



## **Regular Council Meeting Agenda**

**December 14 2022**

**5:30PM**

[1 Cameron Drive, Johnson Township Community Center](#)

1. **CALL TO ORDER:** Minutes of October 19 2022 meeting  
Minutes of November 1 2022 meeting
2. **DISCLOSURES OF PECUNIARY INTEREST: Statements for the Month of November 2022**
3. **DELEGATIONS:**
4. **STAFF AND COMMITTEE REPORTS: Clerk's Report**
  1. Janet Maguire
  2. Savanna Chaisson
  3. Frieda Labelle
  4. Terry Phillips
5. **ADOPT ADDENDUM:**
- A. **6. OLD BUSINESS:**
  1. Landfill share shed hours during the winter months
- B. **7. NEW BUSINESS:**
  1. By-law 2023-1042 being a by-law to adopt the appointments of Committees and boards for the Township
  2. By-law 2023-1041 being a by-law to establish rules governing the proceedings of Council, the calling of Meetings and the conduct of Council and Staff.
  3. Resolution from the town of Aurora regarding modifications to the York Region Official Plan
  4. The Ministry of Transportation regarding the closure of Hwy 638 this summer to replace two culverts and rerouting traffic to use Gordon Lake Road
  5. Bill 23 (More homes Built Faster Act)
    - A. Janet Maguire-An overview of the Bill 23 and Why I don't approve of it.
    - B. Glenn Martin- Letter to Hon. Minister Steve Clark March 16 2022
    - C. Toronto's opinion on Bill 23
    - D. Lambton Shores opinion on Bill 23
    - E. Norfolk County's opinion on Bill 23
    - F. Letter from Hon. Steve Clark
  6. M. Dickman ZBA-22-2-03806 re Alterations of setbacks
8. **INFORMATION:**
  1. Building Permits Values and Fees Jan – Oct 2022
  2. OPP Billing Summary Report Monthly
  3. Acknowledgment from Premier Doug Ford Congratulating Mayor McKinnon and Council on the election.
  4. Matthews Memorial Hospital Association Congratulating Mayor McKinnon and Council on the election.
  5. Michael Mantha Congratulating Mayor McKinnon and Council on the recent election.
  6. Township of Plummer- Notice of a Public meeting to inform the public of an official plan Amendment
  7. Minister of Agriculture and food regarding the change to the Ontario Wildlife Damage Compensation.



8. Letter from MacDonald MAA for the support for Mayor Watson to support in his nomination and appointment to represent this area on the Board.

**9. MEETINGS/WORKSHOPS:**

1. Resolution to appoint a member of council to attend The Meeting for Algoma District Services Administration Board on Tuesday December 20, 2022

**10. NOTICE OF MOTION:**

**11. CLOSED SESSION:**

1. A proposed or pending acquisition or disposition of land on Margaret Street property.
2. Advice that is subject to solicitor privilege, Landfill

**12. ADJOURNMENT:**



**The Corporation of the Township of Johnson**

**DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act**

I, Council member (print) \_\_\_\_\_, declare a potential (deemed/direct/indirect) pecuniary interest on Council Agenda (check) \_\_\_\_\_ Committee Agenda (check) \_\_\_\_\_

Dated \_\_\_\_\_ Agenda Item Number \_\_\_\_\_

Agenda description of item \_\_\_\_\_ for the following reason:

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\_\_\_\_\_  
Signature of member of council or committee

\_\_\_\_\_  
print name

**NOTE: To be recorded in a registry along with the associated Minutes and available upon request for public inspection**

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**Definition of interests:**

**Indirect pecuniary interest**

**2** For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,

(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or

(iii) is a member of a body,

that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

**Interest of certain persons deemed that of member**

**3** For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



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Agenda Item 1  
Date: Dec 14 2022

***Minutes of the Regular Meeting***  
***October 19 2022***  
**ELECTRONIC MEETING**

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 5:35 PM.

Present: B. Mersereau, G. Grant, J. Kern, D. MacFarlane, R. McKinnon  
Staff: G. Martin, H. Tener, F. Labelle, J. Maguire, R. Smith, P. Trotter

No Declaration of Pecuniary Interest was filed.

Res: 123-2022 R. McKinnon, G. Grant  
BE IT RESOLVED THAT COUNCIL adopts the Minutes of September 21<sup>st</sup> 2022 meeting as presented. (cd)

Res: 124-2022 J. Kern, Dalton MacFarlane  
BE IT RESOLVED THAT COUNCIL approves the Statements for September 2022 as presented. (cd)

Res: 125-2022 R. McKinnon, D. MacFarlane  
BE IT RESOLVED THAT COUNCIL adopts the Clerk's report for October 2022 as presented. (cd)

Councillor MacFarlane declared a conflict of interest for 'A1'

Res: 126-2022 J. Kern, G. Grant  
BE IT RESOLVED THAT COUNCIL passes By-law 2022-1037 with schedule 'A' attached, being a by-law to assume a portion of Gordon Lake Road as a public highway. (cd)

Res: 127-2022 D. MacFarlane, R. McKinnon  
BE IT RESOLVED THAT COUNCIL passes By-law 2022-1036 being a by-law to adopt a Digital Signature Policy for Johnson Township. (cd)

Res: 128-2022 D. MacFarlane, G. Grant  
BE IT RESOLVED THAT COUNCIL passes By-law 2022-1035 being a by-law to regulate entrance culvert installations. (cd)

Res: 129-2022 D. MacFarlane, J. Kern  
BE IT RESOLVED THAT COUNCIL supports consent application J2022-10b, Deplonty Road, applicant Haischrek-Jlkinoaky(cd)

Res: 130-2022 R. McKinnon, D. MacFarlane  
BE IT RESOLVED THAT COUNCIL supports consent application j2022-13 Hi-way 17 applicant Emanuel Sherk (cd)

Res: 131-2022 G. Grant, J. Kern

BE IT RESOLVED THAT COUNCIL passes By-law 2022-1038 being a confirming by-law to adopt, ratify and confirm the actions of council. (cd)

Res: 132-2022 D. MacFarlane, R. McKinnon

BE IT RESOLVED THAT COUNCIL adjourns at 5:50 pm until December 14 2022 for the inaugural meeting of the new council. (cd)

Deputy Mayor \_\_\_\_\_  
R. McKinnon

Clerk \_\_\_\_\_  
G. Martin

Date: \_\_\_\_\_



Agenda Item 1.1  
Date: Dec 14 2022

*Minutes of the Special Meeting*  
**November 1<sup>st</sup> 2022**  
**ELECTRONIC MEETING**

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 1:30 PM.

Present: B. Mersereau, G. Grant, D. MacFarlane, R. McKinnon

Absent: J. Kern

Staff: G. Martin, H. Tener, J. Maguire

No Declaration of Pecuniary Interest was filed.

Res: 133-2022 R. McKinnon, D. MacFarlane

BE IT RESOLVED THAT COUNCIL authorizes the Clerk, the Municipal Elections Returning Officer to conduct a Recount of Council ballots for Candidate Grant and Candidate Kern from the Municipal Election held on October 24<sup>th</sup> 2022. The recount will be held on November 4<sup>th</sup> 2022 at the Municipal Office, at 1:00 PM. (cd)

Res: 134-2022 G. Grant, R. McKinnon

BE IT RESOLVED THAT COUNCIL passes By-Law 2022-1040 being a confirming by law to adopt, ratify and confirm the actions of Council. (cd)

Res: 135-2055 D. MacFarlane, G. Grant

BE IT RESOLVED THAT COUNCIL adjourns at 1:32 pm until the next scheduled meeting of Council on December 14<sup>th</sup> or at the call of the Mayor. (cd)

Deputy Mayor \_\_\_\_\_  
R. McKinnon

Clerk \_\_\_\_\_  
G. Martin

Date: \_\_\_\_\_



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Corp. of the Township of Johnson  
 Departmental Income Statement 01/01/2022 to 11/30/2022  
**TOTAL INCOME & EXPENSE**

Agenda Item 2  
 Date: Dec 14 2022

	2021 Budget	Dec 31 2021	2021 Variance	2022 Budget	Nov 30 2022	2022 Variance
<b>REVENUE</b>						
<b>Tax Revenue</b>						
Tax Levy - Municipal	1,598,509.32	1,686,169.59	-87,660.27	1,623,417.69	1,663,379.92	-39,962.23
Tax Levy - English Public	163,410.42	162,413.57	996.85	168,445.00	169,553.00	-1,108.00
Tax Levy - French Public	461.76	1,047.56	-585.80	16,499.00	16,855.00	-356.00
Tax Levy - English Separate	14,630.22	14,963.40	-333.18	1,119.00	1,129.00	-10.00
Tax Levy - French Separate	1,852.54	2,180.85	-328.31	2,405.00	2,457.00	-52.00
Taxes - Tax Certificates	0.00	895.00	-895.00	800.00	410.00	390.00
Taxes - Property Sales	0.00	44,074.12	-44,074.12	0.00	0.00	0.00
Taxes - Penalty & Interest	0.00	28,695.82	-28,695.82	30,000.00	32,196.41	-2,196.41
<b>Total Tax Levy</b>	<b>1,778,864.26</b>	<b>1,940,439.91</b>	<b>-161,575.65</b>	<b>1,842,685.69</b>	<b>1,885,980.33</b>	<b>-43,294.64</b>
<b>Grants</b>						
Grants - Federal	0.00	0.00	0.00	0.00	0.00	0.00
Grants - Provincial	626,042.74	771,456.24	-145,413.50	1,419,467.82	1,403,709.26	15,758.56
Grants - Gas Tax	47,636.16	93,430.15	-45,793.99	57,021.93	47,636.16	9,385.77
Grants - Students				36,117.00	9,989.00	26,128.00
Grants - NORD				138,084.00	138,085.92	-1.92
Grants Carry Fwd				777,103.63	0.00	777,103.63
Transfer from Reserves	504,229.17	0.00	504,229.17	368,898.00	226,000.00	142,898.00
<b>Total Grants</b>	<b>1,177,908.07</b>	<b>864,886.39</b>	<b>-124,507.86</b>	<b>2,796,692.38</b>	<b>1,825,420.34</b>	<b>25,144.33</b>
<b>Utility Environmental Revenue</b>						
Utilities - Water Charges	108,360.00	96,881.16	11,478.84	71,940.00	72,861.29	-921.29
Utilities - Water Capital Charges	16,200.00	13,400.00	2,800.00	10,900.00	13,616.96	-2,716.96
Utilities - Water/Sewer Interest	0.00	709.41	-709.41	500.00	732.17	-232.17
Utilities - Sewer Charges	32,400.00	28,365.08	4,034.92	30,600.00	21,840.74	8,759.26
Utilities - Sewer Capital Charges	4,900.00	4,820.36	79.64	5,100.00	4,600.00	500.00
Utilities - Sewer Other	0.00	139.11	-139.11	150.00	0.00	150.00
Utilities - Transfer Reserves	0.00	0.00	0.00	0.00	0.00	0.00
<b>Utility Environmental Total</b>	<b>161,860.00</b>	<b>144,315.12</b>	<b>17,544.88</b>	<b>119,190.00</b>	<b>113,651.16</b>	<b>5,538.84</b>
<b>Arena Revenue</b>						
Arena - Ice Rental	2,500.00	12,837.39	-10,337.39	13,000.00	38,329.46	-25,329.46
Arena - Public Skating	2,000.00	451.00	1,549.00	0.00	715.25	-715.25
Arena - Hall Rental	2,000.00	515.82	1,484.18	1,000.00	894.30	105.70
Arena - Rink Floor				0.00	450.00	-450.00
Arena - Misc Revenue	0.00	65.00	-65.00	100.00	310.00	-210.00
<b>Arena Subtotal</b>	<b>6,500.00</b>	<b>13,869.21</b>	<b>-7,369.21</b>	<b>14,100.00</b>	<b>40,699.01</b>	<b>-26,599.01</b>
<b>Recreation Revenue</b>						
Recreation - Adult Hockey	10,000.00	380.10	9,619.90	30,000.00	705.00	29,295.00
Recreation - Misc Programs	10,000.00	3,319.62	6,680.38	8,100.00	3,302.10	4,797.90
Recreation - Playground				0.00	149.25	-149.25
Recreation - Gordon Lake Hall				700.00	9,616.49	-8,916.49
Recreation - Annual Events	500.00	695.00	-195.00	33,650.00	14,126.35	19,523.65
<b>Recreation Subtotal</b>	<b>20,500.00</b>	<b>4,394.72</b>	<b>16,105.28</b>	<b>72,450.00</b>	<b>27,899.19</b>	<b>44,550.81</b>
<b>Other Revenue</b>						

## TOTAL INCOME & EXPENSE

	2021 Budget	Dec 31 2021	2021 Variance	2022 Budget	Nov 30 2022	2022 Variance
Interest Revenue	0.00	4,644.04	-4,644.04	2,500.00	67.01	2,432.99
Fire Emergency Calls	5,000.00	22,234.49	-17,234.49	5,000.00	3,958.11	1,041.89
Building Permits	12,000.00	9,934.24	2,065.76	12,000.00	19,658.85	-7,658.85
Joint Waste other Municipalities 2020/2021	22,000.00	25,036.72	-3,036.72	28,000.00	0.00	28,000.00
Cemetery Revenue	700.00	713.00	-13.00	2,100.00	875.00	1,225.00
Farmers Market & Pavilion	0.00	1,928.61	-1,928.61	2,000.00	1,550.00	450.00
Kitchen Rentals	3,000.00	4,150.00	-1,150.00	3,840.00	3,691.93	148.07
Planning/Zoning Fees	2,500.00	0.00	2,500.00	2,100.00	0.00	2,100.00
Miscellaneous Revenue	18,095.37	13,510.17	4,585.20	21,000.00	13,061.40	7,938.60
Tile Drainage Revenue				0.00	6,279.92	-6,279.92
Donations	100.00	229.00	-129.00	8,800.00	11,180.00	-2,380.00
Funded Projects		0.00				
<b>Total Other Revenue</b>	<b>63,395.37</b>	<b>82,380.27</b>	<b>-18,984.90</b>	<b>87,340.00</b>	<b>60,322.22</b>	<b>27,017.78</b>
<b>TOTAL REVENUE</b>	<b>3,209,027.70</b>	<b>3,050,285.62</b>	<b>158,742.08</b>	<b>4,932,458.07</b>	<b>3,953,972.25</b>	<b>32,358.11</b>
<b>EXPENSE</b>						
<b>Payroll Expense</b>						
Wages & Salaries	0.00	561,045.67	-561,045.67	714,590.36	646,694.61	67,895.75
CPP Expense	0.00	23,096.71	-23,096.71	32,358.98	29,706.13	2,652.85
EI Expense	0.00	9,730.64	-9,730.64	13,895.72	13,206.79	688.93
Employer Health Tax	0.00	11,523.79	-11,523.79	13,219.00	11,613.72	1,605.28
Benefits	0.00	36,557.96	-36,557.96	43,219.56	37,606.11	5,613.45
WSIB	0.00	18,402.80	-18,402.80	20,404.71	19,211.46	1,193.25
ER OMERS	0.00	36,437.41	-36,437.41	46,096.18	44,012.39	2,083.79
Contract Wages	0.00	16,665.92	-16,665.92	0.00	0.00	0.00
<b>Total Payroll</b>	<b>741,571.02</b>	<b>713,460.90</b>	<b>28,110.12</b>	<b>883,784.51</b>	<b>802,051.21</b>	<b>81,733.30</b>
<b>School Board Expense</b>						
Tax Expense - English Public	162,413.57	162,413.57	0.00	168,445.00	126,280.83	42,164.17
Tax Expense - French Public	1,047.56	1,047.56	0.00	16,499.00	8,901.20	7,597.80
Tax Expense - English Seperate	14,963.40	14,963.40	0.00	1,119.00	4,312.20	-3,193.20
Tax Expense - French Seperate	2,180.85	2,180.85	0.00	2,405.00	1,803.98	601.02
<b>Total School Board Expense</b>	<b>180,605.38</b>	<b>180,605.38</b>	<b>0.00</b>	<b>188,468.00</b>	<b>141,298.21</b>	<b>47,169.79</b>
<b>Expenses</b>						
Accounting & Legal	30,000.00	44,448.09	-14,448.09	22,500.00	46,162.01	-23,662.01
Advertising	1,800.00	958.28	841.72	9,405.00	1,485.56	7,919.44
Elections	0.00	0.00	0.00	5,000.00	1,381.57	3,618.43
Banking \ Late Fees	3,400.00	4,848.54	-1,448.54	4,500.00	3,588.06	911.94
Business Fees & Licenses				2,612.75	2,612.75	0.00
Training \ Conferences	5,900.00	2,000.42	3,899.58	8,590.00	4,483.81	4,106.19
Courier & Postage	3,000.00	2,700.58	299.42	3,120.00	2,744.66	375.34
Memberships & Subscriptions	7,100.00	5,570.08	1,529.92	10,176.72	4,346.03	5,830.69
Travel & Meals	1,700.00	1,546.78	153.22	4,760.00	3,017.68	1,742.32
Insurance	89,348.65	89,348.65	0.00	110,098.66	110,200.66	-102.00
Office Supplies	10,700.00	5,457.31	5,242.69	17,100.00	8,553.52	8,546.48
Computer Supplies\Services	11,200.00	12,820.15	-1,620.15	25,940.00	23,017.01	2,922.99
Utilities Expense	88,100.00	97,969.41	-9,869.41	91,000.00	80,563.97	10,436.03
Telephone\Internet	15,600.00	18,211.98	-2,611.98	18,730.00	18,998.26	-268.26

