

Regular Council Meeting Agenda September 23rd 2021 5:30PM

https://us02web.zoom.us/j/88474231717?pwd=UjJ0QmtBQWxBenhvaG5ldHJIWDNpUT09

- 1. CALL TO ORDER: Minutes of August 18th 2021
- 2. DISCLOSURES OF PECUNIARY INTEREST: Statements for the Month of August 2021
- 3. DELEGATIONS:
- 4. STAFF AND COMMITTEE REPORTS: September 2021
- 5. ADOPT ADDENDUM:

A. 6. OLD BUSINESS:

- 1. PHONE POLL, September 8^{th} time sensitive offer to purchase property on Government Road
- 2. PHONE POLL, September 13th time sensitive offer to purchase property on Amory Street
- 3. Resolution to confirm the hiring of Patti Trotter as Recreation Co Ordinator/Marketing/Promoting
- 4. Resolution to confirm the application to NOHFC for funding of repairs to the Arena
- 5. Proposed option for severance of Property on Margret street in preparation of development

B. 7. NEW BUSINESS:

- 1. Proposal for development of a Community Improvement Plan, Official Plan Amendment
- 2. By-Law 2021 1006 being a by-law to establish a COVID-19 Vaccination Policy
- 3. Resolution to confirm staffs application to Trillium for Recreational Grants

C. 8. INFORMATION:

- 1. Discussion on option to reduce speed limit on a portion of Government Road
- D. 9. MEETINGS/WORKSHOPS:
- 10. NOTICE OF MOTION:
- 11. CLOSED SESSION:
- 12. ADJOURNMENT:



The Corporation of the Township of Johnson

DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act

I, Council member (print)	, declare a potential (deemed/direct/indirect) pecuniary
interest on Council Agenda (check) Com	nmittee Agenda (check)
Dated	Agenda Item Number
Agenda description of item	for the following reason:
1	
Signature of member of council or committee	print name
NOTE: To be recorded in a registry along with the as	ssociated Minutes and available upon request for public inspection
*********	************
Definition of interests:	
Indirect pecuniary interest	
2 For the purposes of this Act, a member has an ind board, as the case may be, is concerned, if,	irect pecuniary interest in any matter in which the council or local
(a) the member or his or her nominee,	
(i) is a shareholder in, or a director or senior officer	of, a corporation that does not offer its securities to the public,
(ii) has a controlling interest in or is a director or set	nior officer of, a corporation that offers its securities to the public, or
(iii) is a member of a body,	
that has a pecuniary interest in the matter; or	
(b) the member is a partner of a person or is in the e matter. R.S.O. 1990, c. M.50, s. 2.	employment of a person or body that has a pecuniary interest in the

Interest of certain persons deemed that of member

3 For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



Minutes of the Regular Meeting August 18th 2021 ELECTRONIC MEETING

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 5:36 PM.

Present: B. Mersereau, G. Grant, J. Kern, D. MacFarlane, R. McKinnon

Staff: G. Martin, S. Chiasson

Declaration of Pecuniary Interest was filed by Councillor Dalton MacFarlane with regard Delegation Declaration of Pecuniary Interest was filed by Councillor Gavin Grant with regard to Delegation

Res: 98-2021 D. MacFarlane, J. Kern

Be it resolved that Council approves the Statements for July 2021 as presented. (cd)

Res: 99-2021 G. Grant, R. McKinnon

Be it resolved that Council adopts the Minutes of July 2021 as presented. (cd)

Res: 100-2021 R. McKinnon, G. Grant

Be it resolved that Council requests staff to tender for a financial advisor for the future investments of

Reserves and have cost of advisor shown in tenders. (defeated)

Res: 101-2021 R. McKinnon, J. Kern

Be it resolved that Council authorizes staff to proceed with changes to Reserve Investments as approved in

Resolution 85-2021. (cd)

Res: 102-2021 D. MacFarlane, J. Kern

Be it resolved that Council receives the Report to Council for August 2021. (cd)

Council held extensive discussion on the development of a Community Improvement Plan (CIP) to provide incentives and support for local development and growth. Staff will report back to Council as soon as a Planner has been retained to conduct the Official Plan Amendment to adopt a CIP. Staff will prepare a draft of items council wish to see included in a CIP and begin the process of defining the monitory impact each incentive may have.

Council requested staff to begin the process to review and update the Building Permit by-law as well as the Sale of Land By-law to meet current changes and needs.

Council received a Notice of Motion to consider reducing the speed limit on a portion of Government Road.

Res: 103-2021 G. Grant, D. MacFarlane
Be it resolved that Council proceeds to Closed Session at 6:48PM in order to address a matter pertaining to:
X a proposed or pending acquisition or disposition of land by the Municipality or local board
X advice that is subject to solicitor-client privilege, including communications necessary for that purpose (cd)
Res: 104-2021 J. Kern, R. McKinnon
Be it resolved that Council comes out of Closed at 7:04PM. (cd)
Res: 105-2021 G. Grant, D. MacFarlane
Be it resolved that Council approves the draft correspondence received from the lawyer. (cd)
Res: 106-2021 J. Kern, D. MacFarlane
Be it resolved that Council passes By-law 2021-1005 being a confirming By-law to adopt, ratify and confirm the actions of Council. (cd)
Res: 107-2021 R. McKinnon, G. Grant
Be it resolved that Council adjourns at 7:05PM until the next scheduled meeting of Council on September
15 th 2021 or at the call of the Mayor. (cd)
Deputy Mayor Clerk
R. McKinnon G. Martin
Date:

Corp. of the Township of Johnson Departmental Income Statement 01/01/2021 to 08/31/2021 TOTAL INCOME & EXPENSE

