we are preparing the annual audit for our auditor. This involves a great deal of work in order to meet what is required. We must account for the Townships financial statement, ensuring we balance, and to further prepare this year's budget. In addition to this, I have been in training for added responsibilities as Deputy Treasurer –February is one of the busiest months in keeping up with deadlines and submitting all the proper forms, so I have been learning quite a lot.

I have been steadily moving ahead learning how to process payroll, balance monthly reconciliations, calculate Omers, T4's and many other daily tasks that again correlate to the all-important year end, but also with the daily upkeep of Township office duties.

Status of Audit: Thus far we have collected as much as we can for the 2022 Audit preparations for our external auditor. There are a couple things we are still waiting on- for example February month end reconciliations. These are required to ensure all 2022 cheques and payments are all entered and balances are met. We have a two-month gap from December to catch all late withdrawals of cheques from previous year which can sometimes happen months after issuance. We have been moving steadily on, and the Audit will be completed within the deadline provided to the Township.

Status of Year End Reconciliations: December's monthly reconciliations have been completed, reports ran, double checked, and the year end in our accounting software has been closed.

Budget: With reconciliations having been completed and end of year closed, we are in a good position to provide financial reports and actuals for the preparation of the Budget. Some of these reports include utility expenses, cost of internet/phone for the year, total roads expenses, etc. When calculating these reports for the 2023 year there is more involved than just printing. For example, for utilities there was a gap when Enbridge was not reading or reporting on the arena, and has now caught up with reads and required billing. Gordon Lake Hall was also under repairs and wasn't open thus using less heat, power, and had low expenses. Now with the hall being open and busy we have to then adjust what the previous year was to what this current year will be. This consideration must be considered across departments.

Received: Currently we have received our first instalment from OMPF in the amount of \$131'675.00. These funds are put toward several different municipal expenses including Algoma Health, OPP protection, and Algoma District Services Admin. Board- all fundamental resources.

Final Comments: I look forward to learning more responsibilities in my current position, and progressing in my understanding of municipal finance.

Savanna Chaisson, Deputy Treasurer



Agenda Item B 1
Date: Feb 15 2023

The Corporation of
THE TOWNSHIP of JOHNSON

By-Law 2023-1058

Being a By-Law to set Per Diem, mileage and allowances for Council and Staff as per Section 283 (1) of The Municipal Act, 2001, c. 25 and 284 (1).

WHEREAS the Township of Johnson sets a Per Diem, mileage and miscellaneous allowances to be provided to Council and Staff at the rates described below and for the purposes described herein, and

WHEREAS “*Staff*” includes employees who are approved by council, or by virtue of his or her position,

“*Council member*” includes mayor and councillors elected as members of the Township of Johnson council.

“*Travel*” shall mean the approved rate per kilometer to and from a venue. Should air travel prove more economical, the least expensive air flight arrangements will be paid to and from a venue.

WHEREAS Any Staff / Council Members who are attending township municipal business are eligible for a per diem based on the following criteria:

1. Per Diem allowance will be paid at the rate of \$50.00 per ½ day or evening and \$75.00 per full day for attendance at workshops, conferences and committee meetings for regional business outside the Township of Johnson boundaries.
2. The Township will pay \$18.00 per day (food allowance) for local interest business re: workshops, or conferences within the township boundaries.
3. The Township will be responsible for Staff/Council accommodations, registration and travel.
4. It is the responsibility of the Staff/Council to submit a request for Per Diem or miscellaneous allowance on the prescribed form.
5. As per Revenue Canada rates for mileage will be \$.68 per km up to 5,000 km then \$.62 after 5,000 km.

This by-law Repeals and Replaces all by-laws previously passed for this purpose.

This by-law shall come into force and take effect on the date of its final passing.

Read and Passed in open Council this 15th day of February 2023.

Mayor, Reg McKinnon

Clerk/CAO Janet Maguire



Agenda Item B, 2
Date Feb 15, 2023

*The Corporation of
THE TOWNSHIP of JOHNSON*

By-Law 2023-1056

Being a By-Law to set remuneration for Council members, as per Section 283 (1) of The Municipal Act, 2001, S.O. 2001, c. 25 as amended.

THEREFORE, the Council of the Corporation of the Township of Johnson enacts as follows, and

THAT, Remuneration shall be as per the Annual Budget, and

THAT, Council members shall be paid their remuneration, for attendance at Council monthly meeting, and

THAT, The Treasurer shall on or before the 31st day of March in each year going forward, submits to Council an itemized statement on remuneration and expenses paid in the previous year, and

THAT, This By-Law Repeals and replaces all by-laws previously passed for this purpose, and

THAT, This By-Law shall come into force and take effect on the date of its final passing.

READ and passed in open Council this 15th day of February 2023

Mayor Reg McKinnon

Clerk/CAO Janet Maguire



Agenda Item B, 3
Date: Feb 15 2023

The Corporation of
THE TOWNSHIP of JOHNSON
By-Law 2023-1057

Being a By-Law to enact rules and regulations for the installation, repair, maintenance, and access to Water Meters and related appurtenances within the serviced area of The Corporation of the Township of Johnson (known as the "Township" herein)

WHEREAS subsection 11.3.4 (3) of the *Municipal Act*, 2001, S.O. 2001 c. 25, as amended (the "*Municipal Act*"), states that the Township may pass by-laws respecting public utilities including systems that distribute Drinking Water to the Public, and

WHEREAS the Township has certain responsibilities for the distribution of Drinking Water within the jurisdiction The Township of Johnson, and

WHEREAS the Township is deemed to be the "water purveyor" as defined in subsection 1.4.1.2 (1) (b) of the Ontario Building Code, and

WHEREAS Part 7 of the Ontario Building Code, as amended, authorizes a municipality to regulate the connection of individual water services to a municipal potable water works, and

WHEREAS subsection 7.6.1.3 (5) of the Ontario Building Code states that where the water supply is to be metered, the installation of the meter, including the piping that is part of the meter installation and the valving arrangement for the meter installation, shall be according to the water purveyor's requirements, and

WHEREAS subsection 80 (1) of the *Municipal Act*, 2001, S.O. c. 25, states that a municipality may, at reasonable times, enter on land to which it supplies a public utility, (a) to inspect, repair, alter or disconnect the service pipe or wire, machinery, equipment and other works used to supply the public utility; or (b) to inspect, install, repair, replace or alter a public utility meter, 2001, c. 25, s. 80 (1) And

WHEREAS subsection 391 (1) of the *Municipal Act*, 2001, S.O. c. 25, states that a municipality may pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it, and

WHEREAS subsection 398 (1) of the *Municipal Act*, 2001, S.O. c. 25, states that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality, and

WHEREAS subsection 398 (2) of the *Municipal Act*, 2001, S.O. c. 25, states that a municipality may add fees and charges to the tax roll of the property to which the public utility is supplied and collect them in the same manner as municipal taxes, and

NOW THEREFORE the Council of The Corporation of the Township of Johnson hereby enacts as follows:

(The Short Title for this By-Law shall be "Water Meter By-Law")

- (a) No person, except authorized by the Township, shall permit, perform or cause to permit or to have performed tampering, un-sealing, reversal, and alteration of a Water Meter in any manner which may interfere with the proper registration of the quality of Water that passes through a Water Meter or ought to pass through a Water Meter.

- (b) No Person shall connect any pipes or other appurtenances to direct flow from a Private Water Service Pipe upstream of a Water Meter or the by-pass pipe and valves.
- (c) If the Township determines that a seal on a by-pass and/ or a Water Meter has been tampered with or is broken, then the Township will reset the by-pass valves in the closed position and re-seal the Water Meter.

TAMPERING FEE UPDATE

Customers found to be tampering with their water meter will be subject to a minimum \$400.00 penalty.

To avoid a tampering charge, please request a disconnection or reconnection of your water service for a \$50 fee. Requests for water disconnection/reconnection must be done at least 48 hours in-advance by calling the Township office at 705-782-6601.

Mayor, Reg McKinnon

Clerk/CAO Janet Maguire

Desbarats to Echo Bay Planning Board

Application for Consent
Under Section 53 of the Planning ActAgenda Item
Date Feb 15 B.4
2023Before Starting This Application

Please read the following:

Appendix A: Completeness of the Application

Appendix B: Submission of the Application

Appendix C: Help

Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only

File Number	J2023-01
Roll Number	5716 000 006 018 0000
Date Submitted	Jan 4, 2023
Date Received	Oct 4, 2023 with no payment
Sign Issued	

Please Print and Please Complete or Check-Mark Appropriate Box (s). Please use ink, not pencil.

1. Applicant Information			
1.1	Name of Applicant	Home Telephone No.	Business Telephone No.
	Isaac Doerkson, Monissa Doerkson		N/A.
1.2	Address		Postal Code
	577 Gordon Lake Rd. Desbarats Ab.		P0R 1E0
1.2	This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1		
	Name of Owner (s)	Home Telephone No.	Business Telephone No.
	Same.		
1.3	Address		
	Postal Code		
1.3	Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.		
	Name of Contact Person	Home Telephone No.	Business Telephone No.
	Same		
1.3	Address		Fax No.

2. Location of the Subject Land				
2.1	District	Local Municipality	Section or Mining Location	Civic #
	Algoma	Johnson Twp.		580
	Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s)/Block (s)
	7	8	58	
2.1	Reference Plan No.	Part Number (s)	Name of Street/Road	Other Identifier
	58	8	Gordon Lake Rd.	
2.2	Are there any easements or restrictive covenants affecting the subject land?			
	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (describe below the easement or covenant and its effect)			
Enbridge				

3. Purpose of this Application	
3.1	Type and purpose of proposed transaction (check appropriate box) Transfer: <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input type="checkbox"/> An Easement <input type="checkbox"/> Other Purpose Other: <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title
3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged: <u>John Martin</u>
3.3	If a lot addition, identify the lands to which the parcel will be added: Roll # _____ Description: _____

4. Description of Subject Land and Servicing Information (Complete each subsection)				
4.1	Description	Frontage (m.)	Severed	Retained
		Depth (m.)	210	180
		Area (ha.)	400	400
			28 AC	28 AC.
4.2	Use of Property	Existing Use (s)	Agriculture	Agriculture
		Proposed Use (s)	"	"
4.3	Buildings or Structures	Existing	Storage shed	Vacant.
		Proposed	House - Barn	"
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year	✓	✓
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access		
		(See Note #1)		
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well	✓	✓
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank (See Note #2)	proposed	proposed
		Privately owned and operated communal septic system		
		Privy	✓	✓
		Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.		
Section 4 continued on next Page				



DEBARATS TO ECHO BAY PLANNING BOARD KEY MAP
Proposed Consent Application: J2023-01 Doerkson
(Creation of one Lot)
Subject Land - 580 Gordon Lake Road: CON 7, LOT 8,
RP 58

0 15 30 60
Meters
Scale: 1:4,000

Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.