## TOTAL INCOME & EXPENSE

	2021 Budget	Dec 31 2021	2021 Variance	2022 Budget	Nov 30 2022	2022 Variance
Miscellaneous Expenses	15,500.00	7,172.26	8,327.74	19,100.00	16,357.59	2,742.41
Small Equipment	5,800.00	615.70	5,184.30	38,900.00	27,362.93	11,537.07
Equipment Rental	40,600.00	20,428.08	20,171.92	30,000.00	6,108.11	23,891.89
Equipment Repairs & Maintenance	130,000.00	87,112.36	42,887.64	118,600.00	82,077.58	36,522.42
Consumables	32,700.00	12,200.07	20,499.93	14,100.00	3,407.34	10,692.66
Building Maintenance	29,000.00	16,699.89	12,300.11	50,450.00	49,333.00	1,117.00
Rec Annual Events Costs				68,375.00	18,073.27	50,301.73
Loan Interest	111,000.00	8,916.87	102,083.13	9,500.00	0.00	9,500.00
Vehicle Fuel/Gas	36,000.00	40,599.00	-4,599.00	58,500.00	53,712.48	4,787.52
Materials	251,955.95	292,184.97	-40,229.02	163,700.00	146,391.66	17,308.34
Roads Paved	119,280.00	11,527.43	107,752.57	0.00	0.00	0.00
Roads Upaved	0.00	30,634.09	-30,634.09	120,225.00	94,630.84	25,594.16
Bridges & Culverts				17,000.00	16,789.57	210.43
Joint Landfill	81,000.00	36,710.82	44,289.18	100,000.00	91.58	99,908.42
Rail Maintenance \ Flashers	21,312.00	18,058.71	3,253.29	21,384.00	19,602.00	1,782.00
Funded Projects	386,121.92	287,357.45	98,764.47	1,432,764.78	1,155,837.23	276,927.55
Policing Services	152,393.00	151,008.58	1,384.42	145,344.00	130,326.33	15,017.67
911	1,650.00	38.80	1,611.20	500.00	0.00	500.00
EMO Emergency Management	1,200.00	1,200.00	0.00	1,400.00	900.00	500.00
Algoma Public Health	27,467.00	20,600.00	6,867.00	30,214.00	37,080.75	-6,866.75
Hospital Services	8,000.00	1,152.00	6,848.00	6,500.00	6,500.00	0.00
Library Services	2,405.00	2,405.00	0.00	2,450.00	2,450.00	0.00
Algoma District Services Board	336,443.00	330,865.66	5,577.34	336,443.04	314,172.83	22,270.21
Contracts	145,800.00	137,616.10	8,183.90	164,186.80	170,812.17	-6,625.37
Chief Bldg Officer Contract	15,000.00	12,436.93	2,563.07	12,000.00	9,086.76	2,913.24
Planning/Comm Dev	29,000.00	10,840.22	18,159.78	80,000.00	100,927.76	-20,927.76
MPAC Contract	21,674.78	21,674.07	0.71	21,513.36	20,978.41	534.95
By-Law Enforcement Officer Contract	3,400.00	2,906.38	493.62	2,400.00	2,400.00	0.00
Animal Control Officer Contract	3,200.00	3,395.62	-195.62	3,150.00	3,150.00	0.00
Safety Equip/Clothing	8,000.00	4,655.32	3,344.68	10,000.00	1,228.89	8,771.11
Donations	2,000.00	4,619.71	-2,619.71	5,250.00	4,371.00	879.00
Transfer To Reserves	1,100.00	0.00	1,100.00	442,722.45	0.00	442,722.45
<b>Total Expenses</b>	<b>2,286,851.30</b>	<b>1,861,512.36</b>	<b>425,338.94</b>	<b>3,860,205.56</b>	<b>2,805,315.63</b>	<b>1,054,889.93</b>
<b>TOTAL EXPENSE</b>	<b>3,209,027.70</b>	<b>2,755,578.64</b>	<b>453,449.06</b>	<b>4,932,458.07</b>	<b>3,748,665.05</b>	<b>1,183,793.02</b>
<b>TOTAL INCOME / EXPENSE</b>	<b>0.00</b>	<b>294,706.98</b>	<b>-294,706.98</b>	<b>0.00</b>	<b>205,307.20</b>	<b>-1,151,434.91</b>

**Corp. of the Township of Johnson**  
**Transactions by Account Report 11/01/2022 to 11/30/2022**  
**Sorted by: Date**

Agenda Item 2

Date: Dec 14 2022

Date	Comment	Source #	Trans. No.	Credits
<b>1005</b>				
11/03/2022	Reliance Home Comfort	9248	J4003	42.94
11/03/2022	Reliance Home Comfort	7141	J4004	94.90
11/03/2022	Bell Canada	5392	J4005	364.95
11/03/2022	17E Trading Post	15436	J4007	854.08
11/03/2022	Algoma District Services Administration Board	15437	J4008	28,561.17
11/03/2022	Algoma Public Health	15438	J4009	7,553.50
11/03/2022	ANP Office Supply	15439	J4010	178.37
11/03/2022	Aulis Marttinen	15440	J4011	4,653.60
11/03/2022	Bugland Pest Mgmt Inc	15441	J4012	846.37
11/03/2022	Construction Equipment Co.	15442	J4013	6,441.00
11/03/2022	Office Supplies	15443	J4014	92.89
11/03/2022	Gardiner Marine Ltd.	15444	J4017	440.70
11/03/2022	Gilbertson's Enterprises	15445	J4018	17,999.93
11/03/2022	Materials	15446	J4019	270.81
11/03/2022	Materials	15447	J4020	561.79
11/03/2022	Heritage Home Hardware	15448	J4021	40.65
11/03/2022	Kentvale Merchants	15449	J4022	8,760.86
11/03/2022	McClelland's Hardware	15450	J4023	842.01
11/03/2022	M C Masonry	15451	J4024	10,057.00
11/03/2022	Metal Plus Roof	15452	J4025	6,729.15
11/03/2022	Minister of Finance OPP	15453	J4026	11,782.00
11/03/2022	Municipal Planning Services Ltd	15454	J4027	957.68
11/03/2022	Northern Rural Net, Inc.	15455	J4028	206.21
11/03/2022	Office Supplies	15456	J4029	124.55
11/03/2022	Pioneer Construction Inc	15457	J4030	1,818.57
11/03/2022	Terri Lynn Procenko	15458	J4031	550.00
11/03/2022	Royal Canadian Legion	15459	J4032	120.00
11/03/2022	Traction	15460	J4033	724.95
11/03/2022	Tulloch Engineering Inc	15461	J4034	6,269.86
11/03/2022	Unique Lucidia	15462	J4035	1,215.88
11/03/2022	Victor Lampinen (dba)	15463	J4036	16,314.38
11/03/2022	Zalewski Concrete Construction	15464	J4037	26,091.70
11/03/2022	Algoma Power Inc	VP279	J4038	3,873.84
11/03/2022	Brandt Tractor Ltd	VP280	J4039	480.82
11/03/2022	Enbridge Gas Inc	VP281	J4040	37.40
11/03/2022	Enbridge Gas Inc	VP282	J4041	161.02
11/03/2022	Enbridge Gas Inc	VP283	J4042	99.79
11/03/2022	Enbridge Gas Inc	VP284	J4043	306.70
11/03/2022	Equitable Life of Canada	VP285	J4044	9,971.44
11/08/2022	Council Stipend	DD90658	J4070	2,620.67
11/08/2022	Payroll	DD90660	J4075	22,863.46

11/08/2022	OMERS	3540	J4241	8,601.98
11/10/2022	Receiver General for Canada	8130907	J4240	16,679.27
11/12/2022	N-22-29, Corporation of the Township of Nipissing	15468	J4096	325.00
11/14/2022	Heritage Home Hardware	15469	J4100	1,592.25
11/14/2022	Petty Cash Recreation	15470	J4102	575.00
11/15/2022	Final Dana Labelle	15467	J4089	120.00
11/17/2022	Royal Bank Visa	5225	J4160	435.31
11/17/2022	Royal Bank Visa	5294	J4161	854.13
11/17/2022	Royal Bank Visa	5381	J4162	2,158.53
11/17/2022	Bell Mobility	1287	J4163	55.31
11/17/2022	Bell Canada	5613	J4164	239.82
11/17/2022	Bell Canada	5716	J4165	27.96
11/17/2022	Bell Canada	1506	J4166	224.65
11/17/2022	Bell Canada	5837	J4167	21.91
11/17/2022	Bell Canada	5600	J4168	172.89
11/17/2022	3S inc.	15471	J4169	79.10
11/17/2022	ANP Office Supply	15472	J4170	172.01
11/17/2022	Barr Road Mechanical	15473	J4171	50.85
11/17/2022	Construction Equipment Co.	15474	J4172	3,164.00
11/17/2022	Co-operative Regionale De Nippissin	15475	J4173	6,529.46
11/17/2022	Esso Country Store	15476	J4174	289.70
11/17/2022	G.L. Cedar	15477	J4175	8,299.85
11/17/2022	Materials	15478	J4176	490.15
11/17/2022	Henderson Metal Fabricating Co. Ltd	15479	J4177	1,875.74
11/17/2022	Iconix Waterworks LP	15480	J4178	1,171.00
11/17/2022	Karhi Contracting	15481	J4179	9,946.52
11/17/2022	McClelland's Hardware	15482	J4180	4,542.43
11/17/2022	Municipal Planning Services Ltd	15483	J4181	1,046.49
11/17/2022	North Shore Sentinel	15484	J4182	76.66
11/17/2022	Traders Steel Warehouse Ltd.	15485	J4183	411.82
11/17/2022	Tulloch Engineering Inc	15486	J4184	4,895.73
11/17/2022	Unique Lucidia	15487	J4185	107.35
11/17/2022	Materials	15488	J4186	521.57
11/17/2022	Windsor Salt Ltd.	15489	J4187	11,659.53
11/17/2022	Algoma Office Equipment	VP286	J4188	444.36
11/17/2022	Huron Central Railway Inc.	VP287	J4189	1,782.00
11/22/2022	Payroll	DD90674	J4216	20,944.26
11/22/2022	Rec Materials	DD90686	J4230	1,437.90
11/28/2022	Victor Lampinen	15490	J4256	373.82
11/28/2022	Victor Lampinen (dba)	15491	J4257	15,890.63
11/30/2022	Loan Payments	GLLoanPmt	J4242	2,834.00
11/30/2022	Loan Payments	GLLoanPmt	J4242	3,027.75
				<hr/>
				336,126.28





Agenda Item 4  
Date: Dec 14 2022

November 2022

#### Clerk's Report to Council

As the year ends we are wrapping up many projects. The arena work on the exterior is almost entirely complete. The funding we received includes the landscaping and finishing work on the North end. We have requested and gotten an extension on that funding and will complete the Landscaping and final finishing work on the North end in the spring.

The new entrance on the front of the arena still needs to be stained and the posts capped. The trim for the posts is currently being dried and will be installed this winter. The staining of the wood will be done in the spring for the best effect.

We did acquire a shed for storage of some of the items we had left over from the retrofit and that we still have a need for. The storage shed will be repurposed for Rec and Arena storage next summer.

We have begun to prepare office space in the Lobby of the arena for Recreation. This will allow them to be on site and in better face to face communication with Arena staff. It will also allow us to not have to heat the Portable for this winter for a substantial savings. It is hoped that we will be able to proceed in the summer with the new office and Council Chambers construction and will be able to eliminate the portable all together. The Funding for the new office has been received and is available.

Our Recreation Coordinator is off temporarily on personal leave and our Admin Assistant Freida has stepped up and is doing an excellent job of continuing the planned recreation events.

It had been our intention to complete a new Chemical room at the Water Treatment Plant. The inability to get the concrete work completed this fall has meant we will put this project off until spring.

We have begun the very early stages of budgeting by looking at projects we would like to see undertaken next year. The year end bottom line looks like it will be in good shape but that wont fully be known until the audit is complete.

We have made it through the second and possibly the third stage in our request for funding for the Community Centre. This is a Federal program and has been very difficult to navigate with the application process very complicated. Our Treasure has done an amazing job in meeting all of the requirements and additional demands in this application. Thank you, Heather.

Our winter Holiday hours similar to area municipalities have been posted. We will be closed on Friday December 23<sup>rd</sup> and open on January 3<sup>rd</sup>. Staff will be in and out of the office to monitor phone messages, mail and emails.

Glenn Martin, Clerk



Agenda Item 4.1  
Date: Dec 14 2022

The Township of Johnson  
1 Johnson Drive, Box 160 Desbarats, Ontario, P0R 1E0  
Phone: 705 782 6601 Fax: 705-782-6780  
[jmaguire@johnsontownship.ca](mailto:jmaguire@johnsontownship.ca)

Nov. 18 2022

#### Conference in Nipissing on Roads

I attended a conference on Nov. 17 regarding roads and how important the safety aspect is pertaining to keeping records and the proper records!! We now and have been keep daily records for each road department worker as when they might stop and talk to a ratepayer to where they are at any given time of the day, and any documentation is to be kept at least 5 years.

With this conference there was LOS which is Level of Service within a municipal community and SOP which is the Standard Operating Procedures for each level of service within a municipality. With these two items you can balance a Risk Analysis, Asset Management and the Best Practices for your municipality. This conference was put on thru Ontario Good Roads.

Also touched on was Record Keeping, weather reports when to do it and how long to keep them. These records are very important to the Roads department and the Township.

After attending this conference, we will look at going through the different aspects dealt with and see how current record keeping is being done and how they are keeping up. I am looking forward to taking more conferences in the future and learning how to not only streamline our township but make it a safe place to live.

Janet



Agenda Item 4.2  
Date: Dec 14 2022

Dec 6<sup>th</sup>, 2022

Letter to Council:

Attendee of MFOA Northern Call to Action: Long Term Financial Planning ('Treasurer' Conference)

I, Savanna attended MFOA's conference from Nov 23-25<sup>th</sup> to learn more extensively about long term financial planning, reserves, asset management, drafting and presenting polices, budgeting and learning multiple perspectives on municipal finance issues.

Costs: This was covered by Municipal Finance Officers Association (MFOA) through funding, with an entry fee of \$75.00 for the 3-day period.

Overview: Two full days, and one-half day of presentations to better understand what will be involved in the position of treasurer, how to allocate funds, build reserves, and speak with council about budgetary matters. Although some of this content was designed for bigger municipalities, there was a case study into Neebing (Laura Jones) which related to smaller municipalities and how important it is to convey information (asset, reserves or lack thereof) into transferable data for reserve continuity analysis to better set up a municipality for the future.

The multiple workshops and discussion forums promoted some 'hands on learning' in order to better understand what is fully involved in developing policies to fit each municipality, where to move funds, setting rates, and focusing on alignment with specific requirements.

Overall, this was an extensive learning experience and I welcome any further learning opportunities in future.

Savanna Chaisson





Agenda Item 4.3

Date: Dec 14 2022

December 6, 2022

Dear Council,

Our Recreation department is missing Patti; and our prayers are with her and Brandon's family

We are trying our best to keep events running seamlessly in to the new year;

Arena is decorated for the season

Big Buck was a big success this year with us being able to have it in person, thanks going to Cheryl Larrett for the Chicken Dinner. Also want to thank the students from the Sault College Fish and Wildlife program for measuring and scoring racks.

We are doing well with our public skating every Friday night from 6:30 to 8pm.

We have the holiday free skates schedule out and appreciate our arena staff for helping create this schedule

We did the hot chocolate bar by donation on Dec. 3 in the lobby of the arena the kids enjoyed the marshmallows and sprinkles. In participation with Christmas down the line vendor show in upstairs the hall

The December newsletter is out with the upcoming events. We are having the kids Christmas party on December 11 with skating, crafts, cookies and refreshments along visit from Santa. A big thank you to Women's Institute for donating the ice time for skating the candy bags.

Currently Planning January and February Event, stay tuned

The hall bookings are coming in daily. We are now booking into February.

Thanks,

Frieda Labelle

Agenda Item 4.4  
Date: Dec 14 2022

## Work Done 2022

### Government Rd East of Lake Huron

1500 m ditching, 9 culverts, 65 loads gravel, resurfacing

### Government RD West of Fisher

400m ditching, busted and removed 15 rocks from ditch line

Driveway culvert east fisher

### Fisher RD

Remove one bridge replace with two lane culvert

1500 m ditching

Entrance culvert

### Archibald

200 m ditching 2 driveway culverts

### Cemetery RD

Cross culvert

### Kensington Rd

Driveway culvert

### Desbarats Lake Rd

150m ditching , two driveway culverts

### Gordan Lake Rd

1500m brushing

90 loads maintenance

Grading

Calcium

Road side grass cutting

Arena drainage

New water, sewer Amory St

Old school yard contamination cleanup

Resurfacing Lake Huron Dr

#### After last Meeting

Diamond Lake Rd

!00m ditching, cross culvert, blasting rock from ditch line

Cemetery Rd W cross culvert

Old Mill Rd change cross culvert , 50m ditching, Eliminate one cross culvert

Driveway culverts in town, Main St, Margret St , Doucet St, Dodet St

Winter sand salt in yard

Oil changes in Grader and truck. Changed main chain on sander, wings put on both. Changed air dryer and governor on plow truck. Winter tires on truck and grader.

Beaver dam control

Started brushing

Dump entrance, Desbarat lake rd

## Glenn Martin

---

**From:** Carol Trainor <clerk@tarbutt.ca>  
**Sent:** Thursday, November 3, 2022 12:37 PM  
**To:** ruth wigmore; DARREN MCCLELLAND; McKinnon Farm; Glenn Martin; Janet Maguire  
**Subject:** Winter Share Shed Hours

Agenda Item 6.1  
Date: Dec 14 2022

### Landfill Committee:

The share shed volunteer has asked if the share shed could be closed during the months of December, January and February. I do not know if this has ever been done but to my understanding, the shed has always remained open year round, with the exception of covid restrictions.

If this is something you could give consideration to, and perhaps can be discussed at the first meeting of the committee in the new term, it would be appreciated. Committee appointments are to be completed at the Tarbutt inaugural meeting on November 16, so as soon as we have the appointed individuals from Johnson, a meeting can be called. I assume, as is often the case, that the committee itself would elect a chair from it's members.

