



**Now Accepting Resumes for
2022 Summer Job Opportunities
RECREATION & EVENTS**

Youth ages 15 to 30 years are welcome to apply.

Deadline: Sunday, May 15, 2022

The Opportunity:

Johnson Township is hiring for part-time summer/seasonal employment in the Recreation & Events Department. Applicants must meet the specified requirements to be considered. There are 4 available summer/seasonal employment opportunities in the Recreation & Events Department. The Johnson Township Recreation Department is responsible for the delivery of multiple sports, fitness, and aquatic programs throughout the summer. Along with the planning and delivery of multiple summer events including the Annual Fishing Derby, Community Days, Day Camps, and more. Along with oversight of the Green Space throughout the township. Including area parks and boat launches. Under the guidance of the Events & Recreation Coordinator the Seasonal/Summer employment positions will be responsible for a variety of summer projects. Each position will act as a liaison and represent the Township when out within the community or visiting neighbouring communities. All the summer/seasonal positions will act as a team and work both independently on smaller projects and together for larger projects.

Why join Johnson Township? There is nothing more rewarding than directly contributing to your local municipality. As part of the Recreation team you will have a direct impact on the quality of life for people in Johnson Township. You can take pride in doing a great job planning and delivering part of the events and activities that take place throughout the summer. Joining the Johnson Township team is a great choice for a rewarding summer experience where you will learn a wide variety of transferable skills you can take with you to your next place of employment.

Part-Time or Seasonal summer positions consist of a minimum 22hrs per week to a maximum of 40hrs per week starting mid-May and ending in either Early September or Early October. See specific position details below.

Qualifications:

- Communication, social and organizational skills
- Draw and make conclusions with innovative thinking
- Self-motivated with a value of care and pride for work completed
- Ability to receive and follow direction and criticism
- Ability to work evenings, weekends and non-typical hours
- Ability to work in a team and as an individual with minimal supervision

Mayor, Blaine Mersereau

1 Johnson Drive, Box 160 Desbarats, ON, P0R 1E0 | 705-782-6601

www.johnsontownship.ca | people@johnsontownship.ca | @JohnsonTownshipRecreation on Facebook



- An interest or knowledge in sports and fitness
- Basic computer knowledge for word/excel/Facebook would be an asset
- Comfortable working with youth would be an asset
- Physically able to lift, move, squat, push, pull, carry and other physical demands to meet the job requirements
- Interest in creating written material such as newsletters, flyers, reports would be an asset
- Ability to work in a variety of conditions: indoors, outdoors, tight spaces, large spaces, loud spaces, hot or cool spaces
- No formal education requirements all are welcome and encouraged to apply
- Canadian Citizen or permanent resident or a protected person
- Legally entitled to work in Canada & Ontario

Parks Redevelopment Coordinator (1 Position): This position will be responsible for creating the planning, applications, reports, proposals and implementation of our parks and green space upgrade plan. This will include exploring all the parks and green space in the Township and how we can improve them. Working with the public at large and those who access these spaces to gather feedback. Creating sponsorship and donation criteria and information to hand out. Contacting area businesses to support donations and sponsorship. Hosting fundraising events to build a fund for park improvements. Along with taking the lead on the NEW Johnson Township Natural Playground Development. This would include working with contractors, sourcing RFP's, creating timelines and work completion plans, updating the budget, and sourcing additional funding. While working with community members to make sure the playground meets their needs.

\$16.50/hour

22 hours/week Flexible

May, 26, 2022 – October, 4, 2022 *May be subject to a slight extension towards the end of October.

Specific Position Requirements: Previous experience in planning and reporting, a diploma, degree, or certification in business, recreation, parks, or a related field would be an asset.