Desbarats to Echo Bay Planning Board

Application for Consent Under Section 53 of the Planning Act

Agenda Item B.B.5
Date Feb 15 2023

Before Starting This Application

Please read the following:

- Appendix A: Completeness of the Application
- Appendix B: Submission of the Application
- Appendix C: Help
- Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only

File Number	J2023-02
Roll Number	
Date Submitted	
Date Received	Jan 18th 2023
Sign Issued	

Please Print and Please Complete or Check-Mark Appropriate Box (s). Please use ink, not pencil.

1. Applicant Information

1.1	Name of Applicant	Home Telephone No.	Business Telephone No.
	George Jones and Dianne Jones	705-253-9707	
	Address	Postal Code	
	192 Brookfield Avenue, Sault Ste. Marie, Ontario	P6C 5P3	
1.2	This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1		
	Name of Owner (s)	Home Telephone No.	Business Telephone No.
	Cheryl Larrett		
	Address	Postal Code	
	322B McClelland Road, Desbarats, Ontario	P0R 1E0	
	1.3 Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.		
	Name of Contact Person	Home Telephone No.	Business Telephone No.
	Law office of Trevor Simpson		705-575-7570
	Address	Postal Code	Fax No.
	102-123 March Street, Sault Ste. Marie, ON	P6A 2Z5	705-575-4011

2. Location of the Subject Land

2.1	District	Local Municipality	Section or Mining Location	Civic #
	Algoma	Johnson Township		332 McClelland Side Road
	Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s)/Block (s)
	5	s1/2 of s 1/2 of Lot 5		
	Reference Plan No.	Part Number (s)	Name of Street/Road	Other Identifier
	2.2 Are there any easements or restrictive covenants affecting the subject land?			
	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (describe below the easement or covenant and its effect)			

FILE COPY

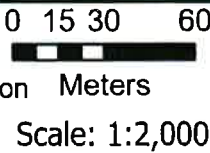
3. Purpose of this Application	
3.1	Type and purpose of proposed transaction (check appropriate box) Transfer: <input type="checkbox"/> Creation of a new lot <input checked="" type="checkbox"/> Addition to a lot <input type="checkbox"/> An Easement <input type="checkbox"/> Other Purpose Other: <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title
3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged: George Jones and Dianne Jones
3.3	If a lot addition, identify the lands to which the parcel will be added: Roll # <u>57-16-000-001-14500</u> Description:

4. Description of Subject Land and Servicing Information (Complete each subsection)				
4.1	Description	Frontage (m.)	LOT ADDITION	RECEIVING
		10m		804m
		Depth (m.)	402m	402m
		Area (ha.)	0.6ha	31ha
4.2	Use of Property	Existing Use (s)	bush lot	recreation - bush lot
		Proposed Use (s)	access road	bush lot
4.3	Buildings or Structures	Existing	none	none
		Proposed	no	no
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year		
		Municipal road, seasonally maintained		
		Other public road	x	x
		Right of way		
		Water access		
		(See Note #1)		
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well	n/a	n/a
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank (See Note #2)	n/a	n/a
		Privately owned and operated communal septic system		
		Privy		
Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.				
Section 4 continued on next Page				



DESBARATS TO ECHO BAY PLANNING BOARD KEY MAP

Proposed Consent Application: J2023-02 Jones (Lot Addition)
Subject Land - CON 5, SOUTH 1/2 of SOUTH 1/2 LOT 5, Johnson
Township, Algoma



Maps are provided as a courtesy only and the
Desbarats to Echo Bay Planning Board makes no
guarantees as to the accuracy of this information.
This map is not intended to be used for
conveyance, authoritative definition of the legal
boundary, or property title. This is not a survey
product.

From: Amanda Richardson <clerkadmin@stjosephtownship.com>
Sent: Tuesday, January 17, 2023 8:55 AM
To: admin@hiltontownship.ca; adminassist@princetwp.ca; clerk@tarbutt.ca; clerk@twp.prince.on.ca; deputyclerk@twp.prince.on.ca; info@brucemines.ca; jdavis@brucemines.ca; lynnwatson@ontera.net; jillian@hiltonbeach.com; admin@jocelyn.ca; jmaguire@johnsontownship.ca; clerk@lairdtownship.ca; lmoffatt@plummertownship.ca; jillian@hiltonbeach.com; The Township of Hilton <admin@hiltontownship.ca>; clerk@lairdtownship.ca; Lynne Duguay <lduguay@onlink.net>
Cc: Tania Caputo <TCaputo@algomapublichealth.com>
Subject: RE: Board of Health Appointment

Agenda Item B, 6
Date: Feb 15 2023

This email originated outside of Algoma Public Health. Do not open attachments or click links unless you recognize the sender and know the content is safe.

Good Morning –

Our Mayor, Jody Wildman has volunteered to be appointed to the APH Board for this term and our Council has agreed to nominate him, we meet tomorrow, and I will prepare a resolution. Can you let me know if your Councils are in agreement?

Thank-you,

Amanda Richardson
Clerk Administrator

The Township of St. Joseph
PO Box 187, 1669 Arthur Street
Richards Landing, ON P0R 1J0
clerkadmin@stjosephtownship.com
Tel: 705-246-2625 ext 202
Fax: 705-246-3142

From: Tania Caputo <TCaputo@algomapublichealth.com>
Sent: Monday, January 16, 2023 4:55 PM
To: admin@hiltontownship.ca; adminassist@princetwp.ca; clerk@tarbutt.ca; clerk@twp.prince.on.ca; deputyclerk@twp.prince.on.ca; epalumbo@princetwp.ca; info@brucemines.ca; jdavis@brucemines.ca; Lenniegsmith1@gmail.com; lynnwatson@ontera.net; twpmacd@onlink.net; jillian@hiltonbeach.com; sedanbridgebob@gmail.com; admin@jocelyn.ca; mayormckinnon@johnsontownship.ca; jmaguire@johnsontownship.ca; sevoy@nacsworld.com; clerk@lairdtownship.ca; lmoffatt@plummertownship.ca; bethwest@xplornet.com; Amanda Richardson <clerkadmin@stjosephtownship.com>; j.wildman <j.wildman@sympatico.ca>; jillian@hiltonbeach.com; sedanbridgebob@gmail.com
Subject: Board of Health Appointment

Good evening,

We have decided to postpone our first Board of Health meeting to February 8 at 5:00 pm as we wait for final appointments to the board. Please let me know if there may be coordination from this group of municipalities to appoint a member before that date:

- Town of Bruce Mines
- Village of Hilton Beach
- Township of Hilton

January 16th, 2023

Agenda Item B, 7
Date: Feb 15 2023

The Honourable Peter Bethlenfalvy
Minister of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, Ontario M7A 1Y7

Dear Minister Bethlenfalvy:

RE: Reassessment

I am writing on behalf of the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO).

AMCTO represents excellence in local government management and leadership. With 2,100+ members (e.g., CAOs, Clerks, Treasurers, management) working in municipalities across the province, AMCTO is Ontario's largest association of local government professionals, the leading professional development organization for municipal professionals and recognized as an influential voice on key management and legislative issues affecting the sector.

For over 80 years, AMCTO has maintained a productive relationship with government by helping ensure the professional expertise and local understanding of our members is utilized to improve existing and/or new legislation, policy and programs.

On January 13th, 2023, AMO wrote to you requesting that the Province provide direction on returning to the assessment cycle. During a delegation with Parliamentary Assistant Crawford at the 2022 AMO Conference, AMCTO raised concerns about the impact the continued postponement of province-wide property assessment was having on municipal finances.

Like AMO we had hoped that the Fall Economic Statement would have provided some details surrounding updated assessments, particularly in light of the significant impacts to municipal finances brought forward by Bill 23.

AMCTO joins our colleagues at AMO in calling on the Province to clarify its intentions regarding reassessment and urges the Province to do so respecting that AMCTO members who, among others, are treasurers and chief financial officers, require adequate lead time for planning and implementation.

If you have any questions or concerns, please reach out to David Arbuckle, Executive Director (darbuckle@amcto.com).

Yours Truly,



Elana Arthurs, CMO, AOMC
President, AMCTO

Cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
Al Spacek, Chair, Municipal Property Assessment Corporation
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

SCHEDULE "D"

ELIGIBLE PROJECT CATEGORIES

OCIF

\$ 115,000.00

D1.1 Eligible Project. Eligible Projects include:

(a) The development and implementation of asset management plans (e.g. software, training, inspections) and the implementation of Composite Correction Program recommendations.

(b) Capital projects and capital maintenance for the renewal, rehabilitation and replacement of core infrastructure assets or capital construction of new core infrastructure that addresses an existing health or safety issue, including:

(i) Water:

- a. Water treatment; and
- b. Water distribution/transmission.

(ii) Wastewater:

- a. Wastewater treatment and disposal,
- b. Sanitary sewer systems, and
- c. Storm sewer systems (urban and rural).

(iii) Roads:

- a. Paved roads,
- b. Unpaved roads,
- c. Bus-only lanes,
- d. Street lighting may be included as an eligible item when part of a road project, and

e. Sidewalks and/or cycling lanes located along an existing road.

(iv) Bridges and Culverts:

- a. Sidewalks and/or cycling lanes located along an existing road.

Without limiting the foregoing, the Project must be part of the Recipient's asset management plan in order to be eligible.

Agenda Item D-2

Date: Feb 25 2023



Agenda Item B, 9
Date: Feb 15 2023

*The Corporation of
THE TOWNSHIP of JOHNSON*

By-Law 2023-1059

BEING A BY-LAW to appoint the Deputy Clerk administrator of the Corporation of the Township of Johnson

WHEREAS Section 228 (2) of the Municipal Act, 2001, S.O. c. 25, as amended authorizes the municipality to appoint a Deputy Clerk who shall have all of the same powers and authority of the Clerk under the Municipal Act, or any other Act.

1. THAT Glenn Martin is hereby appointed as the Deputy Clerk administrator for the Corporation of the Township of Johnson.

READ for the first time and finally passed this 15th day of February 2023

Mayor, Reg McKinnon

Clerk CAO Janet Maguire



Agenda Item B.10
Date: Feb 15 2023

The Corporation of
THE TOWNSHIP of JOHNSON
By-Law 2023-1041
Procedural By - Law

BEING A BY-LAW to establish rules governing the proceedings of Council, the calling of Meetings and the conduct of Council and Staff.