Also, would the committee, and both councils, consider the possibility of expanding the composition of the Landfill Committee to include members at large from the community? If each township appointed one individual from the community it would provide greater representation in the event that members of Council are unable to attend, and to provide a non-political perspective.

Your consideration is much appreciated.

Carol.

Carol O. Trainor, A.M.C.T.  
CAO/Clerk  
The Township of Tarbutt  
27 Barr Road S.  
Desbarats, ON P0R 1E0  
Ph: 705-782-6776  
Fax: 705-782-4274



Agenda Item 7.1

Date: Dec 14 2022

*The Corporation of*  
**THE TOWNSHIP of JOHNSON**

**By-Law 2023-1042**

***BEING A BY-LAW respecting Committee and Board Appointments for the Township of Johnson***

**WHEREAS** the Council of the Township of Johnson deem it necessary to appoint person or persons to serve on Committees and Boards within the Township.

**AND WHEREAS** Municipal Act, 2001, S.O. 2001, c.25, as amended, permits a municipality to appoint such officers and servants as are necessary for the purpose of the Corporation;

**AND FURTHER THAT** this By-Law shall come into force and effect upon the final reading; and

**THAT** this By-Law shall repeal and replace any and all By-Laws previously passed for this purpose.

**READ and first and final time this 14<sup>th</sup> day of December 2023.**

**NOW THEREFORE** THE Council of the Corporation of the Township of Johnson enacts as follows:

**Roads Committee (Meets as required)**

Councillor – [Jason – Dalton – Keith](#)

Councillor –

Road Super – Terry Phillips

**Personal Committee (Meets as required)**

Councillor – [Reg](#)

Councillor – [Keith](#)

Clerk – Janet Maguire

**Algoma District Services Administration Board (voting rep, can run for seat on Board, can attend monthly Board Meetings)**

Councillor - ??

Alternate Councillor – ??

**Algoma District Municipal Association ADMA (Meets throughout the area a few times per year)**

Councillor – [Reg](#)

Alternate Councillor – ??

**Rural Health Services (Matthews Memorial, Dr. Recruitment, Health Services)**

Councillor – [Dalton](#)

Alternate Councillor – ??

**Fence Viewer (Meets as required)**

Councillor – [Keith](#)

Member at Large – [Paul Okari](#)

Clerk - Janet Maguire

**Landfill Committee (Meets as needed about 3-4 times per year)**

Councillor – [Reg](#)

Councillor – [Keith](#)

Alternate - [Emma](#)

Clerk – Janet Maguire

**Recreation and Parks (Meets as required and expected participation in Recreation Events)**

All of Council

Recreation Coordinator – Patti Trotter / Freida Labelle

**Fire Department (Meets as required)**

Councillor – [Jason](#)

Councillor – [Emma](#)

Fire Chief – Ron Smith

**Planning Board (Meets most months if required)**

Councillor – [Reg](#)

Member at Large –

**Police Services Board (Meets periodically)**

Councillor – [Keith](#)

**Livestock Investigator**

- Clerk or Member at Large?

**Emergency Control Group**

- Check plan to see how many and what positions, will be members of Council and Staff

**Emergency Program Committee**

All of Council

CEMC – Dave MacDonald

Alternate CEMC – Ed Sadowski

Clerk – Janet Maguire

**Huron North Community Economic Association HNCEA (Meets rarely 2x's per year)**

Councillor – [Dalton](#)

Alternate Councillor – [Jason](#)

**Weed Inspector (Legislated requirement, rarely used)**

Clerk – Janet Maguire

**Seniors Disabled Advisory**

Member at Large –

**Accessibility and Health and Safety (Meet as required)**

All of Council

**Desbarats Cemetery (Meet with office staff 1-2 times per year)**

Councillor – [Emma](#)

Clerk – Janet Maguire

**Mount Pleasant Cemetery (Meet as required)**

Councillor – [Reg](#)

Alternate - [Keith](#)

MAYOR: \_\_\_\_\_  
Reg McKinnon

Clerk: \_\_\_\_\_  
Glenn Martin

Seal



Agenda Item 7.2  
Date: Dec 14 2022

*The Corporation of*  
**THE TOWNSHIP of JOHNSON**

**By-Law 2023-1041**  
**Procedural By - Law**

*BEING A BY-LAW to establish rules governing the proceedings of Council, the calling of Meetings and the conduct of Council and Staff.*

**WHEREAS** Section 238 of the Municipal Act, R.S. O. 2001, as amended provides that every municipality shall pass a procedure by-law for the calling and governing of meetings;

**AND WHEREAS** this by-law shall be cited as the "Procedural By-Law.";

**AND WHEREAS** Council must adopt by by-law the procedures with address the rules of order which shall be observed in all proceedings of Council, Committees of council and Local Boards unless specifically provided otherwise.

**NOW THEREFORE** THE Council of the Corporation of the Township of Johnson does hereby adopt this By-Law as the Procedural By-Law for the Municipality; and

**FURTHER THAT** this By-Law shall come into force and take effect upon the final reading; and

**THAT** this By-Law shall repeal and replace any and all By-Laws or Policies previously passed for this purpose.

**READ for the First Time on December 14<sup>th</sup> 2023.**

**READ for the Second and Third Time on \_\_\_\_\_ 2023.**

Mayor \_\_\_\_\_  
**Reg McKinnon**

Seal

Clerk \_\_\_\_\_  
**Glenn Martin**





## PROCEDURAL BY-LAW By-Law 2023-1041

### **Preamble**

In addition to this By-law, Members of Council are governed by but not limited to the following documents and legislation:

- *Municipal Act, 2001*
- *Municipal Conflict of Interest Act*
- *Municipal Code of Conduct*
- *Municipal Elections Act*
- *Municipal Freedom of Information and Protection of Privacy Act*
- *Occupational Health and Safety*
- *Violence and Harassment in the Workplace*
- *Staff and Council Relations Policy*
- *Complaint Policy*
- *Planning Act*
- *Accountability and Transparency*
- *Integrity Commissioner*
- *Sale of Property*
- *Procurement*
- *Notice*
- *Delegation of Powers and Duties*
- *Tree Canopy*
- *Hiring*
- *Record Retention*
- *Site Plan Agreements*
- *Vaccination – covid*
- *Electronic Funds*



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## **1. Definitions**

In this By-Law:

### **1.1 Ad-Hoc Committee**

'Ad-Hoc Committee' means a Committee to advise Council on a specific issue or project. An Ad-Hoc Committee shall be governed by clear terms of reference, set out in a Resolution or By-law which includes language indicating when the Committee will cease to exist.

### **1.2 Agenda.**

'Agenda' means the list of business to be conducted at the Meeting.

### **1.3 Chair**

'Chair' means the person presiding at a Meeting.

### **1.4 Chief Administrative Officer**

'Chief Administrative Officer' means the person appointed by the Municipality pursuant to Section 229 of the Municipal Act.

### **1.5 Clerk**

'Clerk' means the person appointed by the Municipality pursuant to Section 228 of the Municipal Act, and to the relevant legislation.

### **1.6 Committee of the Whole**

'Committee of the Whole' means a Committee of all Members of Council.

### **1.7 Council**

'Council' means the elected Members of the Municipal Council.

### **1.8 Council Package**

'Council Package' means a copy of the Agenda, Closed Meeting Agenda, Reports and all other information that Members require prior to a Meeting.

### **1.9 Closed Meeting**

'Closed Meeting' means a Meeting of Council or Committee that is not open to the public pursuant to Section 239 of the Municipal Act or other legislation.

### **1.10 Deputy Mayor**

'Deputy Mayor' means a Member of Council appointed to act in the place of the Mayor when the Mayor is absent.

### **1.11 Electronic Meeting**

'Electronic Meeting' means a Meeting where any Member is not physically present but participates via electronic means of communication. Such Member does NOT count for Quorum. The Member participating electronically may NOT participate in Closed Meetings.

### **1.12 Emergency Meeting**

'Emergency Meeting' means a meeting, held without written notice where there is insufficient time to provide notice of a Special Meeting, to deal with an Urgent Matter confronting the Municipality.

### **1.13 Ex Officio**

'Ex Officio' means that the Mayor is a Member of all Committees of Council established by Council, unless prohibited by law. The Mayor, as an Ex Officio Member is NOT entitled to vote unless legally specified otherwise and/or unless he is attending as the Alternate for an absent member.



**1.14 Head of Council**

'Head of Council' means the Mayor or, in the absence of the Mayor, the Deputy Mayor.

**1.15 Local Board**

'Local Board' means a Local Board as defined in the Municipal Act, and shall include the Public Utilities Commission, Police Services Board, Health Services Board and Public Library, Planning Board

**1.16 Meeting**

'Meeting' means any regular, special or other Meeting of Council, a Local Board or a Committee where a Quorum of Members is present, and Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee as stated in Section 238 of the Municipal Act.

**1.17 Member**

'Member' means a Member of Council, Local Board or Committee.

**1.18 Motion**

'Motion' means a written question moved and seconded by two Members, present at a Meeting, read by the Chair or Clerk/Secretary subject to debate and voting by Council or a Committee. When a Motion passes, it becomes a Resolution or By-law.

**1.19 Motion to Amend**

'Motion to Amend' means a Motion to vary the main Motion before Council or a Committee.

**1.20 Municipal Act**

'Municipal Act' means the Municipal Act, 2001, S.O.c.25. as amended.

**1.21 Municipality**

'Municipality' means the Corporation of the Township of Johnson.

**1.22 Notice of Motion**

'Notice of Motion' means an advance notice to Members regarding a matter on which Council will be asked to take a position.

**1.23 Officer**

'Officer' means a person, such as the Clerk, Treasurer, Chief Building Official, Fire Chief and Integrity Commissioner, who holds a position of responsibility with definite rights and duties prescribed by statute or By-Law.

**1.24 Order of Business**

'Order of Business' means the sequence of business to be introduced and considered in a Meeting.

**1.25 Point of Order**

'Point of Order' is a verbal statement made by a Member to the Chair when the Member believes there has been a contravention of the rules laid out in the Procedural By-Law.

**1.26 Delegation**

'Delegation' means a person or group who provides information to Council or Committee.

**1.27 Quorum**

'Quorum' means a majority of Members of Council or Committee in attendance.





#### **1.28 Recorded Vote**

‘Recorded Vote’ means a vote in Council or Committee where the names of the Members and the position in favour or against a Motion are recorded in the Minutes.

#### **1.29 Regular Meeting**

‘Regular Meeting’ means a scheduled Meeting held at regular intervals in accordance with the approved schedule of Meeting.

#### **1.30 Report**

‘Report’ means a written or other Report from Staff or a Committee.

#### **1.31 Resolution**

‘Resolution’ means a Motion that has been approved by Council.

#### **1.32 Special Meeting**

‘Special Meeting’ means a Meeting that is called for a specific time and for a specific purpose to deal with an important matter that has arisen between Regular Meetings.

#### **1.33 Standing Committee**

‘Standing Committee’ means a Committee comprised solely of Members of Council.

#### **1.34 Unfinished (Old) Business**

‘Unfinished (Old) Business’ means matters listed in the Agenda which have not been dealt with in their entirety at a previous meeting; or which has been dealt with, within the past 90 days but new information has been found.

#### **1.35 Urgent**

‘Urgent’ means for the purpose of calling an Emergency Meeting, a matter that is occurring or imminent, and if not brought forward immediately, could result in or cause:

- a. Danger to the life, health or safety of an individual
- b. Damage to property
- c. An interruption of the essential services provided by the Municipality
- d. Immediate and significant loss of revenue by the Municipality
- e. Legal issues and/or
- f. Prejudice to the Municipality

### **2. General Meeting Rules**

#### **2.1 Rules – to be observed at all times**

The rules contained in this By-Law shall be observed in all Meetings of Council and with necessary modifications in every Committee Meeting.

#### **2.2 Suspending the Procedural By-Law**

This By-Law may be suspended, except for those rules or regulations set out by legislation, with the const of a quorum of Council and may be suspended before, during or after a Meeting.

#### **2.3 Mayor**

The Mayor shall act as the Chair for all Council Meetings. The Mayor may delegate his or her authority to Chair a Meeting or part thereof.

#### **2.4 Absence of the Mayor**

In the absence of the Mayor, if he or she refuses to act or if the office is vacant, the Deputy Mayor shall carry out the Mayor’s duties and shall have all of the rights, powers and authority of the Head of Council.



## **2.5 Absence of the Deputy Mayor**

If both the Mayor and the Deputy Mayor are unable to act as Head of Council for a Meeting, Council shall appoint an Acting Mayor who shall have all the rights, powers and authority of the Head of Council for the purpose of that Meeting. The Clerk shall call the Meeting to order.

## **2.6 Meeting Location**

Unless otherwise authorized by Council, all Meetings of Council shall be held in the Council Chambers, located at 1 Johnson Drive, Desbarats, Ontario and or on 2 Cameron Drive, Desbarats, Ontario

## **2.7 Clerk**

A Clerk or Deputy Clerk MUST be present at all Council Meetings or any other Meeting where a Quorum of Council is present. The Clerk or Deputy Clerk may attend by electronic means.

## **2.8 Quorum**

Quorum must be present at ALL Meetings.

If Quorum is not present fifteen (15) minutes after the time appointed for the Meeting, the Meeting will be automatically adjourned until the next Regular Meeting or until a Special Meeting is called to deal with matters intended to be dealt with at the adjourned Meeting.

The Clerk shall record the names of the Members present at the fifteen (15) minute time limit, will include those names on the Minutes for the adjourned Meeting and will include those Minutes on the Agenda for the next Meeting.

If at any time during a Meeting there is not Quorum, the Meeting shall automatically be recessed until there is Quorum again or until the Chair adjourns the Meeting.

## **2.9 Minutes**

Minutes of all Meetings will be recorded without comments and may include notes on verbal reports given or to provide context.

After approval, Minutes of all Meetings, except Closed Meetings, will be posted in accordance with the applicable Municipal policy.

## **2.10 Arriving Late/Leaving Early**

If a Member arrives after a Meeting has started or leaves before the end of the Meeting, the Clerk will record in the minutes the time of arrival/departure. If a Member needs to leave before the end of a Meeting, they must inform the Chair and be excused. The best practice is to advise the Chair at the beginning of the Meeting that the Member needs to leave before the end of the Meeting.

## **2.11 Staff Attendance**

Staff have a statutory duty to provide advice to Council. As such, staff, and particularly Officers or Department Heads, are expected to attend Council Meetings and to provide advice on a regular basis. Staff and Officers shall attend Meetings of Council when required by the Clerk or CAO.

## **2.12 Declarations of Conflict of Interest**

Where a Member has a pecuniary interest and discloses that interest in accordance with Section 5 of the Municipal Conflict of Interest Act, the Member will:

1. Provide a written statement of the interest and its general nature to the Clerk in accordance with Schedule 'A'.





2. Will leave the Council Meeting while the issue is considered; and
3. Will take NO steps to influence the decision in any way, wither prior to, during or after the Meeting, even if the Member did not attend the Meeting where the matter was discussed.

If a Member is not at a Meeting where a matter in which they have a conflict of interest was discussed, they must declare the conflict at the next Meeting and complete the written statement. Alternatively, if the Member knows they will not be at the Meeting where they have a conflict of interest on an item Council will be considering, they can advise the Clerk and complete the declaration prior to the Meeting.

If the Member has a conflict of interest with an item on the closed meeting agenda, the Member will, during the open meeting before the meeting is closed, declare that the Member has a conflict with an item on the Closed meeting agenda. In the open meeting the Member shall only refer to the agenda item number, not the subject matter for the conflict. In the closed meeting, the Member shall then state the subject matter and the reason for the conflict, before removing themselves from the meeting.

Members will at all times, comply with their statutory obligations pursuant to the Municipal Conflict of Interest Act.

### **2.13 Rules of Debate**

The Chair shall preside over the Meeting, ensure good order and the decorum, and rule on procedural questions.

Each Motion requires a Member of council to move and to second.

The Chair or the Clerk will read the Motion.

The mover has the first right to speak on a Motion after the Chair has read the Motion or question. The seconder has the next right to speak after the mover.

After the mover and seconder have spoken on the Motion the Chair shall canvass the remaining Members for their opinion on the Motion.

After being recognized by the Chair, each Members shall acknowledge the Chair and respectfully offer their opinion.

The Chair shall be the last to speak on a Motion.

A Member shall not speak a second time on a mater until all Members have had a chance to speak, except:

- a. With permission of Council
- b. If a questioned by another Member; or
- c. To explain comments which the Member believes have been misunderstood.

No Member, without the permission of Council or the Committee, shall speak to a matter or in reply for longer than five (5) minutes.

Motions and amendments to a Motion must be moved and seconded in writing and signed by the mover and seconder.



A Motion may be withdrawn at any time prior to the vote thereon with the consent of the majority of the Members present.

When a matter is being debated, no other Motion shall be entertained other than a Motion:

- a. To refer the matter to a certain body
- b. To amend the Motion
- c. To defer the Motion
- d. To adjourn the Meeting
- e. That the vote be taken

A Motion to refer or defer shall be heard before any Motion or amendment, except a Motion to adjourn.

A Motion to refer shall require a direction as to the body to which it is being referred and a date the body is to Report to Council or Committee. A Motion to refer is not debatable.

A Motion to defer must be given a reason and a date to which the matter is deferred to. Only the date of the deferral is debatable.

A Motion that the vote be taken shall not be entertained by the Chair until each of the Members has had an opportunity to speak on the matter at least once.

Once a Motion that the vote be taken has passed, the original Motion and any amendments shall be voted upon without further debate.

#### **2.14 Conduct**

Members are required to follow the Municipality's Code of Conduct during all Meetings.

