



Regular Council Meeting Agenda

August 17th 2022

5:30PM

<https://us02web.zoom.us/j/88474231717?pwd=UjJ0QmtBQWxBenlhvaG5ldHJIWDNpUT09>

- 1. CALL TO ORDER: Minutes of July 20th 2022 & August 10th 2022**
- 2. DISCLOSURES OF PECUNIARY INTEREST: Statements for the Month of July**
- 3. DELEGATIONS:**
- 4. STAFF AND COMMITTEE REPORTS:**
- 5. ADOPT ADDENDUM:**
- A. 6. OLD BUSINESS:**
 1. Res from Town of South Bruce regarding concerns with Fire Fighters Certification mandate
- B. 7. NEW BUSINESS:**
 1. Res from Mun of Shuniah, Re. changes to the Amber Alert System
 2. Draft of Cemetery By – Law for the Township
 3. By-Law 2022-1028 being a by-law to establish the Compliance Audit Ctt for the Mun. Election
 4. By-law 2022-1030 being a by-law to amend the Site Plan Agreement By law
- C. 8. INFORMATION:**
 1. Fire fighter certification changes
 2. Integrity Commissioner information
 3. 2021 Integrity Commissioner Report for the Township
- D. 9. MEETINGS/WORKSHOPS:**
- 10. NOTICE OF MOTION:**
- 11. CLOSED SESSION:**
- 12. ADJOURNMENT:**



The Corporation of the Township of Johnson

DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act

I, Council member (print) _____, declare a potential (deemed/direct/indirect) pecuniary interest on Council Agenda (check) _____ Committee Agenda (check) _____

Dated _____ Agenda Item Number _____

Agenda description of item _____ for the following reason:

Signature of member of council or committee

print name

NOTE: To be recorded in a registry along with the associated Minutes and available upon request for public inspection

Definition of interests:

Indirect pecuniary interest

2 For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

- (a) the member or his or her nominee,
 - (i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,
 - (ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or
 - (iii) is a member of a body,
- that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

Interest of certain persons deemed that of member

3 For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



Regular Council Meeting ADDENDUM

August 17th 2022

5:30PM

<https://us02web.zoom.us/j/88474231717?pwd=UjJ0QmtBQWxBenhvaG5ldHJIWDNpUT09>

1. CALL TO ORDER: Minutes of _____

2. DISCLOSURES OF PECUNIARY INTEREST: Statements for the Month of _____

3. DELEGATIONS:

4. STAFF AND COMMITTEE REPORTS:

5. ADOPT ADDENDUM:

A. 6. OLD BUSINESS:

1.

B. 7. NEW BUSINESS:

5. Request from Landfill Ctt to alter holiday hours at Christmas for the Landfill operations

6. Request from Tarbutt to discuss a bag limit for household waste

C. 8. INFORMATION:

1.

D. 9. MEETINGS/WORKSHOPS:

1.

10. NOTICE OF MOTION:

11. CLOSED SESSION:

12. ADJOURNMENT:



Agenda Item 4 MINUTES
Date: 8-17-22

Minutes of the Special Meeting
August 10th 2022
ELECTRONIC MEETING

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 5:33 PM.

Present: B. Mersereau, G. Grant, R. McKinnon
Staff: G. Martin

No Declaration of Pecuniary Interest was filed.

Res: 88-2022 G. Grant, R. McKinnon

Whereas the Municipal Act S. O. 2001 ch.25, as amended, section 239 (2) permits closed meetings, therefore be it resolved that council proceeds in closed session at 5:33 pm in order to address a matter pertaining to:

☒ X personal matters about an identifiable individual, including municipal or local board employees;
☒ X labour relations or employee negotiations; (cd)

Res: 89-2022 G. Grant, R. McKinnon

Be it resolved that Council comes out of Closed at 5:47. (cd)

Res: 90-2022 R. McKinnon, G. Grant

Be it resolved that Council adopts the Succession Plan as presented. (cd)

Res: 91-2022 G. Grant, McKinnon

Be it resolved that Council approves the hiring of Janet Maguire to the permanent full-time position of Clerk/CAO. An employment agreement shall be signed, designating the details of the position and the probationary period. (cd)

Res: 92-2022 R. McKinnon, G. Grant

Be it resolved that Council passes By-Law 2022-1027 being a confirming by-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 93-2022 R. McKinnon, G. Grant

Be it resolved that Council adjourns at 5:51 pm until the next scheduled meeting of Council on August 17th or at the call of the Mayor. (cd)

Deputy Mayor _____

Clerk _____

Minutes of Special Council Meeting
August 10th 2022



Agenda Item MINUTES

Date: 8-17-22

Minutes of the Regular Meeting
July 20th 2022
ELECTRONIC MEETING

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 5:31 PM.

Present: B. Mersereau, G. Grant, J. Kern, D. MacFarlane, R. McKinnon
Staff: G. Martin, H. Tener, P. Trotter

No Declaration of Pecuniary Interest was filed.

Res: 77-2022 R. McKinnon, J. Kern

Be it resolved that Council approves the Minutes of June 15th 2022 as presented. (cd)

Res: 78-2022 D. MacFarlane, G. Grant

Be it resolved that Council approves the Statements for June 2022 as presented. (cd)

Res: 79-2022 G. Grant, R. McKinnon

Be it resolved that Council receives the Clerk's Report for July 2022. (cd)

Res: 80-2022 J. Kern, D. MacFarlane

Be it resolved that Council requests draft copies of any agreements with PRO's to transition to the new blue box regulatory framework under O. Reg 391/21 with status updates as discussion and negotiations proceed. And Further, that any agreement shall be approved by and signed off by both Councils. (cd)

Res: 81-2022 R. McKinnon, J. Kern

Be it resolved that Council passes By-Law 2022-1023, being a Zoning Amendment to change the Zoning of a portion of property known as Plan H801 Lot 3 PT PCL, MacDonald Dr, from Rural to Commercial.

And Further That, a Site Plan Agreement be completed to confirm but not limited to driveway access, any road improvements, set-backs, use and development on the property. (cd)

Res: 82-2022 D. MacFarlane, G. Grant

Be it resolved that Council supports the severance application J2022-10 (Haischrek)(cd)

Res: 83-2022 J. Kern, R. McKinnon

Be it resolved that Council passes By-Law 2022-1024, being a Zoning Amendment (Minor Variance)

Application JTWP-2022-02-01-098 (McFarlane) to reduce setbacks. (cd)

Minutes of Regular Council Meeting
July 20th 2022

Res: 84-2022 D. MacFarlane, G. Grant

Be it resolved that Council appoints Reg Rickaby as community representative to the Johnson Township Police Services Board; and

Further, that the Board representative from Council shall be the Mayor or his designate; and

Finally, the Johnson Township Police Services Board runs concurrent with the term of council. (cd)

Res: 85-2022 D. MacFarlane, J. Kern

Be it resolved that Council reluctantly agrees to the continued 30-day trial period with the current GFL system for shipping waste off site.

Further, in light of the issues with the current method and the costs, prior to signing any contracts Council wishes to examine all option for a more user-friendly and a cost that will allow for the continued practice of shipping waste off site.

And Finally, with both Councils meeting on the same nights, Johnson Council would like to see the Landfill Committee function more frequently for better continuity and communication of information and to be able to expedite changes more efficiently and timely. (cd)

Council had a general discussion regarding the condition of the Diamond Lake Boat Launch and the need to create a plan to rehabilitate the site. Staff will visit the site and assess what work can be done immediately and the larger projects will need to be considered in the 2024 budget process.

Council asked that Recreation develop an advertising plan for allowing advertising in the arena and on the Zamboni.

Staff will follow up with MNR to explore the possibility of acquiring land for parking in the area adjacent to the Diamond Lake Boat Launch.