WHEREAS Section 238 of the Municipal Act, R.S. O. 2001, as amended provides that every municipality shall pass a procedure by-law for the calling and governing of meetings;

AND WHEREAS this by-law shall be cited as the “Procedural By-Law.”;

AND WHEREAS Council must adopt by by-law the procedures with address the rules of order which shall be observed in all proceedings of Council, Committees of council and Local Boards unless specifically provided otherwise.

NOW THEREFORE THE Council of the Corporation of the Township of Johnson does hereby adopt this By-Law as the Procedural By-Law for the Municipality; and

FURTHER THAT this By-Law shall come into force and take effect upon the final reading; and

THAT this By-Law shall repeal and replace any and all By-Laws or Policies previously passed for this purpose.

READ for the First Time on December 14th 2023.

READ for the Second and Third Time on February 15th 2023.

Mayor _____
Reg McKinnon

Seal

Clerk _____
Janet Maguire



PROCEDURAL BY-LAW By-Law 2023-1041

Preamble

In addition to this By-law, Members of Council are governed by but not limited to the following documents and legislation:

- *Municipal Act, 2001*
- *Municipal Conflict of Interest Act*
- *Municipal Code of Conduct*
- *Municipal Elections Act*
- *Municipal Freedom of Information and Protection of Privacy Act*
- *Occupational Health and Safety*
- *Violence and Harassment in the Workplace*
- *Staff and Council Relations Policy*
- *Complaint Policy*
- *Planning Act*
- *Accountability and Transparency*
- *Integrity Commissioner*
- *Sale of Property*
- *Procurement*
- *Notice*
- *Delegation of Powers and Duties*
- *Tree Canopy*
- *Hiring*
- *Record Retention*
- *Site Plan Agreements*
- *Vaccination – COVID*
- *Electronic Funds*



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1. Definitions

In this By-Law:

1.1 Ad-Hoc Committee

‘Ad-Hoc Committee’ means a Committee to advise Council on a specific issue or project. An Ad-Hoc Committee shall be governed by clear terms of reference, set out in a Resolution or By-law which includes language indicating when the Committee will cease to exist.

1.2 Agenda.

‘Agenda’ means the list of business to be conducted at the Meeting.

1.3 Chair

‘Chair’ means the person presiding at a Meeting.

1.4 Chief Administrative Officer

‘Chief Administrative Officer’ means the person appointed by the Municipality pursuant to Section 229 of the Municipal Act.

1.5 Clerk

‘Clerk’ means the person appointed by the Municipality pursuant to Section 228 of the Municipal Act, and to the relevant legislation.

1.6 Committee of the Whole

‘Committee of the Whole’ means a Committee of all Members of Council.

1.7 Council

‘Council’ means the elected Members of the Municipal Council.

1.8 Council Package

‘Council Package’ means a copy of the Agenda, Closed Meeting Agenda, Reports and all other information that Members require prior to a Meeting.

1.9 Closed Meeting

‘Closed Meeting’ means a Meeting of Council or Committee that is not open to the public pursuant to Section 239 of the Municipal Act or other legislation.

1.10 Deputy Mayor

‘Deputy Mayor’ means a Member of Council appointed to act in the place of the Mayor when the Mayor is absent.

1.11 Electronic Meeting

‘Electronic Meeting’ means a Meeting where Council as a whole is not physically present but participates via electronic means of communication. (example - Pandemic separation/isolation requirements, emergency)

1.12 Emergency Meeting

‘Emergency Meeting’ means a meeting, held without written notice where there is insufficient time to provide notice of a Special Meeting, to deal with an Urgent Matter confronting the Municipality; and may be Electronic.

1.13 Ex Officio

‘Ex Officio’ means that the Mayor is a Member of all Committees of Council established by Council, unless prohibited by law. The Mayor, as an Ex Officio Member is NOT entitled to vote unless legally specified otherwise and/or unless he is attending as the Alternate for an absent member.



1.14 Head of Council

‘Head of Council’ means the Mayor or, in the absence of the Mayor, the Deputy Mayor.

1.15 Local Board

‘Local Board’ means a Local Board as defined in the Municipal Act, and shall include the Public Utilities Commission, Police Services Board, Health Services Board and Public Library, Planning Board

1.16 Meetings

‘Meeting’ means any regular, special or other Meeting of Council, a Local Board or a Committee where a Quorum of Members is present, and Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee as stated in Section 238 of the Municipal Act.

1.17 Member

‘Member’ means a Member of Council, Local Board or Committee.

1.18 Motion

‘Motion’ means a written question moved and seconded by two Members, present at a Meeting, read by the Chair or Clerk/Secretary subject to debate and voting by Council or a Committee. When a Motion passes, it becomes a Resolution.

1.19 Motion to Amend

‘Motion to Amend’ means a Motion to vary the main Motion before Council or a Committee.

1.20 Municipal Act

‘Municipal Act’ means the Municipal Act, 2001, S.O.c.25. as amended.

1.21 Municipality

‘Municipality’ means the Corporation of the Township of Johnson.

1.22 Notice of Motion

‘Notice of Motion’ means an advance notice to Members regarding a matter on which Council will be asked to take a position.

1.23 Officer

‘Officer’ means a person, such as the Clerk, Treasurer, Chief Building Official, Fire Chief and Integrity Commissioner, who holds a position of responsibility with definite rights and duties prescribed by statute or By-Law.

1.24 Order of Business

‘Order of Business’ means the sequence of business to be introduced and considered in a Meeting.

1.25 Point of Order

‘Point of Order’ is a verbal statement made by a Member to the Chair when the Member believes there has been a contravention of the rules laid out in the Procedural By-Law.

1.26 Delegation

‘Delegation’ means a person or group who provides information to Council or Committee.

1.27 Quorum

‘Quorum’ means a majority of Members of Council or Committee in attendance.



1.28 Recorded Vote

‘Recorded Vote’ means a vote in Council or Committee where the names of the Members and the position in favour or against a Motion are recorded in the Minutes.

1.29 Regular Meeting

‘Regular Meeting’ means a scheduled Meeting held at regular intervals in accordance with the approved schedule of Meeting.

1.30 Report

‘Report’ means a written or other Report from Staff or a Committee.

1.31 Resolution

‘Resolution’ means a Motion that has been approved by Council.

1.32 Special Meeting

‘Special Meeting’ means a Meeting that is called for a specific time and for a specific purpose to deal with an important matter that has arisen between Regular Meetings.

1.33 Standing Committee

‘Standing Committee’ means a Committee comprised solely of Members of Council.

1.34 Unfinished (Old) Business

‘Unfinished (Old) Business’ means matters listed in the Agenda which have not been dealt with in their entirety at a previous meeting; or which has been dealt with, within the past 90 days but new information has been found.

1.35 Urgent

‘Urgent’ means for the purpose of calling an Emergency Meeting, a matter that is occurring or imminent, and if not brought forward immediately, could result in or cause:

- a. Danger to the life, health or safety of an individual
- b. Damage to property
- c. An interruption of the essential services provided by the Municipality
- d. Immediate and significant loss of revenue by the Municipality
- e. Legal issues and/or
- f. Prejudice to the Municipality

2. General Meeting Rules

2.1 Rules – to be observed at all times

The rules contained in this By-Law shall be observed in all Meetings of Council and with necessary modifications in Committee Meetings.

2.2 Suspending the Procedural By-Law

This By-Law may be suspended, except for those rules or regulations set out by legislation, with the consent of a quorum of Council and may be suspended before, during or after a Meeting.

2.3 Mayor

The Mayor shall act as the Chair for all Council Meetings. The Mayor may delegate his or her authority to Chair a Meeting or part thereof.

2.4 Absence of the Mayor

In the absence of the Mayor, if he or she refuses to act or if the office is vacant, the Deputy Mayor shall carry out the Mayor’s duties and shall have all of the rights, powers and authority of the Head of Council.



2.5 Absence of Deputy Mayor

If both the Mayor and the Deputy Mayor are unable to act as Head of Council for a Meeting, Council shall appoint an Acting Mayor who shall have all the rights, powers and authority of the Head of Council for the purpose of that Meeting. The Clerk shall call the Meeting to order.

2.6 Meeting Location

Unless otherwise authorized by Council, all Meetings of Council shall be held in the Council Chambers, located at 1 Johnson Drive, Desbarats, Ontario and or at 1 Cameron Drive, Desbarats, Ontario

2.7 Clerk

The Clerk or Deputy Clerk MUST be present at all Council Meetings or any other Meeting where a Quorum of Council is present. The Clerk or Deputy Clerk may attend by electronic means.

2.8 Quorum

Quorum must be present at ALL Meetings.

If Quorum is not present fifteen (15) minutes after the time appointed for the Meeting, the Meeting will be automatically adjourned until the next Regular Meeting or until a Special Meeting is called to deal with matters intended to be dealt with at the adjourned Meeting.

The Clerk shall record the names of the Members present at the fifteen (15) minute time limit, will include those names on the Minutes for the adjourned Meeting and will include those Minutes on the Agenda for the next Meeting.

If at any time during a Meeting there is not Quorum, the Meeting shall automatically be recessed until there is Quorum again or until the Chair adjourns the Meeting.

2.9 Minutes

Minutes of all Meetings will be recorded generally without comments, and may include notes on verbal reports given or to provide context.

After approval, Minutes of all Meetings, except Closed Meetings, will be posted in accordance with the applicable Municipal policy.

2.10 Arriving Late/Leaving Early

If a Member arrives after a Meeting has started or leaves before the end of the Meeting, the Clerk will record in the Minutes the time of arrival/departure. If a Member needs to leave before the end of a Meeting, they must inform the Chair and be excused. The best practice is to advise the Chair at the beginning of the Meeting that the Member needs to leave before the end of the Meeting.

2.11 Staff Attendance

Staff have a statutory duty to provide advice to Council. As such, staff, and particularly Officers or Department Heads, are expected to attend Council Meetings and to advise Council on a regular basis. Staff and Officers shall attend Meetings of Council when required by the Clerk or CAO.

2.12 Declarations of Conflict of Interest

Where a Member has a pecuniary interest and discloses that interest in accordance with Section 5 of the Municipal Conflict of Interest Act, the Member will:

1. Provide a written statement of the interest and its general nature to the Clerk in accordance with Schedule 'A'.



2. Will leave the table while the issue is considered; and may be asked by the chair to leave the room.
3. Will take NO steps to influence the decision in any way, prior to, during or after the Meeting, even if the Member did not attend the Meeting where the matter was discussed.

If a Member is not at a Meeting where a matter in which they have a conflict of interest was discussed, they must declare the conflict at the next Meeting and complete the written statement. Alternatively, if the Member knows they will not be at the Meeting where they have a conflict of interest on an item Council will be considering, they can advise the Clerk and complete the declaration prior to the Meeting.

