CORPORATION OF THE TOWNSHIP OF JOHNSON
March 20, 2019
4:30 P.M.
COUNCIL MEETING
Location: Township of Johnson Portable
1 Johnson Drive, Desbarats, ON
AGENDA

A) CALL TO ORDER

B) CONFLICT OF INTEREST: Declaration of Pecuniary Interest

C) ACCOUNTS: As presented.

D) MINUTES: Regular Council meetings: February 20, 2019 (open and closed), February 27, 2019 (open and closed).

E) DELEGATION:
1. 4:30 P.M. - PUC Inc. – representatives: Carla Buckner, Manager, Water Treatment Operations with Annual and DWQMS (Drinking Water Quality Management Standard) Report
2. 5:30 P.M. - Ontario Provincial Police – Representatives: Senior Analysts Linda Davis and Detachment Commander Tyler Sturgeon

F) STAFF REPORTS:
1. Recreation Coordinators Report – on the Natural Playground Design concept and moving forward on implementing the Design.
2. Recreation Coordinators Report – Annual Recreation report.
3. Public Works Superintendent Report – recommendation for submission for funding under the Canada Infrastructure Program.
4. Fire Chief Report – Service levels.
5. Office Report – Outstanding property taxes as of February 28, 2019.
6. Treasurers Report – Orientation Binder information on "costs for services delivered".
7. Public Works Superintendent Report – Total Power Contract renewal.

G) COUNCIL/COMMITTEE MINUTES & REPORTS:
1. Huron North West Professional Recruitment and Retention Committee – member Councillor G. Grant.
2. Councillors R. McKinnon & J. Carter – Cost and timeframe to complete a new updated AMP.
3. Johnson & Tarbutt Landfill Committee – To ascertain the points/items that need clarification from the January 23, 2019 Committee meeting.
4. Councillor J. Carter – Funding application for septic bed inspections on all properties on Cloudy and Diamond Lake (within the township of Johnson).

H) CORRESPONDENCE/INFORMATION:
1. Ontario Cannabis Legalization Implementation Fund – allocations.

I) OLD BUSINESS:
1. Current public skating policy – Council to supply direction on the public skating policies.
2. Resolution #56, February 20, 2019 meeting – clarification on section (c) of the resolution, on (I) who is gathering information on Septic Bed (II) What information is required for and (III) inspections for what Lakes?
3. Committee Mandates and process – clarification on structure and meeting dates.

J) NEW BUSINESS:

1. Algoma Public Health – requesting support in their request for funding for a Regional Level III residential withdrawal management services facility to be located in Sault Ste. Marie.
2. Desbarats to Echo Bay Planning Board – Application for Consent J2018-08 & Consent Questionnaire.
3. Provincial Infrastructure Funding Program – fast turnaround, focus on roads and bridges in northern communities with a population under 100,000 people.
4. Town of Saugeen Shores – Requesting support on their resolution regarding Recreation Culture Capital Infrastructure Funding.
5. Autism Ontario – Raise the Flag, April 2, 2019.
6. Central Algoma Freshwater Coalition – requesting financial support.

K) BY-LAWS:

1. By-Law # 2019 – 921, being a by-law to establish rules governing the proceedings of Council, the calling of Meetings and the conduct of Members, Staff and the Public. Draft for review.
2. By-Law # 2019 – 920, being a by-law to confirm meeting proceedings.

L) ENVIRONMENT, HEALTH, SAFETY & SECURITY (EHSS):

1. Draft a broad "Policy" for the EHSS – which would include existing policies for these departments.
2. Email security.

M) CLOSED MEETING:

1. Be it resolved that the Township of Johnson Council proceed into a Closed session, in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees;
- Labour relations or employee negotiations.

N) ACTIONS FROM CLOSED MEETING:

O) ADJOURNMENT:

C 03/20/19

Township of Johnson
ACCOUNTS PAYABLE
To Council

Date: Wednesday March 20, 2019 **Public Information: yes**
Confidential: no

Recommendations:

Information only.

BATCH	DATE	CQ # from	to	TOTAL	Council
02/01/2019	Feb 4, 2019	12501	12514	$44 436.56	March
02/02/2019	Feb 5 , 2019	12515	12522	$22 261.33	March
02/12/2019	Feb 12, 2019	12533	12534	$5141.64	March
02/13/2019	Feb 13, 2019	12535		$149.78	March
02/14/2019	Feb 14, 2019	12536		$364.85	March
02/20/2019	Feb 20, 2019	12545	12560	$54 585.84	March
02/22/2019	Feb 22, 2019	12568		$2500.00	March
02/26/2019	Feb 26, 2019	12569		$450.00	March
02/27/2019	Feb 27, 2019	12570	12571	$15 038.87	March
02/28/2019	Feb 28, 2019	12572		$200.00	March
03/01/2019	Mar 7, 2019	12583		$921.00	March
03/02/2019	Mar 12, 2019	12588	12598	$17 440.74	March
03/03/2019	Mar 13, 2019	12599	12607	$9334.26	March
03/04/2019	Mar 13, 2019	12608		$5900.74	March
03/05/2019	Mar 13, 2019	1260		$11 599.82	March
Total				$190 325.43	

