

Economic Development Advisory Committee

Thursday, October 2, 2025 | 7:00pm In Person: Johnson Township Community Centre Banquet Hall 1 Cameron Avenue, Desbarats, ON

Agenda

Land Acknowledgment: We acknowledge, with respect, the land that we live and work on. This land is the traditional territory of the Anishinabek Nation. We are a part of the Robinson-Huron Treaty of 1850. We acknowledge the neighbouring communities of Thessalon First Nation, and Garden River First Nation. This land is also the homeland of the Metis.

We acknowledge all original peoples of this land, past, present and future. By providing this land acknowledgement, we recognize the enduring presence of Indigenous peoples on this land, and we commit ourselves to work together in reconciliation and action towards a positive and inclusive future for all children.

Meeting Chair: Patti Trotter

Councillors Present:

Attendees:

- 1. Call to Order:
- 2. Conflict of Interest: Declaration of Pecuniary Interest:
- 3. New Business:
 - a. Review of 2012 East Algoma Economic Development Strategic Plan
 - i. Summary of East Algoma Community Values to Guide the Economic Development Mission Exhibit 1
 - ii. Economic Development Strategic Plan June 2012 Township of Johnson Exhibit 2
 - b. Community Development or Economic Development Advisory Committee
 - i. Definition Exhibit 3
 - c. Meeting frequency & schedule
 - d. Terms of Reference Development
 - i. Draft Terms of Reference Exhibit 4
 - e. Chair Selection & Member Selection
- 4. Additional Concerns/Discussion/Topics for next month's meeting:
- 5. Next Meeting
- 6. Adjournment











Economic Development Summary of East Algoma Community Values to Guide the Economic Development Mission

As derived from the Community Workshops in October 2011

Prepared by:











East Algoma

Strategic Plan

Summary of the Outcomes from all Five Communities

Summary of the Outcomes of Community Values to Guide the Economic Development Mission

Reviewing and comparing the expressed Community Values for all five jurisdictions is more than an academic exercise. The close proximity of the five Communities creates a caveat as well as opening the door to some broader opportunities.

The Caveat

"Your rights end where mine begin". Changes in one of the communities may have implications for a neighbouring community; if the expressed Values conflict from one locale to another, then this may create acrimony between the people affected. For example, a smoke-stack in one place may have a visual and environmental impact on another, which is likely to cause conflict if the Values differ on this point.

The Opportunity

Where the Values and the present conditions are similar then resources may be pooled a broader regional initiatives towards realising these common Values. This may enable more effective and efficient initiatives to be conceived and implemented.

The results are displayed in the charts, with explanatory notes where necessary. In creating the analysis, the Values expressed by the Community were grouped once more into themes but at higher levels. For example, all concerns relating to the environment were grouped, those relating to business and industry similarly consolidated, and so on. This was done to gain a broader picture and in no manner dilutes the individual elements. Where there are clearly conflicting aspects between Communities then it is possible to "dig down" to examine the details and attempt to find resolutions if need be. Where there is no conflict then such further analysis is not required. Once more, the observation point is from that of economic development and the implications thereon. The numbers will not add to 100% since we have not shown "All Others".

Please do review, critique and improve this through feedback to the Consultants. Comments and input on any and all aspects of the project would also be very welcome. Details on how to do this are on the last page.

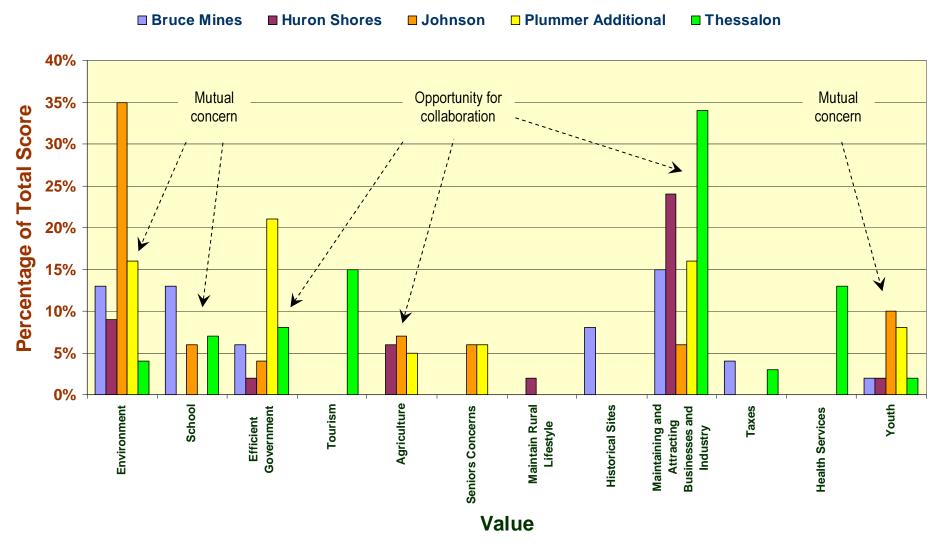
Thank you,

George Schrijver WCM Consulting

Greg Bender MMM Group

Summary of the Outcomes from all Five Communities

East Algoma Summary of Key Community Values



Summary of the Outcomes from all Five Communities

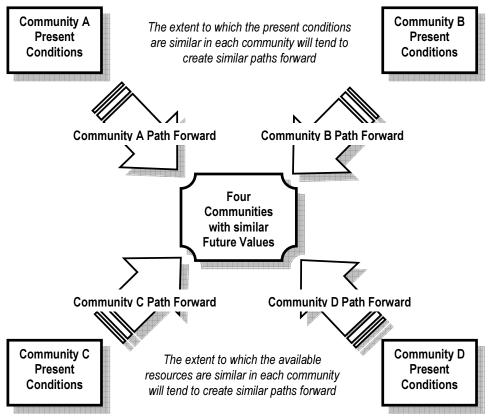
Consultant Comments on the Summary Outcomes

As can be seen, some or all of the Communities share priority common Values. Nor do we see Values that may obviously conflict and there are clearly some opportunities for collaborative initiatives between two or more of the Communities. Based upon our experience with many similar Workshops, *this is a most usual outcome.*

While all Communities wish to think of themselves as unique, it is the combination of multiple dimensions and factors, as well as the people who live there, that create this uniqueness. However, the Values expressed by a Community originate largely from fundamental human desires and needs, which are common to most peoples, everywhere.

This is generally true even when comparing, for example, a large metropolitan centre with over a million people, a medium sized town with a heavy industrial base and smaller communities such as are found in East Algoma. There are obvious differences between these examples since, from a Values perspective, the different populations have accepted the inevitable compromises inherent in such choices of locale. However, the common theme running through them might well be:

- A desire to see no deterioration in the local environment, from the present condition
- The retention of youth, as the basis for the future
- Increasing prosperity, to fuel enjoyment and well-being
- Future good health
- ...and so on



In other words, no matter where Communities happen to find themselves, even in very differing present conditions, the direction of where they want to go in the future does not vary significantly, even if starting from different present conditions.

Does this mean that all Communities must then adopt similar strategies in realizing their Values?

Summary of the Outcomes from all Five Communities

Not necessarily, but the likelihood of similar path forward (strategies) depends on the similarities between at least two further parts of the model:

- The starting condition in each; where they are today
- The resources available by which to move forward; the essential "fuel" to power their progress towards realizing their Values

The Communities of East Algoma have much more in common with each other than the expressed Community Values. Although there is some variation in geography and natural resources, these are relatively minor in comparison to the similarities.

This would imply that many of the plans to develop the economy will have strong common elements. Whilst some may feel that unique strategies are preferable, realistic plans must be driven by the facts: *where are we today and where do we wish to go*. The route from one to the other is then largely defined, if we have the wherewithal to take that path through the available resources.

From a different perspective, this "commonality" opens the door to broader based regional initiatives, in which two more Communities can collaborate to realise their Community Values.

The next stage of the project will determine to what extent these commonalities exist.

Contacting us

By telephone to: George Schrijver at WCM Consulting (905) 478-8523

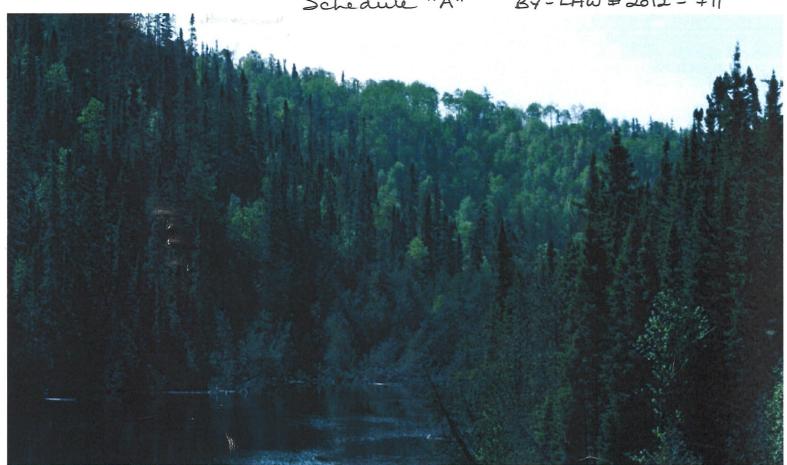
This is long distance, so leave a message and allow us to return the call

By E-Mail: george@wcmconsulting.com

By fax to: (905) 478-8598

By mail or drop-in to: Your Community Municipal Offices

















Economic Development Strategic Plan June 2012

Township of Johnson Prepared by:











Economic Development is an investment, not a cost.

List of Related Reports

East Algoma Regional Economic Development Strategic Plan and

Economic Development Strategic Plan for the Town of Bruce Mines Economic Development Strategic Plan for the Municipality of Huron Shores Economic Development Strategic Plan for the Township of Plummer Additional Economic Development Strategic Plan for the Town of Thessalon

The Consultants for this project were:





EXECUTIVE SUMMARY

A consortium of five municipalities in the East Algoma area, including Johnson, recognized a need for local Economic Development Strategic Plans. The intent is to derive an Economic Development Strategic Plan for Johnson and each of the other four communities engaged in the project. At the same time, to look for economic development projects in which two or more of the five communities may participate.

Public involvement was the cornerstone of the project and the community was encouraged to participate. Further, the focus was on development from within the community, and not primarily the attraction of businesses to locate in the jurisdiction. The result built on the existing strengths of the community.

Community Values were established in a public workshop. These values serve as the outer boundary of acceptability for economic development. That is, while increasing local prosperity, the plans must not harm desirable community attributes.

Dozens of stakeholders in the community were consulted in depth to garner ideas and opportunities. The results of the consultations were very consistent and focused the plan on specific objectives.