			2020			T
	2020 Budget	Dec 31 2020	Variance	2021 Budget	Aug 31 2021	2021 Variance
REVENUE				Ì		
Tax Revenue						
Tax Levy - Municipal	1,419,158,00	1,416,065.24	-3,092.76	1,598,509.32	1,648,703.39	50,194.07
Tax Levy - English Public	115,241.00	166,892.80	51,651.80	163,410.42	163,410.42	0.00
Tax Levy - French Public	1,600.00	1,508.09	-91.91	461.76	461.76	0.00
Tax Levy - English Separate	57,937.00	16,945.14	-40,991.86	14,630.22	14,630.22	0.00
Tax Levy - French Separate	8,456.00	3,017.16	-5,438.84	1,852.54	1,852.54	0.00
Taxes - Tax Certificates	750.00	1,110.00	360.00	0.00	570.00	570.00
Taxes - Penalty & Interest	22,500.00	23,325.53	825.53	0.00	10,971.84	10,971.84
Total Tax Levy	1,625,642.00	1,628,863.96	3,221.96	1,778,864.26	1,840,600.17	61,735.91
1						
Grants						
Grants - Federal	38,310.00	0.00	-38,310.00	0.00	0.00	0.00
Grants - Provincial	582,005.00	836,855.05	254,850.05	864,271.91	521,862.61	-342,409.30
Grants - Gas Tax	45,565.02	132,601.60	87,036.58	47,636.16	93,430.15	45,793.99
Transfer From Reserves	240,500.00	0.00	-240,500.00	266,000.00	0.00	-266,000.00
Total Grants	906,380.02	969,456.65	63,076.63	1,177,908.07	615,292.76	-562,615.31
Utility Environmental Revenue						
Utilities - Water Charges	126,000,00	114 220 02	11.550.07	400.050.00		
Utilities - Water Charges	126,000.00	114,330.93	-11,669.07	108,360.00	50,222.83	-58,137.17
Utilities - Water Capital Charges	15,300.00	16,200.00	900.00	16,200.00	13,400.00	-2,800.00
Utilities - Sewer Charges	1,500.00	462.80	-1,037.20	0.00	709.41	709.41
	34,000.00	31,993.34	-2,006.66	32,400.00	13,895.00	-18,505.00
Utilities - Sewer Capital Charges Utilities - Sewer Other	5,400.00	4,900.00	-500.00	4,900.00	139.11	-4,760.89
Utilities - Sewer Other Utilities - Transfer Reserves	3,700.00	0.00	-3,700.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Utility Environmental Total	185,900.00	167,887.07	-18,012.93	161,860.00	78,366.35	-83,493.65
Arena Revenue						
Arena - Ice Rental	56,000.00	20,026.60	-35,973.40	2,500.00	0.00	-2,500.00
Arena - Public Skating	1,200.00	913.00	-287.00	2,000.00	0.00	-2,000.00
Arena - Hali Rental	0.00					
Arena Subtotal	57,200.00	22,179.32	-35,020.68	6,500.00	276.00	-6,224.00
Recreation Revenue			1.21			
Recreation - Adult Hockey	14,000.00	8,460.00	-5,540.00	10,000.00	0.00	-10,000.00
Recreation - Misc Programs	53,000.00	9,026.54	-43,973.46	10,000.00	1,250.00	-8,750.00
Recreation - Gordon Lake Hall	1,050.00	415.95	-634.05	500.00	0.00	-500.00
Recreation Subtotal	68,050.00	17,902.49	-50,147.51	20,500.00	1,250.00	-19,250.00
Other Revenue						
Fire Emergency Calls	5,000.00	6,547.50	1 547 50	E 000 00	14 200 60	0.000 ==
Fire Permits	1,500.00	1,270.00	1,547.50 -230.00	5,000.00 0.00	14,398.60	9,398.60
Building Permits	12,000.00	1,270.00	879.40	12,000.00	0.00 8,005.00	-3,995.00