Res: 86-2022 D. MacFarlane, J. Kern

Be it resolved that Council passes By-Law 2022-1026 being a confirming By-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 87-2022 R. McKinnon, G. Grant

Be it resolved that Council adjourns at 6:23 PM until the next meeting of Council on August 17th or at the call of the Mayor. (cd)

Deputy Mayor _____
R. McKinnon

Clerk _____
G. Martin

Corp. of the Township of Johnson
Transactions by Account Report 07/01/2022 to 07/31/2022

Agenda Item STATEMENTS
 Date: 8-17-22

Date	Comment	Source #	Credits
1005			
07/02/2022	Contracts - Arena	15188	17,289.00
07/05/2022	Payroll	DD90502	22,316.19
07/05/2022	Royal Bank Visa	2536	4,584.39
07/07/2022	Heritage Home Hardware	15189	5,183.40
07/07/2022	Petty Cash Recreation Programs	15190	2,355.00
07/07/2022	2436, Workplace Health & Safety Insurance	Cash	4,375.53
07/14/2022	Algoma District Services Administration Board	15191	28,561.17
07/14/2022	Assoc. of Ontario Road Supervisors	15192	902.33
07/14/2022	Co-operative Regionale De Nipissin	15193	3,417.84
07/14/2022	David MacDonald CEMC	15194	300.00
07/14/2022	E4m	15195	3,340.55
07/14/2022	Ellwood's Crokinole Boards	15196	240.00
07/14/2022	Fastenal Industrial & Construction Supplies	15197	27.55
07/14/2022	Gardiner Marine Ltd.	15198	38,270.84
07/14/2022	Materials - Arena	15199	372.59
07/14/2022	Henderson Metal Fabricating Co. Ltd	15200	997.85
07/14/2022	Heritage Home Hardware	15201	381.81
07/14/2022	Herman Klingenberg	15202	60.00
07/14/2022	Hollow Metal	15203	1,824.26
07/14/2022	Hughes Supply Company	15204	36.10
07/14/2022	Iconix Waterworks LP	15205	6,723.39
07/14/2022	Karhi Contracting	15208	461.92
07/14/2022	The Kensington Conservancy	15207	250.00
07/14/2022	Kent's Corner Rentals	15208	565.00
07/14/2022	Lee-Anne Dow	15209	200.00
07/14/2022	Levis Vallee	15210	416.80
07/14/2022	McClelland's Hardware	15211	113.97
07/14/2022	Minister of Finance OPP	15212	12,112.00
07/14/2022	Northern Insurance Brokers	15213	102.00
07/14/2022	Pollard Distribution Inc	15214	11,074.00
07/14/2022	ReSolution Media Group	15215	451.55
07/14/2022	Service Rentals & Sales Ltd.	15216	1,356.00
07/14/2022	Stefanizzi Professional Corporation	15217	11,187.00
07/14/2022	The Plumbers	15218	4,356.15
07/14/2022	Thomson Reuters	15219	143.85
07/14/2022	Traction	15220	174.36
07/14/2022	Tyler A. Bertrand	15221	200.00
07/14/2022	Materials - Arena	15222	662.04
07/14/2022	White's Wearparts Ltd.	15223	2,406.79
07/14/2022	Royal Bank Visa	9210	578.64
07/14/2022	Royal Bank Visa	1315	195.52

07/14/2022	Bell Canada	2862	231.10
07/14/2022	Bell Canada	6460	20.06
07/14/2022	Bell Canada	3017	27.96
07/14/2022	Bell Canada	9597	189.10
07/14/2022	Algoma Office Equipment	VP232	424.82
07/14/2022	Algoma Power Inc	VP233	869.07
07/14/2022	Algoma Power Inc	VP234	445.05
07/18/2022	Avantage Sport	VP235	61,517.20
07/19/2022	Council Renumeration	DD90517	2,629.62
07/19/2022	Payroll	DD90520	20,149.24
07/19/2022	Zahida Croskery	15226	1,044.36
07/21/2022	Fremlin, Martin	DD90538	1,113.66
07/21/2022	Kent, Matthew	DD90535	371.69
07/21/2022	Kern, Jason M	DD90539	602.54
07/21/2022	Lefebvre, Benoit	DD90536	151.86
07/21/2022	MacDonald, Dave	DD90537	1,400.51
07/21/2022	Smith, Ron	DD90540	3,087.58
07/25/2022	Matthew Fernley-Brown	15227	800.00
07/28/2022	Reliance Home Comfort	9291	94.90
07/28/2022	Bell Canada	6559	499.80
07/28/2022	Bell Canada	3595	167.24
07/28/2022	Bell Canada	9640	348.00
07/28/2022	17E Trading Post	15228	1,064.70
07/28/2022	Algoma News & Printing Corp	15229	370.93
07/28/2022	Brian Cameron Trucking Inc	15230	10,103.02
07/28/2022	Community Futures Development Corp.	15231	4,016.07
07/28/2022	Co-operative Regionale De Nippissin	15232	3,260.12
07/28/2022	Ecovue Consulting Services Inc.	15233	2,400.23
07/28/2022	Desbarats to Echo Bay Planning Brd	15234	1,200.00
07/28/2022	Garden River Aggregate	15235	303.14
07/28/2022	Gardiner Marine Ltd.	15236	1,141.10
07/28/2022	Gough Masonry Ltd.	15237	5,085.00
07/28/2022	Heritage Home Hardware	15238	604.52
07/28/2022	Hollow Metal	15239	386.32
07/28/2022	Kara Paat Wilding	15240	120.00
07/28/2022	Karhi Contracting	15241	2,034.57
07/28/2022	LAS - Local Authority Services	15242	223.70
07/28/2022	Linde Canada Inc.	15243	301.30
07/28/2022	McClelland's Hardware	15244	398.19
07/28/2022	MPAC	15245	5,378.34
07/28/2022	North Shore Sentinel	15246	152.82
07/28/2022	Materials - Recreation	15247	177.98
07/28/2022	Pioneer Construction Inc	15248	192,732.80
07/28/2022	Sault Ste. Marie Construction Association	15249	79.67
07/28/2022	Service Rentals & Sales Ltd.	15250	342.39
07/28/2022	Soo Mill & Lumber Company Ltd.	15251	6,366.94
07/28/2022	Tulloch Engineering Inc	15252	1,610.59

07/28/2022	Traction	15253	27.30
07/28/2022	Unique Lucidla	15254	107.35
07/28/2022	Zalewski Concrete Construction	15255	29,956.30
07/28/2022	Huron Central Railway Inc.	VP236	1,782.00
07/28/2022	Ancaster Food Equipment	VP237	4,349.37
07/29/2022	Contracts - Arena	15256	13,858.63
07/29/2022	Contracts - Arena	15257	3,231.80
07/29/2022	Metal Plus Roof	15258	5,751.70
07/29/2022	Materials - Arena	15259	340.06
07/29/2022	Materials - Arena	15260	475.82
07/29/2022	Trefry Memorial Centre	15261	1,500.00
07/29/2022	Matthew's Memorial Hospital Assoc.	15262	2,500.00
07/29/2022	Huron North Community Economic Alliance	15263	751.00
07/29/2022	Rural Agric-Innovation Network	15264	500.00
07/29/2022	North Shore Health Network	15265	2,500.00
07/31/2022	Loan Payments 2022	GLLOANS22	2,834.00
07/31/2022	Loan Payments 2022	GLLOANS22	3,027.75
07/31/2022	Bank Charges	GLMNTEND	357.84
			<u>598,258.01</u>

Corp. of the Township of Johnson
 Departmental Income Statement 01/01/2022 to 7/31/2022
TOTAL INCOME & EXPENSE