Based upon the broad community input, the consultants developed strategic directions and specific recommendations. The very limited resources available to implement these plans were also taken into account. The end result is a practical and achievable plan.

The consultants recommend establishing a public-private sector Economic Development Advisory Committee (EDAC) to help guide economic development activities in Johnson. The EDAC will also act as an additional resource to the efforts.

The Township should undertake an "Investment Readiness" self-test to better understand how they are positioned for economic development.

The Township is not marketed to tourists and there is nothing on the highway to suggest the attractions that may be of interest. Simple and inexpensive additions to signage on the highway, and then further directions to specific sites, will help tourists to learn what the municipality has to offer. The creation of events and festivals on a regular basis will help to refresh the appeal and draw visitors with a variety of interests.

Tourism also serves as the first stage in "people attraction", which may lead to new residents living in the area. A "First Impressions Community Exchange" will provide an unbiased view of the community from an outside perspective. This will aid in upgrading and maintaining the look and feel of the community for visitors.

Value-added agricultural opportunities exist and the Township can encourage the local agricultural community to engage in these activities. The Rural Agricultural Innovation Network in Sault Ste. Marie can assist the local farmer and rancher to make progress here. These value-added opportunities may include a local organic food network, further processing of crops and livestock, farm tours and vacations and on-farm retail outlets. Linking and cross-promoting festivals and other events to the agricultural aspects, such as a farmers market, would increase the potential for economic benefit.

A Community Improvement Plan is recommended for Debarats, as well as ensuring that tourism establishments are permitted as secondary uses in shoreline areas. Enforcing property standards will present the best possible image to visitors, while reducing "red tape" to a minimum will encourage developers in their investments. The engagement of MOE/MNR will be necessary to address lake capacity to ensure that the environment is not further harmed and that remediation be undertaken where necessary.

Despite severe restrictions on formal economic development resources, an effective combination of private sector volunteers, working with local officials and Council, can implement these recommendations over time. The need for an economic development resource for the region is described in the report "East Algoma Regional Economic Development Strategic Plan", as well as regional activities, in which multiple communities may participate.

Table of Contents

Executive Summary						
1.0	.0 Introduction, Background and Project Process					
	1.1	Introduction1				
	1.2	Town of Johnson1				
	1.3	Critical Aspects of the Project as Defined by the Client Municipalities2				
	1.4	Project Process Implemented				
2.0	Comr	nunity Economic Characteristics5				
	2.1	Age Demographic5				
	2.2	Educational Attainment6				
	2.3	Major Field of Study7				
	2.4	Employment by Industry8				
3.0	Comr	nunity Values and the Economic Development Mission9				
4.0	Strate	egic Directions to Support the Economic Development Mission10				
	4.1	Economic Drivers and Re-distributors				
	4.2	The Active and Alert Strategies for Investment Attraction				
	4.3	Strategic Thrusts NOT Recommended, with a Rationale (the Alert Strategy)12				
	4.4	Strategic Thrusts Recommended (the Active Strategy)				
	4.5	Adapting the Plans Over Time14				
5.0	Reco	mmendations15				
	5.1	Recommendation #1: Form an Economic Development Advisory Committee (EDAC)				
	5.2	Recommendation #2: Conduct an Investment Readiness Test Self-Assessment				
	5.3	Recommendation #3: Tourism and People Attraction				
	5.4	Recommendation #4: Develop Agri-Value Added Activities in the Community20				
6.0	Land	Considerations and Recommendations24				
	6.1	Recommendation #1: Undertake a Community Improvement Plan for Desbarats				
	6.2	Recommendation #2: Accommodate Tourism Establishments as Secondary Uses in Shoreline Areas				
	6.3	Recommendation #3: Engage MOE/MNR Regarding Lake Capacity24				
	6.4	Recommendation #4: Enforce Property Standards				

APPENDICES

APPENDIX I: LAND USE PLANNING CONTEXT

The Township of Johnson is the western-most municipality in the sub-district of East Algoma (Figure A-1). The primary settlement area within the Township is the Hamlet of Desbarats, which reflects most of its commercial and residential density. Johnson is part of the Desbarats to Echo Bay Planning Board Area, which means that Planning Board fulfills some local planning functions on behalf of the municipality. The Township is approximately 120 km² and has a population of 750 people (2011 Census).

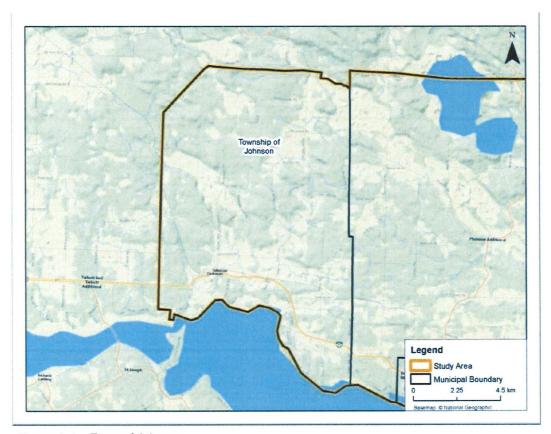


Figure A-1 - Town of Johnson

The Township of Johnson Official Plan

The November 6, 2009 consolidation was consulted for the purposes of this report. The Township's Official Plan was originally adopted by Council in 1981, and was amended with the results of a 5-year review undertaken in 2006. The review extended the planning horizon of the Plan for an additional 10 years and provides appropriate planning policies for a municipality of approximately 850 people.

The Plan defines the Township of Johnson as a stable, rural community with a predominantly agricultural and seasonal tourism-based economy. It also notes that Johnson is in a position to

Legislative Authority for Undertaking a Community Improvement Plan

Section 28 of the Planning Act gives the Municipality the legislative authority to define a community improvement project area and prepare a community improvement plan for that area, in accordance with the Municipality's Official Plan and the powers granted under the Planning Act.

Section 28(1) defines community improvement as "the planning or re-planning, design or redesign, re-subdivision, clearance, development or redevelopment, construction, reconstruction and rehabilitation, improvement of energy efficiency, or any of them, of a community improvement project area, and the provision of such residential, commercial, industrial, public, recreational, institutional, religious, charitable or other uses, buildings, structures, works, improvements or facilities, or spaces therefor, as may be appropriate or necessary" and includes the provision of affordable housing under Section 28(1.1). A community improvement plan is defined in the Planning Act as "a plan for the community improvement of a community improvement project area." A community improvement project area is defined as "a municipality or an area within a municipality, the community improvement of which in the opinion of the council is desirable because of age, dilapidation, overcrowding, faulty arrangement, unsuitability of buildings or for any other environmental, social or community economic development reason."

The Planning Act outlines the powers which may be exercised through a community improvement plan, and within a community improvement project area.

- Under Section 28(3), Council may acquire, hold or clear land;
- Under Section 28(6), Council may construct, repair, rehabilitate or improve buildings on land acquired or held by the Municipality, or it may sell or dispose of land in conformity with the community improvement plan;
- Under Section 28(7), the Municipality may make grants or loans to registered owners or tenants of land in the community improvement project area to pay for eligible costs associated with community improvement. In accordance with Section 28(8), eligible costs include costs related to an environmental site assessment, environmental remediation, development, redevelopment, construction and reconstruction of lands and buildings for rehabilitation purposes or for the provision of energy efficient uses, buildings, structures, works, improvements or facilities;
- Under Section 32(1), where a by-law prescribing property standards is in effect in accordance with Section 15.1 of the Building Code Act, the Municipality may pass a by-law offering grants or loans to pay for the repairs of buildings or the clearing or grading of land.
 Under Section 33, the Municipality may also establish a demolition control by-law in such an area; and
- Under Section 69(2), where the Municipality provides a tariff of fees with respect to planning
 applications, the Municipality may also reduce or waive the fees where the Council has
 deemed it unreasonable to require payment in accordance with the tariff.

Development Permit System InfoSheet

The Development Permit System (DPS) is a new land use planning tool available to all local Ontario municipalities. It provides an alternative approval system which facilitates and streamlines development, promotes community building, and enhances environmental protection. The DPS is part of the government's commitment to provide municipalities with the tools they need to build strong, sustainable communities, and facilitate responsible growth for a strong Ontario.

The DPS helps strengthen a community's vision for its future by contributing to strategic, integrated and long-term planning, and providing certainty, transparency and accountability on the form of future development for an area.

The DPS provides distinct advantages to municipalities as compared to other planning tools. Specifically, the DPS:

- streamlines approvals
- provides for faster approval timelines (45 vs. 120 days)
- focuses third party appeals at the front end of the process, similar to site plan appeals
- provides a more flexible approvals process, which can reduce the need for minor variances
- provides for a broader range of conditions of approval not available through other planning tools
- allows decisions on development permit applications to be delegated to a municipal employee or a committee appointed by Council
- enables municipalities to incorporate their site alteration and tree-cutting by-laws into the DPS
- combines land use and physical design considerations into one process

What is the DPS?

The DPS combines zoning, site plan and minor variance into one application and approval process. It promotes development by providing for faster timelines, eliminating potential duplication, incorporating flexibility for uses and development standards, and providing a "one-stop" planning service.

At the same time, the DPS builds upon the fundamental principles of planning in Ontario. It promotes the municipal role in developing the appropriate land use vision and policies for the municipality; it respects and maintains the role of the community in shaping the future of their neighbourhoods; it respects and maintains landowner rights in the development process; and it retains the role of the Ontario Municipal Board in resolving land use disputes.

DPS Promotes Environmental Protection

- Development in Environmentally Sensitive Areas: Through the discretionary use
 provisions discussed above, the DPS provides municipalities with a greater range of options
 in dealing with environmentally sensitive or hazardous areas, including those lands described
 in section 34 of the Planning Act (such as marshy or flood-prone lands and contaminated
 lands).
- Ability to Regulate Site Alteration and Removal of Vegetation: "Development" is defined, in the DPS, to include site alteration and the removal of vegetation. This helps protect water quality, for example, through the requirement for vegetative buffers and erosion control measures.
- Conditions on Development Permits: With the DPS, a municipality has the ability to apply
 conditions that are required to be fulfilled prior to, or imposed upon, the issuance of a
 development permit. Conditions supporting environmental protection may include, for
 example, conditions related to ongoing monitoring requirements that are considered
 necessary for the protection of the natural environment and public health and safety.

Criteria for discretionary uses may include technical studies to determine whether a proposed use is appropriate, and under what conditions.

Permitted height could be varied by a certain amount (up to 5 per cent, for example) subject to identified criteria being fulfilled, such as stepping back of additional height from the streetline. Variations outside the specified range would require an official plan and/or by-law amendment.

Conditions supporting strong communities may include, for example, conditions related to protecting public health and safety, the natural environment and vegetation, community character, and providing the necessary infrastructure and facilities for a desirable quality of life.