TOTAL INCOME & EXPENSE

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	2020 Budget	Dec 31 2020	Variance Variance	2021 Budget	Aug 31 2021	2021 Variance
Joint Waste other Municipalities	15,000.00	19,523.69	4,523.69	22,000.00	21,118.05	-881.95
Cemetery Revenue	600.00	3,820.22	3,220.22	700.00	600.00	-100.00
Kitchen Rentals	3,300.00	2,712.40	-587.60	3,000.00	3,550.00	550.00
Planning/Zoning Fees	5,000.00	5,559.22	559.22	2,500.00	0.00	-2,500.00
Miscellaneous Revenue	9,662.00	45,738.14	36,076.14	18,095.37	10,476.53	-7,618.84
Donations	0.00	500.00	500.00	100.00	100.00	0.00
Equipment Project Expense - Offset	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	52,062.00	98,550.57	46,488.57	63,395.37	58,248.18	-5,147.19
TOTAL REVENUE	2,895,234.02	2,904,840.06	9,606.04	3,209,027.70	2,594,033.46	-614,994.24
EXPENSE						
D						
Payroll Expense	774 070 00					
Total Payroll	771,073.00	743,398.21	27,674.79	741,571.02	485,650.52	255,920.50
School Board Expense						
Tax Expense - English Public	115,241.00	166,892.80	-51,651.80	163,410.42	81,209.00	82,201.42
Tax Expense - French Public	1,600.00	1,508.09	91.91	461.76	523.91	-62.15
Tax Expense - English Seperate	57,937.00	16,945.14	40,991.86	14,630.22	7,481.88	7,148.34
Tax Expense - French Seperate	8,456.00	3,017.16	5,438.84	1,852.54	1,090.54	762.00
Total School Board Expense	183,234.00	188,363.19	-5,129.19	180,354.94	90,305.33	90,049.61
	11					
Expenses						
Accounting & Legal	65,000.00	47,802.16	17,197.84	30,000.00	37,016.07	-7,016.07
Advertising	1,300.00	3,568.05	-2,268.05	1,800.00	387.91	1,412.09
Elections	500.00	0.00	500.00	0.00	0.00	0.00
Banking \ Late Fees	3,350.00	32,330.75	-28,980.75	3,400.00	3,390.94	9.06
Business Fees & Licenses	0.00	0.00	0.00	0.00	0.00	0.00
Training \ Conferences	22,500.00	24,941.19	-2,441.19	5,900.00	900.35	4,999.65
Cash Short/Over Courier & Postage	0.00	0.00	0.00	0.00	0.00	1
Memberships & Subscriptions	0.00	0.00	0.00	3,000.00	2,500.54	499.46
Travel & Meals	7,629.00	6,533.53	1,095.47	7,100.00	3,601.51	3,498.49
Currency Exchange & Rounding	11,250.00	1,437.87	9,812.13	1,700.00	15.31	1,684.69
Tax Adjustments	0.00	0.00 10,510.13	0.00 -10,510.13	0.00	0.00	0.00
Insurance	76,146.00	78,605.34	-2,459.34	89,348.65	89,348.65	
Office Supplies	19,950.00	12,243.59	7,706.41	10,700.00	4,129.64	0.00
Computer Supplies\Services	0.00	0.00	0.00			6,570.36
Property Taxes	0.00	0.00	0.00	11,200.00	8,175.12 0.00	3,024.88
Utilities Expense	116,600.00	63,198.70	53,401.30	88,100.00	48,551.08	39,548.92
Telephone\Internet	18,725.00	11,074.63	7,650.37	15,600.00	12,135.70	39,548.92
Miscellaneous Expenses	53,100.00	61,848.81	-8,748.81	15,500.00	3,473.62	12,026.38
Equipment Costs - Projects	0.00	0.00	0.00	0.00	8,282.50	-8,282.50
Small Equipment	7,700.00	2,026.08	5,673.92	5,800.00	40.68	5,759.32
Equipment Rental	0.00	39,742.86	-39,742.86	40,600.00	15,466.83	25,133.17

TOTAL INCOME & EXPENSE

			2020	1		
	2020 Budget	Dec 31 2020	Variance	2021 Budget	Aug 31 2021	2021 Variance
Equipment Repairs & Maintenance	217,230.00	94,110.75	123,119.25	130,000.00	51,469.74	78,530.26
Consumables	0.00	3,656.00	-3,656.00	32,700.00	885.38	31,814.62
Building Maintenance	55,210.00	12,576.57	42,633.43	29,000.00	11,482.24	17,517.76
Loan Interest	116,004.29	12,045.77	103,958.52	111,000.00	6,342.66	104,657.34
Vehicle Fuel/Gas	35,000.00	28,826.61	6,173.39	36,000.00	23,910.75	12,089.25
Equipment Depreciation	0.00	220,156.91	-220,156.91	0.00	0.00	0.00
Building Depreciation	0.00	71,309.75	-71,309.75	0.00	0.00	0.00
Roads Depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Utilities Environment Depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Materials	309,500.00	190,998.65	118,501.35	252,206.39	117,182.30	135,024.09
Roads Paved	0.00	0.00	0.00	119,280.00	0.00	119,280.00
Roads Upaved	0,00	0.00	0.00	0.00	32,179.88	-32,179.88
Bridges & Culverts	0,00	0.00	0.00	0.00	0.00	0.00
Joint Landfill	55,000.00	86,123.71	-31,123.71	81,000.00	27,048.73	53,951.27
Rail Maintenance \ Flashers	20,000.00	21,934.98	-1,934.98	21,312.00	11,548.75	9,763.25
Funded Projects	37,682,73	0.00	37,682.73	386,121.92	0.00	386,121.92
Policing Services	161,000.00	148,295.00	12,705.00	152,393.00	98,757.03	53,635.97
911	500.00	0.00	500.00	1,650.00	38.80	1,611.20
EMO Emergency Management	1,000.00	754.57	245.43	1,200.00	600.00	600.00
Algoma Public Health	28,546.00	25,670.46	2,875.54	27,467.00	0.00	27,467.00
Hospital Services	8,000.00	6,500.00	1,500.00	8,000.00	1,152.00	6,848.00
Library Services	2,405.00	2,450.00	-45.00	2,405.00	0.00	2,405.00
Algoma District Services Board	330,939.00	330,939.00	0.00	336,443.00	249,543.57	86,899.43
Contracts	26,265.00	138,144.78	-111,879.78	145,800.00	191,055.23	-45,255.23
Chief Bldg Officer Contract	19,500.00	15,134.33	4,365.67	15,000.00	9,151.50	5,848.50
Planning/Comm Dev	30,000.00	39,847.77	-9,847.77	29,000.00	4,359.97	24,640.03
MPAC Contract	0.00	21,835.46	-21,835.46	21,674.78	16,255.38	5,419.40
By-Law Enforcement Officer Contract	5,600.00	0.00	5,600.00	3,400.00	1,786.38	1,613.62
Animal Control Officer Contract	3,500.00	3,281.00	219.00	3,200.00	2,595.62	604.38
Safety Equip/Clothing	7,600.00	6,007.95	1,592.05	8,000.00	2,479.43	5,520.57
Donations	0.00	2,524.95	-2,524.95	2,000.00	1,242.66	757.34
Transfer To Reserves	66,695.00	94,090.00	-27,395.00	1,100.00	0.00	1,100.00
Total Expenses	1,940,927.02	1,973,078.66	-32,151.64	2,287,101.74	1,098,484.45	1,188,617.29
TOTAL EVDENCE	2 225 225 23	2.001.515.5		0.00	4	
TOTAL EXPENSE	2,895,234.02	2,904,840.06	-9,606.04	3,209,027.70	1,674,440.30	1,534,587.40



