Tender:
CEMETERY TREE REMOVAL SERVICES

PROJECT OVERVIEW & SCOPE

The Corporation of the Township of Johnson is seeking competitive, sealed tenders from qualified, insured, and experienced tree removal contractors for the safe removal and disposal of trees located within Mount Pleasant Cemetery (Gordon Lake) located at 1707 Gordon Lake Road and the Desbarats Cemetery located on Government Road. Due to the sensitive nature of the site, all work must be performed with extreme care to prevent any damage to historical headstones, monuments, turf, and underground infrastructure.

1. SPECIFIC SCOPE OF WORK

The selected Contractor shall provide all labor, supervision, materials, equipment, and insurance to perform the following:

- Tree Removal: Complete removal and grinding of up to 14 (fourteen) trees in Mount Pleasant Cemetery (Gordon Lake) in addition to grinding three existing stumps and removal and grinding of 3 (three) trees in Desbarats Cemetery, as marked on the attached site map (Appendix A).
- Stump Management:
  Option 1 (preferred): Grind stumps to a minimum depth of 6 inches below grade, remove chips, and backfill with clean topsoil
  Option 2: Flush-cut stump removal will ***only*** be an option when removal would impact existing monuments and should be cut as close to the ground as possible without disturbing adjacent markers.
- Debris Disposal: All wood, limbs, brush, and chips must be hauled away and legally disposed of off-site. The site must be raked clean daily.
- Protection of Property: The Contractor must utilize advanced rigging, lowering ropes, cranes, or ground-protection mats to ensure absolutely zero impact or weight load on vulnerable gravesites, upright monuments, or flat headstones.
- A walk through of the property with a municipal representative

2. CONTRACTOR REQUIREMENTS & LIABILITY SAFEGUARDS

Bidders must submit verifiable proof of the following with their proposal. Failure to provide these items will result in immediate disqualification:

- Experience: A minimum of five (5) years of documented commercial tree removal experience, specifically detailing past projects involving complex rigging, limb lowering, and working in tightly confined or high-liability spaces.

- Commercial Insurance: Proof of a current Commercial General Liability (CGL) Insurance policy of not less than $5,000,000 per occurrence for bodily injury, person injury and property damage arising from the work. The policy must explicitly cover tree felling, removal, and rigging operations at heights.
- Automobile liability insurance: Proof of current Automobile liability insurance of not less than$2,000,000 where vehicles are used in connection with the work.
- The Municipality shall be named as an additional insured with respect to liability arising from the Contractor's operations. The Contractor shall provide a valid Certificate of Insurance satisfactory to the Township before commencing work.
- Worker Safety Compliance: An active and valid Worker's Compensation clearance certificate (e.g., WSIB) to prove all on-site crew members are fully covered.
- References: At least three (3) professional references for large-scale tree removal work completed near fragile structures, utilities, or historic sites within the past three years.

3. SITE VISIT & BID SUBMISSION

- Mandatory Site Walkthrough: A mandatory pre-bid site walkthrough will take place on Wednesday November 4, 2026 at the Mount Pleasant Cemetery. Bids from companies who do not attend will not be reviewed.
- Submission Deadline: Tenders must be submitted no later than November 16, 2026 at 3:00 pm to jmaguire@johnsontownship.ca
- Evaluation Criteria: Bids will be evaluated based on demonstrated rigging/safety experience (40%), proof of adequate insurance coverage (30%), and total project cost (30%).

4. BID FORM & PRICING SCHEDULE

(Bidders must fill out the flat-rate pricing below)

Item 1	Removal and disposal of trees (per Appendix B Inventory	$
Item 2	Stump Grinding/Treatment	$
Item 3	Site Clean-up and Restoration	$
	TOTAL LUMP SUM BID (EXCLUDING TAXES)	**$**
	AUTHORIZED SIGNATORY NAME:	
	AUTHORIZED SIGNATORY SIGNATURE:	
	COMPANY NAME:	
	DATE:	

PUBLIC NOTICE
REQUEST FOR TENDERS: CEMETERY TREE REMOVAL SERVICES

The Corporation of the Township of Johnson is accepting sealed tenders from experienced tree removal contractors for the safe removal, disposal, and stump management of designated trees at Mount Pleasant Cemetery (Gordon Lake) at 1707 Gordon Lake Road and the Desbarats Cemetery located on Government Road just past 4006 Government Road and before the railway tracks.

Project Highlights:

- Scope: Removal of select trees within a historic/active cemetery setting.

- Strict Requirements: Bidders must demonstrate a minimum of five (5) years of commercial tree removal experience, possess advanced rigging capabilities, and provide proof of $5,000,000 Commercial General Liability Insurance, automobile liability insurance of no less than $2,000,000 alongside valid worker safety compensation coverage (e.g., WSIB).

Key Dates:

- Mandatory Site Walkthrough: Wednesday November 4, 2026 at 6:00 pm (Meet at the shed at the Desbarats Cemetery, and then proceed to Mount Pleasant (Desbarats Cemetery). **Attendance is required to submit a valid bid.**

- Bid Submission Deadline: November 16, 2026 at 3:00 pm.

How to Obtain Tender Documents:
Complete digital copies of the RFP package, including the site map and full tree inventory, can be requested by emailing jmaguire@johnsontownship.ca or by visiting https://johnsontownship.ca/.
The lowest or any tender will not necessarily be accepted.

Appendix A


Mccelland Rd
Gordon Lake Cemetery
Gordon Lake Rd
Gordon Lake Rd
Gordon Lake Rd
1707