DPS Benefits Landowners

The unique advantages of the DPS benefit not only municipalities, but also individual landowners. From the landowner's perspective, for example, the DPS:

- provides a streamlined, integrated and flexible approvals framework
- provides certainty and clarity for landowners and the community by identifying the requirements for development up-front, through the municipality's official plan policies and development permit by-law;
- promotes investment and facilitates development by significantly reducing the time required to obtain development permission;
- provides the convenience of a "one-window" approach to approvals, eliminating potential duplication;

The DPS does not include the lot creation or building permit processes, which continue to be separate and distinct from the DPS.

How do municipalities implement the DPS?

Ontario Regulation 608/06 (Development Permits) allows all local municipalities to use the DPS and sets minimum requirements for use of the system.

Before a municipality can issue development permits, the framework for the DPS must first be established in the municipal official plan. Council must amend the official plan to identify the DPS area, outline the vision and goals for the area, and provide the policy requirements for how the system will work.

Council must also pass a development permit by-law for the DPS area. Like a zoning by-law, the development permit by-law contains a list of permitted uses and standards. The by-law may also identify "discretionary" uses (uses that may be permitted subject to fulfilling certain criteria), permit some variation from development standards, and set out conditions that may be applied to the issuance of a development permit.

A development permit by-law is considered to be a zoning by-law under Section 34 of the Planning Act.

Benefits of the DPS

The DPS incorporates many unique features which distinguish it from other planning tools:

DPS Facilitates Development

- One Approval: Zoning, site plan, and minor variance are combined into one application and approval process.
- **Flexibility**: The DPS is a flexible approval system, incorporating flexibility in both development standards and permitted uses (see next page).
- Faster Review Timelines: Applicants have a right of appeal after 45 days if Council fails to
 make a decision on an application (this compares to 120 days for a decision on an
 application to amend a zoning by-law, for example).
- Appeals to the Ontario Municipal Board: The DPS requires an official plan amendment
 and a development permit by-law to become operational, offering members of the public
 opportunities to share their opinions early in the process. Once the DPS is in place, only the
 applicant has the right of appeal to the Ontario Municipal Board for a decision on a
 development permit application that conforms to the requirements set out in the official plan
 policies and development permit by-law, similar to site plan applications.

evolve into a role as a dormitory community for workers in Sault Ste. Marie. Single family housing is the predominant housing form in Johnson, and communal water sewer services exist in the Hamlet of Desbarats. The outlying rural area of Johnson, however, is and will remain principally agricultural.

The Plan requires new development to consider "...conserving the balance between the agricultural heritage of the Township, rural life styles as enjoyed by permanent and seasonal dwellers and the role of the Hamlet of Desbarats as the focal point for community, commercial and cultural services". Permanent development is generally expected to occur on more accessible shoreline with public road access and seasonal development on more remote shore frontage with private roads; however, the Plan also identifies three growth areas, consisting of:

- the area along the St. Joseph Channel and to a lesser extent the outlying archipelago;
- inland lakes: and.
- the Hamlet of Desbarats.

The majority of new growth and development is to be directed to Desbarats, which is designated under the Plan as a Hamlet Policy Area. Resource management and resource-based recreational activities are directed to the Rural Policy Area, to preserve and strengthen the existing settlement pattern. Limited residential development and other rural land uses may also be permitted in the Rural Policy Area. The overall pattern of development is also defined by resource considerations, such as mineral aggregates, wetland areas, shoreline environmental protection areas, and deer yards. The Plan notes that few mineral aggregate resources are known to exist in Johnson; however, some gravel pits have been identified and are protected for the long term.

The servicing policies of the Plan are intended to ensure that development in the Hamlet is fully serviced on municipal water and sewage systems, and development in the rural area will not require piped services, instead being accommodated through individual on-site systems.

The economic policies of the Plan are intended to the support traditional agricultural and service industry activities related to tourism, highway commercial trade and Desbarats function as a service centre for the outlying rural area, and to take advantage of the Township's emerging seasonal residential and dormitory community roles. In particular, the Plan focuses on:

- protecting agriculture and encouraging farm related agro-business and industries;
- encouraging water-oriented commercial development;
- Encouraging and facilitating approvals for highway and rural commercial and local commercial development in Desbarats;
- Undertaking community improvement projects in Desbarats;
- Encouraging home occupations and home industries; and
- Encouraging and supporting social assisted housing developments for seniors, families and other specialized groups.

APPENDIX II: WORKSHOP ON COMMUNITY VALUES

These are the outcomes of the Workshop on "Community Values" held in Johnson to "Guide the Economic Development Mission".

As emphasized at the Workshop, openness and transparency are key aspects of the project process; the outcomes of the session were recorded and then "processed" as follows.

The Community grouped themselves around tables. After an introductory presentation, questions were asked of the groups, which were discussed and then recorded verbatim on individual flip charts.

- First, the contents of the flip charts were transcribed into a data-base, table-group by table-group, in the order in which the points were made. This data was then "frozen", permitting reproduction of the original flip charts at any time in the future.
- Then the input was separated into Values (DON'T WANT and DO WANT) and IDEAS.
- The two sets of Values points were then reviewed and categorized. While such categorization can be accomplished in many different ways, and with finer and coarser degrees of analyses, our purpose was to focus on the economic development implications. During the Workshop, the conversations were deliberately not constrained to economic development matters, since Community Values are much broader. As a result, some of the points recorded relate directly to economic development, while others only connect indirectly.

Each Value point was "scored" by the Workshop participants to indicate those issues which were of most importance to them. These scores are also shown in the list.

 The Ideas were not further processed, and were added to the other ideas that arose during the project.

When reviewing the attached, the reader will note some conflicting points (not everyone will agree on everything in a Community) as well as some apparently contrary perspectives. For example, while more and better services and amenities are desired, people also want lower taxes. This is entirely normal and, once more, points towards the need for reasonable compromise in a Community. Of course, one solution to this is increased economic activity, the resulting prosperity enabling the Community to afford these better services and amenities, perhaps without an increase in taxes.

The Values were then used by the consultants to derive a Draft Mission Statement for Economic Development. This was accomplished by:

- Reviewing the Values (DON'T WANT and DO WANT) for their score.
- Using the higher scoring items that relate directly to economic development as crucial elements of the Mission Statement

Values as expressed by Community	Score
Agriculture - DO WANT	
Continued veterinary service for large farm animals	3
Increased agricultural activity	4
Community - DON'T WANT	
Loss of school, post office, churches, businesses	7
Large tracts of low income housing	3
Destruction of the cohesive, friendly community	4
Community - DO WANT	
Residential development - single dwellings vs multi-dwelling New school, expanded school	3
More technology i.e. Internet access	3
Drug store	
Better use of public facilities i.e. schools and arenas	2
Better public transportation i.e. Greyhound/rail Bank	
Variety of lifestyles	1
Reasons to be here	
Prosperity	
Peace and security (a safe community)	
More engagement	
Mix of generations; accommodation for seniors	4
Grass root initiatives	
Diversity	
Environment - DON'T WANT	
Windmills	8
Storage of any waste	4
Polluting industry	4
Polluted lakes	6
Nuclear storage	8
Environment - DO WANT	
Destruction of natural resources - air, water, land	7
Greener and cheaper hydro	

Values as expressed by Community	Score
Better septic stewardship Protect lakes and streams Natural resources	3 3 3
Government - DON'T WANT	
Duplication of services in close proximity	5
Government - DO WANT	
Increased infrastructure Business-friendly zoning and planning	
Health - DO WANT	
Accessible healthcare for all Good health	10
Business and Industry - DON'T WANT	
Big industry	4
Business and Industry - DO WANT	
Promote home-based businesses People to invest locally and to buy locally - live, work, visit, play Jobs Healthy businesses	3 2 1 2
For Seniors - DO WANT	
Housing for seniors Assisted living for disabled	6 2
Tourism - DO WANT	
Restaurant	2
Youth - DON'T WANT	
Lose young people	3
Youth - DO WANT Develop youth entrepreneurship Attractiveness - so that youth return	2

Ideas Generated

These were the ideas generated in the latter part of the Community Workshop. These have not categorized but were added to the mix of potential initiatives to be considered for the Economic Development Strategic Plan.

Better use of rail, highway, water

Build on strengths such as inland lakes, class 1 and 2 agriculture

Create better access to waterfronts; improve the look; attract tourism i.e. GIS caching

Develop a plan for use of facilities - arena cost for usage; school; - present to school boards

Follow through on initiatives

Grain storage

Keep record and history on tourist attraction

Knowledge base for ratepayers i.e. solar panel funding

Product distribution system

Save and improve infrastructure

Search for investment dollars through private and senior government sources

Shift in priorities

Social amenities such as a restaurant or coffee shop

- requires 1 application instead of 3, eliminating the need for separate approvals;
- maintains a similar level of certainty for landowners as exists with zoning in key areas such
 as permitted uses, development standards, and appeal rights on development permit
 applications;
- facilitates and promotes development at the development permit applicant stage, as only the landowner can appeal refusal of a development permit or any conditions on a permit to the Ontario Municipal Board;
- provides similar appeal rights to the Ontario Municipal Board for all persons as under zoning, when the requirements for development are being established, or when these are being changed.

From the community's perspective, the DPS also has important public benefits by promoting strategic, long-term planning, and providing certainty, transparency and accountability for the community and other parties in the land use planning system. This is achieved through the upfront, policy-led process of the DPS, which requires community involvement in the development of the appropriate land use vision and requirements for development in the DPS area. Once the system is implemented, the DPS reaffirms and supports the importance of this community vision. Any changes to the requirements for development require community input and participation, and are subject to appeals to the Ontario Municipal Board.