##### **No Member shall:**

- a. Speak disrespectfully of the Mayor, Deputy Mayor, Member, Staff or any Member of the Public.
- b. Engage in private conversation while in the Council Chambers in such a manner as to interrupt the proceedings of Council.
- c. Speak on any subject other than the subject in debate
- d. Speak in open Council about matters discussed in a Close Meeting until authorized by Council.
- e. Interrupt a Member who is speaking by speaking out, or making a noise or disturbance, except to raise a procedural question, and
- f. Disobey the procedural rules or the decisions of the Chair or of the Council or Committee

##### **At a Meeting, no person shall:**

- a. Speak disrespectfully of the Mayor, Deputy Mayor, a Member, any Staff person, or any Member of the Public



- b. Use offensive words
- c. Disobey the procedural rules or the decisions of the Chair or of the Council or Committee
- d. Leave his or her seat while a vote is being taken and until the results of the vote are declared
- e. Make any disruptive noise or disturbance
- f. Walk between a Member who is speaking and the Chair, and
- g. Display signs or placards, applaud, engage in conversation or any other behavior, which may disrupt debate.

Electronic devices must be silenced during a Meeting and must not be used to disrupt a Meeting.

No person except Members, the Clerk or the Secretary of a Committee, may approach Members without permission from the Chair.

Any person who contravenes any of the rules in this By-Law are guilty of misconduct and, after an initial warning, may be removed from the Meeting by the Chair.

## **2.15 Questions during Debate**

A Member may, through the Chair, ask a question arising out of or request an explanation of the previous speaker's remarks.

A Member may, through the Chair, ask questions during the discussion on any item on the Agenda and ask questions on the item to any staff of the Municipality in attendance at the Meeting.

Any Member may, at any time during the debate, request that a Motion under discussion be read by the Chair. A Member may make that request and may not interrupt another Member while they are speaking.

## **2.16 Points of Order**

When a Member believes there is a violation of this By-Law, the Member shall state that they wish to raise a Point of Order. Once recognized by the Chair, the Member shall raise the Point of Order. A Point of Order can only be raised during a Meeting.

Upon raising a Point of Order, a Member shall explain the violation of the rules and the Chair shall rule on the Point of Order

Once the Point of Order has been dealt with, the debate shall resume, unless the ruling has changed this procedure.

Any Member may appeal a ruling of the Chair by announcing their appeal to the Members. An appeal must be made immediately following the Chair's ruling. If the appeal is not made immediately, the chair's ruling shall be final.

Upon appeal, the Member shall state the reasons for the appeal. The Chair may then indicate why the appeal should be rejected.

Without debate on the appeal, the Members, apart from the Member making the appeal and the Chair, shall vote on the appeal.



If the appeal is upheld by the majority of voting Members, the Chair shall change his or her ruling accordingly; if the appeal is rejected then the ruling stands.

Where a person (including a Member) has been warned about misconduct and has continued the conduct, the Chair may expel the person from the Meeting. If such person refuses to leave, the Chair may recess or adjourn the Meeting without a Motion to do so until such time as the person has left the Meeting room.

If the person engaging in misconduct is a Member and the Member apologizes, he or she may, by the vote of the majority of Council, be permitted to retake his or her seat.

## **2.17 Voting – General**

Once the vote is called by the Chair, no Member shall speak to any issue, ask any question or present any other Motion until the vote has been taken.

Voting shall be by way of a 'show of hands' in favour or against, except when a Recorded Vote is requested.

A Member may request a Recorded Vote on any Motion. Such request may be made before, during or after the vote. When a Recorded Vote is request, the Clerk shall call each Member's name in alphabetical order and request and record their vote on the Motion. Notwithstanding, the alphabetical calling of names, the Chair shall vote last in a Recorded Vote. After completion of a Recorded Vote, the Clerk shall announce the result. The Recorded Vote results shall be included on the Resolution and shown in the Minutes.

If a Member present at a Meeting fails to or refuses to vote, their vote will be counted as a vote against the Motion.

The Chair shall announce the result of the vote once the vote is completed.

If there is a tie vote, the Motion will be defeated.

When the question under consideration contains multiple options/issues, the Motion may be split upon request by a Member and each option/issue will be voted on separately. The Motion shall be split without debate.

## **2.18 Corrections**

A Motion containing a minor or typographic error may be corrected on the request of the mover or seconder and the correction shall be made in writing on the face of the Motion and initialed by the mover and the seconder.

## **2.19 Amendments**

The following rules apply to amendments to Motions:

- a. A 'Motion Amendment' is a change to the question asked in the Motion;
- b. An 'amendment' to an 'amendment' is a change to the proposed Motion Amendment'
- c. Only one amendment can be present at one time



- d. When an amendment has been decided upon, another may be introduced
- e. The order of voting shall be:
  - 1. An amendment to an amendment shall be voted upon
  - 2. A Motion Amendment shall be voted on next; and
  - 3. The Motion, as amended, shall finally be voted on.

An amendment which is simply a rejection of the Motion will not be permitted.

## **2.20 Voting – Reconsideration**

When a Motion has been decided, any Member who voted with the majority may move for the motion to be reconsidered. The reconsidering Motion shall be called the 'Motion to Reconsider'. Members who were not in the majority cannot move for a Motion to Reconsider.

Before a Motion to Reconsider is heard, the Motion to Reconsider must be added to the Agenda. The Motion to Reconsider shall only be added to the Agenda upon Council's approval.

The process whereby a Motion to Reconsider is added to the Agenda is set out below:

- a. A Member who voted in the majority shall move for the Motion to Reconsider to be added to the Agenda.
- b. The Chair shall ask the Member to affirm that they voted with the Majority.
- c. The Chair shall hold a vote whereby the Members in favor shall vote on whether to add the Motion to Reconsider to the Agenda.
- d. When the Member is moving to have the Motion to Reconsider added to the Agenda of the same Meeting as that at which the Motion was originally voted on, the Majority of members must agree to add the Motion to Reconsider to the Agenda.
- e. Where the Member is moving to have the Motion to Reconsider added to the Agenda of a Meeting other than that which the Motion was originally voted on, 2/3 majority must agree to add the Motion to Reconsider to the Agenda.
- f. Once the Motion to Reconsider is added to an Agenda, the Motion to Reconsider follows the same process as all other Motions.
- g. No Motion shall be reconsidered more than twice in the same calendar year.
- h. A Motion to Reconsider of any decided matter shall not operate to stop or delay an action on the decided matter.
- i. Debate on a Motion to add a Motion to Reconsider to the Agenda must be confined to reasons for or against reconsidering the Motion.
- j. No Committee shall reconsider any question decided by Council during the current term nor consider any other matter, which could involve a decision inconsistent with such Council decision, unless specifically authorized by Council.





### **3. Roles and Responsibilities**

#### **3.1 Head of Council (*Municipal Act, s. 225*)**

It is the role of the Head of Council to:

- a. Act as Chief Executive Officer (CEO) of the Municipality;
- b. Preside over Council Meetings so that its business can be carried out efficiently and effectively;
- c. Assign the seating arrangements in Council Chambers for all Members prior to the First Meeting of Council;
- d. Provide leadership to Council;
- e. Provide information and recommendations to Council with respect to the role of Council;
- f. Represent the Municipality at Official functions;
- g. Uphold and promote the purpose of the Municipality;
- h. Promote public involvement in the Municipality's activities;
- i. Act as the representative of the Municipality both within and outside of the Municipality and promote the Municipality locally, nationally and internationally;
- j. Participate in and foster activities that enhance the economic, social and environmental well-being of the Municipality and its residents; and
- k. Carry out duties prescribed by the Municipal Act.

#### **3.2 Chair**

It is the role of the Chair to:

- a. Open Meetings by calling the Meeting to order;
- b. Address the business listed on the Agenda;
- c. Receive and have read to Council all Motions presented by Members;
- d. Put to vote all Motions which are moved and seconded, and announce the result of a vote;
- e. Decline to put Motions to a vote which breach the Procedural By-Law or other Legislation;
- f. Enforce, on all occasions, order, polite conduct and decorum among all present at a Meeting;
- g. When, in the Chair's opinion, the words or conduct of any person, including a Member, is in contravention of the Procedural By-Law or is causing unreasonable disruption to the Meeting, rule the person out of order and require the person to cease the activity or vacate the Meeting;



- h. Provide information to Members on any matter relating to the business of the Municipality;
- i. Authenticate by signature all By-Laws, Resolutions and Minutes;
- j. Rule on any points of order raised by Members;
- k. Maintain order, and, where it is not possible to maintain order, adjourn Meetings to a time to be named by the Head of Council without any Motion being put forward; and
- l. Call for the adjournment of the Meeting when business is concluded.

### **3.3 Deputy Head of Council (*Municipal Act, s. 242*)**

In the event the Head of Council is absent from the Municipality, the Deputy Mayor shall act in his or her absence and shall have all the rights, powers, and authority as the Head of Council.

If the Deputy Mayor is unable to act in the place and stead of the Head of Council and Quorum is present at the Meeting, the Clerk shall call the Meeting to Order and another Councillor shall be appointed by Council to act as the presiding official and shall preside over the Meeting.

### **3.4 Council (*Municipal Act, s. 224*)**

It is the role of Council to:

- a. Represent the public and to consider the well-being and interest of the Municipality;
- b. Develop and evaluate the policies and programs of the Municipality;
- c. Determine which services the Municipality provides;
- d. Ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- e. Ensure the accountability and transparency of the operations of the Municipality, including the activities of the senior management of the Municipality;
- f. Maintain the financial integrity of the Municipality; and
- g. Carry out duties of Council prescribed by the Municipal Act.

### **3.5 Clerk (*Municipal Act, s. 228*)**

It is the duty of the Clerk to:

- a. Record without comments and may include notes on verbal reports given or to provide context;
- b. If required by any Member present at a vote, record the names and vote of every Member voting on any matter or question;
- c. Keep the originals or copies of all By-Laws and of all minutes of the proceedings of Council;



- d. Perform other duties required under the Municipal Act or any other Acts;
- e. Prepare and circulate Council packages to all Members; and
- f. Perform any other duties as assigned by the Municipality.

### **3.6 Staff (*Municipal Act, s. 227*)**

It is the duty of Staff to:

- a. Implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;
- b. Undertake research and provide advice to Council on the policies and programs of the Municipality, and
- c. Carry out other duties required under the Act and other duties assigned by the Municipality;

### **3.7 Chief Administrative Officer (*Municipal Act, s. 229*)**

It is the duty of the Chief Administrative Officer to:

- a. Exercise general control and management of the affairs of the Municipality for the purpose of ensuring the efficient operations of the Municipality; and
- b. Perform such other duties as are assigned by the Municipality.

## **4. Meetings**

### **4.1 First Meeting**

The First Meeting of the newly elected or acclaimed Council after a regular election shall be held no later than the second Wednesday in December at 5:30PM.

Prior to or at the start of the first Meeting after a regular election the Clerk shall administer the Declarations and Oaths of office.

After a Bi-Election the Clerk shall administer the Declarations and Oaths of office to all new members.

No business shall be conducted at any First Meeting until the Declarations and Oaths of office have been administered to all Members.

### **4.2 Regular Meeting**

**4.2.1 Time and Place.** Regular Meetings shall be held on the 3<sup>rd</sup> Wednesday of each Month starting at 5:30PM

**4.2.2 Election Year.** Following a regular election, Council shall only meet as is deemed necessary by the Head of Council and the Clerk, until the new term of Council takes effect.

### **4.3 Special Meetings**

**4.3.1 Special Meeting.** A Special Meeting is a Meeting that is called for a specific time and for a specific purpose to deal with an important matter that must be dealt with before the next Regular Meeting.





- 4.3.2 The Head of Council.** The Head of Council may, at any time, summon a Special Meeting by providing a Notice of the Meeting to Members twenty-four hours before the Special Meeting.
- 4.3.3** Upon receipt of a petition from the majority of Council, the Clerk may summon a Special Meeting by providing a Notice of the Meeting to Members twenty-four hours before the Special Meeting.
- 4.3.4** The only business to be dealt with at a Special Meeting is that which is listed in the Notice for the Special Meeting.
- 4.3.5** Portions of a Special Meeting may be closed, depending on the business of the Special Meeting, as provide din the Municipal Act.

#### **4.4 Emergency Meeting.**

- 4.4.1 Emergency Meeting.** An Emergency Meeting may be called by the Head of Council and or the Clerk without written notice, to deal with an urgent matter.
- 4.4.2** The Clerk will attempt to notify all Members, Chief Administrative Officer and the appropriate staff about the Urgent Meeting in the most expedient manner available and as soon as possible. The Clerk shall make a reasonable effort to advertise the Urgent Meeting to the public.
- 4.4.3** The only business dealing directly with the Urgent Matter shall be dealt with at the Emergency Meeting.
- 4.4.4** Quorum is still required at an Emergency Meeting.
- 4.4.5** These provisions shall apply, with necessary modifications, to Committees and Local Boards.

#### **4.5 Closed Meetings**

- 4.5.1** A Closed Meeting is a Meeting, or a portion of a Meeting, that is not open to the Public.
- 4.5.2** No Member, Officer or employee shall disclose the subject matter or deliberations of a Closed Meeting, unless expressly authorized to do so by Council or the Committee.
- 4.5.3** After the Closed Meeting is adjourned the Chair shall report to the public:
- That the Meeting has resumed open session; and
  - The general nature of the matters dealt with in the Closed Meeting.
- 4.5.4 Permissive Closed Meeting.** A Meeting may be Closed where the matter to be discussed is, as contemplated in *Section 239 (2) of the Municipal Act*.

A Meeting may be closed if the Meeting is held for the purpose of educating or training the Members and at the Meeting no Member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee.

- 4.5.5 Mandatory Closed Meeting.** A Meeting MUST be closed if the subject matter being considered is, as detailed in *Section 239 (3) of the Municipal Act*.
- A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the Council, Board, Commission or other body is the head of an institution for the purposes of that *Act*.



- b. An ongoing investigation respecting a Municipality, a Local Board or a municipally controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in *Subsection 223.13 (1) of the Municipal Act*, or the Investigator referred to in *Subsection 239.2 (1) of the Municipal Act*.

A Meeting must be closed if the subject matter being considered is harassment, complaint or investigation, pursuant to the *Occupational Health and Safety Act*.

#### **4.6 Cancelled Meeting**

- 4.6.1 A Meeting may be cancelled by the Head of Council, in consultation with the Clerk and or the CAO, in the following instances:

- a. Quorum cannot be achieved
- b. By Council Resolution
- c. In the event of an unforeseen, significant event; or
- d. The Meeting is no longer required.

- 4.6.2 The Clerk will attempt to notify all Members, Chief Administrative Officer and the appropriate staff about the cancelled Meeting in the most expedient manner available and as soon as possible. The Clerk shall make a reasonable effort to advertise to the public that the Meeting has been cancelled.

#### **5. Notice of Meetings**

- 5.1.1 The Clerk shall post on the Municipal Website notice of all Meetings. This posting will constitute notice to the public of the Meeting.
- 5.1.2 The Clerk shall give at least twenty-four (24) hours' notice to the public of all Special Meetings.
- 5.1.3 Where a statute or the Notice By-law requires, notice will be published in accordance with the statute/By-Law. The Notice will be posted on the Municipal website.
- 5.1.4 Nothing in this Procedural By-Law prevents the Clerk from using more comprehensive methods of notice or providing for a longer notice period.
- 5.1.5 Lack of receipt of Notice or failure to comply with the notice provisions of this Procedural By-Law shall not invalidate the Meeting or any decisions of Council or the Committee at the Meeting.

#### **6. Agenda**

- 6.1.1 It shall be the duty of the Clerk to prepare the Agenda of all Meetings in consultation with the Mayor and CAO. Where there is a dispute about including or excluding an item from the Agenda, the Clerk's decision is final.
- 6.1.2 All Council Agendas shall be prepared by the Clerk in writing and shall be in accordance with the attached Schedule 'B'.
- 6.1.3 The Council Meeting shall consider the items to be dealt with in accordance with the order that is set out in the Agenda unless otherwise decided by Resolution of the Members present at the Meeting.



- 6.1.4 Items on the Agenda, but not dealt with at the Meeting, will be placed on the next Regular Meeting Agenda, under 'Old' or 'Unfinished Business', unless set to a subsequent Meeting by Resolution of the Members present.
- 6.1.5 If a Member wishes to add an item that is not otherwise on the Agenda, when Council is considering the Meeting Agenda, the Member shall advise Council of the item and the Member shall require a two-thirds majority vote to have the item considered.
- 6.1.6 All items to be included on the Agenda will be provided to the Clerk by Members, Staff or the Public no later than (7) days before the Meeting. Reports for a Meeting will be finalized and filed with the Clerk no later than (5) days before the Meeting.
- 6.1.7 Individuals or Bodies wishing to have a matter placed on the Agenda will provide the Clerk with a complete information package outlining specifically what the topic and request of Council is.
- 6.1.8 The Clerk, Mayor or CAO may decline to add items and/or Reports to an Agenda. Reasons to decline, include, but are not limited to the following:
- a. More time is required to prepare Staff Reports for Council.
  - b. The Delegation has not provided the information and request of Council as required.
  - c. The subject matter of the Delegation is outside of the jurisdiction of Council.
  - d. The subject matter is with respect to a matter that should be discussed in Closed.
  - e. The Meeting Agenda is already too long
  - f. The subject matter is set to be discussed on another Agenda
  - g. The issue is frivolous and vexatious.
  - h. Council has previously considered or decided the issue.
  - i. Council has indicated they will not hear further presentations from this Delegation or on this matter

Council Packages will be provided to Council no later than five (5) days before the Meeting.

## **6.2 Closed Meeting Agenda**

In the event the Clerk receives items for a Closed Meeting Agenda, they shall be placed on the Closed Meeting Agenda and provided to Council in a separate confidential Council Package. At the end of the Closed Meeting, the Closed Meeting Agendas and supporting materials will be collected by the Clerk and destroyed.

## **6.3 Adjournment**

A Motion to Adjourn does not need a seconder.