If the Member has a conflict of interest with an item on the closed meeting agenda, the Member will, during the open meeting before the meeting is closed, declare that the Member has a conflict with an item on the Closed meeting agenda. In the open meeting the Member shall only refer to the agenda item number, not the subject matter for the conflict. In the closed meeting, the Member shall then state the subject matter and the reason for the conflict, before removing themselves from the meeting.

Members will at all times, comply with their statutory obligations pursuant to the Municipal Conflict of Interest Act.

2.13 Rules of Debate

The Chair shall preside over the Meeting, ensure good order and the decorum, and rule on procedural questions.

Each Motion requires a Member of council to move and to second.

The Chair or the Clerk will read the Motion.

The mover has the first right to speak on a Motion after the Chair has read the Motion or question. The seconder has the next right to speak after the mover.

After the mover and seconder have spoken on the Motion the Chair shall canvass the remaining Members for their opinion on the Motion.

After being recognized by the Chair, each Members shall acknowledge the Chair and respectfully offer their opinion.

The Chair shall be the last to speak on a Motion.

A Member shall not speak a second time on a mater until all Members have had a chance to speak, except:

- a. With permission of Council
- b. If a questioned by another Member; or
- c. To explain comments which the Member believes have been misunderstood.

No Member, without the permission of Council or the Committee, shall speak to a matter or in reply for longer than five (5) minutes.

Motions and amendments to a Motion must be moved and seconded in writing and signed by the mover and seconder.



A Motion may be withdrawn at any time prior to the vote thereon with the consent of the majority of the Members present.

When a matter is being debated, no other Motion shall be entertained other than a Motion:

- a. To refer the matter to a certain body
- b. To amend the Motion
- c. To defer the Motion
- d. To adjourn the Meeting
- e. That the vote be taken
- f. To Table the Motion

A Motion to refer or defer shall be heard before any Motion or amendment, except a Motion to adjourn.

A Motion to refer shall require a direction as to the body to which it is being referred and a date the body is to Report to Council or Committee. A Motion to refer is not debatable.

A Motion to defer must be given a reason and a date to which the matter is deferred to. Only the date of the deferral is debatable.

A Motion that the vote be taken shall not be entertained by the Chair until each of the Members has had an opportunity to speak on the matter at least once.

Once a Motion that the vote be taken has passed, the original Motion and any amendments shall be voted upon without further debate.

2.14 Conduct

Member are required to follow the Municipality's Code of Conduct during all Meetings.

No Member shall:

- a. Speak disrespectfully of the Mayor, Deputy Mayor, Member, Staff or any Member of the Public.
- b. Engage in private conversation while in the Council Chambers in such a manner as to interrupt the proceedings of Council.
- c. Speak on any subject other than the subject in debate
- d. Speak in open Council about matters discussed in a Close Meeting until authorized by Council.
- e. Interrupt a Member who is speaking by speaking out, or making a noise or disturbance, except to raise a procedural question, and
- f. Disobey the procedural rules or the decisions of the Chair or of the Council or Committee



At a Meeting, no person shall:

- a. Speak disrespectfully of the Mayor, Deputy Mayor, a Member, any Staff person, or any Member of the Public
- b. Use offensive words
- c. Disobey the procedural rules or the decisions of the Chair or of the Council or Committee
- d. Leave his or her seat while a vote is being taken and until the results of the vote are declared
- e. Make any disruptive noise or disturbance
- f. Display signs or placards, applaud, engage in conversation or any other behavior, which may disrupt debate.

Electronic devices must be silenced during a Meeting and must not be used to disrupt a Meeting.

No person except Members, the Clerk or the Secretary of a Committee, may approach Members without permission from the Chair.

Any person who contravenes any of the rules in this By-Law are guilty of misconduct and, after an initial warning, may be removed from the Meeting by the Chair.

2.15 Questions during Debate

A Member may, through the Chair, ask a question arising out of or request an explanation of the previous speaker's remarks.

A Member may, through the Chair, ask questions during the discussion on any item on the Agenda and ask questions on the item to any staff of the Municipality in attendance at the Meeting.

Any Member may, at any time during the debate, request that a Motion under discussion be read by the Chair. A Member may make that request and may not interrupt another Member while they are speaking.

2.16 Points of Procedure

When a Member believes there is a violation of this By-Law, the Member shall state that they wish to raise a Point of Order. Once recognized by the Chair, the Member shall raise the Point of Order. A Point of Order can only be raised during a Meeting.

Upon raising a Point of Order, a Member shall explain the violation of the rules and the Chair shall rule on the Point of Order

Once the Point of Order has been dealt with, the debate shall resume, unless the ruling has changed this procedure.

Any Member may appeal a ruling of the Chair by announcing their appeal to the Members. An appeal must be made immediately following the Chair's ruling. If the appeal is not made immediately, the chair's ruling shall be final.

Upon appeal, the Member shall state the reasons for the appeal. The Chair may then indicate why the appeal should be rejected.



Without debate on the appeal, the Members, apart from the Member making the appeal and the Chair, shall vote on the appeal.

If the appeal is upheld by the majority of voting Members, the Chair shall change his or her ruling accordingly; if the appeal is rejected then the ruling stands.

Where a person (including a Member) has been warned about misconduct and has continued the conduct, the Chair may expel the person from the Meeting. If such person refuses to leave, the Chair may recess or adjourn the Meeting without a Motion to do so until such time as the person has left the Meeting room.

If the person engaging in misconduct is a Member and the Member apologizes, he or she may, by the vote of the majority of Council, be permitted to retake his or her seat.

2.17 Voting – General

Once the vote is called by the Chair, no Member shall speak to any issue, ask any question or present any other Motion until the vote has been taken.

Voting shall be by way of a ‘show of hands’ in favour or against, except when a Recorded Vote is requested.

A Member may request a Recorded Vote on any Motion. Such request may be made before, during or after the vote. When a Recorded Vote is request, the Clerk shall call each Member’s name in alphabetical order and request and record their vote on the Motion. Notwithstanding, the alphabetical calling of names, the Chair shall vote last in a Recorded Vote. After completion of a Recorded Vote, the Clerk shall announce the result. The Recorded Vote results shall be included on the Resolution and shown in the Minutes.

If a Member present at a Meeting fails to or refuses to vote, their vote will be counted as a vote against the Motion.

The Chair shall announce the result of the vote once the vote is completed.

If there is a tie vote, the Motion will be defeated.

When the question under consideration contains multiple options/issues, the Motion may be split upon request by a Member and each option/issue will be voted on separately. The Motion shall be split without debate.

2.18 Corrections

A Motion containing a minor or typographic error may be corrected on the request of the mover or seconder and the correction shall be made in writing on the face of the Motion and initialed by the mover and the seconder.

2.19 Amendments

The following rules apply to amendments to Motions:

- a. A ‘Motion Amendment’ is a change to the question asked in the Motion;
- b. An ‘amendment’ to an ‘amendment’ is a change to the proposed Motion Amendment’



- c. Only one amendment can be present at one time
- d. When an amendment has been decided upon, another may be introduced
- e. The order of voting shall be:
 - 1. An amendment to an amendment shall be voted upon
 - 2. A Motion Amendment shall be voted on next; and
 - 3. The Motion, as amended, shall finally be voted on.

An amendment which is simply a rejection of the Motion will not be permitted.

2.20 Voting – Reconsideration

When a Motion has been decided, any Member who voted with the majority may move for the motion to be reconsidered. The reconsidering Motion shall be called the ‘Motion to Reconsider’. Members who were not in the majority cannot move for a Motion to Reconsider.

Before a Motion to Reconsider is heard, the Motion to Reconsider must be added to the Agenda. The Motion to Reconsider shall only be added to the Agenda upon Council’s approval.

The process whereby a Motion to Reconsider is added to the Agenda is set out below:

- a. A Member who voted in the majority shall move for the Motion to Reconsider to be added to the Agenda.
- b. The Chair shall ask the Member to affirm that they voted with the Majority.
- c. The Chair shall hold a vote whereby the Members in favor shall vote on whether the Motion to Reconsider to be added to a future Agenda.
- d. When the Member is moving to have the Motion to Reconsider added to the Agenda of the same Meeting as that at which the Motion was originally voted on, the Majority of members present must agree to add the Motion to Reconsider to the Agenda.
- e. Once the Motion to Reconsider is added to an Agenda, the Motion to Reconsider follows the same process as all other Motions.
- f. No Motion shall be reconsidered more than twice in the same calendar year.
- g. A Motion to Reconsider of any decided matter shall not operate to stop or delay an action on the decided matter.
- h. Debate on a Motion to add a Motion to Reconsider to the Agenda must be confined to reasons for or against reconsidering the Motion.
- i. No Committee shall reconsider any question decided by Council during the current term nor consider any other matter, which could involve a decision inconsistent with such Council decision, unless specifically authorized by Council.



3. Roles and Responsibilities

3.1 Head of Council (*Municipal Act, s. 225*)

It is the role of the Head of Council to:

- a. Act as Chief Executive Officer (CEO) of the Municipality;
- b. Preside over Council Meetings so that its business can be carried out efficiently and effectively;
- c. Assign the seating arrangements in Council Chambers for all Members prior to the First Meeting of Council;
- d. Provide leadership to Council;
- e. Provide information and recommendations to Council with respect to the role of Council;
- f. Represent the Municipality at Official functions;
- g. Uphold and promote the purpose of the Municipality;
- h. Promote public involvement in the Municipality's activities;
- i. Act as the representative of the Municipality both within and outside of the Municipality and promote the Municipality locally, nationally and internationally;
- j. Participate in and foster activities that enhance the economic, social and environmental well-being of the Municipality and its residents; and
- k. Carry out duties prescribed by the Municipal Act.

3.2 Chair

It is the role of the Chair to:

- a. Open Meetings by calling the Meeting to order;
- b. Address the business listed on the Agenda;
- c. Receive and have read to Council all Motions presented by Members;
- d. Put to vote all Motions which are moved and seconded, and announce the result of a vote;
- e. Decline to put Motions to a vote which breach the Procedural By-Law or other Legislation;
- f. Enforce, on all occasions, order, polite conduct and decorum among all present at a Meeting;
- g. When, in the Chair's opinion, the words or conduct of any person, including a Member, is in contravention of the Procedural By-Law or is causing unreasonable disruption to the Meeting, rule the person out of order and require the person to cease the activity or vacate the Meeting;



- h. Provide information to Members on any matter relating to the business of the Municipality;
- i. Authenticate by signature all By-Laws, Resolutions and Minutes;
- j. Rule on any points of order raised by Members;
- k. Maintain order, and where it is not possible to maintain order, adjourn Meetings to a time to be named by the Head of Council without any Motion being put forward; and
- l. Call for the adjournment of the Meeting when business is concluded.