APPENDIX III: SYNOPSIS OF RESPONDENT DISCUSSIONS

The majority of time in this project was spent by the consultants in discussions with dozens of members of the community of Johnson. The purpose of these discussions was:

- To identify possible avenues for economic development originating from within the community
- To assess the level of support for the strategic directions emerging in the project
- To identify potential Champions who might be willing to devote time and energy towards bringing various initiatives to fruition

Many of the respondents had very similar thoughts and the following represents a synopsis of these discussions:

Community and Government

- · People don't want low paying jobs
- Things must change
- Youth have nothing
- Local businesses are struggling; nothing happens outside of spring/summer tourist business
- Even in spring/summer there is little to do no cinema, bowling, etc.
- · Any significant shopping is done in the Soo and Sudbury
- Lions and others create the recreation
- Younger generation difficult to get involved starts with parents and their involvement
- Schools need updating
- Good schools would attract people tech update etc.
- If things go bad in the Soo then East Algoma suffers and vice versa
- 99% of residents grew up locally and choose to stay
- Need a younger population base; need volunteers and they get tired
- Need to welcome new immigrants
- Need to act regionally
- Want to see people shop locally but they do not
- Community spirit is diminishing greatly, especially amongst younger generation
- · Townships need to work together much more; need to join services to save money

Tourism and People Attraction

- Seniors are moving away need seniors housing
- Put seniors housing on the waterfront
- Promote area as a place to live and work in the Soo
- Shuttle service to the Soo?
- Fine dining; excellent restaurants; epicurean tour; could link with local beef?
- North Shore well known for boating (Hilton Beach, Blind River, Bruce Mines, Thessalon);
 tie in with epicurean tour
- Develop map of attractions
- Several years ago in Elliot Lake Adventure Challenge, etc. on North Shore Trail. Beautiful and rugged terrain. Little White River, Mississaugi River great for canoeing
- Pudding Stone deposit on Highway 17. Unique geological formation
- Promote tourism
- Losing the U.S. tourists since they are ageing; boomers not travelling as much; their kids are not interested
- Canadian \$ value and economic conditions are hurting
- Snowmobiling is tough since lack of snow. Ski-hill would be great but expensive and lack of snow
- The US economy is poor, dollar is high, gas prices are higher than US
- Locals from the area cross the border, often just to buy gas
- Winter tourism little snow and trail permit costs are too high

Agriculture and Forestry

- Farm vacations
- Have Farmers Market; a shelter is next to the arena as a place to sell local products maple syrup, eggs, bakery goods. Brings people in to the Town
- A group is promoting the sale of beef from the Soo to Blind River
- Value-added processing is key pepperettes, creative meats
- Value-added agri-food is growing and doing well
- Agricultural Fall Fair is family oriented lots of volunteers
- Value-added agriculture is resurging
- Consider Collaborative Regional Alliance for Farmer Training in Ontario (CRAFT).
 Internships on farms http://www.craftontario.ca/
- Agri-value added and tourism make sense together

	"Red-Tape" that can Delay and Deter			
7.0 Private Sector Champions	26			
•	27			
9.0 Partnering and Acting Regionally	30			
10.0 Conclusion	31			
Appendix I: Land Use Planning Context	i			
The Township of Johnson Official Plan	i			
Legislative Authority for Undertaking a Co	mmunity Improvement Planiii			
Development Permit System InfoSheet	iv			
What is the DPS?	iv			
How do municipalities implement the DPS	?v			
Benefits of the DPS	v			
Appendix II: Workshop on Community Val	uesix			
	Xii			
	cussionsxiii			
	xiii			
	xiv			
Agriculture and Forestry	xiv			
LICT OF FIGURES				
LIST OF FIGURES				
Figure 1 – Age Demographic	5			
Figure 2 – Educational Attainment				
Figure 3 – Major Field of Study	7			
Figure 4 – Employment by Industry	8			
Figure 5 – Economic Drivers and Re-Distribute	rs10			
Figure 6 – Investment attraction factors	11			
Figure 7 – Missions are Constant Plans must E	volve and Adapt14			
Figure 8 – An Economic Development Advisory	/ Committee			
Figure 9 – Leadership for Success	31			

1.0 INTRODUCTION, BACKGROUND AND PROJECT PROCESS

1.1 Introduction

A consortium of five municipalities in the East Algoma area recognized a need for Economic Development Strategic Plans. The five municipalities are:

- · The Town of Bruce Mines
- The Municipality of Huron Shores
- The Township of Johnson
- The Township of Plummer Additional
- The Town of Thessalon

The intent of the project is to derive Economic Development Strategic Plans for each of the five communities engaged in the project. At the same time, to look for synergies in which two or more of the five can participate. Realistically, with the communities so close to each other, there will be many areas of commonality in the plans and opportunities for collaboration, but each can execute their own to the extent that they feel appropriate and able.

1.2 Town of Johnson

Johnson is a township located within the Algoma District.

Desbarats, the main community in the township, is located on Highway 17, 54 kilometres east of Sault Ste. Marie. West of Desbarats on Highway 17 is Ripple Rock, a unique rock cut that was uncovered with the blasting of rock for the creation of the Trans-Canada Highway.

Puddingstone Road in Johnson Township was named for the geological phenomenon of puddingstone, found in the area, as well as at nearby St. Joseph Island. Puddingstone is a mixture of different sized grains and pebbles held together by finer sand.

Data from the 2006 Statistics Canada Community Census indicates that half of the working population travel outside of the community for employment, especially to neighbouring municipalities. Additional community data is shown in Section C of this report, "Community Economic Characteristics".

1.3 Critical Aspects of the Project as Defined by the Client Municipalities

There were very definite factors identified that the consultants were required to respect in the development of the project process. These were:

- While federal, provincial and regional initiatives can create a back-drop for economic development, local actions and initiatives are crucial in the actual implementation of economic development.
- Community involvement is the cornerstone of the project and the community must be
 encouraged to participate. This is especially important when establishing the parameters for
 local economic development, in the creation of ideas and potential initiatives and in validating
 the plan before finalization. The consultants designed and implemented a process to
 accomplish all three of these key requirements.
- The focus should not be primarily on the attraction of businesses to locate in those communities; rather, on development from within the community.
- The result should build on the existing strengths of the community.
- Plans must recognize the lack of economic development resources available to the community.
- Understand that local volunteer resources will be a key factor in the ongoing execution of the plans.
- There will be many features in common between the five municipalities, especially with regards to the processes used to derive the plans. This is beneficial since it provides a common framework and "language" to permit different communities to work together.

1.4 Project Process Implemented

To meet these critical requirements, the consultants derived a project process that followed the phases shown below.

1.4.1 Phase One

The first phase had three main components. The first was to conduct introductory meetings with the Council and Staff of the Township. These meetings were to describe the proposed process in detail, learn of any concerns and to make refinements to the process based upon local knowledge. Second, a review was carried out of available existing reports and studies, such as:

- A review of current municipal activities in economic development
- Overview of activities and services undertaken by local and regional community organizations related to economic development.
- A review of existing documents to further the understanding of current directions and priorities, including:

- Official Plans
- Land Inventories
- Community Strategic Plans
- Community Improvement Plans
- Algoma Workforce Planning Board Labour Market in Transition
- Algoma Workforce Planning Board Industrial Analysis Report
- High growth and declining industries and related occupations

Finally, and crucially, a Communications Plan was developed to describe how the community would be engaged and input solicited at various stages throughout the project. A mechanism was also established to encourage ongoing input and feedback from the community, using any means of communication preferred by the Respondent.

1.4.2 Phase Two

Phase Two saw the first consultation with the Community, and this focused on establishing two related guidelines for economic development:

Community Values

These are used to set the acceptable parameters for economic development, based upon the Values most important to the Community.

The Economic Development Mission

With the Community Values as the acceptable limits for economic development, the Mission Statement was then derived.

Section 3.0 of this report, "Community Values and the Economic Development Mission", describes the outcomes of this consultation process.

1.4.3 Phase Three

The third phase saw the single most extensive effort of the project, which lasted for three months. Undertaken were the dozens of one-on-one consultations with Stakeholders in the community, who had been identified for the consultants by jurisdiction Staff. Included in this list were those who had been active in previous efforts in the community, business people, societies, members of Council and those involved in economic development activities on a more regional basis. Also contacted were all members of the community who, as a result of executing the Communications Plan, had shown a desire to participate.

The extensive input provided in these consultations served several purposes:

- 1. It further promoted the entire process in the Community.
- 2. The consultants garnered ideas from the Respondents; although these are embryonic, in time they may develop further for economic development purposes.
- It allowed consultants to identify potential "Champions"; that is, members of the Community
 who may be willing to devote some of their time and effort, on a volunteer basis, to assist the
 process of economic development.
- 4. The consultants were able to identify and confirm the recommended strategic thrusts of the report. The Respondents, for the very most part, were in agreement and supported these. This support will be vital when the time comes to invest in some of the ventures that will emerge.

However, the "double-edged sword" of such extensive community consultation is that it greatly raises expectations that something will now happen.

1.4.4 Phase Four

Phase Four was the development of the plan outline, describing the major thrusts that were recommended. As part of this process, multiple different sectors were considered, with many being discarded as not suitable for the community, based upon the identified strengths and weaknesses in economic development factors. More detailed information is provided in Section 5.0 of this report, "Recommendations" and in Section 6.0. relating specifically to land considerations.

This plan outline was reviewed with Council in order to obtain feedback, make refinements and gain agreement.

1.4.5 Phase Five

Phase Five, the final consultation, took the plan outline back to the community for comments and validation. Thereafter, the refined plan was finalized for formal approval by Council.

2.0 COMMUNITY ECONOMIC CHARACTERISTICS

The following charts are extracted from the latest detailed data available, the Statistics Canada 2006 Census Community Profiles. When the 2011 Census Data is available (expected in late 2012 or early 2013) no dramatic shifts are anticipated.

2.1 Age Demographic

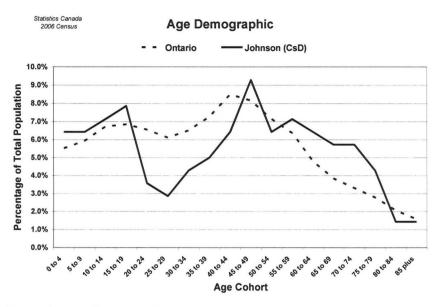


Figure 1 - Age Demographic

In the age cohort 25 to 35 years of age, there are fewer persons than is the average for Ontario. This is indicative of younger workers leaving the area in search of work and older persons retiring in the community. This attribute is not attractive to many companies, especially in smaller communities, since it shows a distinct lack of younger workers in the area.

The older demographic is not significantly higher than the Ontario average.

2.2 Educational Attainment

The Educational Attainment shows that the percentage of the population with university qualifications is half that of the Ontario average, with the percentage of the population without Grade XII at a little more than the Ontario average. These results are very typical of many rural communities in Ontario.

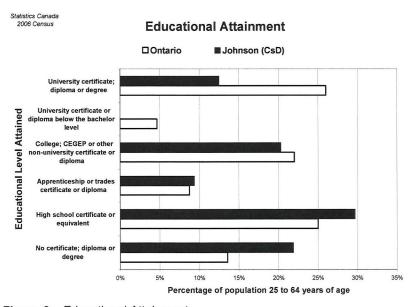


Figure 2 - Educational Attainment

2.3 Major Field of Study

The results here are quite close to the Ontario average in many respects. There is little of note, advantageous or otherwise, in the Major Field of Study profile.

