**Community Improvement Plan (CIP) General Information**

The following general information is required to be submitted as part of the application:

* Pre-Consultation Meeting
* Prior to completing the Community Improvement Plan Application Form, the applicant should contact the Township office to conduct a pre-consultation meeting. The meeting will discuss the proposed project and complete submission requirements.
* Complete application Form
* Please complete and sign the attached application form in its entirety.
* Two Quotes for the proposed Construction Work
* Please submit with the application two qualified quotes for the proposed works.
* Drawings
* Where applicable please submit drawings of the proposed works which may include, site concept plan, elevations, floor plans, design details, etc.
* Photographs of the Existing Property
* Where applicable please submit digital photos of the current condition of the property/works to be improved. When complete please provide digital photos of completed project.
* Additional Documentation (if applicable)
* Please submit any historical documentation or information available for the property, If applicable.
* Please submit any additional information which may be appropriate based on the nature of the application or financial program being applied for (i.e. tax assessments, historical phots, etc.).

A complete list of the Financial Incentive Programs available and the eligibility criteria for each can be found on the Township of Johnson Website. [www.johnsontownship.ca](http://www.johnsontownship.ca)

Please note, a file number will be assigned for complete application and this should be used in all communications.

**Community Improvement Plan (CIP) General Information**

|  |  |
| --- | --- |
| **Applicant Information** | **Fill in the Area Below** |
| Applicant Name: |  |
| Full Mailing Address: |  |
|  |  |
| Telephone: |  |
| Mobile: |  |
| Email: |  |
| The Applicant Is: | **Check One**   * The registered owner * A tenant * An authorized agent |

|  |  |
| --- | --- |
| **Program** | **Grant amount** |
| Exterior Improvement Grant (for businesses)  \_\_\_\_\_\_\_\_\_\_ | Matching Grant up to 50% of eligible costs to a maximum of $8,000 per property whichever is less. For a maximum of 2 Grants per year. |
| Accessibility Improvement Grant (for businesses)  \_\_\_\_\_\_\_\_\_\_ | Maximum Grant up to 50% of eligible costs to a maximum of @2,000.00 per property, whichever is less. For a maximum of 1 property per year. |
| Agriculture Value-Added Program  \_\_\_\_\_\_\_\_\_\_ | Matching Grant up to 50% of eligible cost to a maximum of $5,000 per property, whichever is less. For a maximum of 3 Grants per year. |
| Residential Exterior Improvement Grant (Hamlet)  \_\_\_\_\_\_\_\_\_\_ | Maximum Grant up to 50% of eligible costs to a maximum of $1,000 whichever is less, For a maximum of 5 projects per year. |
| Fee Rebate Program  \_\_\_\_\_\_\_\_\_\_ | Percentage of fee will be waived based on total project value. |
| Tax Increment Equivalent Grant (TIEG) \_\_\_\_\_\_\_\_\_\_ | Available for taxes post development increase of $2,000.00 or more due to improvements, up to a maximum of 5 years. |

**Agreement of Owner for Applicant to make an application:**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am the owner of the land that is the subject of this application and I authorize\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to make this application on my behalf, and to provide any personal information for the completion of this application.

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner

**Witness:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If different than owner

**Community Improvement Plan (CIP)**

**Exterior Improvement Grant (For Businesses)**

**Throughout the Township**

|  |  |
| --- | --- |
| **Office use only** |  |
| Application Number |  |
| Roll Number: |  |
| Legal Description: |  |
| Municipal Address: |  |
| Date Received |  |
| Date Project Complete |  |

**Purpose:** To encourage business (commercial/industrial/agricultural) owners and tenants to revitalize rehabilitate and restore building facades to result in high-quality, attractive improvements to buildings throughout the Township. The grant is focused on exterior improvements that will support local business and tourism in the Township. The grant is applied towards improvements and upgrades to street fronts of properties but may be applied to the rear or side of building in cases where it is highly visible to the public. The Township shall approve design as well as, acceptable and eligible costs.

**Grant Amount and Disbursement:** A matching grant up to 50% of eligible costs to a maximum of $8,000.00 per property, whichever is less.