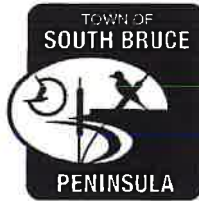
	2021 Budget	Dec 31 2021	2021 Variance	2022 Budget	Jul 31 2022	2022 Variance
REVENUE						
Tax Revenue						
Tax Levy - Municipal	1,598,509.32	1,686,169.59	-87,660.27	1,623,417.69	913,541.49	709,876.20
Tax Levy - English Public	163,410.42	162,413.57	996.85	168,445.00	0.00	168,445.00
Tax Levy - French Public	461.76	1,047.56	-585.80	1,119.00	0.00	1,119.00
Tax Levy - English Separate	14,630.22	14,963.40	-333.18	16,499.00	0.00	16,499.00
Tax Levy - French Separate	1,852.54	2,180.85	-328.31	2,405.00	0.00	2,405.00
Taxes - Tax Certificates	0.00	895.00	-895.00	800.00	390.00	410.00
Taxes - Property Sales	0.00	44,074.12	-44,074.12	0.00	0.00	0.00
Taxes - Penalty & Interest	0.00	28,695.82	-28,695.82	30,000.00	23,503.23	6,496.77
Total Tax Levy	1,778,864.26	1,940,439.91	-161,575.65	1,842,685.69	937,434.72	905,250.97
Grants						
Grants - Federal	0.00	0.00	0.00	0.00	0.00	0.00
Grants - Provincial	626,042.74	771,456.24	-145,413.50	1,419,467.82	907,592.54	511,875.28
Grants - Gas Tax	47,636.16	93,430.15	-45,793.99	57,021.93	23,818.08	33,203.85
Grants - Students				36,117.00	8,414.00	27,703.00
Grants - NORD				138,084.00	138,085.92	-1.92
Grants Carry Fwd				777,103.63	75,000.00	702,103.63
Transfer from Reserves	504,229.17	0.00	504,229.17	368,898.00	0.00	368,898.00
Total Grants	1,177,908.07	864,886.39	-124,507.86	2,796,692.38	1,152,910.54	545,079.13
Utility Environmental Revenue						
Utilities - Water Charges	108,360.00	96,881.16	11,478.84	71,940.00	50,396.53	21,543.47
Utilities - Water Capital Charges	16,200.00	13,400.00	2,800.00	10,900.00	13,616.96	-2,716.96
Utilities - Water Other	0.00	709.41	-709.41	500.00	0.00	500.00
Utilities - Sewer Charges	32,400.00	28,365.08	4,034.92	30,600.00	14,831.16	15,768.84
Utilities - Sewer Capital Charges	4,900.00	4,820.36	79.64	5,100.00	0.00	5,100.00
Utilities - Sewer Other	0.00	139.11	-139.11	150.00	0.00	150.00
Utilities - Transfer Reserves	0.00	0.00	0.00	0.00	0.00	0.00
Utility Environmental Total	161,860.00	144,315.12	17,544.88	119,190.00	78,844.65	40,345.35
Arena Revenue						
Arena - Ice Rental	2,500.00	12,837.39	-10,337.39	13,000.00	15,533.96	-2,533.96
Arena - Public Skating	2,000.00	451.00	1,549.00	0.00	195.00	-195.00
Arena - Hall Rental	2,000.00	515.82	1,484.18	1,000.00	454.30	545.70
Arena - Misc Revenue	0.00	65.00	-65.00	100.00	335.00	-235.00
Arena Subtotal	6,500.00	13,869.21	-7,369.21	14,100.00	16,518.26	-2,418.26
Recreation Revenue						
Recreation - Adult Hockey	10,000.00	380.10	9,619.90	30,000.00	705.00	29,295.00
Recreation - Misc Programs	10,000.00	3,319.62	6,680.38	8,100.00	2,237.00	5,863.00
Recreation - Playground				0.00	149.25	-149.25
Recreation - Gordon Lake Hall				0.00	8,492.40	-8,492.40
Recreation - Annual Events	500.00	695.00	-195.00	33,650.00	10,085.55	23,564.45
Recreation Subtotal	20,500.00	4,394.72	16,105.28	71,750.00	21,669.20	50,080.80
Other Revenue						

TOTAL INCOME & EXPENSE

	2021 Budget	Dec 31 2021	2021 Variance	2022 Budget	Jul 31 2022	2022 Variance
Interest Revenue	0.00	4,644.04	-4,644.04	2,500.00	0.00	2,500.00
Fire Emergency Calls	5,000.00	22,234.49	-17,234.49	5,000.00	308.67	4,691.33
Building Permits	12,000.00	9,934.24	2,065.76	12,000.00	10,185.85	1,814.15
Joint Waste other Municipalities 2020/2021	22,000.00	25,036.72	-3,036.72	28,000.00	0.00	28,000.00
Cemetery Revenue	700.00	713.00	-13.00	2,100.00	875.00	1,225.00
Farmers Market & Pavilion	0.00	1,928.61	-1,928.61	2,000.00	0.00	2,000.00
Kitchen Rentals	3,000.00	4,150.00	-1,150.00	3,840.00	2,091.93	1,748.07
Planning/Zoning Fees	2,500.00	0.00	2,500.00	2,100.00	0.00	2,100.00
Miscellaneous Revenue	18,095.37	13,510.17	4,585.20	21,000.00	7,201.68	13,798.32
Tile Drainage Revenue				0.00	4,687.44	-4,687.44
Donations	100.00	229.00	-129.00	8,800.00	8,130.00	670.00
Funded Projects		0.00				
Total Other Revenue	63,395.37	82,380.27	-18,984.90	87,340.00	33,480.57	53,859.43
TOTAL REVENUE	3,209,027.70	3,050,285.62	158,742.08	4,931,758.07	2,240,857.94	1,592,197.42
EXPENSE						
Payroll Expense						
Wages & Salaries	0.00	561,045.67	-561,045.67	714,590.36	394,252.78	320,337.58
CPP Expense	0.00	23,096.71	-23,096.71	32,358.98	18,410.22	13,948.76
EI Expense	0.00	9,730.64	-9,730.64	13,895.72	8,434.25	5,461.47
Employer Health Tax	0.00	11,523.79	-11,523.79	13,219.00	6,735.80	6,483.20
Benefits	0.00	36,557.96	-36,557.96	43,219.56	28,274.22	14,945.34
WSIB	0.00	18,402.80	-18,402.80	20,404.71	11,140.65	9,264.06
ER OMERS	0.00	36,437.41	-36,437.41	46,096.18	26,015.67	20,080.51
Contract Wages	0.00	16,665.92	-16,665.92	0.00	0.00	0.00
Total Payroll	741,571.02	713,460.90	28,110.12	883,784.51	493,263.59	390,520.92
School Board Expense						
Tax Expense - English Public	162,413.57	162,413.57	0.00	168,445.00	83,632.36	84,812.64
Tax Expense - French Public	1,047.56	1,047.56	0.00	1,119.00	4,872.45	-3,753.45
Tax Expense - English Seperate	14,963.40	14,963.40	0.00	16,499.00	3,904.44	12,594.56
Tax Expense - French Seperate	2,180.85	2,180.85	0.00	2,405.00	1,116.77	1,288.23
Total School Board Expense	180,605.38	180,605.38	0.00	188,468.00	93,526.02	94,941.98
Expenses						
Accounting & Legal	30,000.00	44,448.09	-14,448.09	22,500.00	27,519.45	-5,019.45
Advertising	1,800.00	958.28	841.72	9,405.00	870.46	8,534.54
Elections	0.00	0.00	0.00	5,000.00	317.03	4,682.97
Banking \ Late Fees	3,400.00	4,848.54	-1,448.54	4,500.00	2,336.00	2,164.00
					2,612.75	
Training \ Conferences	5,900.00	2,000.42	3,899.58	8,590.00	2,590.75	5,999.25
Courier & Postage	3,000.00	2,700.58	299.42	3,120.00	1,519.39	1,600.61
Memberships & Subscriptions	7,100.00	5,570.08	1,529.92	12,789.47	3,976.06	8,813.41
Travel & Meals	1,700.00	1,546.78	153.22	4,760.00	886.97	3,873.03
Insurance	89,348.65	89,348.65	0.00	110,098.66	110,200.66	-102.00
Office Supplies	10,700.00	5,457.31	5,242.69	17,100.00	5,699.81	11,400.19
Computer Supplies/Services	11,200.00	12,820.15	-1,620.15	14,940.00	18,648.15	-3,708.15
Utilities Expense	88,100.00	97,969.41	-9,869.41	91,000.00	60,485.42	30,514.58
Telephone/Internet	15,600.00	18,211.98	-2,611.98	18,730.00	10,599.14	8,130.86

TOTAL INCOME & EXPENSE

	2021 Budget	Dec 31 2021	2021 Variance	2022 Budget	Jul 31 2022	2022 Variance
Miscellaneous Expenses	15,500.00	7,172.25	8,327.74	19,100.00	6,776.75	12,323.25
Small Equipment	5,800.00	615.70	5,184.30	38,900.00	6,648.19	32,251.81
Equipment Rental	40,600.00	20,428.08	20,171.92	30,000.00	4,777.81	25,222.19
Equipment Repairs & Maintenance	130,000.00	87,112.36	42,887.64	129,600.00	49,810.78	79,789.22
Consumables	32,700.00	12,200.07	20,499.93	14,100.00	2,599.60	11,500.40
Building Maintenance	29,000.00	16,699.89	12,300.11	50,450.00	8,253.62	42,196.38
Rec Annual Events Costs				68,375.00	3,691.74	64,683.26
Loan Interest	111,000.00	8,916.87	102,083.13	9,500.00	0.00	9,500.00
Vehicle Fuel/Gas	36,000.00	40,599.00	-4,599.00	58,500.00	36,393.09	22,106.91
Materials	251,955.95	292,184.97	-40,229.02	163,700.00	193,045.95	-29,345.95
Roads Paved	119,280.00	11,527.43	107,752.57	0.00	0.00	0.00
Roads Upaved	0.00	30,634.09	-30,634.09	120,225.00	0.00	120,225.00
Bridges & Culverts				17,000.00	0.00	
Joint Landfill	81,000.00	36,710.82	44,289.18	100,000.00	91.58	99,908.42
Rail Maintenance \ Flashers	21,312.00	18,058.71	3,253.29	21,384.00	11,410.50	9,973.50
Funded Projects	386,121.92	287,357.45	98,764.47	1,432,764.78	505,218.33	927,546.45
Policing Services	152,393.00	151,008.58	1,384.42	145,344.00	82,839.85	62,504.15
911	1,650.00	38.80	1,611.20	500.00	0.00	500.00
EMO Emergency Management	1,200.00	1,200.00	0.00	1,400.00	600.00	800.00
Algoma Public Health	27,467.00	20,600.00	6,867.00	30,214.00	21,973.75	8,240.25
Hospital Services	8,000.00	1,152.00	6,848.00	6,500.00	0.00	6,500.00
Library Services	2,405.00	2,405.00	0.00	2,450.00	2,450.00	0.00
Algoma District Services Board	336,443.00	330,865.66	5,577.34	336,443.04	199,928.15	136,514.89
Contracts	145,800.00	137,616.10	8,183.90	164,186.80	158,723.01	5,463.79
Chief Bldg Officer Contract	15,000.00	12,436.93	2,563.07	12,000.00	1,720.23	10,279.77
Planning/Comm Dev	29,000.00	10,840.22	18,159.78	80,000.00	26,563.52	53,436.48
MPAC Contract	21,674.78	21,674.07	0.71	21,513.36	15,600.07	5,913.29
By-Law Enforcement Officer Contract	3,400.00	2,906.38	493.62	3,150.00	1,400.00	1,750.00
Animal Control Officer Contract	3,200.00	3,395.62	-195.62	2,400.00	2,150.00	250.00
Safety Equip/Clothing	8,000.00	4,655.32	3,344.68	10,000.00	185.65	9,814.35
Donations	2,000.00	4,619.71	-2,619.71	5,250.00	10,651.00	-5,401.00
Transfer To Reserves	1,100.00	0.00	1,100.00	442,022.45	0.00	442,022.45
Total Expenses	2,286,851.30	1,861,512.36	425,338.94	3,859,505.56	1,601,765.21	2,243,353.10
TOTAL EXPENSE	3,209,027.70	2,755,578.64	453,449.06	4,931,758.07	2,188,554.82	2,728,816.00
TOTAL INCOME / EXPENSE	0.00	294,706.98	-294,706.98	0.00	52,303.12	-1,136,618.58