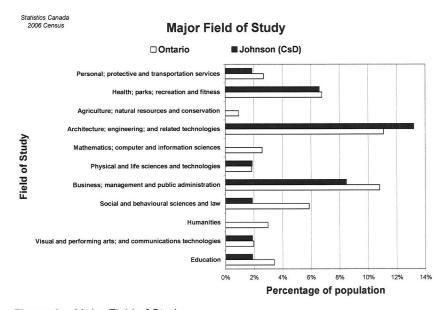


Figure 3 - Major Field of Study

2.4 Employment by Industry

The results show in which industries the population work, and not where those jobs are located. As would be expected, agriculture has a much higher percentage than average and retail trade much lower. Apart from these specific points, the results are quite similar to the Ontario average, indicating a reasonable balance.

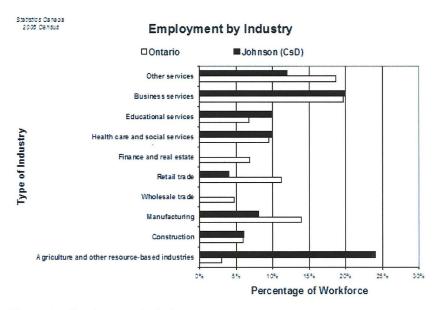


Figure 4 - Employment by Industry

3.0 COMMUNITY VALUES AND THE ECONOMIC DEVELOPMENT MISSION

The development of an economy should reflect the Values of the Community. That is, it should increase the overall prosperity, but not at the cost of harming those aspects of the Community that are held most dear.

These "Made in the Community" Values were derived through a Community Workshop (in Project Phase Two), through one-on-one consultations and correspondence. Throughout the project there were ongoing opportunities to provide feedback and information via the community website and direct contact with the consultants. Dozens of participants provided feedback throughout the project.

The outcomes of this workshop were reproduced, word-for-word, and published on the municipal web-site. Appendix II of this report contains these same details.

From this body of input, the Values of the Community were summarized as:

· Avoiding, minimizing or mitigating further impacts to all aspects of the natural environment

Using these Values, the Mission Statement for Johnson Economic Development is:

The Johnson Economic Development Mission is to enhance prosperity in the Community. Key strategies will focus on:

- The encouragement of new, local businesses, including home-based
- · Encouraging younger people to remain and return
- · Agriculture as a key component

The Mission will respect the dearly held Values of the Community, most especially:

Avoiding, minimizing or mitigating further impacts to all aspects of the natural environment

4.0 STRATEGIC DIRECTIONS TO SUPPORT THE ECONOMIC DEVELOPMENT MISSION

4.1 Economic Drivers and Re-distributors

'Drivers' and 'Re-distributors' of prosperity in an economy are both necessary. The Drivers bring in wealth, and the Re-distributors circulate much of this wealth within the economy.

'Manufacturing' is the production of goods which are then sold outside of the community for which the company and workers receive money, which is then spent, for the most part, within the community.

'Exported Services' is the provision of services to those outside of the community for which the company and workers receive money, which is then spent, for the most part, within the community.

'Agriculture' is the production of agricultural goods which are then sold outside of the community for which the farmers receive money, which is then spent, for the most part, within the community.

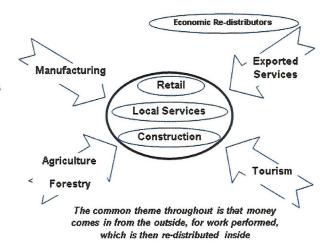


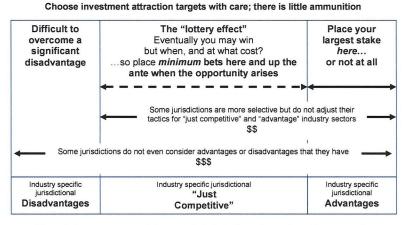
Figure 5 - Economic Drivers and Re-Distributers

'Tourism' is the attraction of people from outside the community, who then spend money within the community.

Retail, local construction and local services create the essential re-distribution of the wealth generated by the above four economic Drivers. In general, such Re-distributor elements will follow the growth of the local population. Having a growing and increasingly prosperous population is the best manner by which to stimulate growth in these "re-distributor industries".

4.2 The Active and Alert Strategies for Investment Attraction

"Having an advantage" is much more than "being competitive". What does "competitive" really mean and how do misconceptions sometimes cause jurisdictions to spend money trying to attract investment when they have little hope in succeeding due to these efforts alone?



These factors can vary greatly from one industry to the next...each must be assessed

Figure 6 - Investment attraction factors

The most obvious example is a foot race. All of the participants will, in general, be competitive; that is, they have some chance of winning. Yet, all else being equal on a given day, the competitor with an advantage will win. There will be many sectors in which the jurisdiction is "just competitive", and it is very tempting to focus on all of these. Only where strengths align with economic demands will an opportunity be created that can be pursued vigorously.

Being competitive is not the same as winning. It is a buyer's market in that there are usually far fewer opportunities than jurisdictions wanting those opportunities. So only the "demonstrably best" are likely to win. The clear separation of "advantages" from "just competitive" factors is essential for an effective, yet efficient, campaign.

As shown in Figure 6, the difference between Active and Alert Strategies is conceptually simple; applying the distinction can make a significant difference to the effective utilization of scarce investment attraction resources.

In the Active Strategy, the tangible advantages of the jurisdiction are used to create a positive investment attraction business case that should be taken to the potential investor market. This is where many of the resources available for investment attraction should be devoted since there are demonstrable advantages compared to other jurisdictions, which can be used to attract the prospect through differentiation.

In the case of the Alert Strategy, less resources should be invested in non-targeted sectors but be ready to act with as much vigour as in the Active Strategy, should the opportunity arise. This will happen from time to time (the "lottery effect") since the area may be competitive in several industries and should receive a fair portion of the attention from prospective investors.

Thus the significant difference between the Active and Alert Strategies is in how the prospect is uncovered. In the case of the Active Strategy the prospect is actively sought with resources applied, since the chances for success are highest. In the case of the Alert Strategy, the prospect is identified when they" come along". Relatively little effort is applied to find them, since the area cannot readily differentiate itself from other jurisdictions, and has a lesser chance of a successful active campaign.

For the resource limited jurisdiction, the clear separation of 'advantages' from 'just competitive' factors is essential.

4.3 Strategic Thrusts NOT Recommended, with a Rationale (the Alert Strategy)

By this we mean that the community should not invest in pursuing these actively (Active Strategy) with scarce resources and funds. The rewards are likely to be too few, and too far between, to make this worthwhile.

It is possible that such opportunities may arise spontaneously (Alert Strategy); in that event, every effort should be made to encourage it, within the boundaries of acceptability of the Community Values.

4.3.1 Manufacturing

No advantages are present in the area for the general manufacturer and the distances to major markets are a potential detriment.

The cost/reward imbalance is too great to pursue when economic development resources are scarce.

4.3.2 Exported Services (call centres, headquarters, etc)

A company headquarters is unlikely to select East Algoma as a location, unless a resourcebased enterprise that must be so located due to the raw materials in the area.

Call centres (incoming and outgoing) generally seek areas of relatively high and chronic unemployment amongst plentiful younger workers. Youth tend to migrate away from East Algoma in search of jobs and the age demographic demonstrates this.

4.3.3 Mining

Requires the private sector prospector to drive this and it cannot be readily encouraged by community efforts.

4.3.4 Forestry

The industry is in a continuing slump and, with highly automated post-harvesting processes, fewer and fewer jobs are being created. Existing mills in the area have been looking for value-added opportunities.

4.4 Strategic Thrusts Recommended (the Active Strategy)

Each is expanded in Section F of this report, "Recommendations". For regional initiatives, please see the related report "East Algoma Regional Economic Development Strategic Plan".

4.4.1 Form a Public-Private Sector Economic Development Advisory Committee

This is a most effective means to link the private and public sector, as well as provide additional resources to aid in economic development.

4.4.2 Conduct an Investment Readiness Test

This "self-test" is an excellent method by which to learn more about the community and its preparedness for economic development.

4.4.3 Tourism

This seemed to be a common theme in Stakeholder discussions. The enthusiasm ranged from mildly positive to very positive regarding making this a major element of the plans.

Some coordination effort will be necessary. The recommendation with respect to a "Regional EDO" will address this.

4.4.4 Agriculture and Agri-food Value-Added

This is a clear opportunity for those jurisdictions with a significant agricultural component, while those without such land may be ideal locations for further processing operations. Moving away from the primary phases of agricultural production into more value-added activities is the key. Some local farmers are doing this already and others seem willing to take a first step.

4.5 Adapting the Plans Over Time

The rate of change in the economy is now faster than it has ever been, requiring adaptable strategies, with the ability to make necessary adjustments as the economy changes and evolves. New challenges and new opportunities will emerge, both requiring a flexible and adaptable approach. It is vital that all plans be reviewed, on at least an annual basis, or after a major economic change occurs. The "Great Recession" of 2008 is an example of the latter. The validity of all plans and actions must be given consideration at such a review, and adapted to meet any changes in the economic environment.

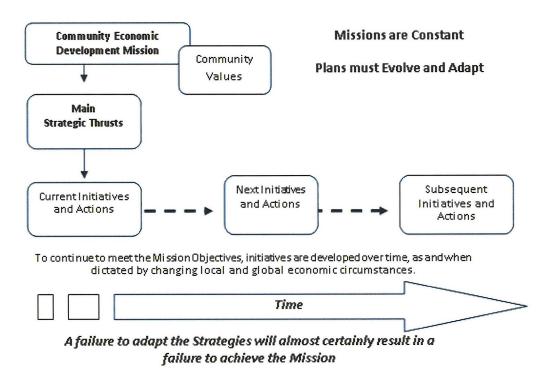


Figure 7 - Missions are Constant Plans must Evolve and Adapt

5.0 RECOMMENDATIONS

The following are the specific recommendations to support the strategic thrusts identified in the preceding section.

In creating these recommendations, the consultants have taken into account that the Township has not recently undertaken formal economic development activities. Also, while volunteer "Champions" have emerged from the community, there are no paid economic development resources currently engaged, with severe budget limitations also identified.



Figure 8 – An Economic Development Advisory Committee

5.1 Recommendation #1: Form an Economic Development Advisory Committee (EDAC)

A public-private sector EDAC is an excellent interface between the community "Champions" and the Township. It can also be the first "gate" to rinse through initiatives that may be brought to the attention of Councils.

We recommend that there be between 6 and 10 members of the EDAC, with a ratio of at least two private sector members for each Council member. The Chair should be from the private sector. Staff should act as support for the EDAC. The EDAC should participate in the Investment Readiness Test (see Recommendation #2, below) and focus actively on Tourism Development initially. Opportunities may also arise to assist in the agri-value added opportunities.