September 2021

Report to Council

The roads department has work non-stop to have the Lagoon ready by October 1st for the clean out. The work involved preparing an area large enough and flat enough for the drainage bags to sit and allow the water to seep back into the lagoons, trapping sediment inside the bags. Fortunately, they were able to locate almost all of the material necessary on our own property and by using our own equipment we have saved about 80 - 100 thousand dollars had we tendered this work out. Our Roads crew with our own equipment moved in very short order, more than 300 loads of dirt, leveled and compacted it, created a 2-foot berm along the length and sloped the surface to permit the water to run back into the lagoon. This base they have prepared will now be available into the future when work needs to be done on the lagoons. Sand, a liner, filter cloth and gravel still need to be put in place, however all work is on track.

By doing this work in house with our own equipment our only additional cost has been fuel. It was fortunate that we had the gradeall to do this work. This machine has been invaluable.

We also have a policy in place going forward to better maintain the Lagoons and that entire infrastructure. This will greatly reduce the burden on future councils and ratepayers.

We have been working hard to find where the water system is leaking. Water being produced has greatly exceeded the water consumption for sometime and we have been diligently searching, testing and isolating areas trying to find the leak. We found it recently when the leak finally totally failed and the location became known to us. This major break is again between the Plant and the shore and that small area historically had at least five breaks in it. Why it is such a fragile area for the pipe we are not sure, the back fill originally used is very rough large stone which is not what should have been used. We are developing a plan to lay a new line from the plant to the shore next spring and properly back fill, eliminating the on-going issue in this area. Fortunately, with our equipment we are able to expose the breaks without having to contract an excavator, greatly shortening the down time for the Plant and costs.

The application for funding for repairs to the Arena has been moved to stage 2. We are not assured of the funding yet, but are still being considered. Considerable detailed information is being prepared and submitted as requested in this stage 2 process. We will be assisted in this final stage by Kresin Engineering, they did the Facility Assessment for us and will be preparing Tender documents, etc.

Trillium has announced funding to support recreation. We will be applying for funds under that program to address other issue at the arena and community centre, as well as developing and improving more of the recreational space outside and around the arena.

We welcome Patti Trotter as our new Recreation Coordinator / Marketing / Promotion staff person. We have added to the recreation duties the responsibility to begin seriously marketing and promoting our facilities and our community. We know that in order to grow the Hamlet and make it self-supporting we need to have some things that attract people to the Hamlet and that will, as a result, increase the ability of the Hamlet to fully support its self. We are looking for some ideas of a 'signature' events that we can have in summer and in winter that is unique to Johnson Township. It is our plan to make the arena work harder and for our facility to be considered first whenever an event is planned. We have been fortunate to successfully apply for and receive 35K dollars in funding for the Rec position from NOHFC for a 52-week period. In the current Covid environment, funding is specifically being targeted for recreation.

We had planned this year to renovate and add on to the Municipal office. The funds have been received from the Province and are in reserve accounts. With the tremendous increase in building materials and the difficulty in getting a contractor, we decided it was a much better use of our money if we waited until prices for materials and the demand on contractors lessoned. However, we do need to install the new HVAC system to make the offices a healthier environment to work in, this requires us to do the reno first in this current space and prevent having to change any of the HVAC after the reno. The reno of the current space is a minimal.

The plan is to turn the current office space into a council chambers and a Public Works office. Then adding offices in an addition to the front of the building and meeting the Covid protocols as required. We will open this current space up to become the future council chambers and we will create one office closed off to become the Roads Super and Roads Staff office. For the remainder of this year and into next year we will reposition the current four work stations in the opened space. We do have some structural issues that will require a person with some engineering knowledge to assist in opening up this area. This will permit us to get the least costly part of this project done and meet the immediate barrier demands.

The Portable currently being used for a council chamber has significantly deteriorated and we have temporarily had to address considerable rotten wood, leakage, some mold and water damage. The repairs required to address the condition of the Portable are prohibitive.

The recent listing of properties owned by the Township within or near the Hamlet has resulted in the sale of the three lots on Amory street in one sale, and a property on Government Road just west of the Hamlet has also sold. We have two additional properties that were taken in tax sale and that have never had that process completed. These two tax sale properties will be listed as per the Tax Sale Act and if not sold in that process we will have them also listed for sale with Real-estate.

The Road Dept continue to work on the 2021 Work Plan. The huge amount of work required to prepare for the Lagoon rehabilitation and water main breaks has greatly cut into their schedule. However, they continue to push to complete all of the work they had lined up for this year. We have begun to have discussions on preparing the 2022 Work Plan for Roads and hope to have that for council and residents to review by year end. All work this year has been done in house and no tenders.

An update on the Gordon Lake Hall. Back in July there was a hot water line break resulting in considerable water damage and mold. At this time, it appears that insurance will do the repairs and restoration work.