**Eligible Costs:**

* Repair, replace or restoration of a facade materials, such as masonry, brickwork, wood siding, plaster, metal shingles and or architectural detailing.
* Repair, replacement or installation of awning or canopies
* Repair, replacement or installation of energy efficient exterior lighting
* Painting or installation of wall art (design must be presented in application approval)
* Landscaping
* Replacement or restoration of windows
* Installation, repair or replacement of exterior signage
* Cost associated with professional architectural services in association with the design of the above eligible projects
* Any combination of the above

***Note:*** *Home-based businesses are eligible to apply, however the percentage of the home dedicated to the business use will determine the percentage of eligible cost of the reimbursement.*

**Additional Requirements:** Applicants will submit applicable design drawings, engineering plans, a work plan indicating proposed improvements and a cost estimate for the works. The grant will be paid based on the actual cost of the work, up to an amount approved in the application. All complete drawing/plans must comply with the description of the work plan as provided in the grant application form. A complete application shall include photographs of existing conditions. Comparable photos are required at the completion of the project.

**Project Description:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**What benefit will result from this project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***NOTE:*** *All grants shall be subject to receiving the required approvals or permits, as required by the Township by-laws any applicable Provincial or Federal laws.*

*The Township shall have final approval on acceptable and eligible costs and design.*

**Expected start date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected end date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of attachments:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Budget**

**Project cost:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Taxes (HST):** \_\_\_\_\_\_\_\_\_\_

**Eligible costs:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Amount of Grant:** \_\_\_\_\_\_\_\_\_\_\_\_

*\*Copies of all invoices are required*

**Community Improvement Plan (CIP)**

**AGRICULTURE VALUE- ADDED PROGRAM (Agriculture Only)**

|  |  |
| --- | --- |
| **Office use only** |  |
| Application Number |  |
| Roll Number: |  |
| Legal Description: |  |
| Municipal Address: |  |
| Date Received |  |
| Date Project Complete |  |

**Purpose:** To promote development or improvement of agricultural, agricultural-related and on farm diversified uses with the Township.

**Grant Amount and Disbursement:** Maximum Grant is up to 50% of eligible cost to a maximum grant of $5,000.00 whichever is the less. The grant will be disbursed (100%) upon final completion to the satisfaction of the Township.

**Eligible Costs:** the construction or improvements to uses permitted by the Guidelines on the Permitted Uses in the Ontario’s Prime Agricultural Areas, including but not limited to:

* Produce stands
* Cheese factory
* Bakery
* Signage
* Agri-tourism and recreational uses (e.g. hayrides, corn maze, petting zoo, seasonal events) or
* Any other use as approved by the Township

**Additional Requirements:** Applicants will submit applicable design drawings, architectural or engineering plans and a work plan indicating proposed improvements and a cost estimate for the works. The grant will be paid based on the actual cost of the work, up to the amount approved in the application. All completed drawings/ designs must comply with the description of the work as provided in the grant application form.

All grants shall be subject to receiving the required approvals or permits, as required by the Township by-law and any applicable Provincial or Federal law.

**Project Description:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**What benefit will result from this project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***NOTE:*** *All grants shall be subject to receiving the required approvals or permits, as required by the Township by-laws any applicable Provincial or Federal laws*

**Expected start date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected end date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of attachments:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Budget**

**Project cost:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Taxes (HST):** \_\_\_\_\_\_\_\_\_\_

**Eligible costs:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Amount of Grant:** \_\_\_\_\_\_\_\_\_\_\_\_

*\*Copies of all invoices are required*

**Community Improvement Plan (CIP)**

**RESIDENTIAL EXTERIOR IMPROVEMENT GRANT (HAMLET ONLY)**

|  |  |
| --- | --- |
| **Office use only** |  |
| Application Number |  |
| Roll Number: |  |
| Legal Description: |  |
| Municipal Address: |  |
| Date Received |  |
| Date Project Complete |  |

**Purpose:** to invest in the facades of homes and landscaping front yards, as an effort to help beautify the Hamlet.

**Grant Amount and Disbursement:** Maximum Grant is up to 50% of project costs or a maximum of $1,000 whichever is less. A maximum of 5 projects per year. The payment of the grant for approved projects will occur after final site inspection has been conducted and it has been determined by staff that the approved work has been completed. The applicant must submit all receipts to staff in order to verify expenses.

**Eligible Costs:** The following work conducted to the front or flank age facades of a dwelling will be eligible for grant:

* Exterior painting, including any entranceway, siding trim, molding, porches, decks or other features of exterior of the main building
* Siding repair, or the replacement of siding with new material.
* The replacement or installation of any exterior windows or doors
* The replacement, renovation or installation of exterior front steps, hand rails or walk ways.
* The installation of any landscaping details including but not limited to, sod, shrubs, trees and flower/plant beds.
* Garbage removal
* Any other related work as approved by the Township.