5.2 Recommendation #2: Conduct an Investment Readiness Test Self-Assessment

We recommend the following, "The Investment Readiness Test: A Self-Assessment Tool for Northern Ontario Communities". This was developed specifically for Northern Ontario communities, and may be downloaded at:

 $http://www.mndmf.gov.on.ca/northern_development/documents/go_north/investment_readiness_test_e.pdf$

The Investment Readiness Test is of particular importance to communities that are venturing into formal economic development for the first time. Many experienced communities also take this assessment on a refresher basis, in order to ensure that they maintain currency and are not drifting off course.

It is vital that the test be self-administered. This permits the community to judge itself against the various criteria. Being judged by others may lead to a defensive posture.

Not all aspects will apply equally to all communities, especially the smaller ones with limited resources. It will provide as much guidance for improving investment readiness as it will to identify where economic development efforts may prove to be less fruitful. This is extremely valuable so that precious resources are directed to the most likely avenues for success.

5.3 Recommendation #3: Tourism and People Attraction

In itself, Tourism provides direct benefits to operators and all businesses that service the needs of visitors. In a broader sense, it is the Advanced Guard of People Attraction, which may lead to the attraction of:

- Younger families
- Retirees
- Entrepreneurs who may start business

The entire region is one of pristine beauty that has appeal to many different people. Using these characteristics to attract tourists is one avenue of opportunity. Beyond that, if people think that it is a nice place to visit, then they may also think of it as a nice place to live. Every effort made to attract the visitor also enhances economic development.

Alone, the community does not have sufficient to offer potential tourists to cause people to visit. Collectively, with other municipalities, a more compelling case may be made. Much of the effort here is recommended to be taken under the auspices of a regional plan. Please see the East Algoma Regional Economic Development Strategic Plan for details on these recommendations.

5.3.1 Tourism Challenges

Tourism operators must be responsive to the changing wants and needs of the tourist and these vary across demographics, economic conditions, and so on.

Some of the unique challenges in tourism development are:

- The target market is more difficult to define because it is subject to changing trends and, generally, may include some or all of:
 - Skiers and Hikers.
 - Fishermen.
 - · Shoppers.
 - Sports Teams and Spectators.

- Meetings/Conference attendees and their spouses.
- Bus Tour Participants.
- Overseas Business Visitors.
- Overseas Package Tour Participants.
- Educational Tour Participants.
- Work Crews.
- Business Travelers.
- Day-trippers (from nearby urban centres).
- · Ecotourism/adventure/agri-tourism participants.
- The seasonality of demand. Peaks and troughs; high and low seasons.
- The weather. Weather is always unpredictable.
- The varying expectations of consumers.
- Longer-term market development. Very few new tourism businesses achieve maximum capacity usage in the first years of start-up.
- High fixed costs. Many tourism businesses have a high fixed cost component.
- Co-operative nature of competition. Because tourism businesses are often located in a tourism destination region, they often work collaboratively to promote their destination.
- Single use nature of assets. Accommodation facilities in particular have limited alternative uses for the asset.
- Highly capital intensive. Many tourism businesses require a large up-front capital investment.

Further, the following specifics will also affect tourism development strategies for each potential target market:

- Who they are (age, income, marital status, education and lifestyle patterns)?
- How many are expected?
- What interests them?
- Where they come from?
- Why they travel?
- When they travel?
- How often they travel?
- · How they travel?
- How they spend their money?
- How price-sensitive they are?

Much research has been conducted for Northern Ontario and information may be found in the following document: "Five-Year Tourism Marketing Strategy 2008-2012" found at: http://www.connectionnorth.ca/uploads/documents/Northern%20Strategy%20FINALLR_Jan09.pdf

One emerging, and very large, market can be accessed indirectly through the targeting of diverse, ethnic communities within the domestic market. Some of Ontario's ethnic communities are quite large and have the capacity to stimulate tourism activity by exploring Ontario themselves, and by acting as hosts to family visiting from their home country. As the middle class in countries such as China and India grows, the demand for tourism will grow. Family/friends in Ontario can help encourage travel to areas in the Province that they themselves have enjoyed. In turn, these overseas visitors may then become so attracted that they will consider the area for settlement, if they later emigrate from their current homeland.

More recommendations are included in the separate report "East Algoma Regional Economic Development Strategic Plan". Individually, the Township should address the following:

5.3.2 Recommendation #3a: Conduct a "First Impressions Community Exchange"

First Impressions Community Exchange: http://www.reddi.gov.on.ca/firstimpressions.htm

Most communities want to provide a positive first impression to visitors who may be:

- A tourist
- A potential resident
- · A potential business investor

All can be important contributors to the local economy, immediately and in the future. It is paramount that their first visit become one of many, rather than the last one that they will choose to make. Their experience while in the community will make that difference.

Much of the following is extracted directly from the above Government of Ontario website.

As a resident, it may be difficult to assess your own community objectively, because you are too familiar with it. You may overlook positive attributes that might attract someone to your community, as well as attributes that may seem unattractive or problematic for someone new to the community.

The First Impressions Community Exchange is beneficial to communities that are developing a vision and plan for the future, because it offers a fresh perspective on their community – an assessment of the strengths and weaknesses through a new set of eyes. Your community can then use the recommendations from the exchange

community's report to develop action plans to build on local strengths, and address local weaknesses.

The First Impressions Community Exchange is a process intended to reveal the first impression a community conveys to outsiders, including tourists, potential investors and retirees. It offers a fresh perspective on the community's appearance, services and infrastructure and helps communities learn about their strengths and shortcomings.

Volunteer "visiting teams" from two exchange communities do unannounced, incognito visits, record their observations, and give constructive feedback to their exchange community. The knowledge gained through a First Impressions Community Exchange can be the basis for positive community action, focused on downtown revitalization, tourism development, investment attraction, quality service improvement, or broader community strategic planning efforts."

Each visiting team is made up of 5-6 exchange community residents with a mix of backgrounds, occupations, ages, etc. It is important to have a diverse group of volunteers who can assume different roles and assess the exchange community from a variety of perspectives.

The team travels together to the exchange community and spend several hours gathering information. The team then prepares a report and presents it to the exchange community. The exchange community reciprocates with a similar visit and report-back.

In Northern Ontario, the program can be accessed via the Ministry of Northern Development, Mines and Forestry local contact.

5.3.3 Recommendation #3b: Inventory and Improve the Condition of Attractions

Not only should the attractions and points of interest be inventoried, they must be brought up to a standard that will best meet the expectations of the tourist. This includes interpretive plaques at the site, adequate parking and so on.

5.3.4 Recommendation #3c: Improve Signage

Nothing on the highway indicates that the community has attractions. This is presently a lost opportunity that can be remedied at low cost.

Attractive highway signage is essential. Regional branding is recommended, together with the specific attributes of the community.

Once in the community, nothing creates a more frustrating experience for the visitor than being unable to find the various points of interest. Excellent signage within the community limits is essential to prevent this frustration.

5.3.5 Recommendation #3d: Create Events and Festivals

Apart from the inherent beauty of the area, events and festivals offer the best opportunity to develop inducements to visit, and which can vary in order to attract a wide range of visitors. Events and festivals also leave no permanent impact on the community, since they are "put up and then taken down".

It is essential that the events and festivals are compatible with the overall feel and image of the area. They should also be appealing to residents as well as visitors. Promoting a Farmers' Market alongside these regular events can help both to thrive. The local arts community can also play a valuable role in attracting visitors.

It is also important to coordinate with other communities to ensure that events do not conflict and are compatible with one another.

5.4 Recommendation #4: Develop Agri-Value Added Activities in the Community

There are two main elements to this recommendation.

5.4.1 Recommendation #4a: Encourage and Support Agri-Value Added Activities in the Community

This is an effective way forward for many farm operations. Some examples of agri-value added opportunities are:

- A local organic food network
- The creation of the area as a "local food virtual agricultural supermarket"
- The "100 mile diet"
- Instead of raising cattle and selling them before finishing, finish them locally and then custom slaughter/cut for retail and restaurants
- Regional branding of products
- Cut out some of the "middle-men" between the producer and the consumer; the extra work is rewarded with extra profit
- · Instead of selling a cash crop, further processing it
- Farm tours these are much more easily implemented on the smaller farms rather than larger enterprises
- On-farm retail outlets
- Farm vacations
- ...and so on

There is also an opportunity to create a network of complimentary agricultural and agri-food operations. These will be an attraction for visitors, as well as supporting the farmers that operate these businesses. This is sometimes referred to as agri-tourism. Agri-tourism finds its roots in the Italian term "agritourismo" — the concept of bringing urban residents to farming areas for recreation and spending.

Linking tourist industry festivals and other events to the agricultural aspects, with cross-promotion, would increase the potential for economic benefit.

Moving into the value-added arena is not a complex process; yet it is not easy. There are definite requirements and a step-by-step process is vital. The appendices to the report "East Algoma Regional Economic Development Strategic Plan" describe in more detail some aspects of value-adding in the agricultural and agri-food sector. Some of the main points are:

- The farmer/rancher must become "entrepreneurial". This is not a given since less than 2% of the population are thought to have this trait. Most farmers are self-employed, but this is not the same as being entrepreneurial.
 - New aspects of doing business must be learned, many of which may not have been faced before. Part of this is a candid self-assessment of the real abilities of the farmer. It is not wise to assume that the farmer has all of the knowledge and abilities in new fields, such as marketing, process development or finance.
- Consumer-focused thinking is absolutely essential; not trying to sell what they grow, but growing (and processing) what will sell.
- A preparedness to invest time and money, for several years. Anecdotally, value-added
 agricultural operations may take five or six years to break-even. Also, the time invested
 cannot be at the expense of the existing farm operation, since that is the only producer of
 dollars needed for living, and to finance the early days of the new venture.
- Risk-taking is inherent in the process of value-adding. "Non-successes" along the way are
 inevitable but they can be learning processes instead of disasters. The key is "not to bet the
 farm". Instead, to develop a plan, and to move forward in small steps, at all times risking only
 what the farmer can afford.

The main role of the Township will be to encourage and support the local agricultural operations that are moving into value-added products. Also, to respond quickly to remove unintended road-blocks. Some activities might require minor amendments to by-laws or legislative amendments to land usage. The key is to promote development and growth that are not incongruent with the intent of the legislation, and to maintain and enhance the agrarian characteristics that are the very basis for the attractiveness.

An inventory of farming operations, what they produce, their future plans and their amenability to the value-added opportunities would be valuable. Potential joint activities may then become apparent.

A coordination resource for agri-value added activities is covered next, under Recommendation 5b.

5.4.2 Recommendation #4b: Work with the Rural Agricultural Innovation Network (RAIN)

Coordination and leadership will be needed to develop and maintain agri-value added activities. The Rural Agricultural Innovation Network, in Sault Ste. Marie, can take on this role. RAIN can be the mentor and technical aid for the agricultural community wishing to develop value-added opportunities. Respondents to this project supported and welcomed the involvement of RAIN in this aspect of the strategic plans.