Excerpt from Council Meeting Minutes – August 2, 2022

41. Notice of Motion – Mayor Jackson - Mandatory Firefighter Certification

Manager of Emergency Services/Fire Chief Wilson explained that the regulation was passed and only slightly amended. The financial burden is quite large to municipalities. The average retention of a fire fighter is 3-5 years. In order to become fully trained, it would take 3 years.

R-296-2022

It was **Moved** by J. Jackson, **Seconded** by J. Kirkland and **Carried**

Whereas municipal governments provide essential services to the residents and businesses in their communities;

And whereas the introduction of new Provincial policies and programs has an impact on municipalities;

And whereas municipal governments are generally supportive of efforts to modernize and enhance the volunteer and full-time fire services that serve Ontario communities;

And whereas the Association of Municipalities of Ontario (AMO) believes in principle that the fire certification is a step in the right direction, however it has not endorsed the draft regulations regarding firefighter certification presented by the Province;

And whereas municipalities and AMO are concerned that the thirty-day consultation period was insufficient to fully understand the effects such regulations will have on municipal governments and their fire services;

And whereas Fire Chiefs have advised that the Ontario firefighter certification process will create additional training and new cost pressures on fire services;

And whereas the Ontario government has not provided any indication that they will offer some form of financial support to deliver this service;

And whereas AMO, on behalf of municipal governments, in a letter to Solicitor General Jones dated February 25, 2022, made numerous comments and requests to address the shortcomings in the draft regulations;

Now therefore be it hereby resolved that the Town of South Bruce Peninsula does hereby support AMO's recommendations;

And that the Town of South Bruce Peninsula does hereby call on the Solicitor General of Ontario to work with AMO, municipal governments and Fire Chiefs across Ontario to address the concerns raised so that municipalities can continue to offer high quality services to their communities;

And further that a copy of this resolution is sent to AMO, OSUM, Premier Doug Ford, MPP Rick Byers and all Ontario Municipalities.

Agenda Item 31
Date 8-17-22



COUNCIL RESOLUTION

SHUNIAH

Resolution No.: 247-22

Date: Jul 12, 2022

Moved By: [Signature]

Seconded By: [Signature]

THAT Council hereby supports the resolution from the County of Hastings and Municipality of Brighton regarding the request to make the necessary changes to the Amber Alert System and create a new alert called the Draven Alert, which will protect those persons of special needs or circumstances who leave the caregivers or locations and potentially put themselves at risk;

AND THAT the Clerk be directed to forward a copy of this resolution to Premier Doug Ford; Solicitor General of Ontario Michael Kernzer; Commissioner of the Ontario Provincial Police Thomas Carrique; local MP's Patty Hajdu and Marcus Polowski and local MPP's Lise Vaugeois and Kevin Holland; the Association of Municipalities of Ontario (AMO) and to all municipalities in Ontario.

☒ Carried

☐ Defeated

☐ Amended

☐ Deferred

[Signature]
Signature

Municipality of Shuniah: 420 Leslie Avenue, Thunder Bay Ontario P7B 1X8



Agenda Item B2
Date: 8-17-22

The Corporation of
THE TOWNSHIP of JOHNSON

By-Law 2022- **DRAFT**

**BEING A BY-LAW TO PROVIDE REGULATIONS FOR THE OPERATION OF ALL
MUNICIPAL CEMETERIES OWNED BY THE TOWNSHIP OF JOHNSON**

WHEREAS pursuant to the *Funeral, Burial and Cremation Services Act, 2002*, as amended, and the regulations made pursuant to the said Act, municipalities are empowered to make by-laws governing the operation of cemeteries; and

WHEREAS the Corporation of the Township of Johnson deems it necessary to pass a by-law governing the operation of the two cemeteries owned by Johnson Township, namely:

Desbarats Cemetery – License No. 4724759
Mount Pleasant Cemetery – License No. 4724760

NOW THEREFORE the Council of The Corporation of the Township of Johnson **ENACTS** as follows:

SECTION A: DEFINITIONS

ACT	shall mean the <i>Funeral, Burial and Cremation Services Act, 2002</i> and all amendments thereto, together with all Regulations prescribed thereunder;
BOARD	shall mean the Cemetery Board appointed by the Council of the Township of Johnson
CARE & MAINTENANCE FUND	shall mean that fund in which all moneys received for care and maintenance of lots and markers has been invested by the Clerk Administrator of the Township of Johnson under the <i>Act</i> ;
CARETAKER	shall mean the person/contractor hired by the Township of Johnson/Board to maintain the cemeteries;
CEMETERY SERVICES	shall mean the following services: <ul style="list-style-type: none">i) opening and closing of a grave;ii) interring or disinterring human remains;iii) general care of graves;iv) any other services normally provided by the owner of a cemetery;
CLERK	shall mean the Clerk Administrator of the Corporation of the Township of Johnson

COUNCIL	shall mean the Council of the Township of Johnson;
CORPORATION	shall mean the Corporation of the Township of Johnson;
DISINTERMENT	shall mean the removal of a casket or cremated remains from a lot;
INTERMENT	shall mean the burial of human remains or cremated remains in a grave;
INTERMENT RIGHTS CERTIFICATE	shall mean the Certificate issued by the Corporation to a purchaser upon payment of the cost of interment rights and cemetery services;
INTERMENT RIGHTS CERTIFICATE HOLDER	shall mean the person to whom the interment rights certificate is issued or his or her legal representative, ascertained by production of a notarial copy of the Will or other evidence satisfactory to the Clerk Administrator;
LOT	shall mean an area of land set aside to contain human remains;
MARKER	shall mean any monument, tombstone, plaque, headstone or other structure or ornament affixed to a lot or plot intended for human remains;
OUTER CONTAINER	shall mean any shell, usually a crypt or vault to be placed entirely below the surface of the ground for the purpose of containing a casket or urn;
PLOT	shall mean 2 or more lots in which the rights to inter have been sold as a unit;
PRICE LIST	shall mean the price list of services provided by the Corporation;
TRANSFER	shall mean a gift, bequest or any other transfer made without consideration as may be permitted by the <i>Act</i> ;

SECTION B: ADMINISTRATION

1. The business and affairs of the two cemeteries, namely Desbarats and Mount Pleasant may be managed and supervised by a board composed of 1 council member and 4 people appointed by Council to hold office for four years or until his/her successor is appointed or in the absence of a Board, by Staff.
2. The Board shall be responsible for the administration, management, care, maintenance and improvement of the aforesaid cemeteries.
3. The Board shall have the authority to engage and authorize a caretaker or other employee and contractors to carry out the duties of the Board.
4. The Board shall be responsible to the Council of the Township of Johnson for the execution of their duties.
5. The council shall have the right to remove any or all members of the Board for failure to carry out their duties or for other just cause.
6. The Board shall elect from their own number, a Chairperson.
7. The Board shall appoint the Clerk Administrator or his/her designate who is responsible to the Council of the Township of Johnson for properly recording all matters and acts pertaining to cemeteries as come to within their respective jurisdictions and also act as Secretary Treasurer.
8. The Board shall render such reports as may be prescribed or as the Council may require.
9. The Council has authority to make final and binding decisions on behalf of the Board.
10. The Board shall meet at the call of the chairperson.
11. Fifty percent plus 1 of the Board shall comprise a quorum and no business shall be transacted unless a quorum is present.
12. All Board members to be provided with a copy of the By-law.