**Additional Requirements:**  Applicants will submit design drawing, architectural or engineering plans and a workplan indicating propose improvements and a cost estimate for the works, the grant will be paid based on the actual cost of the work up to the amountapproved in the application. All completed drawings/designs must comply with the description of work plan as provided in the grant application form

A complete application shall include photographs of existing conditions.

All grants shall be subject to receiving the required approvals or permits, as required by the Township By-Laws and any applicable Provincial or Federal Laws.

**Project Description:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**What benefit will result from this project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***NOTE:*** *All grants shall be subject to receiving the required approvals or permits, as required by the Township by-laws any applicable Provincial or Federal laws*

**Expected start date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected end date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of attachments:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Budget**

**Project cost:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Taxes (HST):** \_\_\_\_\_\_\_\_\_\_

**Eligible costs:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Amount of Grant:** \_\_\_\_\_\_\_\_\_\_\_\_

*\*Copies of all invoices are required*

**Community Improvement Plan (CIP)**

**Tax Increment Equivalent Grant** **(All of the Township)**

|  |  |
| --- | --- |
| **Office use only** |  |
| Application Number |  |
| Roll Number: |  |
| Legal Description: |  |
| Municipal Address: |  |
| Date Received |  |
| Date Term is Complete |  |

**Purpose:** The Tax Increment Equivalent Grant (TIEG) is intended to remove the perception of a tax increase as a barrier to investment in the property. The program assists by reducing the impact of a potential property tax increase resulting from a major improvement by phasing in the tax increase over a number of years based on the incremental change in property tax following completion of the project and reassessment. The Township reimburses the owner by way of annual grant equivalent to the agreed Township portion of the incremental property tax increase over an established “base” assessment. The grant is provided to the property owner on an annual basis in decreasing amounts until the property owner is paying the full taxes based on the new assessment without assistance.

**Eligible Projects:**

* Redevelopment of a property for residential, commercial, office, industrial, mixed use, tourism, value added agricultural, or on-farm diversified uses that result in an increased tax assessment.
* Development of tourism infrastructure/ assets
* Major additions to a property for commercial, industrial, mixed use, tourism, value-added agricultural facilities, or on farm diversified uses that result in an increased tax assessment; or
* Any combination of the above.

**Grant Amount and Disbursement:**

* The TIEG is offered to eligible property owners where the municipal property tax has increased as a result of the development or redevelopment any major improvements to a property. The difference between the current tax assessment (i.e. prior to improvements) and the new tax assessment (i.e. after improvements) is the “tax increment”.
* The tax increment is granted to the property owner on an annual basis and in decreasing amounts for a maximum of 5 years. In year one, the amount of the grant may equal up to 100% of the tax increment. In the following years, the amount of the grant will decrease until it reaches zero.
* The TIEG grants is available to projects resulting in a $2.000+ increase in property taxes.
* *The period may range from one to five years, at the sole discretion of the Township. The Township will also determine the precise terms of the TIEG.*
* The property owner pays the full costs of the renovation, rehabilitation, or development as well as the resulting annual increase in property tax. The Township reimburses the owner by way of an annual grant equivalent to the agreed Township portion of the incremental property tax increased over an established “base” assessment.
* Property owners must apply and receive approval from the TEIG program prior to commencing with the project.

**Additional Requirements:**

* All development associated with TIEG grants shall be subject to receiving the required approvals or permits as required by the Township by-laws and any applicable Provincial or Federal Laws.
* Approved TIEG is non-transferable to a new property owner and cannot by transferred by the property owner to another property.

**Project Description:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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***NOTE:*** *All grants shall be subject to receiving the required approvals or permits, as required by the Township by-laws any applicable Provincial or Federal laws*

**Expected start date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected end date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Current Taxes before development:** \_\_\_\_\_\_\_\_\_\_ **Year:** \_\_\_\_\_\_

**Post development Taxes:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Year:** \_\_\_\_\_

**Tax Increase:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Term of TIEG:** \_\_\_\_\_\_\_\_\_

**Incremental decrease per year: (% or $)**

**Year One:** \_\_\_\_\_\_\_\_\_\_\_ **Year Two:** \_\_\_\_\_\_\_\_\_\_ **Year Three:** \_\_\_\_\_\_\_\_\_

**Year Four:** \_\_\_\_\_\_\_\_\_\_ **Year Five:** \_\_\_\_\_\_\_\_\_\_\_

**Signature of Property Owner:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Clerk / CAO:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dated:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Community Improvement Plan (CIP)**