Another challenge will be to provide some education to the farm community in value-adding, and dealing effectively with the inherent risks. The Ontario Ministry of Agriculture, Food and Rural Affairs, OMAFRA, provides a training course for these crucial issues.

RAIN identifies some of the challenges to successful value-added agriculture:

- Lack of funding incentives and/or time consuming and onerous funding application systems, many of which are not well coordinated as to requirements.
- Lack of support for operational funding requirements for organizations that work in support of the value chain.
- Lack of infrastructure.
- Inadequate business skills among entrepreneurs and producers.
- Poor food and non-food product distribution systems.
- Lack of market development skills.
- The need for greater consumer acceptance and take up.
- Poor knowledge among investors and entrepreneurs outside Algoma of the potential for the local agri-business value chain.

RAIN has some recommendations for Municipalities regarding assisting in value-added agriculture, and they can advise and help on effective methods. Some of these are:

- Increase the amount of pertinent municipal information to agri-business owners.
- Collectively market the value and potential of land and agri-business opportunities in Algoma to external interests, investors, new farmers, agri-forestry and other interests.

- In some cases, municipalities can act as lead applicant and/or provide administration services for funding applications, internships etc. on behalf of local entrepreneurs, cooperatives and innovators.
- Become more aggressive advocates in support of policies, regulatory reform, programs and funding from provincial and federal governments that support rural economic development.
- Municipalities should adopt buy local policies if these are not already in place, and encourage others to do the same.
- Lobby as a strong unified voice for significant, cost effective improvements to wireless and high speed internet services. Rural businesses require a level playing field.
- Municipalities can support the development of agri-tourism through the RAIN and other
 agencies such as the Ontario Culinary Tourism Alliance and the Northern Ontario Regional
 Tourism Organization. As a partnership between farmers, restaurants, B&Bs and lodges,
 agri-tourism activities include facilitating closer relationships between operators, farmers and
 chefs through events, driving routes and farm stays.
- Support partnerships that could work with Central Algoma Secondary School and the Algoma
 District School Board to develop agri-based learning projects, curriculum or social enterprise.
 Engaging youth to become farmers is critical to the future of agriculture in Algoma.
- Municipalities can support local farmers and crafts markets, including inviting them to participate in municipal events (festivals & community events) and identifying venues.

RAIN also has some recommendations for "what to avoid":

- Avoid development of bylaws without consideration of the impacts on agri-business interests.
- Avoid win-lose scenarios in making decisions regarding land use conflicts. Seek win-win
 opportunities whenever possible.
- Work in unison with other municipalities to create a stronger voice for addressing rural issues.
- Avoid seeing themselves as an entity unto themselves rather, find opportunities to initiate regional meetings and planning, including First Nation communities, in developing initiatives.

6.0 LAND CONSIDERATIONS AND RECOMMENDATIONS

The following are specific recommendations as they pertain to land use planning in the Township of Jonhson. The documents that were consulted as part of this assignment include the February 2009 Official Plan and the 2003 Official Plan Background Report. While these initiatives are not exhaustive, they assist in providing some direction for the Township to make land use planning decisions coupled with strategic and realistic economic development decisions.

6.1 Recommendation #1: Undertake a Community Improvement Plan for Desbarats

While Desbarats represents the primary urban centre in Jonhson, a Community Improvement Plan (CIP) is only as successful as the desire to take advantage of the programs that a CIP can enable. Should the Township be interested in undertaking a CIP, local businesses and residents should be canvassed to ensure that funds are not allocated to programs that will go unused.

A CIP is a planning tool, under the Planning Act, which may be used to stimulate new development or investment within a specified study area identified by a municipal by-law. A CIP also provides opportunities to round out and streamline the Township's existing revitalization initiatives. Under a community improvement plan, the Township can engage in prioritized, strategic municipal leadership initiatives, such as streetscape improvements, infrastructure investments, land acquisition and improvement, additional planning studies, urban design guidelines and plan monitoring. The Township may also offer financial incentives to property owners within the study area, including grants, loans, tax incentives, and building and planning fee reductions, for example. Additional information on CIPs can be found in Appendix I.

6.2 Recommendation #2: Accommodate Tourism Establishments as Secondary Uses in Shoreline Areas

It is recommended that the Township permit tourism establishments (or some variation thereof) in many of the zones that would bound shoreline areas and/or permit them as a secondary use in shoreline areas, provided they meet the requirements outlined in the Official Plan for uses that have potential to impact the environment. This could remove some of the municipal delays that some view as being restrictive to development while at the same time, allowing for increased tourism in the area.

6.3 Recommendation #3: Engage MOE/MNR Regarding Lake Capacity

It is recommended that the Township engage in discussions with the Ministries of the Environment and Natural Resources to assist in developing a strategy to manage lake development and work to maintain and enhance the quality of the water-bodies and tributaries.

An investigation should be undertaken to determine what level of funding is available through various programs that could assist in determining development capacity on the available lakes and how to improve the water quality on the lakes that are impaired.

6.4 Recommendation #4: Enforce Property Standards

It is important to enforce property standards to ensure the properties in the Township present well for visitors and tourists.

It is difficult to determine when tourists and visitors to the Township will arrive so it is vital that the properties, and Township overall, "present well". It is not suggested that the Township is currently faced with this issue; however, it is recommended that by-law enforcement enforce property standards on an ongoing basis to ensure the tourists and visitors view the Township at its best.

6.5 Recommendation #5: Remove the "Red-Tape" that can Delay and Deter Developers

A huge deterrent to a prospective developer is "red-tape" and a long delay, which may result in them going to another Township. It is recommended that, provided environmental and other impacts are mitigated, in both the industrial and commercial zones, a wide range of uses be permitted. Furthermore, identifying strict zone requirements may also deter development so it is recommended that a range of techniques be used to assist in guiding development while at the same time, not restricting different uses.

This recommendation also feeds into the discussion of a Development Permit System to streamline development applications. While it is not widely used in the Province of Ontario, it is an option that the Township may consider. Additional information on Development Permit Systems is located here: http://www.mah.gov.on.ca/Page4755.aspx and an excerpt of the Ministry's InfoSheet is located in Appendix I.

7.0 PRIVATE SECTOR CHAMPIONS

Champions are the "force multipliers" of economic development and many other Community Missions. A clearly "Made in the Community" solution, being dependent upon the entrepreneurship and commitment of the individuals in the community.

Such Champions, acting in concert with the municipal Economic Development and Tourism Staff, can lead various initiatives. Champions may choose to act out of Community-minded or altruistic interest, or may have a financial gain to make. The latter is not "wrong", as long as any investment made by governments is commensurate with the returns expected. These opportunities must be thoroughly vetted through analysis, projections and the creation of a "case" that outlines clearly the investment and benefits to be accrued by each participating party.

Champion-led Initiatives should be developed on an ongoing basis and presented to Council as cases are created that demonstrate their value to the Community. Only those that meet the criteria of being worthwhile investments for the Township to consider, should reach this stage.

8.0 THE ECONOMIC INVESTMENT ACTION CASE

This process is recommended for use when any economic development initiative is considered by Council. This is especially so when members of the community come forward with opportunities to develop the economy, and that request funding from the Township. It is not intended to replace the existing methods of analysis and the decision-making that the Township uses to determine a particular course of action in other situations.

If economic development initiatives are based upon...

- Fact...rather than opinion
- Reasoned advocacy...rather than lobbying
- Thorough analyses of feasibility, collateral implications, true costs and true benefits...rather than a superficial approach

...then widespread acceptance and support are more likely to be achieved, and the initiative will be less vulnerable to unreasoned critique and attack.

The key requirement is to be able to differentiate between the various opportunities that are conceived and to assess the most beneficial to the community. In the private sector, comparisons between most investments are based upon an optimum rate of return, since the focus is almost always on direct dollar generation. In a community, while dollar generation is an important element, there are also socioeconomic factors to be considered.

Stakeholders are most often the source of ideas, opportunities, energy and investment. What do we mean by the term "Stakeholder" in the context of socioeconomic development? Undoubtedly, everyone in the community has a stake in the development of the local economy, and most especially, in the attendant potential for prosperity. In economic development, the term is applied often to those who do, or may, contribute directly towards such an economy, through the conduct of business, with the accompanying creation of employment. This is not a hard and fast definition and we can choose to add any person or group who can assist directly in economic prosperity, for the benefit of the Community as a whole.

Reasonably, Stakeholders have particular interests that they must serve (their "stake"). The Township should support instances where the interests of a Stakeholder overlap the interests of the community as a whole, or in large measure. It may then be possible to create a "case" to justify investment by the community.

At the municipal level, the intent is not to invest large sums; more to demonstrate tangible support and provide assistance, which is reasonably under the scope of the Township. Some of the mechanisms used are:

- Tax incentives under a Community Improvement Program.
- Grants to assist in particular activities, where there are several businesses involved, and where the benefit for the Community can be shown.
- Use of empty buildings owned by the jurisdiction.
- Staff resources, sometimes-additional resources on contract, to help research and develop the opportunity with the proponents.
- Assisting with applications for assistance from senior levels of government and other agencies.
- Locating investors or other backers, which is not a simple task for many businesses today.

With the limited ability of a municipality to make direct investments, senior levels of government can be approached. Gaining such support may depend upon particular programs that are available at the time from the Provincial and Federal Governments. Sometimes there is latitude for opportunities that are well supported by the public and private sector. This must be explored at the time and a tangible contribution is often expected of the community, possibly in some of the forms above.

All future funding made by the Township to organizations based on economic development benefits should be reviewed using the discipline of the Economic Investment Action Case to ensure that the taxpayer is receiving good value for money in return for their investment. This approach enables the jurisdiction to be, at once, hard taskmasters demanding proof of the likely success of the venture and, when that proof is established, confident, and committed advocates of the effort, monitoring progress on a regular basis. This emulates private sector investor behaviour.

Readers familiar with private sector business cases will recognize many of these attributes and, to a greater or lesser degree of depth and precision, most of these will be at least "back-of-mind", no matter how informal the project may be. More or less information may be needed than is identified here but this is a general template to show the type of questions to be asked. The particular information required and how the jurisdiction internal analysis is carried out, must be formed by, and to suit, the requirements of Council.

- The Applicant
- The Opportunity
- · Nature of the benefits
- Assumptions made, with a rationale
- Barriers that must be overcome

- Investment (or costs)
- Resources required
- Timelines: investment and "returns"
- Risks and mitigation
- Recommended lead organization
- Recommended partner organizations
- Measurements of progress
- Measurements of success

The particular review process adopted should be refined to suit the Township and is not intended to replace or be overlaid on existing methods of assessment.