A Motion to adjourn a Meeting will be considered at any time except under the following:



- a. When another Member has been recognized by the Chair and is speaking on a matter, or
- b. During the taking of a vote

If a Motion to adjourn is defeated, the moving Member may not bring another Motion to adjourn until the Agenda is completed.

#### **6.4 Curfew**

Meetings shall be automatically adjourned at 11:00pm unless otherwise determined by Resolution passed by a majority of Members.

#### **6.5 Electronic Participation**

The Municipal Act, s. 238 (3.1) allows for limited Member participation Electronically.

- a. A Member participating Electronically, shall not be counted as Quorum and shall not be permitted to vote.
- b. Electronic participation is shall not be permitted in Closed Meetings.
- c. Requests by Members to participate Electronically must be made to the Clerk three (3) business days prior to the Meeting.
- d. A maximum of two (2) members may be allowed to participate Electronically.
- e. The Mayor must be present, if participating Electronically, the Deputy Mayor shall assume the seat at the Meeting.
- f. If a Member participating Electronically wishes to leave the Meeting they must inform the Clerk.
- g. In the event of a lost connection the in-person Meeting shall continue.



**CONFLICT OF INTEREST**  
**Schedule 'A'**

**The Corporation of the Township of Johnson**

**DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act**

I, Council member (print name) \_\_\_\_\_, declare a potential  
(deemed/direct/indirect) pecuniary interest on Council Agenda (check) \_\_\_\_ Committee  
Agenda (check) \_\_\_\_

Dated \_\_\_\_\_ Agenda Item Number \_\_\_\_\_

Agenda description of item \_\_\_\_\_ for the  
following reason: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of member of council or committee \_\_\_\_\_

**NOTE: To be recorded in a registry along with the associated Minutes and available upon request for public inspection**

\*\*\*\*\*

**Definition of interests:**

**Indirect pecuniary interest**

2 For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,

(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or

(iii) is a member of a body,

that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

**Interest of certain persons deemed that of member**

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



**AGENDA FORMAT**  
**Regular Meetings**  
**Schedule 'B'**

**Regular Council Meeting Agenda**

*'Date'*

*'Time of Meeting'*

*'Link if a Zoom Meeting'*

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Minutes of Previous Meeting \_\_\_\_\_
4. Statements for the Month of \_\_\_\_\_
5. Delegation: \_\_\_\_\_
6. Staff and Committee Reports
7. Adoption of an Addendum
  
- A. Old/Unfinished Business
  - 1.
- B. New Business
  - 1.
- C. Information
  - 1.
- D. Meetings / Workshops
  - 1.
- E. Notice of Motions
- F. Closed/In Camera
- G. Adjournment





**AGENDA FORMAT  
CLOSED/IN CAMERA Meetings  
Schedule 'B.1'**

**Closed Meeting Agenda**

***'Date'***

***'Time of Meeting'***

**1. Disclosure of Pecuniary Interest**

**2. Minutes of Previous Meeting \_\_\_\_\_**

**3. Adoption of an Addendum**

**4. Staff and Committee Reports**

**A. Old/Unfinished Business**

**1.**

**B. New Business**

**1.**

**C. Adjournment / Come out of Closed**





**STAFF REPORT FORMAT**  
**Schedule 'C'**

**Report title:** \_\_\_\_\_  
*Reference subject matter*

**Report Num:** (start with dept ID - followed by sequence # - date)  
*Department ID Acronyms: Roads (RDS) Admin (ADM) Recreation (REC) Arena (AR) Landfill (LDF)*

**Dated:** \_\_\_\_\_  
*Date prepared*

**Department:** \_\_\_\_\_

**Subject:** \_\_\_\_\_

**Background and Analysis:** \_\_\_\_\_  
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**Options:** \_\_\_\_\_  
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**Recommendation:** \_\_\_\_\_  
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**Prepared by:** \_\_\_\_\_

**Date presented to Council:** \_\_\_\_\_



## DELEGATION REQUEST FORM Schedule 'D'

A delegation is an opportunity to appear before Council or Committee and present information on matters of fact, or make a request of Council or Committee.

Request to appear before Council must be received in a completed format by the Clerk at least 7 days prior to the Meeting to be included on the Agenda.

Completed Delegation packages shall include supporting documents specifically related directly to the topic or matter that is to come before Council along with the requested or suggested outcome.

One person from the Delegation will be identified as the 'spokesperson' and 'contact person'. The time allotted for a Delegation shall be fifteen minutes (15).

It shall be at the discretion of the presiding Chair if more than one person shall address Council and if more time is allotted.

*\*Vulgarity, accusatory, or disparaging comments in any material will be sufficient reason to not accept a Delegation to attend Council, or to terminate a presentation.*

**Delegation:** \_\_\_\_\_  
*A brief identifying description for future reference*

**Spokesperson:** \_\_\_\_\_  
*The person that will be presenting to Council or Committee on behalf of the Delegation*

**Contact Information:** \_\_\_\_\_  
*The person that can be contacted for additional info, change of meeting date and follow-up*

**Meeting Date Requested:** \_\_\_\_\_  
*When would the Delegation wish to address Council or the Committee*

**Purpose of the Delegation:** \_\_\_\_\_  
*Precisely the topic to be addressed*

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**Supporting material included:** \_\_\_\_\_  
*Specific to the topic and which will assist in understand the requests of the Delegation*

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**Outcome Requested:** \_\_\_\_\_  
*To assist Council or Committee a suggested and specific request of what the Delegation is seeking*

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**Signature:** \_\_\_\_\_



Legislative Services  
Michael de Rond  
905-726-4771  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

Agenda Item 7.3  
Date: Dec 14 2022

November 23, 2022

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
**premier@ontario.ca**

Dear Premier:

**Re: Town of Aurora Council Resolution of November 22, 2022; Re: Motion 7.1 –  
Mayor Mrakas – Modifications to York Region Official Plan**

Please be advised that this matter was considered by Council at its meeting held on November 22, 2022, and in this regard, Council adopted the following resolution:

**Whereas the Province on November 4, 2022, approved the York Region Official Plan with 80 modifications; and**

**Whereas these modifications to the Regional Official Plan have been made by the Minister including two in the Town of Aurora; and**

**Whereas these modifications have been made without consultation or support by the Town of Aurora; and**

**Whereas Section 4.2 is modified by adding a new policy subsection after policy 4.2.29, titled "Special Provisions", followed by new policies: "4.2.30 Special provisions for the lands known municipally as 1289 Wellington Street East in the City of Aurora (PIN 036425499). Notwithstanding any other policies in this Plan to the contrary, the minimum density target to be achieved is 330 units per hectare and minimum building height of 12 storeys.";**

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora opposes the modification by the Minister of Municipal Affairs and Housing for the lands known municipally as 1289 Wellington Street East in the Town of Aurora (PIN 036425499); and**
- 2. Be It Further Resolved That the Town of Aurora requests the Minister to revoke special provision 4.2.30 to allow for the normal planning process to occur, as the Modification to the Regional Official Plan is contrary to the**

**planning applications (OPA and ZBA) currently before the OLT (case files: OLT-22-004187 and OLT-22-004188); and**

- 3. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honorable Sylvia Jones, Deputy Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, Peter Tabuns, Interim Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and**
- 4. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration; and**
- 5. Be It Further Resolved That a letter be submitted to The Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, The Honourable Michael Parsa, Associate Minister of Housing and MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, expressing our disappointment with the lack of consultation and communication with the Town of Aurora and requesting that an explanation as to why this significant change was warranted be provided.**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Copy: Hon. Sylvia Jones, Deputy Premier of Ontario  
Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Peter Tabuns, Interim Leader, New Democratic Party  
All Ontario Members of Provincial Parliament  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities

Dear Mr. Glenn Martin,

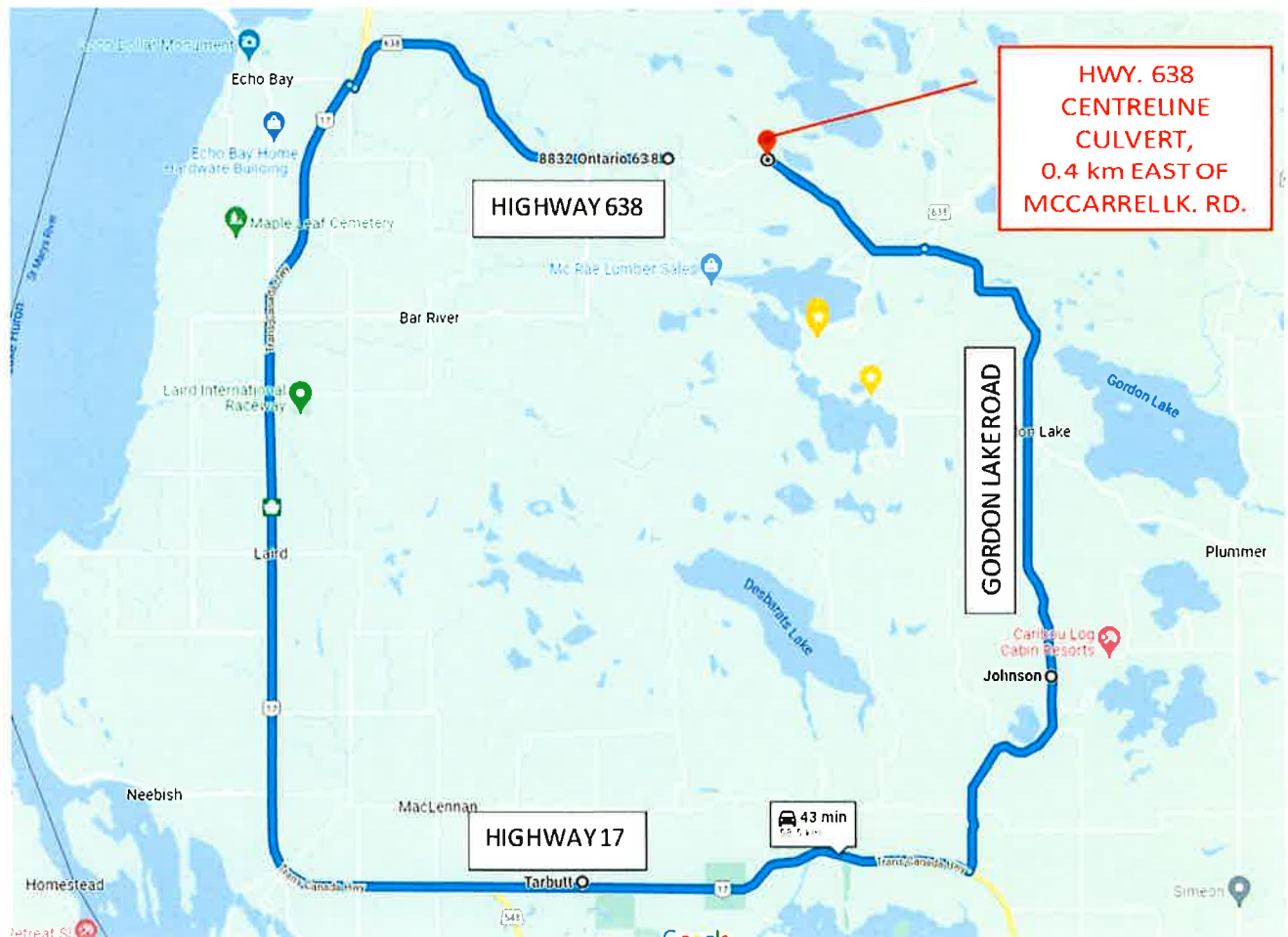
The Ministry of Transportation, Ontario (MTO) has retained LEA Consulting Ltd. to carry out traffic management planning for the replacement of two non-structural culverts on Highway 638.

The project involves replacement of:

1. A centreline culvert located 0.4 km east of McCarrel Lake Road on Highway 638 within the Geographic Township of Meredith; here is a link of the culvert location: <https://goo.gl/maps/3cicv7payyHhYUzr5>
2. A centreline culvert located 0.62 km east of Cottage Road on Highway 638 within the Geographic Township of Aberdeen Additional; here is a link of the culvert location: <https://goo.gl/maps/2PVMVLazxop1Vmw9>

To replace these culverts, full road closure of Highway 638 is being considered for a period of approximately five (5) days at each location; the work is planned for July / August of 2023. **The closures will be staggered i.e., they will not occur at the same time.**

During each closure, we are considering detouring traffic onto Gordon Lake Road and Highway 17 as shown below:





We welcome your feedback on this proposed staging approach. Also, as part of *Gordon Lake Road* is located within the Township of Johnson, we are reaching out to you to determine if the township has any concerns with this road being used as a signed detour route for Highway 638 during the five (5) day closure at each culvert location. In particular, we would like to know if there are any load restrictions on Gordon Lake Road or any of the structures (culverts, bridges) within the proposed detour limits. Please feel free to contact me to discuss.

Thank you for your time,

**Ravie Erathasari, P.Eng.**





Agenda Item 7.5 A  
Date: Dec 14 2022

November 16, 2022

**Report to Council on Bill 23 (More Homes Built Faster Act)**

1. "This plan is part of a long-term strategy to increase housing supply and provide attainable housing options for hardworking Ontarians and their families"
2. The Province's plan is to address the housing crisis by targeting the creation of 1.5 million homes over the next 10 years.
3. Schedule 9 of the bill proposes a number of amendments to the *Planning Act*, but fails to take the PPS and appeal processes into consideration.
4. This is geared to happen in the Greater Golden Horseshoe area which includes Regions of Durham, Halton, Niagara, Peel, Waterloo and York and the County of Simcoe. This area includes Rural and Agriculture areas that are prime growing areas, it will hit us in the food industry.
5. Bill 23 will see 7000 acres of farmland in the Greenbelt paved over. This is in addition to the estimated 320 acres of farmland that is lost every day to development in Ontario.
6. Housing should be concentrated in already developed areas with services in place and although Bill 23 targets heavily populated areas; the Bill also implements significant Planning changes and shortcuts to allow the Planning changes necessary to make the land available for development.
7. For Bill 23 to succeed many shortcuts and changes to planning polices will need to be made. Bill 23 also requires significant changes to the Building Code and may also have an impact across the province in food and building material costs.
8. Please see attached correspondence from Johnson Township to Minister Clark regarding the Ontario Housing Affordability Task Force. This Task Force preceded Bill 23 and much of what is in Bill 23 came out of that report.

Janet Maguire, Deputy Clerk





Agenda Item 7.5.B  
Date Dec 14 2022

The Township of Johnson  
1 Johnson Drive, Box 160 Desbarats, Ontario, P0R 1E0  
Phone: 705 782 6601 Fax: 705-782-6780  
[gmartin@johnsontownship.ca](mailto:gmartin@johnsontownship.ca)

March 16, 2022

Hon. Minister Steve Clark  
College Park 17th Flr, 777 Bay St,  
Toronto, ON M7A 2J3

**RE: Report of the Ontario Housing Affordability Task Force**

We have received the report on Housing Affordability and it raises some concerns.

The concern we have is the consideration of 'ending exclusionary municipal rules' blocking or delaying new development. As you know municipalities constantly seek development and the benefits that come with that. It is also most important to a municipality how development occurs and that it meets the guidelines and vision of the municipality. The Report generally seems to suggest planning and development should be in the hands of the developer and individual residents.

Recommendation 1 & 2: It seems excessive to plan for 1.5 million new homes in the next 10 years. Is it realistic and can the province accommodate that much growth, especially as much of that development will be built on agricultural land and our current highway infrastructure is insufficient to accommodate that kind of expansion. We would agree that concentration of development should be kept to down town and inner cities that have transit and existing infrastructure that could be adapted to housing.

Recommendation 3-11: The recommendations here are very troubling. To suggest that we virtually eliminate municipal control and permit a free-for-all is ludicrous. With years and years spent on promoting planning, how can we consider throwing open the door and allowing 'as of right' for 'four units and four storeys on a residential lot', 'amend the building code to essentially create unsafe housing by allowing such things as 'single staircase for four storeys, and single egress for four storeys', etc.

If you have ever visited anyone in a big city you know how difficult it is to secure parking, in Recommendation 8-9 it is suggested to do 'unlimited height and unlimited density, with NO minimum parking requirements.

Recommendation 12 is couched in simple terms of 'create a more permissive land use', then it goes on to suggest we do away with preservation of character, exempt site plans for 10 units or less, establish province wide setbacks and standards for zoning and remove any floorplate restrictions for high-density towers. This hardly seems a more permissive approach but rather a very radical and disturbing approach.

Recommendation 13-18 suggest among other things the 'mandatory' delegation of approval to staff and away from Council. What staff person would want that sole responsibility. This is one of the reasons we have an appeal process, which is also recommended to be eliminated.

In house development approval times are an inhouse issue and should not be legislated across the province. Bureaucracy is always an issue, removing or limiting planning and control from municipalities is more bureaucracy coming down from the Province.

It is the bureaucracy coming from ministries now that causes the greatest delays as municipalities try to meet all of the restrictions placed on them.

Recommendation 19 starts out with a good idea of setting timelines at each stage of review. However, suggesting an application is approved if the time lines are exceeded opens a door for endless abuse.

Recommendations 20- 23 & 25 - 26 have merit

Recommendation 24 is very concerning in the mid to long term by allowing 12 storey buildings to be constructed out of wood.

Recommendation 27 'Prevent abuse of process' is a great idea, however a) removal of right to appeal and b) requiring a \$10,000.00 appeal fee for third parties is unacceptable as suggested. Item c) adjudicators having discretion to award costs has merit.

Recommendations 28-48 have merit with further discussion.

Recommendation 49 'reduction of funding to municipalities that fail to meet provincial targets would not address all the variables with the broad range of municipalities and staffing across the province.

Recommendations 50- 58 significantly add to the bureaucracy that already exists and places tremendous pressure on small municipalities with few staff and no expertise in house.

In closing it is also noted that task force members did not come from small, rural or northern municipalities.

It is hoped that this report is but an opportunity to open discussion and that before any recommendations are implemented that the municipalities and planning boards will have an opportunity to respond.