13. All fees and charges shall be paid as set out in the Schedule of Fees approved by Council which are subject to the approval of the Registrar. A Schedule of Fees is attached hereto as Schedule "A."
14. Payments for all fees and charges shall be made at the township office of the Clerk Administrator and deposits made forthwith.
15. The Clerk Administrator or his/her designate shall keep such books, accounts and records as are necessary for properly recording all financial matters pertaining to cemeteries.
16. The Clerk Administrator or his/her designate shall receive all revenue belonging to, or pertaining to the cemeteries.
17. The Clerk Administrator or his/her designate shall maintain, invest, and administer the Care and Maintenance Fund in accordance with the provisions and regulations of the *Act*.
18. The Board shall submit a yearly budget to the Council setting out operating and capital expenses. Application and use of monies shall be under the control of the Board.
19. The revenue from the interest of the Care and Maintenance Fund shall be applied at the discretion of the Board for general maintenance of the Cemeteries. The Board shall not be bound to expend the whole or any part of the money earned, but may accumulate or hold any part thereof or invest the same.
20. Care and Maintenance Contribution: The cemeteries are maintained through the use of the Care and Maintenance Fund and all Interment Rights Holders of lots acquired prior to the introduction of the Care and Maintenance fund in 1955 shall be required to contribute to this fund in accordance with the Care and maintenance fee if there was no previous Care and Maintenance contribution ever made.

SECTION C: RULES & REGULATIONS

1. All persons entering the cemetery shall conduct themselves in a manner keeping with the dignity of the cemetery.
2. Hours of Operation: Interment Rights Holders and the general public can visit the cemeteries during daylight hours. Cemetery information is available at the Township of Johnson office from 8:30 a.m. to 4:30 p.m. Monday through Friday with the exception of holidays. Arrangements can be made during office hours for burials.
3. Plot owners shall not sell an interment right or any portion of their plot for interment.
4. Drivers of vehicles within the Cemeteries shall respect all plots and shall be held responsible for any damage done by said vehicles.
5. Recreational vehicles are not permitted within the Cemeteries.
6. No refreshments or alcoholic beverages shall be permitted within the cemeteries.
7. No person shall place any borders fences walls, curbs, benches, steps, railing, or other enclosures around a grave.
8. All lots will be kept properly graded, sodded and mowed by the Township and no crushed marble or gravel is to be placed on the surface of any lot or plot.
9. No person shall plant any shrubs or trees without the permission of the Board or Township. The Township reserves the right to remove any unsightly or neglected shrubs or trees.
10. Plants or small shrubs are only permitted on graves up to one foot around headstones.

Articles uncared for are not the responsibility of the cemetery and will be removed at the discretion of the caretaker or staff.

11. No person shall damage, destroy, remove, or deface any property within the cemetery.
12. The Corporation shall only be responsible for damage to lots, monuments and markers knowingly caused by Cemetery Staff.
13. Remains of animals shall not be placed in any lot or interred or cremated remains placed in the Cemeteries.

SECTION D: INTERMENTS, INTERMENT RIGHTS CERTIFICATE & CONTRACTS

1. Interment Rights may be purchased by individuals upon payment of the appropriate fees as per Schedule "B" attached hereto.
2. Each purchaser of Interment Rights shall be entitled to a Certificate of Interment Rights and a signed Contract for the purchase of the rights. Such Certificate shall be set out in Schedule "B" and such Contract shall be set out in Schedule "C"
3. Lots sold shall be covered at a rate for care and maintenance set forth in the fee schedule attached as Schedule "A" as prescribed in accordance with the *Act*.
4. The resale of Interment Rights to a third party is **PROHIBITED**. If a Rights Holder

wishes to sell their unused cemetery rights back to the Township of Johnson, their request must be in writing. The interment Rights shall be repurchased at current market value less the original Care and Maintenance contribution that was paid.

5. An Interment Rights Holder is permitted to transfer an Interment Rights Certificate once the information as set out has been provided:
 - a) notice in writing specifying the name, address of the transferee
 - b) evidence satisfactory to the Township that the Interment Rights Holder is the owner of the lot.
 - c) must return the original Interment Rights Certificate.
 - d) payment of a transfer fee as set out in Schedule "A"
6. Upon receipt of a fully executed Transfer of Ownership, completed by the registered interment rights holder or that person's legal representative, ascertained by production of a notarial copy of the Will or other evidence satisfactory to the Clerk or his/her designate, in the form attached hereto as Schedule "D" to this by-law, the Clerk or his/her designate shall immediately cause the transfer to be entered in the register kept for that purpose as aforesaid, and shall issue a new Certificate of Interment Rights.
7. A purchaser has the right to cancel an interment rights contract within thirty days of signing the interment rights contract by providing written notice of the cancellation to the Township. The Township will refund all monies paid by the purchaser within thirty days from the date of the request for cancellation. If the request comes in after thirty days the Township will refund all monies paid by the purchaser less the amount deposited into the Care and Maintenance Fund. The Interment Rights Certificate must be returned to the Township along with the written notice of cancellation.
7. Purchasers of lots acquire only the right of burial of human remains therein, and of installing a marker or monument and such rights shall be subject to the provisions of the *Funeral, Burial and Cremation Services Act* and of this by-law as amended from time to time and no purchaser shall acquire any right, title or interest except as for said or pursuant to the *Act*.
8. The interment Rights holder must designate, in writing, if another person is to be interred in his or her lot or plot.
9. The Board is empowered to fix and regulate the price for opening and closing of lots, subject to the approval by the Council and the Registrar.
10. No interment shall take place until such time as the lot or plot has been paid for, in full, including care & maintenance fees as set out in Schedule "A".
11. No interment shall take place until such time that a copy of the Burial Permit has been filed with the Clerk Administrator or his/her designate as designated by Council.
12. Interments shall take place only from April 15th to December 15th, subject to weather and

ground conditions in any given year unless otherwise authorized by the Board and or caretaker.

13. Each regular sized lot (4x8) can be used for one casket burial plus an additional four cremation burials or a total of five burials.
14. Only one standard interment may be made in a lot. Double depth interments shall not be permitted.
15. Notice of each interment to be made shall be given to the Clerk or his/her designate at least 48 hours previous thereto except under special circumstances. The required permits shall be provided prior to interment.
16. The Board reserves the right to select the location of the lot for any indigent burial.
17. Remains of animals shall not be placed in any lot or interred or cremated remains placed in the Cemeteries.

SECTION E: DISINTERMENT

1. No disinterment shall occur without written consent of the local Medical Officer of Health and the Interment Rights Certificate holder, except on an order from the Court or as provided in the *Act*.
2. Only Township employees or designates, law enforcement officers, and representatives of Algoma Public Health may be present at a disinterment. All disinterment's shall comply with Ontario Ministry of Health regulations.
3. Prior to disinterment, the Township in its sole discretion, may remove any marker, shrub, or plant at the expense of the Interment Rights Certificate holder.
4. During a disinterment the cemetery shall be closed. Only those persons required or permitted by the *Act* or the Township shall be in attendance.
5. The Township will not be responsible for damage to any casket or container which may occur during the course of the disinterment.
6. The Township will not be responsible for any damage to any cremation urn or cremation outer container which may occur during a disinterment. If a replacement urn is required it will be at the expense of the Interment Rights Holder or Personal Representative.

SECTION F: MARKERS

1. The Township reserves the right to determine the size of the markers, their composition, their number and location on each lot or plot:
 - 1) No more than one upright marker shall be erected on one lot.
 - 2) The minimum thickness of a marker shall be 5 inches at its narrowest point.
 - 3) Markers shall not exceed 44 inches in height, including foundation (as per Act).
 - 4) Flat markers on a single lot shall not exceed 24 inches wide by 6 inches deep.
 - 5) All markers to be granite, bronze or stone or wood at the discretion of the Board
 - 6) No markers shall be allowed to stand on interment space of any lot or plot.
2. Upright markers shall be set upon an adequate foundation no less than 6 inches deep and must exceed the marker by a minimum of 6 inches on all sides. Foundation shall be flush with the ground.
3. No marker shall be erected without the supervision of the Township or its designate.
4. The Township or its designate reserves the right to enter onto any lot or plot to remove any marker or other structure or any inscription not in keeping with the decorum and dignity of the cemetery.
5. The Township shall not be held responsible for scratches or chips, which could occur from regular maintenance.
6. The Township shall be responsible for the maintenance and repairs of markers and may lay down markers considered unsafe.