Agenda Item A /
Date: 9 - 23 -21

PHONE POLL: September 8th 2021

Glenn Martin

Date: September 23rd 2021 Resolution or By-Law No Moved By: R. McKinnon Seconded By: G. Grant BE IT RESOLVED THAT COUNCIL accepts the offer to purchase of Lot 4225 on Government Road. Conflict of Interest For Against Absent G. Grant RECORDED VOTE: ___ J. Kern DEFEATED:___ D. MacFarlane TABLED: ___ R. McKinnon WITHDRAWN: ____ B. Mersereau DEFERRED: ____ CARRIED: ___ Deputy / MAYOR: CLERK:

Reg McKinnon / Blaine Mersereau



Agenda Item A2

Date: 9-23-21

Resolution or By-Law No	8				OLL: September 13th 2021 eptember 23 rd 2021
Moved By: G. Grant					
Seconded By: J. Kern					
BE IT RESOLVED THAT COUN	CIL accepts the	e offer to purch	ase of l	ots 4-6.	on Amory Street
	Conflict	t of Interest	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE:	G. Grant			—	_
DEFEATED:	J. Kern	} ;	====	==	8====
TABLED:	D. MacFarlane	******			z
WITHDRAWN:	R. McKinnon	!! :			:
DEFERRED:	B. Mersereau	_	~ ~~	<u></u>	
CARRIED:					
Deputy / MAYOR:Reg McKinnon / Blaine M	ersereau			CLERK	: Glenn Martin



Agenda Item_A3 Date:_9-23-21

Date: September 23rd 2021

RESOLUTION FORM

Resolution or By-Law No

Moved By: R. McKinnon					
Seconded By: G. Grant					
and Promotions for Johnson	Township. IL acknowledg	es receipt of No	OHFC In	tern fun	reational Co Ordinator/ Marketing ding of \$35,000.00 to support the ason Township.
	Conflict	of Interest	<u>For</u>	Against	<u>Absent</u>
RECORDED VOTE:	G. Grant	_		; (t	
DEFEATED:	J. Kern	-			-
· 	D. MacFarlane				
TABLED:	R. McKinnon	:=			
WITHDRAWN: DEFERRED:	B. Mersereau	-	-	-	
CARRIED:					
Deputy / MAYOR:	ersereau			CLERK:	Glenn Martin



Agenda Item <u>A4</u>

Date: 9 - 23 - 2(

RESOLUTION FORM

Resolution or By-Law No			[Date: Se	eptember 23 rd 2021
Moved By: R. McKinnon					
Seconded By: G. Grant					
BE IT RESOLVED THAT COU	NCIL supports tl	he application	to NOH	C for fu	nding for the repairs to the Johnson
Township Arena and Comm					
	<u>Conflic</u>	<u>t of Interest</u>	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE:	G. Grant	-		_	
DEFEATED:	J. Kern				==
TABLED:	D. MacFarlane				_
WITHDRAWN:	R. McKinnon			-	-
DEFERRED:	B. Mersereau		Y === 3	_	:====
CARRIED:					
Deputy / MA YOR: Reg McKinnon / Blaine N				CLERK	: Glenn Martin
-					Sister Migration



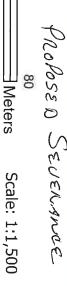
Date: 9-03-01

RESOLUTION FORM

Resolution or By-Law No	·		С	Date: Se	eptember 23 rd 2021
Moved By: R. McKinnon	8				
Seconded By: G. Grant					
BE IT RESOLVED THAT CO	OUNCIL adopts the	site plan atta	ached for	the seve	erance of the property on Margare
Street (school property)	and authorizes sta	ff to proceed	with the	creation	of the severance to allow for the
development of the seve	ered portion for ho	using develo	pment, de	evelopm	ent of the retained portion for
Park/Nature Trail and Re	creation.				
	<u>Conflic</u>	t of Interest	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE:	G. Grant	-		-	-
DEFEATED:	J. Kern		9		
TABLED:	D. MacFarlane		17 1.	2	<u></u>
WITHDRAWN:	R. McKinnon	-		=	-
DEFERRED:	B. Mersereau		s===2	===	
CARRIED:					¥
Deputy / MAYOR:Reg McKinnon / Blai	ne Mersereau			CLERK	: Glenn Martin







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Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.

Proposal

EcoVue Consulting Services Inc. 311 George St. N Suite 200 Peterborough ON K9J3H3 705.876.8340 bus 705.742.8343 fax 877.652.1466 toll free www.ecovueconsulting.com

Consulting Services for a Community Improvement Plan

Johnson Township

Submitted to: Glenn Martin Township of Johnson 1 Johnson Drive Desbarats, Ontartio





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6.0	SUMMARY



1.0 ECOVUE CONSULTING

Established in 2006, EcoVue Consulting Services Inc. is a full-service land use planning firm providing professional planning expertise to the public and private sectors with a focus in small and mid-sized municipalities. In addition to our private consulting practice, our growing firm specializes in municipal land use planning and community development. EcoVue provides municipal planning services to a number of municipalities including day-to-day planning assistance and advice, preparation of planning reports, official plan amendments and zoning by-law amendments, attending meetings of Regular Council and Committees, and the review of development applications.

EcoVue is involved with many municipal projects. From Official Plan and Zoning By-law updates to Growth Accommodation Studies, our professional planners draw from our depth of knowledge and experience with municipal administration and operation. Our municipal clients come to trust us and continue to seek advice from us long after the specific project has been completed. This is advice which we are happy to provide. It is through these interactions that we continue to build relationships with our colleagues in the municipal sector.

At EcoVue, we are committed to enabling the development of complete communities, by encouraging social, economic, and environmental sustainability. We approach each project with the goal of optimizing the use of land, resources and public investment, while respecting the existing context and the heritage features of a community. EcoVue is committed to the development of land use planning policies and implementing tools that favour neighbourhood and community improvement strategies, such as mixed use, affordable housing and aging in place opportunities.