3.3 Deputy Head of Council (*Municipal Act, s. 242*)

In the event the Head of Council is absent from the Municipality, the Deputy Mayor shall act in his or her absence and shall have all the rights, powers, and authority as the Head of Council.

If the Deputy Mayor is unable to act in the place and stead of the Head of Council and Quorum is present at the Meeting, the Clerk shall call the Meeting to Order and another Councillor shall be appointed by Council to act as the presiding official and shall preside over the Meeting.

3.4 Council (*Municipal Act, s. 224*)

It is the role of Council to:

- a. Represent the public and to consider the well-being and interest of the Municipality;
- b. Develop and evaluate the policies and programs of the Municipality;
- c. Determine which services the Municipality provides;
- d. Ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- e. Ensure the accountability and transparency of the operations of the Municipality, including the activities of the senior management of the Municipality;
- f. Maintain the financial integrity of the Municipality; and
- g. Carry out duties of Council prescribed by the Municipal Act.

3.5 Clerk (*Municipal Act, s. 228*)

It is the duty of the Clerk to:

- a. Record Minutes without comment and may include notes on verbal reports given or to provide context;
- b. If required by any Member present at a vote, record the names and vote of every Member voting on any matter or question;
- c. Keep the originals or copies of all By-Laws, Resolutions and all Minutes of the proceedings of Council;
- d. Perform other duties required under the Municipal Act or any other Acts;



- e. Prepare and circulate Council packages to all Members; and
- f. Perform any other duties as assigned by Council.

3.6 Staff (*Municipal Act, s. 227*)

It is the duty of Staff to:

- a. Implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;
- b. Undertake research and provide advice to Council on the policies and programs of the Municipality, and
- c. Carry out other duties required under the Act and other duties assigned by the Municipality;

3.7 Chief Administrative Officer (*Municipal Act, s. 229*)

It is the duty of the Chief Administrative Officer to:

- a. Exercise general control and management of the affairs of the Municipality for the purpose of ensuring the efficient operations of the Municipality; and
- b. Perform such other duties as are assigned by Council.

4. Meetings

4.1 First Meeting

The First Meeting of the newly elected or acclaimed Council after a regular election shall be held no later than the second Wednesday in December at 6:00PM.

Prior to or at the start of the first Meeting after a regular election the Clerk shall administer the Declarations and Oaths of office.

After a Bi-Election the Clerk shall administer the Declarations and Oaths of office to all new members.

No business shall be conducted at any First Meeting until the Declarations and Oaths of office have been administered to all Members.

4.2 Regular Meeting

4.2.1 Time and Place. Regular Meetings shall be held on the 3rd Wednesday of each Month starting at 6:00PM

4.2.2 Election Year. Following a regular election, Council shall only meet as is deemed necessary by the Head of Council and the Clerk, until the new term of Council takes effect.

4.3 Special Meetings

4.3.1 Special Meeting. A Special Meeting is a Meeting that is called for a specific time and for a specific purpose to deal with an important matter that must be dealt with before the next Regular Meeting.



- 4.3.2 The Head of Council.** The Head of Council may, at any time, summon a Special Meeting by providing a Notice of the Meeting to Members twenty-four hours before the Special Meeting.
- 4.3.3** Upon receipt of a petition from the majority of Council, the Clerk may summon a Special Meeting by providing a Notice of the Meeting to Members twenty-four hours before the Special Meeting.
- 4.3.4** The only business to be dealt with at a Special Meeting is that which is listed in the Notice for the Special Meeting.
- 4.3.5** Portions of a Special Meeting may be closed, depending on the business of the Special Meeting, as provide din the Municipal Act.

4.4 Emergency Meeting.

- 4.4.1 Emergency Meeting.** An Emergency Meeting may be called by the Head of Council and or the Clerk without written notice, to deal with an urgent matter.
- 4.4.2** The Clerk will attempt to notify all Members, Chief Administrative Officer and the appropriate staff about the Urgent Meeting in the most expedient manner available and as soon as possible. The Clerk shall make a reasonable effort to advertise the Urgent Meeting to the public.
- 4.4.3** The only business dealing directly with the Urgent Matter shall be dealt with at the Emergency Meeting.
- 4.4.4** Quorum is still required at an Emergency Meeting.
- 4.4.5** These provisions shall apply, with necessary modifications, to Committees and Local Boards.

4.5 Closed Meetings

- 4.5.1** A Closed Meeting is a Meeting, or a portion of a Meeting, that is not open to the Public.
- 4.5.2** No Member, Officer or employee shall disclose the subject matter or deliberations of a Closed Meeting, unless expressly authorized to do so by Council or the Committee.
- 4.5.3** After the Closed Meeting is adjourned the Chair shall report to the public:
 - a. That the Meeting has resumed open session; and
 - b. The general nature of the matters dealt with in the Closed Meeting.
- 4.5.4 Permissive Closed Meeting.** A Meeting may be Closed where the matter to be discussed is, as contemplated in *Section 239 (2) of the Municipal Act*.

A Meeting may be closed if the Meeting is held for the purpose of educating or training the Members and at the Meeting no Member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee.

- 4.5.5 Mandatory Closed Meeting.** A Meeting MUST be closed if the subject matter being considered is, as detailed in *Section 239 (3) of the Municipal Act*.
 - a. A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the Council, Board, Commission or other body is the head of an institution for the purposes of that *Act*.



- b. An ongoing investigation respecting a Municipality, a Local Board or a municipally controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in *Subsection 223.13 (1) of the Municipal Act*, or the Investigator referred to in *Subsection 239.2 (1) of the Municipal Act*.

A Meeting must be closed if the subject matter being considered is harassment, complaint or investigation, pursuant to the *Occupational Health and Safety Act*.

4.6 Cancelled Meeting

- 4.6.1** A Meeting may be cancelled by the Head of Council, in consultation with the Clerk and or the CAO, in the following instances:

- a. Quorum cannot be achieved
- b. By Council Resolution
- c. In the event of an unforeseen, significant event; or
- d. The Meeting is no longer required.

- 4.6.2** The Clerk will attempt to notify all Members, Chief Administrative Officer and the appropriate staff about the cancelled Meeting in the most expedient manner available and as soon as possible. The Clerk shall make a reasonable effort to advertise to the public that the Meeting has been cancelled.

5. Notice of Meetings

5.1 Posting Notice of Meetings

The Clerk shall post on the Municipal Website notice of all Meetings. This posting will constitute notice to the public of the Meeting.

5.2 Posting Notice of Special Meeting

The Clerk shall give at least twenty-four (24) hours' notice to the public of all Special Meetings.

Where a statute or the Notice By-law requires, notice will be published in accordance with the statute/By-Law. The Notice will be posted on the Municipal website.

Nothing in this Procedural By-Law prevents the Clerk from using more comprehensive methods of notice or providing for a longer notice period.

5.3 Lack of Notice

Lack of receipt of Notice or failure to comply with the notice provisions of this Procedural By-Law shall not invalidate the Meeting or any decisions of Council or the Committee at the Meeting.

6 Agenda

6.1 Regular Agenda

It shall be the duty of the Clerk to prepare the Agenda of all Meetings in consultation with the Mayor and CAO. Where there is a dispute about including or excluding an item from the Agenda, the Clerk's decision is final.



All Council Agendas shall be prepared by the Clerk in writing and shall be in accordance with the attached Schedule 'B'.

The Council Meeting shall consider the items to be dealt with in accordance with the order that is set out in the Agenda unless otherwise decided by Resolution of the Members present at the Meeting.

Items on the Agenda, but not dealt with at the Meeting, will be placed on the next Regular Meeting Agenda, under 'Old' or 'Unfinished Business', unless set to a subsequent Meeting by Resolution of the Members present.

If a Member wishes to add an item that is not otherwise on the Agenda, when Council is considering the Meeting Agenda, the Member shall advise Council of the item and the Member shall require a two-thirds majority vote to have the item considered and added to the Agenda.

All items to be included on the Agenda will be provided to the Clerk by Members, Staff or the Public no later than (7) days before the Meeting. Reports for a Meeting will be finalized and filed with the Clerk no later than (5) days before the Meeting.

Individuals or Bodies wishing to have a matter placed on the Agenda will provide the Clerk with a complete information package outlining specifically what the topic and request of Council is.

The Clerk, Mayor or CAO may decline to add items and/or Reports to an Agenda. Reasons to decline, include, but are not limited to the following:

- a. More time is required to prepare Staff Reports for Council.
- b. The Delegation has not provided the information and request of Council as required.
- c. The subject matter of the Delegation is outside of the jurisdiction of Council.
- d. The subject matter is with respect to a matter that should be discussed in Closed.
- e. The Meeting Agenda is already too long
- f. The subject matter is set to be discussed on another Agenda
- g. The issue is frivolous and vexatious.
- h. Council has previously considered or decided the issue.
- i. Council has indicated they will not hear further presentations from this Delegation or on this matter

Council Packages will be provided to Council no later than five (5) days before the Meeting.

6.2 Closed Meeting Agenda

In the event the Clerk receives items for a Closed Meeting Agenda, they shall be placed on the Closed Meeting Agenda and provided to Council in a separate confidential Council Package. At the end of the Closed Meeting, the Closed Meeting Agendas and supporting materials will be collected by the Clerk and destroyed.



6.3 Adjournment

A Motion to Adjourn does not need a seconder.

A Motion to adjourn a Meeting will be considered at any time except under the following:

- a. When another Member has been recognized by the Chair and is speaking on a matter, or
- b. During the taking of a vote

If a Motion to adjourn is defeated, the moving Member may not bring another Motion to adjourn until the Agenda is completed.

6.4 Curfew

Meetings shall be automatically adjourned at 11:00pm unless otherwise determined by Resolution passed by a majority of Members.

6.5 Electronic Participation

Electronic Participation shall be a tool for council to conduct regular Township business under such circumstances that forbid or encourage separation or isolation. Such circumstances may be COVID or other Pandemic concerns.

Council may meet Electronically during an Emergency, extended inclement weather, but shall not meet Electronically as a normal routine method of meeting.

Electronic participation shall be for Council as a whole and shall not be for the benefit of individual Council members.