Events & Recreation Youth Assistant (1 Position): This position will assist the Events & Recreation Coordinator and team in providing spring, summer, and fall recreation programming. This position will be working both independently and with the Recreation team on program planning and implementation such as the youth and community Baseball, Soccer, and Swim programs. They will be responsible for:

- Behind the scenes planning and preparation to launch each program
- Marketing and Communication of registration dates, game schedule, and communication with parents/registrants of the programs.
- Supervising on game days and supporting our teams in other communities, keeping open communication with neighbouring communities
- Supporting Coaches and Referees
- Creating a supportive and welcoming program for our teams and out-of-town teams.
- Providing new ideas and initiatives to create opportunities for sport and recreation in our community.
- Equipment evaluation and management
- Field preparation for home and visiting teams

\$16.50/hour

22 hours/week Flexible

May, 26, 2022 – October, 4, 2022 *May be subject to a slight extension towards the end of October.

Specific Position Requirements: A high school diploma would be an asset but is not a requirement.



Recreation Attendant (1 Position): The Recreation Attendant will be assisting the Events & Recreation Coordinator and Recreation Team in designing and delivering activities and programs for community members throughout the summer months. Specifically, the Johnson Jaunt in June, Community Days in July, the Baseball, Soccer, and swim programs throughout the summer. Along with supporting the General Manager at the Local Farmers' Market at a minimum of once a week (Saturday's) and when necessary. For each activity held throughout the summer the employee will help with planning and implementation, recording and reporting, marketing and promotion, set/up and tear down, and communicating with the public. Along with ongoing support and ideas for maintenance and improvements of green space, public play areas, parks, and community spaces. The attendant will also take part in facility and equipment maintenance, upgrades, counting, cleaning, and repairing.

\$16/hour

35 hours/week

May, 26, 2022 – September 2, 2022

Specific Position Requirements: A high school diploma would be an asset but is not a requirement.



Recreation Student Assistant (1 Position *Pending Funding Approval*): The Recreation Student Assistant will assist the Johnson Township Recreation Team in providing summer recreational programming. This includes youth sport programs such as Soccer, Swimming Lessons, Baseball. Events such as the Annual Fishing Derby and Community Days. Along with implementing new activities at the Johnson Township Community Centre. This opportunity will assist directly in the:

- Soccer Program: Field maintenance, equipment maintenance and request for repair or replacement, management of referees, equipment inventory and sign in/sign out. Communicating any parental, referee, or player concerns to the Recreation Coordinator.
- Swim Program: Supervising children on and off the bus, collecting payments and communicating with parents, providing a safe space for children, communicating any concerns with the Recreation Coordinator.
- Annual Fishing Derby: Planning, donation gathering, promotion, creation of marketing materials, day of set up & tear down.
- Community Days: Planning, phone calls for volunteers, organization of volunteers, day of management and setup, review and reflect. Communication with the Recreation Coordinator for concerns. Problem solving during day of.
- Additional Sports programs (funding Dependent): Girls ball hockey programming, indoor roller rink, laser tag, hiking trail development, mountain biking skills camp, summer camps for youth.

\$15/hour

35 hours/week

July, 4, 2022 – August, 16, 2022

Specific Position Requirements:

- All students must be currently enrolled in a secondary, or post-secondary institution or within six months of graduation and have reached the age of 15 and not yet reached the age of 25 upon commencement of employment or up to 29 years of age for persons with a disability, within the meaning of s.10 of the Ontario Human Rights Code, R.S.O. 1990, c. H.19, as amended from time to time.
- Proof of student enrolment must be provided to the employer.
- Students must be residents of Ontario during the period of employment.



**Interviews will occur May 18th - 20th
in person or by phone/zoom**

If you need accommodations to complete your interview or assistance in the application process please reach out and we would be happy to work with you to make this process as easy as possible.

Please Submit your Resume by:

Sunday, May 15th at 5pm

No Resume? Let us know and we would be happy to make accommodations for you.

Please indicate your interest by email, mail or in person to

Patti Trotter: Recreation

Township of Johnson

Summer Job Opportunities

1 Johnson Dr., PO Box 160

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Email: ptrotter@johnsontownship.ca

More info: 705-782-6601 x205

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