Our approach also emphasizes sustainable economic development, particularly through support for local agriculture and other resource-based businesses, tourism-based service delivery and the creative sector.

2.0 THE ECOVUE PROJECT TEAM

Over the past fifteen years, EcoVue has built a team of professionals that is committed to delivering excellence in professional planning services to our clients. Working together in a



collaborative environment, our professional team possesses the necessary education, skills and experience to serve our clients effectively.

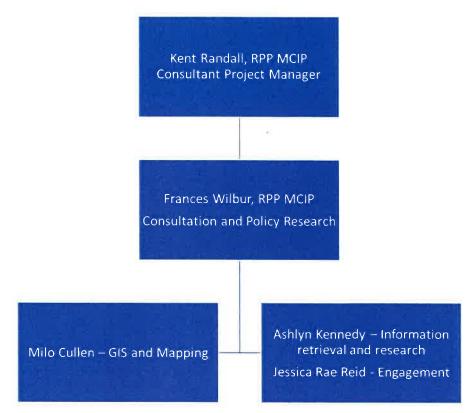
Collectively, EcoVue draws upon the wealth of experience available from our senior planners and the vitality and innovation of our younger planners to ensure that we provide our clients with the level of service and time-sensitivity which is so important in today's environment.

Teamwork plays a pivotal role in effective project management and decision-making. The EcoVue Team balances technical review by our Project Planners and Technologists with preparation of clear, concise and well-developed planning reports by our Principal Planner. This balanced approach ensures that planning advice is technically sound and based on the proficiency that comes from many years of experience as practicing professional planners.

Our professional office is focused on team work, mutual respect, continuous professional learning and development, and excellence in all that we do. We bring this perspective to our projects and see ourselves as part of the team comprised of our municipal clients, colleagues from other disciplines, and our own staff.

Figure 1 outlines the organizational chart for the Project Team (CV's for the members of the Project Team are available should the Township request them). Kent Randall will be the primary point-of-contact for the Township. Mr. Randall will be supported by the team, as required.





3.0 COMMUNITY IMPROVEMENT PLANS

The legislative authority for Community Improvement Plan and related incentives and powers are derived from the *Planning Act* and the *Municipal Act*. The legislative parameters of a CIP are outlined in Section 28 of the *Planning Act*. A CIP is intended to allow a municipality to encourage revitalization initiative and incentives in areas that the municipality has identified for development and/or redevelopment. Once implemented, a CIP allows the municipality to provide tax assistance, grants, or loans to encourage development in areas identified as a priority for the municipality. A CIP also allows a municipality to prepare land for community improvement including selling, leasing or disposing of land that is in conformity with the CIP.

We understand that Johnson Township (the Township) is looking to develop a CIP for the Township. We have reviewed the information provided by the Township to develop this workplan



and understand that the following land uses/areas have been identified as areas of focus of the Township to be included in their CIP:

- Business Only any zone
- Hamlet Development
- Residential

We have also reviewed Section 3.21 of the Township's Official Plan that outlines the policies as they relate to CIPs. EcoVue will develop a number of strategies and approaches for implementing those CIP policies in the context of the above priority areas. Section 4.0 of this proposal outlines EcoVue's process to complete the CIP for the Township.

3.1 Public Consultation Program and Record

The Project Team has designed an effective public consultation program which fulfills the statutory requirements of the *Planning Act* with respect to Community Improvement Plans, but goes beyond these basic requirements. EcoVue's consultation program encourages stakeholder involvement and ultimately ensures effective community buy-in to a Community Improvement Plan.

4.0 WORK PROGRAM

The following section outlines the work program developed by EcoVue for the preparation of a Community Improvement Plan (CIP) for Johnson Township.

4.1 Project Commencement Meeting

Kent Randall and Frances Wilbur, will attend a project commencement meeting with representatives from the Township to discuss the project and obtain feedback regarding the goals and expectations of municipal representatives.



4.2 Project Launch

The Project Team proposes that the CIP commence with a public project launch and formal notices to all key community stakeholders. The Public Launch will be an opportunity for EcoVue and representatives of the Township to introduce the project to the community. EocVue will provide wording for the Township to include on their website as it relates to the launch of the CIP.

4.3 Document Review

The Project Team will begin by familiarizing ourselves with the current conditions, opportunities and constraints and expectations relevant to the Township. The Team will review relevant documentation including the Township's Official Plan, Strategic Plan, financial statements, the Service Delivery and Operational Review, as well as any documents the Township is able to provide to the project team.

This review will provide important contextual information outlining the financial solutions, priorities, resources and time frames which will form the basis for the community improvement areas within the Township. This review is also intended to ensure that all appropriate goals, objectives and policies are included in the new CIP. Although not all these reports will be relevant to the Township, EcoVue has developed a checklist of reports relevant to the preparation of a CIP to ensure that all applicable information and data inform the final plan. We will review our checklist against the reports that are available at the Township. The checklist includes the following:



- provincial plan policies
- · official plan policies
- secondary plans
- zoning bylaws
- community improvement plans in effect
- contaminated lands (brownfields) redevelopment strategies
- environmental studies
- sustainable development strategies (e.g. water conservation)
- · façade and design studies
- · downtown market analysis studies
- · downtown revitalization action plans
- · accessibility plans

- heritage conservation district studies and plans
- industrial, commercial and heritage property inventories
- industrial/employment strategies
- master plans for wastewater / stormwater servicing
- environmental assessment reports
- neighbourhood revitalization strategies
- servicing strategies
- transportation strategies
- · community energy plans
- affordable housing strategies.