CONFLICT OF INTEREST
Schedule 'A'

The Corporation of the Township of Johnson

DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act

I, Council member (print name) _____, declare a potential
(deemed/direct/indirect) pecuniary interest on Council Agenda (check) ____ Committee
Agenda (check) ____

Dated _____ Agenda Item Number _____

Agenda description of item _____ for the
following reason: _____

Signature of member of council or committee _____

NOTE: To be recorded in a registry along with the associated Minutes and available upon request for public inspection

Definition of interests:

Indirect pecuniary interest

2 For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,

(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or

(iii) is a member of a body,

that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

Interest of certain persons deemed that of member

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



AGENDA FORMAT
Regular Meetings
Schedule 'B'

Regular Council Meeting Agenda

'Date'

'Time of Meeting'

'Link if a Zoom Meeting'

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest**
- 3. Adoption of an Addendum**
- 4. Delegation:** _____
- 5. Minutes of Previous Meeting:** _____
- 6. Statements for the Month of:** _____
- 7. Staff and Committee Reports:**
 - A. Old/Unfinished Business:**
 - 1.
 - B. New Business:**
 - 1.
 - C. Information:**
 - 1.
 - D. Meetings / Workshops:**
 - 1.
 - E. Notice of Motions:**
 - F. Closed/In Camera:**
 - G. Adjournment:**



**AGENDA FORMAT
CLOSED/IN CAMERA Meetings
Schedule 'B.1'**

Closed Meeting Agenda

'Date'

'Time of Meeting'

'Link if a Zoom Meeting'

- 1. Disclosure of Pecuniary Interest**
- 2. Adoption of an Addendum**
- 3. Minutes of Previous Meeting: _____**
- 4. Staff and Committee Reports:**
 - A. Old/Unfinished Business:**
 - 1.**
 - B. New Business:**
 - 1.**
 - C. Adjournment / Come out of Closed**



STAFF REPORT FORMAT
Schedule 'C'

Report title: _____
Reference subject matter

Report Num: (start with dept ID - followed by sequence # - date) i.e. [ADM #8 6-24-022]
Department ID Acronyms: Roads (RDS) Admin (ADM) Recreation (REC) Arena (AR) Landfill (LDF)

Dated: _____
Date prepared

Department: _____

Subject: _____

Background and Analysis: _____

Options: _____

Recommendation: _____

Prepared by: _____

Date presented to Council: _____



DELEGATION REQUEST FORM

Schedule 'D'

A delegation is an opportunity to appear before Council or Committee and present information on matters of fact, or make a request of Council or Committee.

Request to appear before Council must be received in a completed format by the Clerk at least 7 days prior to the Meeting to be included on the Agenda.

Completed Delegation packages shall include supporting documents specifically related directly to the topic or matter that is to come before Council along with the requested or suggested outcome.

One person from the Delegation will be identified as the 'spokesperson' and 'contact person'. The time allotted for a Delegation shall be fifteen minutes (15).

It shall be at the discretion of the presiding Chair if more than one person shall address Council and if more time is allotted.

**Vulgarity, accusatory, or disparaging comments in any material will be sufficient reason to not accept a Delegation to attend Council, or to terminate a presentation.*

Delegation: _____
A brief identifying description for future reference

Spokesperson: _____
The person that will be presenting to Council or Committee on behalf of the Delegation

Contact Information: _____
The person that can be contacted for additional info, change of meeting date and follow-up

Meeting Date Requested: _____
When would the Delegation wish to address Council or the Committee

Purpose of the Delegation: _____
Precisely the topic to be addressed

Supporting material included: _____
Specific to the topic and which will assist in understand the requests of the Delegation

Outcome Requested: _____
To assist Council or Committee a suggested and specific request of what the Delegation is seeking

Signature: _____



Agenda Item B.11
Date: Feb 15 2023

*The Corporation of
THE TOWNSHIP of JOHNSON*

By-Law 2023-1055

BEING A BY-LAW to establish the signing authority for the Corporation of the Township of Johnson.

WHEREAS Section 23.1 of the Municipal Act, S. O. 2001, c.25 (the Act) as amended, authorizes a municipality to delegate its powers and duties to a person or body, subject to certain restrictions;

AND WHEREAS Section 224 (d) of the Act states it is the role of Council to ensure that administrative practices and procedures are in place to implement the decision of Council;

AND WHEREAS Section 227 of the Act states it is the role of officers and employees of the municipality to; (a) implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions; and (c) carry out other duties under this or any other Act and other duties assigned by the municipality;

AND WHEREAS the Council of the Corporation of the Township of Johnson has identified certain routine administrative functions to be delegated to staff and Council members to improve daily business efficiencies while continuing to adhere to the principles of accountability and transparency;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Johnson authorizes signing authority to be: Mayor, Deputy Mayor, Clerk/CAO, Deputy Clerk, Treasurer, Deputy Treasurer; and

THAT the Mayor and the Clerk/CAO shall be appointed the primary Signing Officers of the Township; and

FINALLY, this By-Law shall repeal and replace any and all By-Laws or Policies previously passed for this purpose.

READ for the First Time and Final time this 18th day of January, 2023

Mayor _____
Reg McKinnon

Seal

Clerk _____
Janet Maguire

Agenda Item C, 1
Date: Feb 15 2023

EVEN THOUGH

YOU DIDN'T HAVE TO DO IT,

YOU DID IT ANYWAY.

AND IT WAS

MUCH APPRECIATED.

Thanks to everyone
out the office, roads
were in fine shape.
The trays of sandwiches
were greatly appreciated.

Lee Anne

Tom & Terry

Phillip's
& family

Thank you all so very
very much for your
compassion & understanding
during this challenging time.

To: Johnson Township

From: Patti Brandon &
Eddie

Agenda Item C, 2
Date Feb 15 2023



Minutes – Regular Board Meeting

September 22, 2022

ZOOM Meeting – 5:00 PM

Board Members in attendance:

Norman Mann – Chair
Lynn Watson – Vice Chair
Bryon Hall
Sally Hagman
Dan Marchisella
Thomas Turner
Jocelyne Bishop
Belinda Kistemaker
Blair MacKinnon

Board Members absent with regrets and required notice:

Harry Stewart
Pat Tait
Luc Cyr

1. Opening of Meeting

The Board Chair opened the meeting and welcomed Board Members and staff.

2. Opportunity for Declaration of Pecuniary Interest

There were none.

3. Minutes

By resolution, the Board approved draft minutes of the regular Board Meeting of July 28, 2022, as distributed.

4. Approval of Agenda

By resolution, the Board approved the agenda of the regular Board Meeting of September 22, 2022, as distributed.

5. Correspondence

5.1 MOH – Land Ambulance Services Grant 2022

The Director of Finance informed the Board ADSAB has received the funding notification. The funding for 2022 is in line with the budget.

6. Other Business

6.1 ADSAB Financial Report, for the period ended June 30, 2022

The Director of Finance provided a walkthrough of the report by program area.

By resolution the Board approved the financial report for the period ended June 30, 2022.

6.2 Finance – Update

The Director of Finance recently submitted procurement information for the past 3 years to the province. It is expected this will be required regularly going forward.

6.3 Children's Services – Update

The Manager of Children's Services announced most program delivery is up and running as at pre-COVID. Dubreuilville program remains closed at this time due to staffing shortage.

6.4 Housing Services – Update

In the absence of the Manager of Housing, the CAO informed the Board the Ministry has reached out regarding potential housing projects. The CAO requested direction from the Board regarding submission of what is in place for Blind River should funding become available.

Direction to proceed was given by the Board should funding be available.

6.5 Paramedic Services – Update

In the absence of the Chief of Paramedic Services, the CAO informed the Board the service review was passed and certification received for the next three years.

Recruitment difficulties continue.

Paramedic Services continues sick time issues resulting from COVID.

Limits have been put in place on travel outside of the district.

6.6 TWOMO Election – Update

The CAO informed the Board the TWOMO election did not take place. Board Member, Harry Stewart was acclaimed.

6.7 ADSAB Board Meeting Calendar for 2022 – Revised

By resolution the Board approved the revised meeting calendar for 2022.

7. Open Question and Answer

The Board Chair thanked staff for their service. The Chair wished all Board Members seeking re-election good luck.

8. In Camera Session

By resolution the Board moved into closed session.

8.1 Children’s Services – Capital Project

8.2 Property Issue – Westwind Shores – Update

8.3 ADPS - Property Issue

8.4 Holiday Celebration

8.5 Personnel Issues

By resolution the Board returned to open session.

9. Adjournment

By resolution, the regular Board Meeting of September 22, 2022 was adjourned.

The next Regular Board Meeting is scheduled for October 27, 2022.

Resolutions

1	Moved by: Dan Marchisella Seconded by: Lynn Watson Resolve that: the Board approve the minutes of the July 28, 2022 regular Board Meeting as distributed. Carried

2	<p>Moved by: Belinda Kistemaker Seconded by: Bryon Hall</p> <p>Resolve that: the Board approve the agenda of the September 22, 2022 regular Board Meeting as distributed.</p> <p>Carried</p>
3	<p>Moved by: Thomas Turner Seconded by: Sally Hagman</p> <p>Resolve that: the Board approve the financial report for the period ended June 30, 2022, as presented.</p> <p>Carried</p>
4	<p>Moved by: Jocelyne Bishop Seconded by: Lynn Watson</p> <p>Resolve that: the Board approve the revised Board Meeting Calendar for 2022.</p> <p>Carried</p>
5	<p>Moved by: Thomas Turner Seconded by: Bryon Hall</p> <p>Resolve that: the Board move into closed session.</p> <p>Carried</p>

6	<p>Moved by: Thomas Turner Seconded by: Dan Marchisella</p> <p>Resolve that: the Board Meeting return to an open session.</p> <p>Carried</p>
7	<p>Moved by: Lynn Watson Seconded by: Jocelyne Bishop</p> <p>Resolve that: the Board approve the quote from Henderson Heating & Cooling for the supply and replacement of the HVAC unit at Westwind Shores that services the North Shore Health Network section of the building in the amount of \$95,396 plus HST.</p> <p>This amount to be funded from any available operating surplus or the Reserve for Working Funds and recovered from NSHN over a three-year period.</p> <p>Carried</p>
8	<p>Moved by: Bryon Hall Seconded by: Sally Hagman</p> <p>Resolve that: the regular Board Meeting of September 22, 2022 be adjourned.</p> <p>Carried</p>