SECTION G: SCHEDULES

1. All Schedules attached hereto shall form part of this by-law.

SECTION H: PENALTIES

1. Any person who contravenes any provision of this by-law is guilty of an offence and subject to a penalty in accordance with the provisions of the *Provincial Offences Act* or the *Act* as amended.

SECTION I: REPEAL

1. By-law # 2012-683 as amended is hereby repealed as of the date that this By-law comes into full force and effect.

SECTION J: EFFECTIVE DATE

1. This By-law shall come into force and take effect upon its approval by the Cemeteries Branch of the Ontario Ministry of Consumer Services.

READ A FIRST TIME this 17th day of August, 2022

MAYOR

CLERK ADMINISTRATOR

READ A SECOND and THIRD TIME and PASSED this

MAYOR

CLERK ADMINISTRATOR

**THE CORPORATION OF THE TOWNSHIP OF JOHNSON
SCHEDULE "A" TO BY-LAW #**

SCHEDULE OF FEES FOR CEMETERIES

SALE OF LOTS

Land	\$100.00
Care and Maintenance (Perpetual Care)	\$250.00
Transfer	\$10.00

OPENING & CLOSING

Cremation	\$100.00
Cremation larger than 12" x 12"	\$200.00
Standard - full	\$650.00

INSTALLATION OF MARKERS

Flat Markers less than 173 square inches	Nil
Flat marker larger than 173 square inches 2022	\$50.00-Increased to \$100.00 as of January 1,
Upright Markers less than 4' x 4' 1, 2022	\$100.00-Increased to \$200.00 as of January

100% allocated to care and maintenance fund for all marker fees as set out in
O/Regulation 132/92

DISINTERMENT CHARGES

Disinterment of burial	\$2,000.00
Disinterment of cremated remains	\$350.00

**SCHEDULE "B" TO BY-LAW NO.
THE CORPORATION OF THE TOWNSHIP OF JOHNSON**

CERTIFICATE OF INTERMENT RIGHTS

Certificate No. _____ **Date of Purchase:** _____ **Contract No.** _____

Pursuant to the *Funeral, Burial and Cremation Services Act*, 2002 and Regulations and all amendments thereto:

Name of Rights Holder

Name of Rights Holder

Full Address

Full Address

Cemetery Name & Address _____

Interment Right Location: PLOT _____ LOT(s) _____

Dimensions: _____

Interment Rights Capacity:

Type of Marker Permitted: _____

Interment Rights Photo _____

SHOULD THIS SIGNATURE BE AFFIXED TO THE SAID ADDED CERTIFICATE
CONTRACT # _____
CARE & INTERMENT # _____

The Purchaser, by acceptance of this Certificate, indicates that By-law # of The Township of Johnson governing the operation of the cemetery has been received and read, and agrees to be guided by the said by-law as well as provision of the Funeral, Burial and Cremation Services Act, 2002 as if these were included as part of this Certificate.

The Purchaser agrees that in the event of a transfer of the said Interment Rights, this Certificate cannot be transferred but will be returned to the Township of Johnson who will issue a new Certificate to the Transferee as per the stipulations contained within this by-law.

With respect of the erection or installation of markers, the Purchaser agrees to abide by the terms of By-law # and the Funeral, Burial and Cremation Services Act, 2002 wherein restriction on the erection or installation of markers are given.

The purchaser acknowledges and provides consent to permit the Township of Johnson to collect, use and disclose your personal information in accordance with the requirements under the Funeral, Burial and Cremation Services Act and any regulations thereto for information within the cemetery public register. The Purchaser also understands that the Township of Johnson does not rent or sell personal information to third party organizations.

This Interment Rights Certificate conveys only the right of interment and the right to install a marker. No other right of title or interest is conveyed.

In WITNESS whereof the Township of Johnson has affixed its signature by the hands of its proper signing officers this

_____ day of _____, _____

For the Township of Johnson

SCHEDULE "C" TO BY-LAW NO. 15-1878

THE CORPORATION OF THE TOWNSHIP OF JOHNSON

CONTRACT FOR PURCHASE OF INTERMENT RIGHTS OR CEMETRY SERVICES

IN _____ CEMETERY

**OPERATED BY
THE TOWNSHIP OF JOHNSON
1 JOHNSON DRIVE, DESBARATS
ONTARIO, P0R 1E0
LICENSE NO. 3262791-1**

Contract # _____

Date of Purchase (Day/Month/Year): _____

PURCHASER

RECIPIENT (if different from Purchaser)

Name: _____ Name: _____

Address: _____ Address: _____

City: _____ City: _____

Province & Postal Code: _____ Province & Postal Code: _____

Telephone #: _____ Telephone #: _____

E-mail: _____ E-mail: _____

Date of Birth: _____

Place of Birth: _____

Purchaser's relationship to Recipient: _____

Name of Deceased: _____

This Contract for Purchase of Interment Rights or Cemetery Services is between the Purchaser and The Corporation of the Township of Johnson for the recipient as identified in this contract.

The Purchaser (if different than the Recipient) represents being legally authorized or charged with the responsibility for the Recipient's interment rights and prepaid cemetery services specified in this Contract. This Contract will be enforceable to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

INTERMENT RIGHTS in Cemetery: _____

Standard Grave Location: PLOT _____ LOT(s) _____ \$ _____

Cremation Location: PLOT _____ LOT(s) _____ \$ _____

SERVICES-Interment Fees

Standard Grave:	\$
Cremation:	\$
Sub Total (Interment Rights)	\$
Amount for Care & Maintenance	\$

DISINTERMENT FEES:

Standard Grave:	\$
Cremation:	\$
Sub Total (Services)	\$
Total Interment Rights & Services	\$

Contribution to Care and Maintenance Fund \$250.00

Contribution to Care and Maintenance Fund-Markers (as prescribed by the *Funeral, Burial and Cremation Services Act*)

Flat Markers less than 173 square inches	Nil
Flat Markers larger than 173 square inches.....	\$100.00
Upright Markers less than 4'x4'	\$200.00

Contract Terms and Conditions

1. The Purchaser may only cancel a contract for interment rights or cemetery services upon written notice of cancellation to the Clerk Administrator in accordance with the Funeral, Burial and Cremation Services Act and the terms and conditions set out herein.
2. Where interment rights have not been exercised and none of the contracted cemetery services have been provided and where the contract is cancelled within thirty (30) days of its execution, the Corporation of the Township of Johnson shall refund the Purchaser all monies paid.
3. Where interment rights have not been exercised and part of the contracted cemetery services have been provided, and where the contract is cancelled within thirty (30) days of its execution, the Corporation of the Township of Johnson shall refund the Purchaser the amount described in (2) above which shall be reduced by the cost of cemetery services provided as set out in the current Fee Schedule.
4. A contract for interment rights cannot be cancelled more than thirty (30) days after the date of execution of the contract.
5. The private resale of interment rights by the purchaser is prohibited.

6. The cemetery owner shall repurchase the interment rights by written request only and within thirty (30) days from the date the written request was received.
7. The repurchase price of Interment Rights shall be determined by the current value of the rights less the amount the cemetery owner paid into the Care and Maintenance Fund.
8. If the purchaser wishes to transfer an Interment Rights, the purchaser shall give written notice of the transfer to the Township of Johnson and return the original certificate of interment rights to the cemetery owner. The Township shall then issue a new certificate of interment rights to the transferee upon payment of the applicable transfer fee.
9. An Interment Rights Certificate will not be issued until this Contract has been paid in full.
10. Interment Rights Capacity-each regular sized lot can be used for one standard burial plus an additional two cremation burials or a total of six cremations per lot.
11. Markers Permitted-Per single lot one upright and 2 flat makers or six flat markers for cremation lots.

Personal Information

The Purchaser acknowledges and provides consent to permit the Township to collect, use and disclose personal information in accordance with the requirements under the *Funeral, Burial and Cremation Services Act* and the regulations made thereunder for information within the cemetery public register. The Purchaser also understands that the Township does not rent or sell personal information or third-party organizations.

All information provided by the Purchaser to the Township shall be held, retained, disclosed, and destroyed as the case may be, in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.

Consumer Information Guide and Cemetery Price List

By initialing below, the Purchaser acknowledges receiving a copy of the Ontario Government's Consumer Information Guide (where made available by the Registrar) and the Cemetery Price List at the time of entering into this Contract.