4.4 Confirm Community Improvement Project Areas

In consultation with staff, and with the polices outlined in the Section 3.21 of the Township's OP, EcoVue may recommend specific target areas for designation of the Community Improvement Project Area. The determination of the Project Area will be a reflection of matters such as:

- ✓ the availability of public funding, existence of other public funding programs.
- ✓ relevant municipal programs and initiatives
- ✓ potential for public sector participation (PPP)
- ✓ opportunities for community groups, service clubs and other public organizations to participate
- ✓ opportunities for acquisition, disposal and improvement of lands within the project area
- ✓ need for upgrades to municipal infrastructure, utilities and service delivery.



4.5 Development of Draft Community Improvement Plan

Based on the results of work completed during the previous component of this project, EcoVue will develop a draft Community Improvement Plan (CIP) that utilizes the means available through the *Planning Act's* Community Improvement Plan provisions. It is anticipated that the CIP:

- Will provide for tax incentives, deferred fees and other financial incentives to align the CIP with enhanced investment opportunities;
- 2. Include financial incentives which match the Township's strategy and investment trends and targets;
- 3. May focus on addordable housing, brownfield development, and town centre improvement plan and incentive programs;
- 4. Will include a map to identify the CIP project area; and
- 5. May include façade improvement guidelines, streetscape design standards and urban design standard.

Once the Draft CIP is prepared, it will be circulated to the Township for review and feedback. The document will be revised, based on discussions and direction from staff.

We have not included time in our workplan for consultation with the Ministry of Municipal Affairs and Housing or any other provincial ministry, should the Township require EcoVue to undertake consultation with the province that would be outside the scope of this workplan. That said, it is our understanding that the Township is the approval authority for the CIP and will not require approval through the Ministry's "one-window" approval process.

4.6 Public Open House

We would suggest a public open house to present the draft CIP to the public. This meeting will allow the public to provide comments and suggestions to the project team to ensure a final CIP has public buy-in. EcoVue will prepare a presentation on the CIP and any material required at the



Public Open House. We are able to hold this meeting on-line or in person depending on COVID restrictions.

4.7 Finalize Community Improvement Plan

The Community Improvement Plan will be finalized based upon the results of the previous steps in this workplan. EcoVue will be available to present the completed Plan to Council and a formal Public Meeting for the CIP. The final CIP will also include any required zoning by-law amendments wording required to implement the CIP (if necessary). EcoVue will provide the Township with the required wording for the Notice of Passing when the CIP has been approved.

5.0 PROJECT DELIVERY

5.1 Budget

The total upset limit for the development of Community Improvement Plan for Johnson Township to be undertaken by EcoVue is \$38,126.00, inclusive of disbursements and HST. This upset cost is proposed for the provision of the services outlined in our proposal. A copy of the Project Budget is provided as Appendix A to this proposal.

The Project Team has developed the costing based upon the best information available and previous experience with this type of work. If these costs are anticipated to be exceeded as a result of a change in the program scope or additional services, the team's Project Manager will promptly notify and consult with the Municipality. For all approved additional person hours required to execute the project, the Municipality will be invoiced in accordance with approved additional time and expenses.

5.2 Estimated Time Required to Complete the Project

The Project Team is in a position to begin work immediately upon award of the project. The Project Team is further in a position to create and follow a schedule of work to suit the municipality's preference taking into consideration phasing or budget requirements, if any. However, assuming it is the municipality's preference to complete the project as soon as possible, the Project Team estimates it can be completed within four to six months of the award



date, subject to any delays caused by the Public Consultation process or any other unforeseen circumstance.

6.0 SUMMARY

EcoVue is pleased to provide our proposal to complete a Community Improvement Plan for the Township of Johnson. As a full-service Planning firm with a range of municipal project experience, EcoVue has the time and resources to complete this project within a timely manner.

We trust that this meets the Township's submission requirements. Should you have any questions, please do not hesitate to contact the undersigned.

MOTE:

MINISTRY REVIEW

PERIOD IS IN

ADDITION TO THIS

TIME LINE.

Respectfully submitted,

ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP

Principal Planner

Time Task Matrix								
	Kent Randall	Frances Wilbur	Ashlyn Kennedy	Milo Cullen	Jessica Rae Reid		Total Hours per	Total Cost per
	\$130.00	\$95.00	\$95.00	\$95.00	\$80.00	Dispulsements		Task
Development of a CIP								
Project Commencement Meeting	6	o				250	12	\$1,600.00
Project Launch	2	œ			12		22	\$1,980.00
Document Review	4	24	40	8	8		84	
Confirm CIP project areas	2	8	2	12			24	
Development of DRAFT CIP	8	40		40	12		100	\$9,600.00
Public Open House	6	24			24	250	54	\$5,230.00
Finalize CIP	8	12		16			36	\$3,700.00
Final presentation to Council	6						0	\$780.00
Total Costs Comprehensive Zoning By-law Update								\$0.00
	42	122	42	76	56		Total Hours	338
							Total Hourly Costs	\$33,240.00
				Agenda	Agenda Item_DI		Total Disbursements	\$500.00
				Date: 9	- 23 - d		Total Costs	\$33,740.00
							HST	\$4,386.20
							Total Cost Including HST	\$38,126.20



Agenda Item 32

Date: 9-23-2/

The Corporation of THE TOWNSHIP of JOHNSON

By-Law 2021-1006

BEING A BY-LAW to establish a Municipal COVID - 19 Vaccination Policy

WHEREAS Section 5 (3) of the Municipal Act, S. O. 2001, c.25 provides that municipal powers shall be exercised by By-Law; and

WHEREAS pursuant to s. 10 (2) paragraph 6 of the Municipal Act, Council has the authority to pass a By-Law respecting the 'health, safety and wellbeing of persons', which includes staff, volunteers and members of the public who may have contact with staff or the volunteers of the municipality; and

WHEREAS under the Occupational Health and Safety Act, the employer is required to take all reasonable steps in the circumstances to protect the 'workers'; and

WHEREAS the Council of the Corporation of the Township of Johnson deems it expedient and necessary to adopt a COVID – 19 Vaccination Policy,

The Council of the Corporation of the Township of Johnson does hereby enact as follows:

- 1. THAT the COVID 19 Vaccination Policy attached hereto as Schedule 'A' and forming part of this By-Law, is hereby established and adopted.
- 2. THAT this By-Law shall come into force and effect upon the final reading and passed in open Council.