Calls For Service (CFS) Billing Summary Report

Agenda Item C, 4
Date: Feb 15 2023

Johnson
December - 2022

Billing Categories (Billing categories below do not match traditional crime groupings)		2022				2021			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	3	15.8	47.4	1	2	15.8	31.6
	Assault With Weapon or Causing Bodily Harm-Level 2	0	1	15.8	15.8	0	0		0.0
	Assault-Level 1	0	4	15.8	63.2	0	4	15.8	63.2
	Criminal Harassment	0	1	15.8	15.8	0	0		0.0
	Utter Threats - Master code	0	0		0.0	0	1	15.8	15.8
	Utter Threats to Person	0	2	15.8	31.6	0	0		0.0
	Total	0	11	15.8	173.8	1	7	15.8	110.6
Property Crime Violations	Break & Enter	0	4	6.4	25.6	0	1	6.4	6.4
	Break & Enter - Firearms	0	1	6.4	6.4	0	0		0.0
	Theft Over - Other Theft	0	0		0.0	0	1	6.4	6.4
	Theft Over - Boat (Vessel)	0	0		0.0	0	1	6.4	6.4
	Theft of - Automobile	0	1	6.4	6.4	0	0		0.0
	Theft of - All Terrain Vehicles	0	0		0.0	0	1	6.4	6.4
	Theft under - Other Theft	1	2	6.4	12.8	2	3	6.4	19.2
	Theft under - Boat (Vessel)	0	0		0.0	0	1	6.4	6.4
	Theft FROM Motor Vehicle Under \$5,000	0	1	6.4	6.4	0	0		0.0
	Fraud -Money/ property/security <= \$5,000	1	1	6.4	6.4	0	0		0.0
	Fraud - Other	0	2	6.4	12.8	0	0		0.0
	Mischief - master code	0	3	6.4	19.2	0	2	6.4	12.8
	Property Damage	0	0		0.0	0	1	6.4	6.4
	Total	2	15	6.4	96.0	2	11	6.4	70.4
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	1	7.5	7.5	0	0		0.0
	Child Pornography - Other	0	1	7.5	7.5	0	0		0.0
	Child Pornography - Making or distributing	0	1	7.5	7.5	0	0		0.0
	Trespass at Night	0	1	7.5	7.5	0	0		0.0
	Breach of Probation	0	0		0.0	0	1	7.5	7.5
	Total	0	4	7.5	30.0	0	1	7.5	7.5



Calls For Service (CFS) Billing Summary Report

Johnson
December - 2022

Billing Categories (Billing categories below do not match traditional crime groupings)		2022				2021			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Drug Possession	Drug related occurrence	0	0		0.0	0	1	7.1	7.1
	Total	0	0		0.0	0	1	7.1	7.1
Drugs	Trafficking Other Controlled Drugs and Substance Act	0	1	68.0	68.0	0	0		0.0
	Total	0	1	68.0	68.0	0	0		0.0
Statutes & Acts	Landlord/Tenant	0	0		0.0	1	4	3.4	13.6
	Mental Health Act	0	2	3.4	6.8	0	2	3.4	6.8
	Mental Health Act - Threat of Suicide	0	2	3.4	6.8	0	1	3.4	3.4
	Mental Health Act - Voluntary Transport	0	1	3.4	3.4	0	0		0.0
	Mental Health Act - Apprehension	0	1	3.4	3.4	0	0		0.0
	Custody Dispute	0	1	3.4	3.4	0	0		0.0
	Trespass To Property Act	0	2	3.4	6.8	0	1	3.4	3.4
	Total	0	9	3.4	30.6	1	8	3.4	27.2
Operational	Animal Stray	0	1	3.8	3.8	0	1	3.8	3.8
	Animal - Dog Owners Liability Act	0	2	3.8	7.6	0	0		0.0
	Domestic Disturbance	0	9	3.8	34.2	2	7	3.8	26.6
	Suspicious Person	0	4	3.8	15.2	1	4	3.8	15.2
	Phone -Nuisance - No Charges Laid	0	0		0.0	0	1	3.8	3.8
	Phone -Other - No Charges Laid	0	0		0.0	0	1	3.8	3.8
	Fire - Building	0	0		0.0	0	1	3.8	3.8
	Fire - Vehicle	0	0		0.0	0	1	3.8	3.8
	Insecure Condition - Master code	0	1	3.8	3.8	0	0		0.0
	Missing Person 12 & older	0	1	3.8	3.8	0	0		0.0
	Missing Person Located 12 & older	0	0		0.0	0	1	3.8	3.8
	Noise Complaint - Master code	0	0		0.0	0	1	3.8	3.8
	Found Property - Master code	0	0		0.0	0	2	3.8	7.6
	Found-Others	0	0		0.0	0	1	3.8	3.8
	Sudden Death - Drowning	0	0		0.0	0	1	3.8	3.8
	Sudden Death - Natural Causes	0	0		0.0	0	2	3.8	7.6

Report Content Last Updated:
2023/01/14

Report generated by:
Bowles, Natalie

Report generated on:
16-Jan-23 1:11:54 PM
Page 2 of 4



Calls For Service (CFS) Billing Summary Report

Johnson
December - 2022

Billing Categories (Billing categories below do not match traditional crime groupings)		2022				2021			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Sudden Death - Others	0	0		0.0	0	2	3.8	7.6
	Suspicious Vehicle	0	3	3.8	11.4	0	2	3.8	7.6
	Trouble with Youth	0	8	3.8	30.4	0	2	3.8	7.6
	Unwanted Persons	0	0		0.0	0	3	3.8	11.4
	Neighbour Dispute	0	2	3.8	7.6	0	5	3.8	19.0
	Firearms (Discharge) By-Law	0	1	3.8	3.8	0	0		0.0
	Assist Public	0	6	3.8	22.8	0	4	3.8	15.2
	Family Dispute	0	11	3.8	41.8	0	2	3.8	7.6
	Total	0	49	3.8	186.2	3	44	3.8	167.2
Operational2	False Alarm-Malfunction	0	1	1.4	1.4	0	1	1.4	1.4
	False Alarm -Others	1	16	1.4	22.4	0	1	1.4	1.4
	False Alarm - Cancelled	0	2	1.4	2.8	0	1	1.4	1.4
	Keep the Peace	0	1	1.4	1.4	0	4	1.4	5.6
	911 call / 911 hang up	0	0		0.0	0	1	1.4	1.4
	911 call - Dropped Cell	0	2	1.4	2.8	0	5	1.4	7.0
	Total	1	22	1.4	30.8	0	13	1.4	18.2
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	1	3.7	3.7	0	0		0.0
	MVC - Prop. Dam. Non Reportable	0	0		0.0	0	1	3.7	3.7
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	1	5	3.7	18.5	1	7	3.7	25.9
	Total	2	6	3.7	22.2	1	8	3.7	29.6
Total		5	117		637.6	8	93		437.8

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

Note to Municipalities:



Calls For Service (CFS) Billing Summary Report

Johnson
December - 2022

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Report Content Last Updated:
2023/01/14

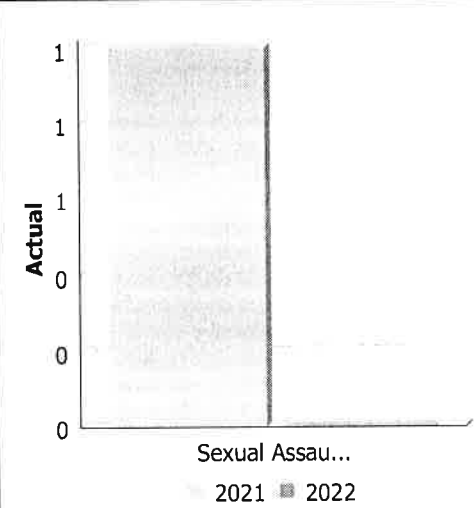
Report generated by:
Bowles, Natalie

Report generated on:
16-Jan-23 1:11:54 PM
Page 4 of 4

Police Services Board Report for Johnson
Records Management System
December - 2022

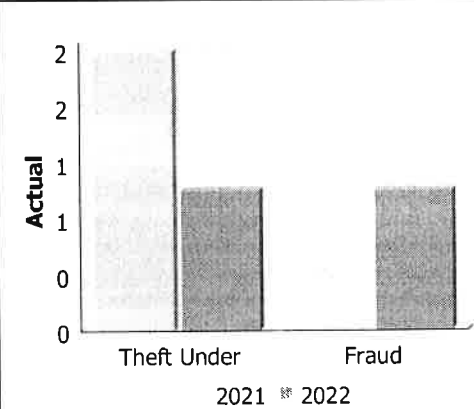
Violent Crime

Actual	December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	0	-100.0%	2	3	50.0%
Assault	0	0	--	4	5	25.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	3	--
Total	1	0	-100.0%	6	11	83.3%



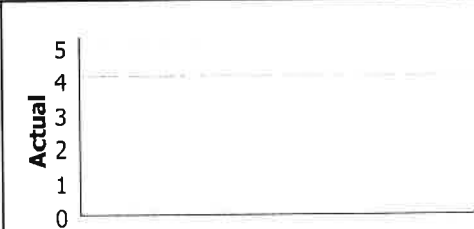
Property Crime

Actual	December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	1	4	300.0%
Theft Over	0	0	--	3	1	-66.7%
Theft Under	2	1	-50.0%	5	3	-40.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	1	--	0	3	--
Mischief	0	0	--	2	3	50.0%
Total	2	2	0.0%	11	14	27.3%



Drug Crime

Actual	December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	1	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	1	--

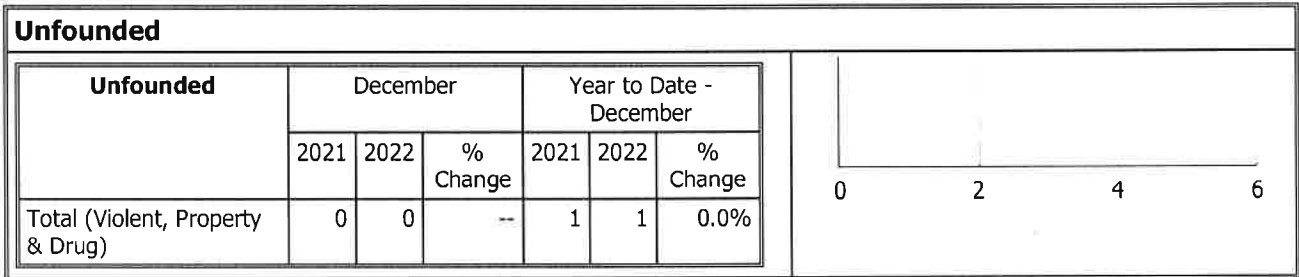
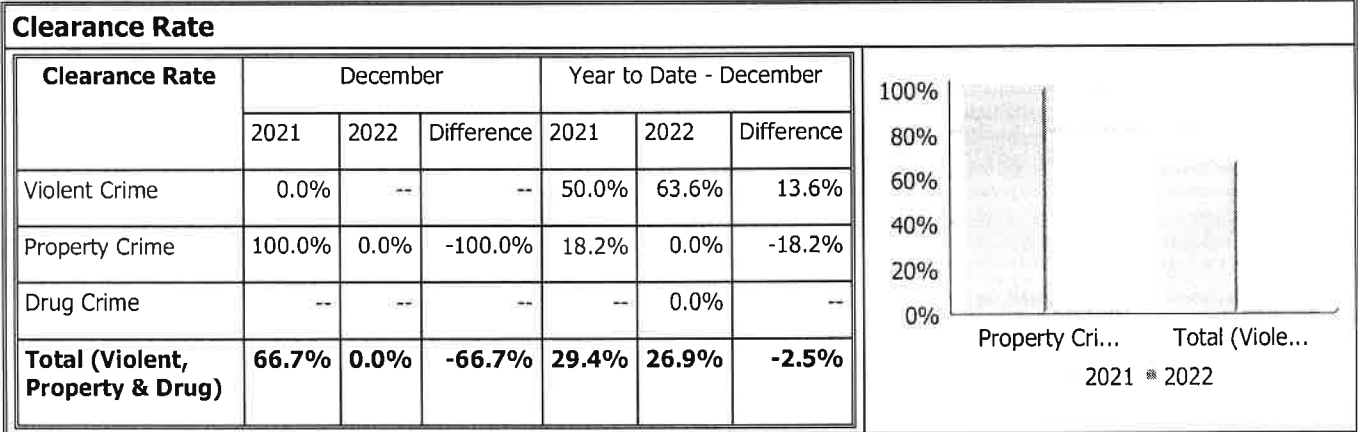