9.0 PARTNERING AND ACTING REGIONALLY

The economy is no respecter of jurisdictional boundaries. Boundaries drawn up many years ago may not reflect the true regional nature of an economy today. Further, companies and investors do not recognize such jurisdictional boundaries when considering where to locate; instead they will seek the most beneficial locations, knowing that they can draw easily on the broader regional assets. For the most effective and efficient conduct of economic development, partnering with other jurisdictions and interests is essential.

While all economic investments eventually take root in one jurisdiction or another, when the communities are closely linked, the benefits are not constrained to only that jurisdiction. Recognizing this, many communities in Ontario have banded together to create structures, formal or informal, to act on economic development initiatives, which can more effectively and efficiently serve the needs of all. Often joint marketing efforts are undertaken, as one example.

Partnering is a means by which to achieve similar goals through the sharing of resources and at little additional risk. When acting separately, a jurisdiction can hardly prevent a visiting prospect from becoming aware of a neighbouring jurisdiction. That investor will choose to locate in whichever area best suits their needs.

Partnerships should be established always for specific reasons and the anticipated benefits understood. An important factor in creating partnerships is the fair distribution of costs, risks and rewards, which should be documented clearly at the outset of each partnered initiative.

The appendices to report "East Algoma Regional Economic Development Strategic Plan" expand upon this topic.

10.0 CONCLUSION

If economic development is regarded as a cost, to be eliminated from a budget, then the results will be inadequate in the economy of today and the future. If economic development is regarded as an investment of taxpayer's dollars in order to improve prosperity, with resources deployed to achieve that goal, then positive results are more likely. The outcomes depend upon the leaders, both formal and informal, the support of the Community and their willingness to take risks and invest in future prosperity.

The closest possible collaboration between the public and private sector is a foundation of continuing success. The "Formal Leaders" are those elected (Council), or appointed by those elected, to formally direct efforts towards achieving the goals of the Community. Such people or organizations have both the authority and responsibility to act and are usually held accountable for results. In parallel, there are the "Informal Leaders" (or Champions), who, while neither formally elected nor appointed. have, through their influence and energy, a very positive role to play in these same efforts.



Figure 9 - Leadership for Success

When the interests and activities of both Formal and Informal Leaders resonate, a "force multiplier" effect can be achieved that greatly enhances the overall outcomes of the efforts.

Making use of their energy and talents will aid in the economic development process. Close interaction directly with Councillors can create more trust and understanding of the challenges that each face. This can lead to opportunities (and solutions to challenges) that are more broadly acceptable and for which all can show their backing. These Informal Leaders can also play a major role in the support of the Formal Leaders, when necessary actions are taken that may not be popular in the short term. The credible voices of the Informal Leaders can explain and endorse these tough decisions that fall on the desk of Council or when initiatives do not work out as planned, which will occur on occasions.

"Leadership is doing always what is needed, not always what is wanted."

- Complete Application: To ensure municipalities have all the information needed to make
 the required decisions, the DPS enables municipalities to enhance information and material
 requirements for an application for approval of a development permit. Municipalities may
 also exempt classes of development or uses of land from information and material
 requirements; this recognizes that it may not be reasonable, in every case, to require an
 applicant to provide all of the detailed information.
- Streamlining Other Processes: The definition of "development" under the DPS builds upon
 the definition under section 41 of the Planning Act, to also include site alteration and the
 removal of vegetation. Through this expanded definition, the DPS provides the opportunity to
 integrate municipal site alteration and tree-cutting by-laws into the DPS.
- Delegation: Decisions on development permits can be delegated to either a municipal employee or to a committee appointed by Council. This helps expedite development because decisions on an application do not have to be tied to Council's meeting schedule.
- In the DPS, the public continues to have a key role in shaping the form of their communities.
 By focusing input and appeals at the front-end of the process, the DPS provides more clarity and certainty to the community's future land use vision.

DPS Provides More Flexible Approval Process

- Flexibility in Uses: Like a zoning by-law, a development permit by-law must identify and
 define a list of permitted uses. However, a development permit by-law may also identify
 discretionary uses that may be permitted if specified criteria are met. This is important for
 areas such as environmentally sensitive or contaminated areas where appropriate
 development has, in the past, been prohibited or hindered.
- Flexibility in Development Standards: Like a zoning by-law, a development permit by-law
 must also identify minimum and maximum development standards. However, a development
 permit by-law may also establish a specified range of variation from these standards,
 avoiding the need for minor variances for applications that fall within the prescribed range of
 variation.

DPS Promotes Strong Communities

The DPS supports the development of strong, healthy, and sustainable communities. The system enables a range of conditions of approval to be applied to a development permit. This includes conditions that must be fulfilled before a development permit is issued, as well as conditions imposed on the issuance of a development permit or both. At the municipality's discretion, one or more of these conditions can also be included in a development agreement which may be registered on title.

The DPS also allows municipalities to better ensure compatibility of development with existing or desired community character, by allowing for conditions related to exterior and sustainable building design, as permitted by section 41 of the Planning Act.



Thursday, October 2, 2025 | 7:00pm In Person: Johnson Township Community Centre Banquet Hall 1 Cameron Avenue, Desbarats, ON

Agenda

Exhibit 3: Community Development and Economic Development Advisory Committee Definitions:

Community Development Advisory Committee: A committee of Staff, Councillors, and Community Members that can advise on matters regarding:

- Community Improvements
- Economic Development
- Marketing
- Planning and Land Use
- Building & Property Standards
- Growth Management
- Leisure & Recreational Services
- Development
- Heritage & History
- Tourism Activities

With a goal to support, promote, and improve a local community and economy for long-term success.

Economic Development Advisory Committee: A committee of Staff, Councillors, and Community Members that can advise on matters regarding:

- Economic Development projects, Initiatives & Strategies
- Development & Review of the Economic Development Plan
- Economic Development Goals
- Local Business Issues & Matters of Importance
- Business Retention, Attraction & Investment

With a goal to support business and community economic well-being for business owners and local government.



Thursday, October 2, 2025 | 7:00pm In Person: Johnson Township Community Centre Banquet Hall 1 Cameron Avenue, Desbarats, ON

Agenda

Exhibit 4: Sample Terms of Reference

1. Mandate:

a. The Economic Development Advisory Committee will make recommendations to Council to promote and encourage an attractive, safe, living environment through economic stability. Providing insight into economic development through agriculture, tourism, services, home businesses, and economic investment to increase the economic base of the community.

2. Goals/Purpose:

- a. Advise on the development of policy and programs related to economic development and business expansion, retention, and investment.
- b. Be a voice from the business Community to the Council to share information in a timely manner
- c. Update and maintain the Economic Development Plan
- d. Champion Economic Development initiatives
- e. Make recommendations to the council on strategies to support/retain and expand local businesses
- f. Seek and share resources to meet the goals of the committee and overall business success for local business owners.
- g. ...

3. Composition of "Committee":

- a. 6-10 members
 - i. Business owners, general members of the public, etc.
- b. 2 private sector members for each Council member
- c. Mayor as ex-officio.
- d. Chair and Vice-Chair from the private sector
- e. Appointed recording secretary by the Chair based on committee recommendation
- f. 1 Support Staff person
- 4. Membership Eligibility & Term of Membership
 - a. Meeting Attendance Requirements: any member of the committee who misses XX number of meetings within the term may be removed from the committee and replaced. The committee must make the recommendation for removal to council via a report.



Thursday, October 2, 2025 | 7:00pm
In Person: Johnson Township Community Centre Banquet Hall
1 Cameron Avenue, Desbarats, ON

Agenda

- b. Term: Appointed for the Term of Council, 1 year, 2 years...
 - i. Chair appointed yearly, for the entire term..
- c. Members background in business or anyone welcome with interest

5. Role of Members:

- a. Chair: Facilitating meetings, ensuring productive, respectful and efficient discussion.
- b. Vice-Chair: To facilitate the meeting in the absence of the Chair
- c. Councillor(s): To act as an active, attentive member of the committee and provide direct feedback and support to the council as "experts" on the committees topics of conversation.
- d. Municipal Staff Member: To act as a support person and not a voting member of the committee.
- e. All Members are expected to:
 - Be tax paying citizens of Johnson Township, general interest in economic growth in Johnson Township, experts in the field of Economic development
 - ii. Attend all meetings and be prepared for the meeting by reading the prepared meeting package ahead of time, and be ready to discuss the agenda.
 - iii. Be courteous and respectful of other people's opinions, experiences, and expertise.
 - iv. Keep discussions on the noted agenda items and be timely in providing discussion points.
 - v. Provide everyone an opportunity to be heard in a welcoming space.
 - vi. Maintain respectful behaviour during all committee and Municipal Staff interactions.
 - vii. Avoid using the position for personal or professional gain and declare all conflicts of interest.
- 6. Meeting Times, Locations, & Procedure:
 - a. Held (monthly, quarterly) at X time in the Municipal Council Chambers located at the Johnson Township Municipal Office 1 Johnson Drive, Desbarats ON. (In person or online). Or at the call of the Chair.
 - b. Minimum Yearly meetings XX



Thursday, October 2, 2025 | 7:00pm
In Person: Johnson Township Community Centre Banquet Hall
1 Cameron Avenue, Desbarats, ON

Agenda

- c. The XX will prepare the Agenda for distribution by the Staff Support Person 1 week prior to the meeting date.
- d. All meetings shall be open meetings.
- e. Recommendations passed by the committee will be reported to council, following the Reporting procedure.
- f. This is an advisory committee of Council. Council has final decision-making authority. The recommendations from this committee are advice and are not binding. Recommendations forwarded to Council must be of the majority view of the Committee.

7. Quorum:

- a. Quorum shall consist of 50% +1 of the appointed members of the committee. The Mayor and Support Staff do not count towards quorum.
- b. If no quorum is present 15minutes after the appointed start time, the attendees will be recorded and the meeting adjourned until rescheduled or the next regular meeting.

8. Staff Support:

- a. Staff support person appointed as CAO/Clerk or Events & Recreation Coordinator
- b. The staff support will attend all meetings to act as a resource and provide assistance when needed. They will not count as a voting member of the committee.

9. Reports to Council:

- a. The Recording Secretary will compile minutes from each meeting that will be kept at the Municipal Office, available for Public View, and posted to the Municipal Website.
- b. Reports to Council will be submitted to Council on an as-needed basis and presented to Council by the Chairperson.
- c. Recommendations to Council will be put forward as a report to Council.
- d. An Annual Report will be prepared for Council for the XX Meeting.

10. Termination & Amendments:

- a. These Terms of Reference can be amended by a majority vote of the Committee.
- b. The Terms of Reference will be reviewed every XX.
- c. Council may, by resolution, dissolve the committee at any time.