Perhaps a constructive bit of bureaucracy would be to make responding to proposed changes mandatory to ensure that all municipalities are heard.

Respectfully,

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Glenn Martin, Clerk

## City Council

Agenda Item 7.5.C

Date: Dec 14 2022

### New Business - Meeting 1

CC1.2	ACTION	Amended		Ward: All
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### Update on Bill 23, More Homes Built Faster Act, 2022

#### City Council Decision

City Council on November 23 and 24, 2022, adopted the following:

1. City Council request the Province of Ontario to extend the commenting period on Bill 23, More Homes Built Faster Act, 2022 to at least January 31, 2023 to enable time for consultation, consideration of alternative options and thorough analysis of both short and long-term impacts.
2. City Council request the Province of Ontario to:
  - a. not proceed with any changes that reduce municipal development charges, community benefit charges or parkland dedication, including:
    - i. removing housing services from development charges;
    - ii. retroactively phasing in development charges over a 5 year period on top of City Council's previously adopted two-year phase-in that was mutually agreed upon with the development industry;
    - iii. discounting rates for purpose built rental units;
    - iv. adding new exemptions;
    - v. introducing caps to the development charges determined date and instalments interest rates;
    - vi. extending the development charges historic service level caps from 10 to 15 years;
    - v. removing growth studies and land acquisition costs from development charges recovery; and
    - vi. reducing caps to parkland dedication by-laws;
  - b. instead of the above-noted changes, create a provincial incentive program provided directly to developers or homeowners through targeted grants, rebate and other financial incentive programs; and
  - c. alternatively, create a municipal compensation fund to compensate municipalities for the impacts of Bill 23 on municipal growth funding revenues.

3. City Council request the Province of Ontario to amend Bill 23 to preserve the City's Green standard, Rental Replacement Policy, parkland provisions, community benefits charges and Development Charges to facilitate responsible growth.
4. City Council request the Province of Ontario to amend Bill 23 to preserve Toronto's ability to require a green development standards checklist (Toronto Green Standard) for a complete planning application.
5. City Council request the Province of Ontario to amend the Planning Act to enable the implementation of Inclusionary Zoning across the City and incorporate definitions of affordable housing that respond to low and moderate household income.
6. City Council request the Province of Ontario to amend the definition of "Affordable Housing" to follow the City of Toronto's "Official Plan Amendment 558 - Updating the Definitions of Affordable Rental and Ownership Housing", as approved by City Council on November 9, 2021.
7. City Council request the Province of Ontario to enact a Regulation to permit the use of conditional zoning, pursuant to Section 113 of the City of Toronto Act, 2006.
8. City Council request the Province of Ontario to delay the implementation of refunds for development applications in light of the significant changes to the Planning regulations and internal City processes regarding development.
9. City Council request the Provincial government to provide funding and funding tools to the City, matching the amount of revenue lost through development charges, community benefits charges, and Section 42 of the Planning Act in Bill 23 to ensure the services needed to facilitate responsible growth continue to be delivered.
10. City Council request the Province of Ontario to rescind the proposed changes to the Greenbelt to protect environmental features that support biodiversity, natural spaces, recreation trails, agricultural land, and watersheds that sustain all residents of the Greater Toronto and Hamilton Area.
11. City Council request the Province of Ontario to retain the existing roles and responsibilities of the regional conservation authorities.
12. City Council request the Minister of Municipal Affairs and Housing to change the effective date of the Refund of Fees for official plan amendments, zoning by-laws and site plan control applications contained in Bill 109, from January 1, 2023 to July 1, 2023.
13. City Council request the Minister of Municipal Affairs and Housing to postpone enacting regulations under Schedule 4 of Bill 23, which would grant the Minister authority to impose limits and conditions on municipalities' regulation of demolition or conversion of rental units, until such time as there has been focused consultations with municipalities as part of the development of Minister's regulations to ensure municipalities can continue to require replacement rental housing and support impacted tenants.
14. City Council request the Legislative Assembly of Ontario, through a majority vote, to withdraw Bill 23.
15. City Council direct the City Manager make public the impacts of Bill 23 on specific capital projects which will not proceed in each Provincial and Federal Riding.

16. City Council direct the City Solicitor and the Chief Planner and Executive Director, City Planning to report to the Planning and Housing Committee on guiding policies to assist City Council in gauging planning importance when considering requests that City Council initiate a Toronto Local Appeal Body appeal.

17. City Council request the City Solicitor and the Chief Planner and Executive Director, City Planning to report to the Planning and Housing Committee with a legal strategy to challenge the Province of Ontario's potential removal of Section 111 of the City of Toronto Act, and explore alternate means to protect rental units from demolition and conversion.

18. City Council direct the Chief Planner and Executive Director, City Planning to commence a public information campaign to inform all City residents of the impacts of Bill 23 and the changes to neighbourhoods, prevailing built forms, housing, civic engagement, the greenbelt, climate change, affordable housing, rental protection, community infrastructure, parks, heritage and cost of living that it may bring about.

19. City Council forward this item to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, all Ontario Members of Provincial Parliament, the Association of Municipalities of Ontario, and all Ontario municipalities for their consideration.

## **Summary**

On October 25, 2022 the Honourable Steve Clark, Minister of Municipal Affairs and Housing, introduced Bill 23, More Homes Built Faster Act, 2022 in the Ontario Legislature.

Bill 23 proposes extensive changes to the policy-led planning and development system under which municipalities in Ontario work. Details and preliminary analysis of the implications of Bill 23 were shared with the Mayor and City Councillors on November 3, 2022 (see Attachment 1).

Bill 23 passed 2nd Reading on October 31, 2022 and was referred to the Standing Committee on Heritage, Infrastructure and Cultural Policy (Standing Committee) for review. The Standing Committee has held two days of public hearings to date (November 8, 2022 in Markham and November 9, 2022 in Brampton), and is scheduled to hear two more on November 16 and 17, 2022 in Toronto.

The Chief Planner, along with supporting staff, is scheduled to depute to the Standing Committee at 1:00 pm on Thursday, November 17, 2022. A livestream of the public hearing will be made available on the Ontario Legislative Assembly website at this link:

<https://www.ola.org/en/legislative-business/video/committees-room-no-1>.

Staff are also preparing written comments for submission to the Standing Committee.

The Standing Committee is scheduled to conduct a clause-by-clause review of Bill 23 on Monday, November 21, 2022, during which amendments to the bill may be proposed, considered and voted upon.

Staff will provide a supplementary report outlining City staff's submission to the Standing Committee and the Environmental Registry of Ontario posting regarding Bill 23 and the results from the Standing Committee's consideration of the bill in advance of the November 24, 2022 meeting of City Council.

## **Background Information (City Council)**

(November 16, 2022) Report from the City Manager and the Chief Planner and Executive Director, City Planning on Update on Bill 23, More Homes Built Faster Act, 2022 (CC1.2) (<https://www.toronto.ca/legdocs/mmis/2023/cc/bgrd/backgroundfile-230055.pdf>)

(November 3, 2022) Attachment 1 - Interim City Manager's FYI Briefing Note to Mayor and Members of Council - Bill 23, More Homes Built Faster Act, 2022 (<https://www.toronto.ca/legdocs/mmis/2023/cc/bgrd/backgroundfile-230056.pdf>)

(November 22, 2022) Supplementary report from the Interim City Manager, the Chief Financial Officer and Treasurer, and the Chief Planner and Executive Director, City Planning on City Staff Comments on Proposed Bill 23 - More Homes Built Faster Act, 2022 (CC1.2a) (<https://www.toronto.ca/legdocs/mmis/2023/cc/bgrd/backgroundfile-230130.pdf>)

Attachment 1 - City of Toronto Comments on Proposed Bill 23 (submitted to the Environmental Registry of Ontario and Ontario Regulatory Registry November 22, 2022) (<https://www.toronto.ca/legdocs/mmis/2023/cc/bgrd/backgroundfile-230131.pdf>)

Attachment 2 - Chief Planner Presentation Notes to the Standing Committee on Heritage, Infrastructure and Cultural Policy (November 17, 2022) (<https://www.toronto.ca/legdocs/mmis/2023/cc/bgrd/backgroundfile-230132.pdf>)

### **Communications (City Council)**

(November 21, 2022) Letter from Geoff Kettel and Cathie Macdonald, Co-Chairs, Federation of North Toronto Residents' Associations (FoNTRA) (CC.Supp) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156534.pdf>)

(November 22, 2022) Letter from Andria Babbington, President, Toronto and York Region Labour Council (CC.New) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156573.pdf>)

(November 23, 2022) Letter from Jason Ash, Chair, Leaside Towers Tenants Association (CC.New) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156570.pdf>)

(November 22, 2022) Letter from Les Veszlenyi and Angela Barnes, Co-Chairs, Mimico Lakeshore Community Network (CC.New) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156571.pdf>)

(November 22, 2022) Letter from Maureen Kapral, President, Lytton Park Residents' Organization (CC.New) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156572.pdf>)

(November 24, 2022) Letter from Walied Khogali, Regent Park Neighbourhood Association (CC.New) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156578.pdf>)

(November 24, 2022) Letter from Henry Wiercinski, Vice President, Annex Residents' Association and Sue Dexter, Board, Harbord Village Resident's Association (CC.New) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156579.pdf>)

(November 24, 2022) Letter from Jin Huh, Executive Director, Social Planning Toronto (CC.New) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156581.pdf>)

(November 24, 2022) Letter from Mike Mattos, President, Judith Hayes, Vice President, and Rick Ciccarelli, Executive Board Associate, Mount Dennis Community Association (CC.New) (<https://www.toronto.ca/legdocs/mmis/2023/cc/comm/communicationfile-156542.pdf>)



City Clerk's Office

**Secretariat**  
Sylvia Przedziecki  
Council Secretariat Support  
City Hall, 12<sup>th</sup> Floor, West  
100 Queen Street West  
Toronto, Ontario M5H 2N2

Tel: 416-392-7032  
Fax: 416-392-2980  
e-mail: [Sylvia.Przedziecki@toronto.ca](mailto:Sylvia.Przedziecki@toronto.ca)  
web: [www.toronto.ca](http://www.toronto.ca)

**In reply please quote:  
Ref.: 22-CC1.2**

November 25, 2022

## **MUNICIPALITIES IN ONTARIO**

**Subject: New Business Item 1.2  
Update on Bill 23 - More Homes Built Faster Act, 2022 (Ward All)**

City Council on November 23 and 24, 2022, adopted this Item, as amended, and in so doing has:

1. Requested the Province of Ontario to extend the commenting period on Bill 23, More Homes Built Faster Act, 2022 to at least January 31, 2023 to enable time for consultation, consideration of alternative options and thorough analysis of both short and long-term impacts.
2. Requested the Province of Ontario to:
  - a. not proceed with any changes that reduce municipal development charges, community benefit charges or parkland dedication, including:
    - i. removing housing services from development charges;
    - ii. retroactively phasing in development charges over a 5 year period on top of City Council's previously adopted two-year phase-in that was mutually agreed upon with the development industry;
    - iii. discounting rates for purpose built rental units;
    - iv. adding new exemptions;
    - v. introducing caps to the development charges determined date and instalments interest rates;
    - vi. extending the development charges historic service level caps from 10 to 15 years;
    - v. removing growth studies and land acquisition costs from development charges recovery; and
    - vi. reducing caps to parkland dedication by-laws;
  - b. instead of the above-noted changes, create a provincial incentive program provided directly to developers or homeowners through targeted grants, rebate and other financial incentive programs; and



- c. alternatively, create a municipal compensation fund to compensate municipalities for the impacts of Bill 23 on municipal growth funding revenues.
3. Requested the Province of Ontario to amend Bill 23 to preserve the City's Green standard, Rental Replacement Policy, parkland provisions, community benefits charges and Development Charges to facilitate responsible growth.
4. Requested the Province of Ontario to amend Bill 23 to preserve Toronto's ability to require a green development standards checklist (Toronto Green Standard) for a complete planning application.
5. Requested the Province of Ontario to amend the Planning Act to enable the implementation of Inclusionary Zoning across the City and incorporate definitions of affordable housing that respond to low and moderate household income.
6. Requested the Province of Ontario to amend the definition of "Affordable Housing" to follow the City of Toronto's "Official Plan Amendment 558 - Updating the Definitions of Affordable Rental and Ownership Housing", as approved by City Council on November 9, 2021.
7. Requested the Province of Ontario to enact a Regulation to permit the use of conditional zoning, pursuant to Section 113 of the City of Toronto Act, 2006.
8. Requested the Province of Ontario to delay the implementation of refunds for development applications in light of the significant changes to the Planning regulations and internal City processes regarding development.
9. Requested the Provincial government to provide funding and funding tools to the City, matching the amount of revenue lost through development charges, community benefits charges, and Section 42 of the Planning Act in Bill 23 to ensure the services needed to facilitate responsible growth continue to be delivered.
10. Requested the Province of Ontario to rescind the proposed changes to the Greenbelt to protect environmental features that support biodiversity, natural spaces, recreation trails, agricultural land, and watersheds that sustain all residents of the Greater Toronto and Hamilton Area.
11. Requested the Province of Ontario to retain the existing roles and responsibilities of the regional conservation authorities.
12. Requested the Minister of Municipal Affairs and Housing to change the effective date of the Refund of Fees for official plan amendments, zoning by-laws and site plan control applications contained in Bill 109, from January 1, 2023 to July 1, 2023.
13. Requested the Minister of Municipal Affairs and Housing to postpone enacting regulations under Schedule 4 of Bill 23, which would grant the Minister authority to impose limits and conditions on municipalities' regulation of demolition or conversion of rental units, until such time as there has been focused consultations with municipalities as part of the development of Minister's regulations to ensure municipalities can continue to require replacement rental housing and support impacted tenants.
14. Requested the Legislative Assembly of Ontario, through a majority vote, to withdraw Bill 23.

Yours truly,

  
for City Clerk

S. Przewdziecki/mm

Attachment

Sent to: Premier, Province of Ontario  
Minister of Municipal Affairs and Housing, Province of Ontario  
Leader of the Official Opposition, Province of Ontario  
President, Association of Municipalities of Ontario  
Executive Director, Association of Municipalities of Ontario  
Ontario MPPs  
Ontario Municipalities

c. City Manager



THE MUNICIPALITY OF

LAMBTON SHORES

Administration

7883 Amtelecom Parkway

Forest, ON N0N 1J0

T: 519-243-1400 / 1-866-943-1400

www.lambtonshores.ca

Agenda Item 7.5.D

Date: Dec 14 2022

November 22, 2022

by email: [schicp@ola.org](mailto:schicp@ola.org)

Standing Committee on Heritage, Infrastructure and Cultural Policy

To Whom It May Concern

Re: Proposed Legislation  
Bill 23 – More Homes Built Faster Act, 2022

---

Thank-you for the opportunity to comment on the above-noted proposed legislation.

Please be advised that the Council of the Municipality of Lambton Shores passed Resolution 22-1108-11 at its November 8, 2022 regular Council meeting:

*THAT staff draft a letter to the province outlining Lambton Shores' concerns with Bill 23 and circulate to AMO and all Ontario municipalities.*

Lambton Shores is a thriving, growing community on the shores of Lake Huron. It includes several communities experiencing appreciable growth in residential and commercial developments. Lambton Shores' beaches, lakeshore communities, places like Grand Bend and Pinery Provincial Park, and its provincially and internationally significant natural heritage areas make Lambton Shores a well-known tourist destination and desirable place to live and work. Like much of rural Ontario and perhaps more so, it has experienced housing shortages, increased development activity, and a sharp rise in housing costs in the last several years.

In general, Bill 23 seems to be intended to address approval process problems that exist in larger centers more so than portions of rural Ontario like Lambton Shores. Lambton Shores, on the whole, works well with the development community and issues timely planning and other development approvals. In Lambton Shores' case, Bill 23 will "fix" many things that are not really broken and will have the unintended effect of substituting relatively efficient processes with additional processes, time, and costs to development.

The Province conducted a very narrow, developer and real estate-focused, consultation in developing its strategy to address the housing crisis. It is misleading to lay so much blame on the easy target of municipalities. Delays are often due to a development proponent's reluctance to provide information, meet requirements, and follow processes that are overseen by municipalities, but provincially-established. If the Province wishes to speed up Municipal approvals, it should look at its own approval processes, legislation, and responsiveness with respect to matters related to the *Endangered Species Act*, Records of Site Conditions, archaeological assessments, Environmental Compliance Approvals, and the like.

The limiting factor in addressing the housing crisis is labour and material shortages, caused by government policy and the demographics of aging baby-boomers. The Province would better address the housing crisis by finding ways to increase the capacity of the building industry and direct that capacity towards forms of housing that produce more units (e.g. medium and high rather than low density), rather than placing expectations on municipalities that increase staffing needs and put more pressure to draw labour away from construction and manufacturing.

### **Conservation Authorities**

With respect to Conservation Authorities, the Municipality of Lambton Shores has an excellent working relationship with our two Conservation Authorities (Ausable Bayfield and St Clair Region). They are responsive given the level of resources they have and provide valuable expertise, resources, and services to the Municipality. These would not be practical for a Municipality of our size to provide internally. The Municipality wishes to retain the ability to obtain these services through memorandums of understanding.

- If the CAs are prohibited from commenting on natural heritage matters, the Municipality will need to instead refer development proposals to third party consultants, which will add time and cost to development proponents, contrary to the intent of Bill 23.
- Municipalities will be reluctant to grant planning approvals that would exempt development from Conservation Authority approvals. The Municipality lacks the expertise to assess natural hazards and does not wish to assume the liability. Just as planning approval processes were not designed to address Ontario Building Code matters, planning approval processes and Municipalities lack the unique tools and mechanisms of CAs and the *Conservation Authorities Act* to ensure development can proceed while appropriately addressing hazards.
- Repeal of the Regulations specific to each CA, in favour of a province-wide Regulation, will eliminate the local flavor of each CA and its ability to provide for the needs of its constituent municipalities, which are different in rural Ontario than in larger centers.