Detachment: 4B - EAST ALGOMA (Blind River)
Location code(s): 4B10 - EAST ALGOMA (Thessalon)
Area code(s): 4011 - Johnson
Data source date: 2023/01/14

Report Generated by:
Bowles, Natalie

Report Generated on:
16-Jan-23 1:24:49 PM
PP-CSC-Operational Planning-4300

Police Services Board Report for Johnson
Records Management System
December - 2022



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

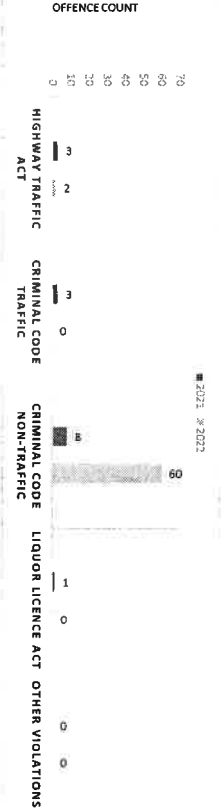
- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Starting Year	2022
Starting Month	November
Ending Month	November

Police Services Board Report for Johnson
Integrated Court Offence Network

November - 2022

Criminal Code and Provincial Statutes Charges Laid						
Offence Count	November - 2022			Year to Date - November		
	2021	2022	% Change	2021	2022	% Change
Highway Traffic Act	3	2	-33.3%	173	30	-82.7%
Criminal Code Traffic	3	0	-100.0%	49	25	-49.0%
Criminal Code Non-Traffic	8	60	650.0%	198	260	31.3%
Liquor Licence Act	1	0	-100.0%	8	0	-100.0%
Other Violations	0	0		16	1	-93.8%
All violations	15	62	313.3%	444	316	-28.8%



Traffic Related Charges						
Offence Count	November - 2022			Year to Date - November		
	2021	2022	% Change	2021	2022	% Change
Speeding	0	0		70	10	-85.7%
Seatbelt	0	0		0	0	
Impaired	2	0	-100.0%	28	16	-42.9%
Distracted	0	0		0	0	
All violations	2	0	-100.0%	98	26	-73.5%



Integrated Court Offence Network data is updated on a monthly basis. Data could be as much as a month and a half behind.

Data Utilized

Ministry of Attorney General Integrated Court Offence Network
Integrated Court Offence Network Business Intelligence Cube

Detachment:	4810
Data Source Date:	20-Jan-23
Report Generated On:	20-Jan-23
Report Generated By:	



Thomas Carrique

Commissioner

Le Commissaire

File #: OPP-7900

January 27, 2023

MEMORANDUM TO:

ALL MEMBERS

Re: Tragic Event in Memphis Tennessee – Tyre Nichols

By now, you are likely aware of the tragic incident involving Mr. Tyre Nichols and members of the Memphis Police Department. Tragically, Mr. Nichols died following the altercation. It is anticipated that the criminal acts of these officers that have led to his death will raise public concerns about police brutality, use-of-force and police interaction leading to erosion of trust and confidence in our profession.

Obviously, these acts do not reflect the vision, mission and values of the Ontario Provincial Police (OPP). Our members complete their professional obligations while maintaining the highest standard of conduct, integrity and ethical behaviour. Our actions align with our words by exemplifying our values of interacting with respect, compassion and fairness – something our members do every day. Along with our law enforcement partners we continue to monitor this situation and will disseminate any relevant operational information that arises.

The Chief of the Memphis Police Department has issued a [video statement](#) in light of this incident and in anticipation of the community's reaction in response to the release of video evidence. The anticipated release of this video evidence is expected to generate solidarity protests across North America.

We are reminded of our professional responsibility and duty to respect the right of everyone's freedom of expression and peaceful assembly. Our role is to ensure public safety and to keep the peace.



Tragic Event in Memphis Tennessee – Tyre Nichols

Page two

Such tragic events affect us all. You may be feeling, and/or subjected to, emotions of anger, sadness and outrage over this incident. It is important that we support one another. Confidential resources are available for all members, families, retirees, and auxiliaries through our [Healthy Workplace Team](#) (available by phone 24/7, toll-free at 1-844-OPP-9409 (1-844-677-9409)). The Ontario Provincial Police Association's (OPPA) Encompas Mental Health Wellness Program is also available to eligible OPPA and Commissioned Officers' Association members. Call 24/7: 1-866-794-9117 or visit [encompascare.ca](#).

The event that occurred in Memphis, Tennessee was unconscionable and unacceptable. Never doubt, the OPP does not condone this type of behaviour, which goes against our values and equal respect for all.

Thank you all for your ongoing dedication and professionalism.

A handwritten signature in black ink, consisting of several loops and a final flourish.

Thomas Carrique, O.O.M.

c: Provincial Commanders
President, Commissioned Officers' Association
President, Ontario Provincial Police Association
President, Civilian Association of Managers and Specialists

Janet Maguire

Agenda Item
Date: Feb 15, 2023 D, 1

From: Valerie Obarymskyj <admin@hiltontownship.ca>
Sent: Wednesday, February 1, 2023 4:49 PM
To: Township of Jocelyn; clerk@lairdtownship.ca; 'Amanda Richardson'; 'Carol Trainor'; Glenn Martin; Janet Maguire; 'Jillian Hayes'; 'Lars Moffatt'
Subject: RE: INTEGRITY COMMISSIONER TRAINING

Follow Up Flag: Follow up
Flag Status: Flagged

Thank you Janet and Jennifer!
I will add to my agenda for Feb 8th and try and confirm numbers soon after.

Val

From: Township of Jocelyn <admin@jocelyn.ca>
Sent: Wednesday, February 1, 2023 4:45 PM
To: clerk@lairdtownship.ca; 'Amanda Richardson' <clerkadmin@stjosephtownship.com>; 'Carol Trainor' <clerk@tarbutt.ca>; 'Glenn Martin' <gmartin@johnsontownship.ca>; 'Janet Maguire' <jmaguire@johnsontownship.ca>; 'Jillian Hayes' <jillian@hiltonbeach.com>; 'Lars Moffatt' <lmoffatt@plummertownship.ca>; Valerie Obarymskyj <admin@hiltontownship.ca>
Subject: RE: INTEGRITY COMMISSIONER TRAINING
Importance: High

Hi everyone – we have a date! Thursday March 30th at Laird Hall – at 7 PM.

As we get a little closer we will send out a formal notice, but please mark your calendars and share with your Council. If you could give us an idea of how many would be attending from each, we will know how to set up the hall.

Thanks Jennifer, for your help!

Janet

From: Township of Jocelyn
Sent: Wednesday, January 25, 2023 2:37 PM
To: clerk@lairdtownship.ca; 'Amanda Richardson' <clerkadmin@stjosephtownship.com>; 'Carol Trainor' <clerk@tarbutt.ca>; 'Glenn Martin' <gmartin@johnsontownship.ca>; 'Janet Maguire' <jmaguire@johnsontownship.ca>; 'Jillian Hayes' <jillian@hiltonbeach.com>; 'Lars Moffatt' <lmoffatt@plummertownship.ca>; 'Valarie Obarymskyj' <admin@hiltontownship.ca>
Subject: RE: INTEGRITY COMMISSIONER TRAINING

Hi everyone – funny you should send this email. After agreeing to this session, my Reeve has asked that we have a one on one meeting with the IC, as we have several issues going on right now.

There seemed to be interest in proceeding, sometime in March. I know I instigated this, but does someone else want to run with it? It sounds like Jen's hall would still be available if you did? Preferably a Thursday....

I don't mind helping to coordinate this if necessary but I may not be there....SIGH....

Planning to Save the Soil

Agenda Item D, 2
Date: Feb 15 2023



ONTARIO FARMLAND TRUST
PROTECTING FARMLAND FOREVER

2023 Farmland Forum



A day of networking, sharing, and learning on the
most pressing issues in farmland protection.

Join us for discussions on:

- The role soil plays in climate change mitigation, water quality and more
- The work of farmer soil stewards to build soil health
- Planning and policy that centers the importance of soil for communities

Forum Details

Thursday March 23, 2023
9:00 am - 4:30 pm



Online
\$50 general
\$25 students



The Grand, Guelph
(includes lunch & snacks)
\$125 early-bird rate
\$100 farmer rate
\$60 students



Who Should Attend?

- Farmers
- Land Use Planners
- Land Conservationists
- Researchers
- Provincial Policy Makers
- Municipal Councillors
- Environmentalists
- Land Owners

Tickets

To register, and for more
information on the schedule, visit:

www.ontariofarmlandtrust.ca/forum
(519) 781-3276
tamara@ontariofarmlandtrust.ca



Registration opens
January 30!



Agenda Item
Date: Feb 15 2023

THE CORPORATION OF THE TOWNSHIP OF JOHNSON

BY-LAW 2023-1060

BEING A BY-LAW to confirm proceedings of the regular meeting of Council on February 15th 2023.

WHEREAS Section 5(3) of the Municipal Act, R.S.O. 2001, as amended requires a municipal council to exercise its power by bylaw except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

THE COUNCIL of THE CORPORATION of JOHNSON HEREBY ENACTS AS FOLLOWS:

1. THAT the action of the Council at its meeting January 18th 2023 in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. THAT the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed in open Council this 15th day of February 2023.

Mayor _____
Reg McKinnon

Seal

Clerk/CAO _____
Janet Maguire