**ACCESSIBILITY IMPROVEMENT GRANT (FOR BUSINESSES)**

|  |  |
| --- | --- |
| **Office use only** |  |
| Application Number |  |
| Roll Number: |  |
| Legal Description: |  |
| Municipal Address: |  |
| Date Received |  |
| Date Complete |  |

**Purpose:** To promote the undertaking of building accessibility improvements. Accessible buildings are good for business and for the community. The goal is to remove all barriers to provide equal opportunity for residents and visitors (i.e., make all entrances and exits barrier-free and building interiors welcoming to disabled people). This program encourages property own to make accessibility improvements to their commercial tourist or recreational properties in order to bring them into compliance with Provincial legislation.

**Grant Amount and Disbursement:** Maximum of $2,000.00 or 50% of project cost, whichever the lesser. The grant will be paid as a single payment upon completion of the improvements to the satisfaction of the Township.

**Eligible Costs:** Eligible costs include those that clearly improve the accessibility of the commercial, tourist or recreation building or property associated with the following:

* Exterior paths of travel
* Ramps, stairs and handrails
* Doors and doorways
* Lighting
* Parking
* Elevating devices
* Any other related work as approved by the Township

***NOTE:*** *Home-based businesses are eligible to apply, however the percentage of the home dedicated to the business use will determine the percentage of eligible costs for reimbursement.* *Residential uses are not eligible.*

**Additional Requirements:** Applicants will submit design drawings, architectural/engineering plans, a work plan indicating proposed improvements and a cost estimate for the works. All completed drawings /plans must comply with the description of the work plan as provided in the grant application. A complete application shall include photographs of existing conditions.

All grants shall be subject to receiving the required approvals or permits, as required by the Township By-Laws.

**Project Description:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**What benefit will result from this project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***NOTE:*** *All grants shall be subject to receiving the required approvals or permits, as required by the Township by-laws any applicable Provincial or Federal laws*

**Expected start date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected end date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of attachments:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Budget**

**Project cost:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Taxes (HST):** \_\_\_\_\_\_\_\_\_\_

**Eligible costs:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Amount of Grant:** \_\_\_\_\_\_\_\_\_\_\_\_

*\*Copies of all invoices are required*

**Community Improvement Plan (CIP)**

**TOWNSHIP FEE REBATE PROGRAM (All of the Township)**

|  |  |
| --- | --- |
| **Office use only** |  |
| Application Number |  |
| Roll Number: |  |
| Legal Description: |  |
| Municipal Address: |  |
| Date Received |  |
| Date Complete |  |

**Purpose:** The planning and building permit fee rebate program offers rebates on required fees including the Township’s planning application fees and /or building permit fees, where a building permit is required for a construction project. The rebate will help to reduces costs to making major private property improvements and encourage desired improvements throughout the Township. Fee reductions are available for the following application types:

* Site Plan Approval
* Minor Variance
* Building Permit
* Zoning By-Law Amendment

**Grant Amount and Disbursement:** Percentage of fee will be waived based on total project value (e.g., if value of project is $100,000.00-$150,000.00, fee will be reduced by 20%; if value of project is $151,000.00-$200,000.00, fees will be reduced by 40%, etc.)

**Eligible Projects:**

* Redevelopment of vacant or underutilized residential, commercial, commercial mixed use or industrial lots/buildings
* Major additions to a commercial, commercial mixed use or industrial building involving increase of at least 25% of exiting gross floor area.
* Professional services by an engineer architect, or professional planner (as an eligible expense towards total project value.)
* Any combination of the above

**Additional Requirements:**

* Applicants will submit design drawings, engineering plans, a work plan indicating proposed improvements, and a cost estimate for the works. The grant will be paid based on the actual cost of the work, up to an amount approved in the application. All completed drawings/plans must comply with the description of the work as provided in the grant application form.
* All rebates shall subject to receiving the required approvals or permit as required by the Township by-law and any applicable Provincial or Federal laws.

**Project Description:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**What benefit will result from this project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***NOTE:*** *All grants shall be subject to receiving the required approvals or permits, as required by the Township by-laws any applicable Provincial or Federal laws*

**Expected start date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected end date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of attachments:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Budget**

**Project cost:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Taxes (HST):** \_\_\_\_\_\_\_\_\_\_

**Fees:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Amount of Grant:** \_\_\_\_\_\_\_\_\_\_\_\_

*\*Copies of all invoices are required*