### **Additional Dwelling Units**

With respect to allowing three units as-of-right on residentially zoned lands:

- This permission potentially creates additional dwelling units in areas where existing municipal services are at full capacity.
- For a second or third unit to be permitted in a particular form of dwelling, it should be clarified that the applicable zone must permit that form of housing in the first place. The current wording of the legislation would seem to permit, for example, a single detached dwelling with a basement apartment on lands zoned and intended for medium and high density, contrary to the intent to Bill 23 to create more units.
- How will the province ensure that these additional dwelling units are used as primary residences, as intended by Bill 23? In significant tourist areas like the Municipality of Lambton Shores, these provisions will promote additional

conversions of existing primary residences into two or three short term rental accommodations, contrary to the intent of Bill 23.

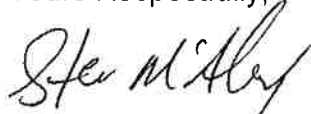
### **Waiving Fees**

With respect to waiving development charges, parkland dedication and other requirements for additional dwelling units, not-for-profit housing, inclusionary housing, etc., the Municipality questions whether these savings to developers will be passed on in lower unit purchase prices. (Consumer demand and willingness to pay remains higher than the building industry's capacity to supply.) Development will however increase municipal service and infrastructure needs, the costs of which will be a burden passed on to the existing tax base, if not collected through development charges.

### **Site Plan Approval**

Waiving site plan approval for residential developments of ten or fewer dwelling units will create adverse impacts to public and municipal interests and developments. The site plan approval process currently provides a single mechanism to address relevant items such as parking, site grading, stormwater management, site servicing, servicing capacity, entrances, work on municipal lands, and sidewalk and road closures. These are important considerations even for smaller developments. In the absence of site plan approval, municipalities will be forced to rely on (or create) a variety of other mechanisms and by-laws to address these interests, which will be less efficient than site plan approval and contrary to the intent of Bill 23 to reduce process.

Yours Respectfully,



Stephen McAuley,  
Chief Administrative Officer

cc. Honourable Doug Ford, Premier of Ontario, [premier@ontario.ca](mailto:premier@ontario.ca)  
Honourable Steve Clark, Minister of Municipal Affairs and Housing,  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
Honourable Graydon Smith, Minister of Natural Resources and Forestry,  
[minister.mnrf@ontario.ca](mailto:minister.mnrf@ontario.ca)  
Honourable David Piccini, Minister of Environmental Conservation and Parks,  
[Minister.mecp@ontario.ca](mailto:Minister.mecp@ontario.ca)  
Honourable Monte McNaughton, MPP Lambton – Kent – Middlesex,  
[Monte.McNaughtonco@pc.ola.org](mailto:Monte.McNaughtonco@pc.ola.org)  
[PlanningConsultations@ontario.ca](mailto:PlanningConsultations@ontario.ca)  
Association of Municipalities of Ontario  
Ontario municipalities



Agenda Item 7.5.E

Date: Dec 14 2022

## Clerks and Bylaw

November 17, 2022

SENT VIA E-MAIL TO:

Hon. Steve Clark  
Minister of Municipal Affairs and Housing  
[Steve.Clark@pc.ola.org](mailto:Steve.Clark@pc.ola.org)

Dear Minister Clark:

Re: Bill 23 "*More Homes Built Faster Act, 2022*"

---

On behalf of the Council of The Corporation of Norfolk County, please be advised that Council passed the following resolution at the November 16, 2022 Council-in-Committee meeting:

**Resolution No. 13**

**Moved By:** Mayor Martin

**Seconded By:** Councillor Columbus

WHEREAS on October 25, 2022, the Provincial government introduced Bill 23 known as the "More Homes Built Faster Act, 2022";

AND WHEREAS the overall stated purpose of Bill 23 is to introduce several legislative changes to increase housing supply throughout Ontario and to achieve the province's goal of 1.5 million homes over the next ten years;

AND WHEREAS the proposed changes include significant changes to six pieces of legislation including but not limited to development charges reform, diminished role of conservation authorities, removal of legislated planning responsibilities from some upper-tier municipalities, removal of public consultation in relation to subdivisions, adjusting the rights of appeal by third parties, and adjusting how growth-related capital infrastructure is paid for;

AND WHEREAS commenting timelines for these new proposed changes is constricted with some comments due on November 24, 2022, for many of the proposed changes;

Office of the Chief Administrative Officer  
50 Colborne St., S. • Simcoe ON N3Y 4H3 • T: 519.426.5870 • F: 519.426.8573 • [norfolkcounty.ca](http://norfolkcounty.ca)

AND WHEREAS given the enormity of the proposed changes and potential long-term financial impacts to municipalities, including Norfolk County, additional time is needed to review, engage, and analyze the proposal to provide informed feedback;

NOW THEREFORE BE IT RESOLVED THAT

1. the County formally request the Ministry of Municipal Affairs and Housing extend the commenting period for all components of the proposed Bill 23 to at least January 15, 2023 to allow for a more informed consultation period.
2. That the Mayor be directed to submit a letter on behalf of Norfolk County Council to the Ontario Minister of Municipal and Affairs MP, and local MPP, expressing concerns with the proposed legislation as detailed in staff memo CD-22-110, and the letter be circulated to all municipalities in the Province of Ontario.

**Carried.**

Should you have any questions regarding this matter or should you require additional information, please contact the Office of the County Clerk at 519-426-5870 x. 1261, or email: [Clerks@norfolkcounty.ca](mailto:Clerks@norfolkcounty.ca).

Sincerely,

Teresa Olsen  
County Clerk  
Norfolk County

CC:

- Leslyn Lewis, M.P., Haldimand-Norfolk  
[leslyn.lewis@parl.gc.ca](mailto:leslyn.lewis@parl.gc.ca)
- Bobbi Ann Brady, M.P.P., Haldimand-Norfolk  
[BABrady-CO@ola.org](mailto:BABrady-CO@ola.org)
- All Ontario municipalities



**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



Agenda Item 7.5.F  
Date: Dec 14 2022

234-2022-4624

October 25, 2022

Good afternoon,

On October 25, 2022, our government released [More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023](#) that proposes bold and transformative action to get 1.5 million homes built over the next 10 years.

Details about the range of measures in our plan can be found in the [news release here](#).

The More Homes Built Faster Plan proposes policies and tools that reflect recommendations from the [Housing Affordability Task Force Report](#) and builds on [More Homes. More Choice](#) and the [More Homes for Everyone Plan](#). Our plan also draws on many elements from AMO's 2022 A Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes are providing a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

Our government has also introduced the More Homes Built Faster Act, 2022, and is seeking feedback on the changes proposed under the legislation and associated regulations. Additionally, various housing and land use policy reviews – including a housing-focused policy review of A Place to Grow and the Provincial Policy Statement, with a theme of supporting rural and northern housing – are being undertaken to identify and remove barriers to getting more homes built. These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

We encourage you share this information with senior staff in the municipality and to inform the newly elected head of council and council members. Our government is building a strong foundation for action that will continue to ensure Ontario is a prosperous and growing province – and the best place in the world to call home. We look forward to continued collaboration with our municipal partners to get more homes built faster.

Sincerely,

Steve Clark  
Minister

- c. The Honourable Michael Parsa, Associate Minister of Housing  
Kate Manson-Smith, Deputy Minister  
Ryan Amato, Chief of Staff, Minister's Office  
Joshua Paul, Assistant Deputy Minister, Housing Division  
Municipal Chief Administrative Officers



Agenda Item 6  
Date: Dec 14 2022

The Township of Johnson  
1 Johnson Drive, Box 160 Desbarats, Ontario, P0R 1E0  
Phone: 705 782 6601 Fax: 705-782-6780  
[gmartin@johnsontownship.ca](mailto:gmartin@johnsontownship.ca)

**NOTICE OF APPLICATION FOR ZONING BY – LAW AMENDMENT**

**TAKE NOTICE** that the Township of Johnson has compile a complete application to amend Municipal Zoning By-law 91-219. The application affects lands located on Fisher Road in Desbarats (see attached Key Map). The purpose of the application is to facilitate the development of a cottage.

**AND PURSUANT** to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

**Application No.:** ZBA-22-2-03806

**Applicant(s):** Johnson Township

**Subject Property:** Fisher Road

**Purpose:** The purpose of this Zoning Amendment application is to reduce the set back from 100' to approximately 70' on the portion Zoned rural.

**Official Plan Designation:** Rural Policy Area, (Township of Johnson Official Plan, 2009)

**Zoning:** Rural, Open space wetland (Johnson Township Zoning By-law 91-219)

**Inquiries and Written Submissions:** About the application can be made to Glenn Martin, Clerk, Johnson Township, Desbarats, Ontario P0R 1E0. Telephone (705) 782-6601, ext. 201 Email: [gmartin@johnsontownship.ca](mailto:gmartin@johnsontownship.ca)

**Need to Make Submissions:** The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the application. If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body is not entitled to appeal the decision of the Township to the Ontario Land Tribunal.

If a person or public body would otherwise have an ability to appeal the decision of Council of the Township of Johnson to the Ontario Land Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the Township of Johnson before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**Council/Committee of the Whole Meeting:** The Zoning Amendment Application will be reviewed at a public meeting on December 14<sup>th</sup> 2022 at 5:30 p.m. For details on how to attend, please contact Johnson Township at 705-782-6601. Prior to the Zoom meeting a link will be posted on our website: [Johnsontownship.ca](http://Johnsontownship.ca)

**Requesting Notice of Decision:** Any person or public body may appeal a decision of the Council/Committee of the Whole not later than 20 days after notice of decision is given. If you wish to be notified of the decision, please use the contact information shown above.

**Key Map Attached**



Desired  
building spot

Existing road,  
overgrown, runs from  
the visible road here  
out to the point (line  
is approximate)

Wetlands

28A-22-2-03806





Agenda Item 8.1  
Date: Dec 14 2022

The Township of Johnson  
1 Johnson Drive, Box 160 Desbarats, Ontario, P0R 1E0  
Phone: 705 782 6601 Fax: 705-782-6780  
[jmaguire@johnsontownship.ca](mailto:jmaguire@johnsontownship.ca)

#### Building permits and values for 2022

##### Garages

Value	Permit fee
140,000.00	680.00

##### Seasonal Dwellings

Value	Permit fee
849,000.00	3,507.15

##### Dwellings and Additions

Value	Permit fee
1,030,000.00	8584.30

##### Farm/Storage

Value	Permit fee
359,000.00	5,763.90

##### Other

Value	Permit fee
215,000.00	2,130.00

##### Demo

Fee
510.00

##### Township

##### Value

940,000.00 Gordon Lake Hall, Arena, Office



## Calls For Service (CFS) Billing Summary Report

Agenda Item 8.2

Date: Dec 14 /22

Johnson  
October - 2022

Billing Categories (Billing categories below do not match traditional crime groupings)		2022				2021			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	2	16.1	32.2	0	1	16.1	16.1
	Assault With Weapon or Causing Bodily Harm-Level 2	0	1	16.1	16.1	0	0		0.0
	Assault-Level 1	0	4	16.1	64.4	0	3	16.1	48.3
	Criminal Harassment	0	1	16.1	16.1	0	0		0.0
	Utter Threats -Master code	0	0		0.0	0	1	16.1	16.1
	Utter Threats to Person	0	2	16.1	32.2	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>10</b>	<b>16.1</b>	<b>161.0</b>	<b>0</b>	<b>5</b>	<b>16.1</b>	<b>80.5</b>
Property Crime Violations	Break & Enter	0	4	6.5	26.0	0	1	6.5	6.5
	Break & Enter - Firearms	0	1	6.5	6.5	0	0		0.0
	Theft Over - Other Theft	0	0		0.0	0	1	6.5	6.5
	Theft Over - Boat (Vessel)	0	0		0.0	0	1	6.5	6.5
	Theft of - All Terrain Vehicles	0	0		0.0	0	1	6.5	6.5
	Theft under - Other Theft	0	0		0.0	0	1	6.5	6.5
	Theft under - Boat (Vessel)	0	0		0.0	0	1	6.5	6.5
	Theft FROM Motor Vehicle Under \$5,000	0	1	6.5	6.5	0	0		0.0
	Fraud - Other	0	2	6.5	13.0	0	0		0.0
	Mischief - master code	0	3	6.5	19.5	0	2	6.5	13.0
	Property Damage	0	0		0.0	0	1	6.5	6.5
	<b>Total</b>	<b>0</b>	<b>11</b>	<b>6.5</b>	<b>71.5</b>	<b>0</b>	<b>9</b>	<b>6.5</b>	<b>58.5</b>
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	1	7.7	7.7	0	0		0.0
	Child Pornography - Other	0	1	7.7	7.7	0	0		0.0
	Child Pornography - Making or distributing	0	1	7.7	7.7	0	0		0.0
	Trespass at Night	0	1	7.7	7.7	0	0		0.0
	Breach of Probation	0	0		0.0	0	1	7.7	7.7
	<b>Total</b>	<b>0</b>	<b>4</b>	<b>7.7</b>	<b>30.8</b>	<b>0</b>	<b>1</b>	<b>7.7</b>	<b>7.7</b>
Drug Possession	Drug related occurrence	0	0		0.0	0	1	7.0	7.0
	<b>Total</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>0</b>	<b>1</b>	<b>7.0</b>	<b>7.0</b>
Drugs	Trafficking Other Controlled Drugs and Substance Act	0	1	55.1	55.1	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>55.1</b>	<b>55.1</b>	<b>0</b>	<b>0</b>		<b>0.0</b>



## Calls For Service (CFS) Billing Summary Report

### Johnson October - 2022

Billing Categories (Billing categories below do not match traditional crime groupings)		2022				2021			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Assist Public	0	6	3.7	22.2	1	3	3.7	11.1
	Family Dispute	0	11	3.7	40.7	0	2	3.7	7.4
	<b>Total</b>	<b>0</b>	<b>47</b>	<b>3.7</b>	<b>173.9</b>	<b>3</b>	<b>35</b>	<b>3.7</b>	<b>129.5</b>
Operational2	False Alarm-Malfunction	0	1	1.3	1.3	0	1	1.3	1.3
	False Alarm -Others	1	13	1.3	16.9	0	1	1.3	1.3
	False Alarm -Cancelled	0	1	1.3	1.3	0	1	1.3	1.3
	Keep the Peace	0	1	1.3	1.3	0	4	1.3	5.2
	911 call / 911 hang up	0	0		0.0	0	1	1.3	1.3
	911 call - Dropped Cell	0	1	1.3	1.3	3	5	1.3	6.5
	<b>Total</b>	<b>1</b>	<b>17</b>	<b>1.3</b>	<b>22.1</b>	<b>3</b>	<b>13</b>	<b>1.3</b>	<b>16.9</b>
Traffic	MVC - Prop. Dam. Non Reportable	0	0		0.0	0	1	3.5	3.5
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	0	4	3.5	14.0	3	3	3.5	10.5
	<b>Total</b>	<b>0</b>	<b>4</b>	<b>3.5</b>	<b>14.0</b>	<b>3</b>	<b>4</b>	<b>3.5</b>	<b>14.0</b>
<b>Total</b>		<b>1</b>	<b>103</b>		<b>559.0</b>	<b>11</b>	<b>75</b>		<b>337.9</b>

#### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

#### Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Starting Year	2022
Starting Month	September
Ending Month	September

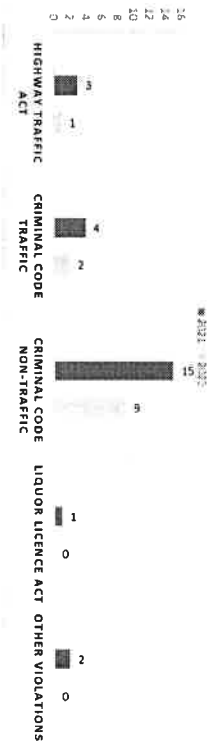
## Police Services Board Report for Johnson

### Integrated Court Offence Network

September - 2022

Criminal Code and Provincial Statutes Charges Laid						
Offence Count	September - 2022			Year to Date - September		
	2021	2022	% Change	2021	2022	% Change
Highway Traffic Act	3	1	-66.7%	158	26	-83.5%
Criminal Code Traffic	4	2	-50.0%	41	23	-43.9%
Criminal Code Non-Traffic	15	9	-40.0%	179	194	8.4%
Liquor Licence Act	1	0	-100.0%	7	0	-100.0%
Other Violations	2	0	-100.0%	15	0	-100.0%
All violations	25	12	-52.0%	400	243	-39.3%

OFFENCE COUNT



Traffic Related Charges						
Offence Count	September - 2022			Year to Date - September		
	2021	2022	% Change	2021	2022	% Change
Speeding	2	1	-50.0%	64	10	-84.4%
Seatbelt	0	0		0	0	
Impaired	4	2	-50.0%	24	14	-41.7%
Distracted	0	0		0	0	
All violations	6	3	-50.0%	88	24	-72.7%

OFFENCE COUNT



Integrated Court Offence Network data is updated on a monthly basis. Data could be as much as a month and a half behind.  
Data Utilized  
Ministry of Attorney General, Integrated Court Offence Network  
Integrated Court Offence Network Business Intelligence Cube

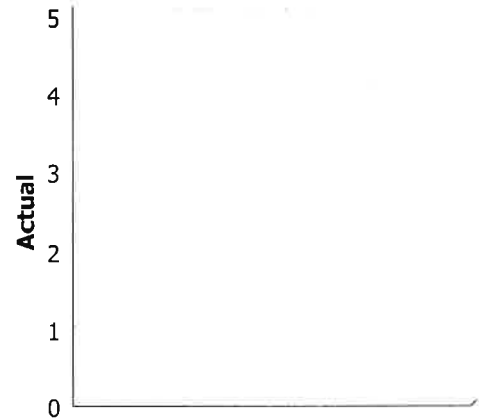
Detachment:	4810
Data Source Date:	15-Nov-22
Report Generated On:	15-Nov-22
Report Generated By:	



