



Now Accepting Resumes for 2025 Youth Summer Job Opportunities: Event Planner

Youth aged 15 to 30 years are welcome to apply.

Deadline: Monday, May 19, 2025 11:59pm

Johnson Township is hiring for part-time summer/seasonal employment in the Recreation & Events Department. Applicants must meet the specified requirements to be considered.

The Johnson Township Recreation Department is responsible for the delivery of multiple sports, fitness, and aquatic programs throughout the summer. The planning and delivery of multiple summer events including the Pig Bike Family Fishing Derby, Community Days, Day Camps, and more. The oversight of the Green Space throughout the township. Including area parks and boat launches.

Under the guidance of the Events & Recreation Coordinator the seasonal/summer employment positions will be responsible for a variety of summer projects. This position will act as a liaison and represent the Township when out within the community or visiting neighbouring communities. All the summer/seasonal positions will act as a team and work both independently on smaller projects and together for larger projects.

Qualifications:

- Communication, social and organizational skills
- Draw and make conclusions with innovative thinking
- Self-motivated with a value of care and pride for work completed
- Ability to receive and follow direction and criticism
- Ability to work evenings, weekends and non-typical hours
- Ability to work in a team and as an individual with minimal supervision
- An interest or knowledge in sports and fitness
- Basic computer knowledge for word/excel/Facebook would be an asset
- Comfortable working with youth would be an asset
- Physically able to lift, move, squat, push, pull, carry and other physical demands to meet the job requirements
- Interest in creating written material such as newsletters, flyers, reports would be an asset
- Ability to work in a variety of conditions: indoors, outdoors, tight spaces, large spaces, loud spaces, hot or cool spaces
- No formal education requirements all are welcome and encouraged to apply
- Canadian Citizen or permanent resident or a protected person
- Legally entitled to work in Canada & Ontario



Event Planner (1 Position):

This position will be responsible for assisting in the organization and delivery of recreational youth sports programs for residents in Johnson Township, Tarbutt, Plummer, and Bruce Mines. Along with assisting in summer program planning for annual events such as the Big Pike Family Fishing Derby, Community Days, and Summer Fun Day.

In addition to responsibilities as follows:

- Refereeing and/or Coaching Youth Soccer
- Development of Sports programs on new Sport Court
- Poster creation and distribution
- Field and Facility Maintenance
- Setup and Cleanup of Events and Programs
- Management of Equipment
- Reporting at program completion

The nature of this position will include evenings and weekends.

This position will work both independently and with the recreation team.

\$20/hour

35 hours/week Flexible

Monday, July 7, 2025 – Friday, August 29, 2025

Interviews will occur May 26st – May 30th 2025 in person or by phone/zoom

If you need accommodations to complete your interview or assistance in the application process please reach out and we would be happy to work with you to make this process as easy as possible.

Please Submit your Resume by:

Monday, May 19, 2025 by 11:59pm

No Resume? Let us know and we would be happy to make accommodations for you.

Please indicate your interest by email, mail or in person to

Patti Trotter: Recreation

Township of Johnson

Summer Job Opportunities

1 Johnson Dr., PO Box 160

Desbarats, ON P0R 1E0

Email: ptrotter@johnsontownship.ca

More info: 705-257-6827