Read and finally passed this 22nd day of September 2021

Deputy MAY	OR:	
	Reg McKinnon	Seal
Cl-ulu		
Clerk:	2	
Glenn I	Martin	

Schedule 'A' to By-Law 2021 - 1006

POLICY TITLE:	SUBJECT:
COVID – 19 Vaccination Policy	Protocol for staff and volunteers
POLICY SECTION OR DEPARTMENT: All departments	EFFECTIVE DATE: ENACTED BY: By-law 2021-

1. PURPOSE

The Township of Johnson has a duty to ensure a safe workplace and to provide services in a manner that is safe for our staff, volunteers, residents and the general public.

Covid – 19 has been determined to be a highly infectious viral disease, transmittable by way of oral exhalations and or close physical contact with surfaces. Consequences from infection with COVID-19 can range from the slight to the severe and include long-term debilitating impacts as well as mortality.

Accordingly, we are adopting this policy to protect the wellbeing of our employees and their families, our residents, visitors, volunteers, service-providers and the community at large.

2. SCOPE

This policy applies to all current and new employees, volunteers, students, casual workers and temporary workers of the Township. It may also apply to contracted service providers and sub contract services, where circumstances warrant and at the discretion of the Clerk.

Collectively, these individuals are referred to in this policy as 'workers'.

The Township has implemented and will continue to implement various measures in the workplace as a result of the Covid-19 pandemic and as may be recommended by public health authorities. All workers shall comply with these measures.

3. PROCEDURE

All workers are required to receive two vaccinations against Covid-19, on or before November 1st 2021.

Proof of vaccines must be provided upon request.

The Township shall accommodate workers in seeking to be vaccinated.

The Township will accommodate workers who cannot receive vaccinations for reasons of disability or religion, in accordance with the Ontario Human Rights Code. Valid and written proof of exemption under the Ontario Human Rights or for medical reasons must be supplied. Workers seeking such accommodation must arrange with the Clerk, how they intend to address this accommodation in the work place with fellow workers. The Township shall work with an employee to implement an appropriate work plan.

Workers seeking exemption on the grounds of disability or medical reasons must provide a Doctor's note stating the need for an exemption to the vaccination and or wearing of masks or shields.

Personal beliefs against vaccination that do not fall within the Ontario Human Rights Code will not be accommodated.

Workers who do not provide proof of having received two vaccinations and or who are being accommodated by a Doctor's note and or fall under the Ontario Human Rights Code, must take the following measures at work.

Masks

- a) The worker shall wear a mask supplied by the Township
- b) The mask must cover the mouth and nose and be worn at all times during working hours, and on Township business.
- c) The mask may be removed when the worker is on an approved break, which must be taken outside and while maintaining physical distancing of at least 2-meters.
- d) Masks may be removed for drinking and eating but not in the presences of others or in a common area used by others for the same purpose.
- e) Masks must be kept clean and serviceable and shall be replaced as soon as necessary to ensure the maintenance of an effective barrier.

Hands

- a) The worker shall wash their hands frequently with soap and water and use hand sanitizer both before and after.
 - i. Touching their eyes, nose and mouth
 - ii. Touching their masks
 - iii. Eating, smoking or vaping.

Additional

The worker must undergo rapid antigen point of care testing every seven days.

Additional measures for those workers vaccinated or not vaccinated may be required upon recommendation of the public health authority.

NON-COMPLIANCE

Non-compliance with this policy may result in corrective and or disciplinary action reasonable in the circumstances up to and including discharge.



Agenda Item 83

Date: 9-23-2(

RESOLUTION FORM

Resolution or By-Law No			D	ate: Se	ptember 23 rd 2021
Moved By: R. McKinnon					
Seconded By: G. Grant					
BE IT RESOLVED THAT COUN	CIL authorizes	staff to procee	ed with a	pplication	on for grant funding under the
Trillium Grant for Recreation					
	Conflic	t of Interest	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE:	G. Grant				
DEFEATED:	J. Kern		0	===	_
TABLED:	D. MacFarlane	===	2 9	===	_
WITHDRAWN:	R. McKinnon	-	-		-
DEFERRED:	B. Mersereau	-	4		
CARRIED:					
Deputy / MAYOR: Reg McKinnon / Blaine M	ersereau			CLERK:	Glenn Martin



Agenda Item

Agenda Item C (
Date: 9-23-2(

August 11, 2021

Report to Council

Re: Speed limit reduction on a portion of Government Road

With the intense amount of work and time spent in maintenance and preparing Government Road for Hard Surfacing, staff have identified a public safety concern specifically in the area from Civic #4715 (an S curve) to the boundary of the Township at Puddingstone Road

This area includes the Mennonite Produce Market, intersection of Lake Huron Dr and Margaret Street and a heavy concentration of Mennonite traffic and the heavy concentration of traffic entering and exiting the Landfill.

It is staff's recommendation to reduce the speed limit from 4715 Government Road to the intersection of Puddingstone Road, from 80KM to 60KM.

Glenn Martin, clerk