**Police Services Board Report for Johnson**  
**Records Management System**  
**October - 2022**

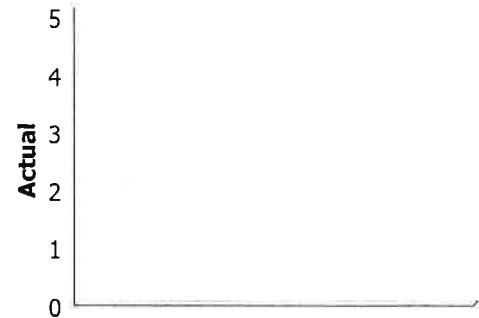
**Violent Crime**

Actual	October			Year to Date - October		
	2021	2022	% Change	2021	2022	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	1	2	100.0%
Assault	0	0	--	3	5	66.7%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	3	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>4</b>	<b>10</b>	<b>150.0%</b>



**Property Crime**

Actual	October			Year to Date - October		
	2021	2022	% Change	2021	2022	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	1	4	300.0%
Theft Over	0	0	--	3	0	-100.0%
Theft Under	0	0	--	3	1	-66.7%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	0	--	0	2	--
Mischief	0	0	--	2	3	50.0%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>9</b>	<b>10</b>	<b>11.1%</b>



**Drug Crime**

**Detachment:** 4B - EAST ALGOMA (Blind River)  
**Location code(s):** 4B10 - EAST ALGOMA (Thessalon)  
**Area code(s):** 4011 - Johnson  
**Data source date:** 2022/11/19

**Report Generated by:**  
Bowles, Natalie

**Report Generated on:**  
20-Nov-22 9:58:24 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for Johnson**  
**Records Management System**  
**October - 2022**

Actual	October			Year to Date - October		
	2021	2022	% Change	2021	2022	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	1	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>1</b>	<b>--</b>



**Clearance Rate**

Clearance Rate	October			Year to Date - October		
	2021	2022	Difference	2021	2022	Difference
Violent Crime	--	--	--	75.0%	60.0%	-15.0%
Property Crime	--	--	--	0.0%	0.0%	0.0%
Drug Crime	--	--	--	--	0.0%	--
<b>Total (Violent, Property &amp; Drug)</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>23.1%</b>	<b>28.6%</b>	<b>5.5%</b>



**Unfounded**

Unfounded	October			Year to Date - October		
	2021	2022	% Change	2021	2022	% Change
Total (Violent, Property & Drug)	0	0	--	1	1	0.0%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4B - EAST ALGOMA (Blind River)

**Location code(s):** 4B10 - EAST ALGOMA (Thessalon)

**Area code(s):** 4011 - Johnson

**Data source date:**

2022/11/19

**Report Generated by:**

Bowles, Natalie

**Report Generated on:**

20-Nov-22 9:58:24 AM

PP-CSC-Operational Planning-4300



## Calls For Service (CFS) Billing Summary Report

**Johnson**  
**October - 2022**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2022				2021			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Landlord/Tenant	0	0		0.0	0	3	3.4	10.2
	Mental Health Act	0	2	3.4	6.8	0	2	3.4	6.8
	Mental Health Act - Threat of Suicide	0	2	3.4	6.8	1	1	3.4	3.4
	Mental Health Act - Voluntary Transport	0	1	3.4	3.4	0	0		0.0
	Mental Health Act - Apprehension	0	1	3.4	3.4	0	0		0.0
	Custody Dispute	0	1	3.4	3.4	0	0		0.0
	Trespass To Property Act	0	2	3.4	6.8	1	1	3.4	3.4
	<b>Total</b>	<b>0</b>	<b>9</b>	<b>3.4</b>	<b>30.6</b>	<b>2</b>	<b>7</b>	<b>3.4</b>	<b>23.8</b>
Operational	Animal Stray	0	0		0.0	0	1	3.7	3.7
	Animal - Dog Owners Liability Act	0	2	3.7	7.4	0	0		0.0
	Domestic Disturbance	0	9	3.7	33.3	0	5	3.7	18.5
	Suspicious Person	0	4	3.7	14.8	0	2	3.7	7.4
	Phone -Nuisance - No Charges Laid	0	0		0.0	0	1	3.7	3.7
	Phone -Other - No Charges Laid	0	0		0.0	0	1	3.7	3.7
	Fire - Building	0	0		0.0	0	1	3.7	3.7
	Fire - Vehicle	0	0		0.0	0	1	3.7	3.7
	Insecure Condition - Master code	0	1	3.7	3.7	0	0		0.0
	Missing Person 12 & older	0	1	3.7	3.7	0	0		0.0
	Missing Person Located 12 & older	0	0		0.0	0	1	3.7	3.7
	Noise Complaint - Master code	0	0		0.0	0	1	3.7	3.7
	Found Property -Master code	0	0		0.0	0	2	3.7	7.4
	Found-Others	0	0		0.0	0	1	3.7	3.7
	Sudden Death - Drowning	0	0		0.0	0	1	3.7	3.7
	Sudden Death - Natural Causes	0	0		0.0	0	2	3.7	7.4
	Sudden Death - Others	0	0		0.0	0	1	3.7	3.7
	Suspicious Vehicle	0	3	3.7	11.1	0	2	3.7	7.4
	Trouble with Youth	0	8	3.7	29.6	0	1	3.7	3.7
	Unwanted Persons	0	0		0.0	2	2	3.7	7.4
	Neighbour Dispute	0	1	3.7	3.7	0	4	3.7	14.8
	Firearms (Discharge) By-Law	0	1	3.7	3.7	0	0		0.0



**Premier of Ontario**  
**Premier ministre**  
**de l'Ontario**

Legislative Building  
Queen's Park  
Toronto, Ontario  
M7A 1A1  
Édifice de l'Assemblée législative  
Queen's Park  
Toronto (Ontario)  
M7A 1A1

November 14, 2022

Mayor-elect Reginald McKinnon  
Township of Johnson

Agenda Item 8.3  
Date Dec 14 2022

Dear Mayor-elect McKinnon:

It is my pleasure to congratulate you on your recent election.

As our government delivers on its ambitious plan to build Ontario, we will continue to work with the province's 444 municipalities as key partners. That means working together to build the public transit, homes and roads and highways needed to meet the needs of growing communities and keep our economy moving forward. It means working together to build good schools for students to learn in and high-quality hospitals and long-term care homes that care for people.

Our government also recognizes the significant pressures facing municipal budgets after two very difficult and unpredictable years. That's why, in 2021, Ontario provided municipalities with over \$1.3 billion in financial relief above and beyond the \$4-billion Safe Restart Agreement to further assist in covering municipal needs. We will continue working with the federal government and municipal partners to protect the long-term sustainability of municipal budgets.

As we do, we're also providing funding so that you can modernize municipal services and find opportunities to make local service delivery more efficient so we can continue to make life more convenient and affordable for taxpayers.

I want you to know that our government will always be here to listen to your needs. When Team Ontario works together, there's nothing we can't do.

Together, let's get building.

Sincerely,

Doug Ford  
Premier

MATTHEWS MEMORIAL HOSPITAL ASSOCIATION

BOX 171 Richards Landing

POR 1JO

Agenda Item 8.4

Date: Dec 14 2022

November 8<sup>th</sup>, 2022

Dear Mayors/Reeves and Councillors,

On behalf of Matthews Memorial Hospital Association (MMHA), I want to congratulate those returning and those newly elected to serve their community. MMHA sincerely thanks those past Council members for their support.

MMHA owns the Matthews Hospital building, as well as the Bridgeink Medical Clinic. We are responsible for providing the physicians with offices to practice in order to continue to keep a 24/7 emergency hospital. We are also responsible for physician recruitment and retention. MMHA relies on the municipalities, donations and fundraising initiatives to fund this as it has been deemed to be a municipal responsibility.

MMHA is part of the recruitment partnership along with Blind River, Thessalon and Manitoulin Island. In July 2021 we were able to renegotiate a more fair and reasonable cost for our share. This was accomplished with the assistance of the former CEO, Richard Joly and the former recruitment officer, Alyssa Spooner. Our share is now \$7,000 yearly. This does not include the retention costs (i.e. Clinic upkeep, equipment). Your municipal donation is paid directly to MMHA, box 171 Richards Landing, and NSHN invoices us yearly.

Although there has been much concern throughout the north of doctor shortages, MMHA has been fortunate to have recruited a doctor to replace the retired Dr. Lupien. This involves incentives which are outlined in the recruitment package. MMHA must offer 6 months housing, \$2,000 per year for up to 5 years, as well as some moving costs.

MMHA is committed to providing high quality health care for all residents in our catchment area. Without the support of the municipalities this would not be possible. Your support is vital and greatly appreciated.

Sincerely yours,  
Lavera Crack  
Chair MMHA



# Michael Mantha

MPP Algoma—Manitoulin  
Député provincial d'Algoma—Manitoulin

Queen's Park  
Room 320, Main Legislative Building /  
Bureau 320, Édifice de l'Assemblée législative  
Queen's Park • Toronto, ON M7A 1A5  
☎ 416-325-1938 📠 416-325-1976  
✉ MMantha-QP@ndp.on.ca

Constituency Office  
Bureau du circonscription  
14 George Walk  
Elliot Lake, ON P5A 2A4  
☎ 705-461-9710 📠 705-461-9720  
✉ MMantha-CO@ndp.on.ca

Agenda Item 8 v 5

October 31, 2022

Date: Dec 14 2022



*Mayor Reg McKinnon and Council for the Township of Johnson,*

*Dear Mayor McKinnon and Councillors:*

*I am pleased to have the opportunity to congratulate each of you on your recent confirmation to office for the Township of Johnson. Now more than ever, local leaders need to bring strong voices to the table for the distinct interests of their communities. Our region, province, and country are facing unprecedented challenges, and the next four years will require all of us to work together to face them.*

*Over the coming months, I look forward to engaging with each of you to determine our shared goals and visions for this beautiful corner of the world. I firmly believe that good leaders consult and listen before acting. As such, I will be looking to your council for advice on how best to best represent our region in the Ontario Legislature. Please know that my door is always open and I welcome any opportunity to discuss your community's needs.*

*Being elected office is a daunting challenge, but also an exciting opportunity and I encourage you to embrace it as such. I wish you all the very best, and thank you for taking on this important work of making life better for the people of the Township of Johnson.*

*Sincerely,*

*Michael Mantha MPP  
Algoma-Manitoulin*



Agenda Item 8.6  
Date: Dec 14 2022

## **TOWNSHIP OF PLUMMER ADDITIONAL**

### **NOTICE OF A PUBLIC MEETING TO INFORM THE PUBLIC OF AN OFFICIAL PLAN AMENDMENT**

**PLEASE TAKE NOTICE** that the Council for The Corporation of the Township of Plummer Additional has compiled a complete application and will be holding a public meeting under Sections 17 and 22 of the Planning Act, R.S.O. 1990, C.P. 13 as amended, to allow interested members of the public to comment on a proposed official plan amendment.

#### **DATE AND LOCATION OF PUBLIC MEETING**

Date: Wednesday, November 16, 2022  
Time: 6:00 pm  
Location: Township of Plummer Additional Municipal Office, 38 Railway Cres., Bruce Mines, ON

#### **DETAILS OF THE AMENDMENT**

The proposed amendment has been initiated by Council for the Township of Plummer Additional for the purpose of updating the Township's Official Plan by incorporating policies with respect to pre-consultation and complete applications.

#### **ADDITIONAL INFORMATION**

The proposed amendment applies to the entire Township and therefore a key map is not provided. A copy of the proposed amendment is available for review by contacting the Township office.

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the draft amendment. Any person who attends the meeting shall be afforded an opportunity to provide comments to Council. If you cannot attend this meeting, written submissions will be accepted by Council provided they are dated and signed.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Plummer Additional with respect to the proposed amendment you must submit a written request (with forwarding addresses) to the Clerk of the Township of Plummer Additional.

If a person or public body files an appeal of a decision of the Council for the Corporation of the Township of Plummer Additional as the approval authority in respect of the proposed amendment but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Ontario Land Tribunal may dismiss all or part of the appeal.

Further information regarding the proposed amendment is available to the public for inspection at the Township of Plummer Additional Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: October 27, 2022

Vicky Goertzen-Cooke – Clerk  
Township of Plummer Additional





Agenda Item 8.7

Date: Dec 14 2022



Ontario

October 28, 2022

Glenn Martin  
Clerk (Acting)  
Township of Johnson  
gmartin@johnsontownship.ca

Dear Mr. Martin:

We are writing to inform you about a recent change to the Ontario Wildlife Damage Compensation Program (OWDCP), funded under the federal-provincial Canadian Agricultural Partnership (CAP) agricultural policy framework.

As you know, currently producers who have submitted five applications to the OWDCP in a calendar year are required to submit a Reasonable Care Plan (RCP) before further claims will be assessed. These plans require producers to identify all implemented and planned investments, services retained, and farm management practices they have employed, in order to mitigate predation on their farm premises.

We recognize the need to adjust the RCP threshold of five claim applications to ten, a change that will better support livestock producers in Ontario. This will lower the administrative burden where predation is naturally higher despite reasonable efforts at mitigation. At the same time, it helps ensure that farmers experiencing high levels of predation are reviewing their mitigation activities to inform the development of their RCP.

This change builds on our governments' ongoing efforts to support livestock farmers through the OWDCP. As part of these efforts, in January 2022 we increased the administrative allowance provided to municipalities from \$30 to \$50 to help offset incremental costs of delivering the OWDCP. The allowance recognizes municipalities' key role as delivery partners for the OWDCP and builds on existing municipal responsibilities for the costs associated with investigating dog predation under the *Protection of Livestock and Poultry from Dogs Act*.

.../2

We look forward to continuing to work with our partners and stakeholders to help meet the needs of Ontario's livestock industry.

Updated program guidelines are available [here](#). Should you have any questions, please contact 1-877-424-1300 or [wildlife.damage@ontario.ca](mailto:wildlife.damage@ontario.ca).

A handwritten signature in cursive script, appearing to read 'M. Bibeau'.

Marie-Claude Bibeau  
Federal Minister of Agriculture  
and Agri-Food Canada

A handwritten signature in cursive script, appearing to read 'Lisa M. Thompson'.

Lisa M. Thompson  
Ontario Minister of Agriculture, Food  
and Rural Affairs

**Janet Maguire**

---

**From:** Iduguay@onlink.net  
**Sent:** Wednesday, December 7, 2022 10:20 AM  
**To:** Jennifer Errington; Glenn Martin; Janet Maguire; Janet Boucher; 'Valerie Obarymskyj';  
Jillian Hayes; Amanda Richardson; 'Carol Trainor'  
**Subject:** ADSAB Board Appointment

Agenda Item 8.8

Date: Dec 14 2022

Good Day Jennifer, Carol, Glenn, Janet Maguire, Amanda Jillian, Val & Janet Boucher

Mayor Watson requested that I send out this email to all municipalities within Area 3 of the Algoma District Social Services Board with his interest in being appointed as one of the two representatives for this area. The Board Meeting is taking place on Tuesday December 20 at 7:00 p.m. at the Board Office and each municipality is to appoint and send a voting delegate to complete this process. Mayor Watson is requesting your support in his nomination and appointment once again this term. He has been one of the representatives for Area 3 for the last 2 terms and is extremely knowledgeable in this area. Please bring this to your next Council Meeting when appointing your voting delegate and ensure that they have this information.

Lynne Duguay  
Clerk Administrator

Township of St. Joseph  
Municipal Office  
P.O. Box 187  
RICHARDS LANDING, Ontario  
POR IJO

Agenda Item 9.1  
Date: Dec 14 2022

Township of Tarbutt & Tarbutt Additional  
Municipal Office  
R. R. #1  
DESBARATS, Ontario  
POR IEO

To: Heads of Council and Municipal Clerks

Please find attached Schedule 1 of the District Social Services Administration Board's Act that sets out the composition of the Algoma Board. You will note that Area 3, consisting of the above eight municipalities, jointly appoint two members to serve on the Board. Existing Board members retain their positions until December 31, 2022. In order to ensure a smooth transition of the Board on January 1, 2023, we need to ascertain who will be the persons appointed to the Board from your area.

Enclosed is an excerpt from the District Social Services Administration Board's Act that sets out the qualifications of Board members. We have also enclosed the Rules of Procedure for the elections as approved by Area 3 and Area 4 representatives in 2004.

To facilitate the selection process we have arranged a meeting for the following time and place:

**7:00 pm Tuesday, December 20, 2022**

Algoma District Services Administration Board  
Head Office Location

Corner of Collver Rd. and Hwy 129, Little Rapids

At that meeting, an overview of the Board's composition will be provided and facilities will be in place for a vote. It is important that any person who wishes to run in Area 3 attend that meeting. It is also important that we have from your municipality a designated member of your council to vote. Each municipality in Area 3 is entitled to a vote. If you have any questions or concerns please feel free to contact me as set out below.

**Please fax (705-842-3747 Attention Keith Bell) or scan PDF via email ([kbell@adsab.on.ca](mailto:kbell@adsab.on.ca)) to this office the name of the voting delegate from your municipality by December 19, 2022.** Based on our understanding of the Municipal

Act, the selection of the voting delegate must be done by the newly elected council and the voting delegate must also be from the newly elected council.

Each municipality has a single voting delegate. You are free however to have other members of your council attend as attendees.

Points of clarification:

- There are only two positions to be elected from Area 3 to serve on the Board.
- There is no rule preventing two municipal councillors from the same municipality running for Area 3.

If you have any questions or concerns, please feel free to contact me.

Sincerely

A handwritten signature in black ink, appearing to read 'Keith Bell', with a stylized flourish at the end.

Keith Bell, CAO  
Algoma District Services Administration Board  
Phone: (705) 842-3370 Ext 247  
Email: [kbell@adsab.on.ca](mailto:kbell@adsab.on.ca)