

**JOHNSON & TARBUTT TOWNSHIPS LANDFILL COMMITTEE**  
**Committee Meeting Minutes**

December 10<sup>th</sup> 2015

Location: Township of Tarbutt & Tarbutt Add'l Council Chambers

The following minutes are comprised of resolutions and the Clerk's interpretation of the intent and direction of the committee members and the meeting in general.

Present: L. Robinson – Johnson Township  
S. Flood – Tarbutt & Tarbutt Add'l Township  
R. Wigmore – Tarbutt & Tarbutt Add'l Township  
Absent - J. Kern – Johnson Township  
G. Martin, Clerk, Tarbutt & Tarbutt Add'l Township

Res: L2015-17 L. Robinson, S. Flood

Be it resolved that the Joint Landfill Committee approves the Minutes of September 30<sup>th</sup> 2015 as presented. (cd)

The Committee discussed at length the pros and cons of free days, no free days, tickets, multiple tickets and issues surrounding all of the different options. It is generally felt by the Committee the ticket for a free day is a trial, looking at perhaps issuing two tickets in the future. It was suggested that the tickets turned in be kept and counted to assess how many residents took advantage of this free day option. A letter of explanation will be stapled to the ticket. Limitations on usage of the ticket shall be printed on ticket and the attendants shall have final say. Councils to approve draft ticket and draft accompanying letter.

Res: L2015-18 S. Flood, L. Robinson

Be it resolved that the Joint Landfill Committee recommends the elimination of Free Dump Days. To be replaced with one ticket to be issued in January Tax Bills; one ticket per owner listed, to be used any time through out the year, Councils to sign off on this recommendation. (cd)

Councillor Robinson reported on the completion of the move and renovation of the Attendance shed at the Cell. It was suggested a cover be added to the side of the building to shelter the propane bottle, Councillor Robinson will attend to this shortly. A cover over the door is also suggested and can be completed now or in the spring. The purpose of the cover is to provide shade in the summer and to keep the rain and snow away from the door. The heating source installed in the Attendance shed is equipped with a Carbon Monoxide Detector; however an additional separate detector will be mounted as well.

Tarbutt Staff received an estimate for vetting the Landfill By-law by legal council in the amount of \$750.00. This will be taken to each Council with the options of sharing the cost of having one law office review the By-law or having each Municipal lawyer review the By-law in the event they may have to defend it.

Res: L2015-19 L. Robinson, S. Flood

Be it resolved that the Joint Landfill Committee authorizes staff to issue a Tender for sand to be used as cover on the Cell. (cd)

Councillor Robinson will complete the construction of barricades to be used to close the driveway leading to the Fire Pit in the event of a Fire Ban. Barricades to be painted and wording on them referring to "Closed due to Fire Ban"

Res: L2015-20 L. Robinson, S. Flood

Be it resolved that the Joint Landfill Committee request a Joint Meeting early in 2016 with Green For Life to explore option of having all garbage (except recycling) hauled off of site, office staff to arrange date, time and location. (cd)

Discussion took place regarding a change to hours of operation at the site. The committee considered extending Wednesday to a full day and or extending Wednesday hours. No decision was made and the Committee may reconsider this in the future. Staff expressed a concern with changing hours; one of the most common phone calls received in the offices is to ask about Landfill hours.

Summer students to spend a bit of time doing a spring cleaning and washing the outside of the office.

Councillor Robinson to assess the extent of repairs needed to bird and bear proof the bunker.

Tarbutt staff to construct a wooden box to contain the battery pails and permit them to be stored outside to reduce the emissions coming from batteries that are corroding.

Clerks to review the job descriptions and update to accommodate any and all changes to the operations of the site. Clerks to review revised job descriptions with staff along with any current issues at the site.

Tarbutt to have sign made "Everyone MUST check with the Attendant before unloading" sign to be placed on driveway to cell.

Res: L2015-21 S. Flood, L. Robinson

Be it resolved that the Joint Landfill Committee adjourns at 6:30pm until the next meeting to be called in Johnson Twp. in 2016. (cd)