- ☐ I hereby acknowledge that I have been offered and/or received a copy of the Ontario Government's Consumer Information Guide and the Cemetery Price List.
- ☐ I have reviewed the terms and conditions of the Contract and hereby confirm that the interments rights and cemetery services as specified in this Contract are complete and correct. I direct the Township to proceed with the sale of the interment rights as identified in this Contract in accordance with the Cemetery By-law No. 15-1878 which is now or at any time hereinafter in force.

☐ I hereby acknowledge that I have received and reviewed a copy of Cemetery By-law No. 15-1878

☐ I acknowledge having received a copy of this Contract, and will assume full responsibility for payment of the total Contract price to the township in accordance with the terms and conditions of the Contract.

The Contract date set out below is the date on which this Contract is accepted by the Township.

Purchaser: _____ **Date:** _____

Purchaser: _____ **Date:** _____

**Accepted on behalf of the
Township of Johnson**

Name: _____

SCHEDULE "D" TO BY-LAW NO. 15-1878

THE CORPORATION OF THE TOWNSHIP OF JOHNSON

APPLICATION FOR TRANSFER OF OWNERSHIP

I, _____ of _____

The registered owner or legal representative of the owner, hereby make application for the transfer of:

Section _____ **Plot** _____ **Lot** _____

DESBARATS CEMETERY _____

MOUNT PLEASANT _____

Now registered in the name of _____

To:

_____ of _____
(Name) (Address)

In accordance with By-law No. 15-1878

Witness

Owner or Legal Representative



Agenda Item B3

Date: 8-17-22

The Corporation of
THE TOWNSHIP of JOHNSON

By-Law 2022-1028

Being a by-law to authorize the appointment of a Compliance Audit Joint Committee for Central Algoma Area Municipalities.

WHEREAS Section 88.37 of the Municipal Elections Act, 1996, as amended, requires that every municipality appoint a Compliance Audit Committee prior to October 1, 2022 of an election year;

AND WHEREAS the Councils of the Municipalities of Prince, Macdonald, Meredith & Aberdeen Additional, Laird, Tarbutt & Tarbutt Additional, Johnson, Hilton, Hilton Beach, Jocelyn, St. Joseph, Bruce Mines, Plummer & Plummer Additional & Huron Shores, have deemed it desirable to create a joint committee to satisfy this requirement;

NOW THEREFORE the Council of the Corporation of the Township of Johnson hereby enacts as follows:

1. THAT the aforementioned Councils have agreed by resolution passed in open Council at their respective Council meetings that we should create a Compliance Audit Joint Committee to carry out the functions and powers set out in Section 88.37 of the Municipal Election Act, 1996, as amended in accordance with the Terms of Reference in the form of Schedule "A" hereto attached.
2. THAT the Mayor and Clerk of the Township of Johnson are authorized to execute any and all documents necessary to give effect to the foregoing.
3. Schedule "A" attached hereto forms part of this by-law.

READ and finally passed in open Council this 17th day of August, 2022.

MAYOR

CLERK

SCHEDULE "A" BY-LAW #2022-1028

TERMS OF REFERENCE CENTRAL ALGOMA COMPLIANCE AUDIT JOINT COMMITTEE

MANDATE

The functions and powers of the committee are set out in Section 88.33 of the Municipal Elections Act, 1996. They are summarized as follows:

- To consider any compliance applications submitted by electors within 30 days of their receipt and decide whether they should be granted or rejected.
- If an application is granted, to appoint an auditor to conduct the compliance audit of the subject candidate's election campaign finances.
- To review the auditor's report within 10 days of receipt and decide whether legal proceedings should be commenced.
- To determine, if the auditor's report indicates that there were no apparent contraventions and if there appears there were no reasonable grounds for the application, to recover the costs of the audit from the applicants.

The following persons are not eligible to serve on the committee-Members of Council, Municipal staff and candidates running for office in the 2022 municipal election. In addition, members selected for the compliance audit committee shall agree in writing that they will not work for or provide advice to any candidate in the 2022 municipal election. This committee will serve the Township of Prince, Township of Macdonald, Meredith & Aberdeen Additional, Township of Laird, Township of Tarbutt & Tarbutt Additional, Township of Johnson, Township of St. Joseph, Village of Hilton Beach, Township of Hilton, Township of Jocelyn, Town of Bruce Mines, Township of Plummer & Municipality of Huron Shores.

COMPOSITION

The committee shall consist of three to five members appointed by Council, with the Clerk acting as a resource to the committee.

TERM

The term of the committee is co-terminus with Council.

CHAIR

The committee shall select one of its members to act as Chair at the first meeting.

REMUNERATION

Committee members shall receive a per diem rate of \$200.00 which shall be paid by the municipality requiring the audit.

MEMBERSHIP SELECTION

All applicants shall be required to complete an application form outlining their qualifications and experience. Preference shall be given to applicants with qualifications in the following areas:

- a) knowledge and understanding of municipal election campaign financing rules;
- b) experience working on committees, task forces or similar settings;
- c) knowledge of quasi-judicial proceedings;
- d) availability and willingness to attend meetings.

Deputy MAYOR: _____
Reg McKinnon

Seal

Clerk: _____
Glenn Martin



Agenda Item B4

Date: 8-17-22

*The Corporation of
THE TOWNSHIP of JOHNSON*

By-Law 2022-1030

Being a By-law to amend By-law 2021-992

WHEREAS the Official Plan of the Corporation of the Township of Johnson was approved by the Minister of Municipal Affairs and Housing on November 6th 2009;

AND WHEREAS Council for the Corporation of the Township of Johnson Current Site Plan Control By-law is By-Law 2021-992;

AND WHEREAS Section 41(2) and 41(3) of The Planning Act, R.S.O 1990 c. P. 13, as amended provides that where in an Official Plan an area is shown or described as a proposed Site Plan Control area, the Council of the local Municipality may designate the whole or any part of such area as a Site Plan Control area and further that Site Plan Control areas may be designated on the basis of their zone category and/or use as defined in the Municipality's Comprehensive Zoning By-law, and may require a Site Plan Agreement;

NOW THEREFORE the Council for the Corporation of the Municipality of Johnson hereby deems it advisable to amend the Township's Site Plan Control By-law in the following manner:

1. By adding the following additional items to Section 2.3 after item (d):

- (e) Commercial Uses in the GC, HC or RC Zones
- (f) Industrial Uses in the GM Zone
- (g) Commercial or Industrial Uses occurring in the R, A-2 or A-2 Zones

2. By renumbering Sections 7 and 8 as Sections 10 and 11 and adding the following new Sections after Section 6:

- 7. Pursuant to Section 41(4.01) of the Act, Council appoints the Clerk as the authorized person to approve Site Plan Agreements.
- 8. The Clerk shall approve Site Plan Agreements upon receipt of a written recommendation from a Professional Land Use Planner.
- 9. In the review and consideration of an application for a site plan agreement staff and/or the Professional Land Use Planner may have discussions with and/or seek direction and advice from appropriate authorities and agencies, peer review consultants, the Township Solicitor and Council in conjunction with the preparation and approval of any site plan agreement.

BY-LAW READ A FIRST AND SECOND TIME, THIS xx DAY OF AUGUST, 2022.

BY-LAW READ A THIRD TIME AND FINALLY PASSED THIS xx DAY OF AUGUST, 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF JOHNSON**

Deputy MAYOR: _____

Reg McKinnon

Seal

Clerk: _____
Glenn Martin

Agenda Item C1
Date: 8-17-22

Glenn Martin

From: FD Chief
Sent: Tuesday, August 9, 2022 1:57 PM
To: Glenn Martin
Subject: RE: Fire Marshal's Public Fire Safety Council: Firefighter Certification

Hi Glenn,

Yes, that is true. However, there are several categories to choose from. Fire example, a Full Service Department // Fire Suppression only – exterior // Suppression with Auto-Ex // Hazardous Materials – Awareness / Operational / Each category has requirements defined. So while the municipality gets to choose the level of service, the OFM defines the level of certification required.

Ron

From: Glenn Martin <gmartin@johnsontownship.ca>
Sent: Monday, August 8, 2022 2:15 PM
To: Ron Smith <jtfdchief@gmail.com>
Subject: FW: Fire Marshal's Public Fire Safety Council: Firefighter Certification

Interesting, the Memo says certification to the level established by the municipality?
glenn

From: Mooney, Carole-Anne (SOLGEN) <Carole-Anne.Mooney@ontario.ca>
Sent: Monday, August 8, 2022 12:37 PM
To: OFM Subscribers (SOLGEN) <OFM.Subscribers@ontario.ca>
Subject: Fire Marshal's Public Fire Safety Council: Firefighter Certification

Sent on behalf of the Chair, Fire Marshal's Public Fire Safety Council



"MAKING ONTARIO A SAFER PLACE FROM FIRE."

DATE: August 8, 2022
TO: Ontario Fire Chiefs
Municipal CAOs
FROM: Jon Pegg



Agenda Item _____

Date: _____

"MAKING ONTARIO A SAFER PLACE FROM FIRE."

DATE: August 8, 2022

TO: Ontario Fire Chiefs
Municipal CAOs

FROM: Jon Pegg
Chair, Fire Marshal's Public Fire Safety Council

SUBJECT: Firefighter Certification

On July 1, 2022, [O. Reg. 343/22: Firefighter Certification](#) came into force in the Province of Ontario.

Following the consultation period, the Fire Marshal's Public Fire Safety Council (FMPFSC) Board of Directors has been working with the Office of the Fire Marshal to understand the requirements of the certification regulation and its impact on Ontario's fire services. Over the course of the next 4 to 6 years, departments will be required to certify their members to the level of fire protection service established by their municipality.

It became apparent in our discussions and understanding of feedback provided throughout the regulation's consultation period that municipalities were seeking financial support to assist with the requirements under O. Reg. 343/22. Some departments will require online access to training material whereas others will be required to purchase textbooks to support their members in achieving certification.

Today, on behalf of the FMPFSC, I am pleased to announce the creation of a \$750,000 grant to support firefighter certification in Ontario. This grant will be provided over three years and is open to all Ontario fire departments who can demonstrate a need for educational materials to support training and certifying their members. The grant will be administered through the FMPFSC's Distribution Centre with details to follow on the application process and what materials will be eligible as part of this funding.

The FMPFSC has worked closely with both Jones and Bartlett and the International Fire Service Training Association (IFSTA) to provide a suite of both hard copy and online materials that will benefit the fire service in meeting the requirements of the regulation.

The Board and FMPFSC is honoured to be able to provide this funding to the fire service in Ontario and will continue to look for opportunities to give back to the Ontario fire service to continue to support a fire safe Ontario.

It would be appreciated if fire chiefs could share the news of this grant with their training officers and others so that thought can be given on what is needed at the local level to support training and certification.

Details on the grant application process will be available through Jamie Kovacs, Executive Director, in the coming weeks.

Sincerely,

Jon Pegg
Chair

cc: Ontario Association of Fire Chiefs

Expertise for Municipalities

Office of the Integrity
Commissioner

1894 Lasalle Blvd.
Sudbury, ON P3A 2A4

Tel. 705-863-3306
Fax. 705-806-4000
www.e4m.solutions



Agenda Item CL
Date: 8-17-22

A Reminder from your Integrity Commissioner

The 2022 municipal election season is just around the corner! This election year, nomination day is August 19, and voting day is October 24. As we approach nomination day, we want to remind those who may be seeking re-election of some best practices. Your community's Code of Conduct may contain policies that dictate a sitting Councillor's behavior during an electoral campaign, and we encourage you to look for that information. Of course, any information in your Code of Conduct will take priority over the information we've included below.

Firstly, it is important that you, a current member of Council, understand the differences between your obligations as an elected official and as a candidate. It is also important that you do your utmost to differentiate your actions as an elected official and as a candidate.

As you likely already know, one may not use municipal resources, information, or any other municipal property in an election campaign. Here are some examples that we recommend you use to differentiate your activities in each role:

- Not using municipal-issued phones, laptop computers or other devices to conduct campaign activities.
- Not using your public title, your municipal phone number, your municipal email address, or any other information that identifies you as a current member of Council in any campaign-related activity (e.g., social media posts, flyers, mail, business cards, etc.). Additionally, not using photos or other media that is connected to your activities as an elected official.
- Not using constituent contact information that was obtained through Council business (e.g., they contacted you regarding a by-law via email) for campaign-related activities.

As your Integrity Commissioner, we would like to remind you that inquiries under the Code of Conduct may not be filed or investigated during the period between nomination day and election day. It goes without saying that the broad ethical parameters pertaining to integrity, justice and courtesy, the accurate dissemination of Council decisions, discrimination and harassment and respectful dealings with members of the public (including other candidates) will still apply.

We implore any Councillor seeking re-election to behave in good faith, and due caution in keeping your roles as elected official and candidate separate. If you find yourself with questions during your campaign, please reach out to us at IC@E4m.solutions

Finally, we would like to thank Dr. Robert Williams, Integrity Commissioner for the Township of Wilmot, for permitting us to adapt this report for distribution to our Integrity Commissioner clients at no cost.

Integrity Commissioner Report 2021

Municipalities are required by legislation to have an Integrity Commissioner ("IC") and adopt a Code of Conduct ("Code"). Your municipality has appointed Expertise for Municipalities Non-Profit Association ("E4m") as their IC. The *Municipal Act* outlines our role as IC. E4m serves your municipality as an independent resource, coach and guide. We are focused on enhancing your municipality's ethical culture. We do this by:

Responding to questions from the public about the Code & the Municipal Conflict of Interest Act ("MCI").

Responding to questions from Council about their obligations under the Code & MCI.

Giving recommendations and/or advice to Council on policy related to ethical behavior of members.

Providing education/training for Council, Local Boards and Public on Code, MCI, bylaws, policies and legislation governing ethical behavior.

Conducting impartial inquiries in response to allegations that a member has not followed the Code or MCI.

The IC is a statutory officer of the Municipality who reports to Council. Often an IC provides an annual report to Council to provide an overview of the IC's activities during the year. Our report has been created to provide a brief overview of work carried out by E4m as IC for the period of January 1, 2021 to December 31, 2021. This report that shows you, at a glance, what activities we have undertaken for your municipality. We also show you how your municipality compares to the overall total of each activity for ALL of the municipalities for whom E4m provides Integrity Services.

How you compare

	Your Municipality	All Municipalities
Code of Conduct Complaints	0	24
MCI Complaints	0	7
No Inquiry (matter resolved/dismissed)	0	76
Inquiries Underway	0	0
Allegations	0	88
Findings of Breach	0	12

Allegations

Your municipality compared against the combined total of municipalities



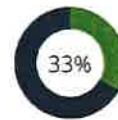
Findings of Breach

Your municipality compared against the combined total of municipalities



E4m Supports the Municipal Sector

E4m strives to enhance the municipal sector by re-investing a minimum of twenty percent of what we bill.



Graph Reference:

Blue: The cost of inquiries.
Green: The amount that E4m has reinvested back into the Sector.

Highlights & Trends

Inquiries:

- In 2021 many municipalities had no costs associated with our Integrity Commissioner Service many because there were no requests for information, advice or concerns raised.
- Two (2) requests for inquiry by members of the public were related to the behaviour of municipal Officers or Employees which are not within the jurisdiction of the IC to consider and were referred to the municipality.

Matters in Court

In the case that a contravention of the MCI has occurred, the legislation encourages the IC to make an application to court. Only a judge can determine the penalty for a contravention.

In 2021 there were seven (7) matters in court:

- Two (2) were related to the same member of Council

Of the matters in court:

- Three (3) were heard by the Judge and in two (2) cases the member of Council was found to have contravened the MCI – one (1) the decision has not yet been made by the Judge – the matter was heard in August 2021
- In one case, the Judge vacated the Councillor's seat and in the other the Judge issued a reprimand.
- One (1) matter we withdrew because the member of Council agreed to resign from Council and not run for election in 2022
- Three (3) matters were before the court but not resolved by the end of 2021

We want you to know:

- IC inquiries are costly, and members of Council, Committees and Local Boards are encouraged to seek advice from the IC when they are uncertain of their role, of whether to become involved in a matter and /or if they may have a disqualifying interest in a matter before Council.
- In 2021, several the requests for inquiry we received were related to members of Council treating municipal officers /employees and/or other members of Council with considerable disrespect which included disparaging comments about the individual.
- Also in 2021, we saw an increase in negative social media directed at Council as a body, some members of Council and municipal officers /employees (including the IC), complaints to the Office of the Ombudsman when an individual (complaint or respondent) is not satisfied with the IC's decision as well as complaints to the Office of the Information Privacy Commissioner when either complainants or respondents are not given access to confidential information related to IC inquiries. These types of complaints also add significantly to the costs of IC inquiries.

How E4m Helps

- Subsidize Wellness Programs
- Subsidize Policy Drafting Workshops
- Workshops and Webinars
- One-on-one Staff and/or Council Coaching
- Mentoring and Advice
- Subsidize Council Term Plans
- Provides Affordable Support to Municipalities (tailor-made for their needs and circumstances)



Office of the Integrity Commissioner
1894 Lasalle Blvd
Sudbury, ONT
P3A 2A4

Empowering Sector Resilience & Excellence

m@e4m solutions
Fax: 705-806-4000



www.e4m.solutions