Respectfully Submitted

Frieda Labelle
Administrative Assistant

D

03/20/19

CORPORATION OF THE TOWNSHIP OF JOHNSON
Regular Council Meeting
1 Johnson Drive, Desbarats
Johnson Township Council Chambers (Portable)
February 20, 2019

Presided by: Mayor – Blaine Mersereau

PRESENT:

Council: Councillors –Jim Carter, Gavin Grant, Reg McKinnon
Councillor Jason Kern attended via phone during open portion of the meeting.

Staff: Acting Clerk – Paula Spurway, Public Works Superintendent – Randy Spurway, Fire Chief – Ron Smith.

Visitors: Attached list.

A) CALL TO ORDER:

Res: 39 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson open the meeting at 4:24 p.m. Carried

Res: 40 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson suspends the "Procedural By-Law" to allow Councillor Jason Kern to attend the Council meeting via phone. Carried

B) DECLARATION OF PECUNIARY INTEREST: None Declared

C) ACCOUNTS:

Res: 41 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson approve the Accounts Payable Report as presented. Carried

D) MINUTES:

Res: 42 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that Council of the Township of Johnson approve the Minutes of January 16th, 2019 as presented. Carried

Res: 43 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that Council of the Township of Johnson approve the closed Minutes of January 21st, 2019. Carried

E) DELEGATION:

1. Anthony Rossi and Marcus Doyle of Calam Rossi Chartered Accountants LLP – Review of 2017 Financials

- Reviewed the Draft 2017 Financial Statements with Council
- Discussed approach of audit, materiality levels, random sampling, cost allocation, fixed assets, budget variances and other verification processes and importance of timelines.
- 2017 Audit shows improvement from the 2016 Audit and that the township in healthy financial position.

Action: Auditor will provide Council with information on allocating and reporting options to provide clarity in the financial statements for users.

Res: 44 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that Council of the Township of Johnson accepts the 2017 Draft Financial Statements as presented by Anthony Rossi, Township Auditor. Carried

F) STAFF REPORTS:

1. Johnson Township Community Centre Manager – Update on the Arena.

Res: 45 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that Council of the Township of Johnson accepts the JTCC Managers Report as presented. Carried

2. Recreation Coordinator – Recreation program recommendations.
   - Provided overview of the arrangement with Plummer Township and the benefits of having more kids in programs we already provide.

Res: 46 Moved by: J. Carter Seconded by: R. McKinnon
Be it resolved that the Council of Johnson Township supports the continuation of the arrangement with Plummer Township for soccer, baseball and swim programs per report attached. Carried

Res: 47 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that Council of the Township of Johnson approves the recommendations of the Recreation Coordinator's Report (F2) as attached. Carried

3. Recreation Coordinator – Current public skating policy.
   - Review of current policy and clarified that the policy is directed by Council.
   - Coordinator would support more free public skates but has concern for the optics of the taxpayers and financial effect on the JTCC and the Recreation Budget.
   - A variety of days and times for public skates have been tried with Friday's showing best results.
   - Numerous Free Public Skate times have been offered both funded or provided by recreation fundraising over the years.
   - Correction to the value of free skates offered over the last 2 years is $4,200 (not $3,500 as reflected in the coordinators report).
   - Coordinator looks forward to direction from the new Council on public skate policies.

Res: 48 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that Council of the Township of Johnson accepts the Recreation Coordinator's Report pertaining to Public Skating as presented. Carried

4. Recreation Coordinator – Playground update.
   - Overview of the status of the Natural Playground Design Initiative along with background information that was presented to previous council and minutes of meetings with the lead designer of Bienenstock Natural Playgrounds.
   - The Healthy Kids Community Challenge fully funded the development of the design plan. Previous newsletters have provided great information on the HKCC shared initiative.

Action: Council to allow time for a presentation of the final Natural Playground Design concept and plans at the March 2019 Council meeting to discuss moving forward on implementing the Design.

Res: 49 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that Council of the Township of Johnson accepts the Recreation Coordinator's Report pertaining to status of the "Natural Playground Design Initiative" as presented. Carried

5. Volunteer Fire Chief – Report on roster change.

Res: 50 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that Council of the Township of Johnson approves the recommendations from the Volunteer Fire Chief's Report pertaining to the Department Roster, as attached. Carried

6. Volunteer Fire Chief – Attendance to the 2019 North Eastern District Fire Conference.

Res: 51 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that Council of the Township of Johnson approves the recommendations from the Volunteer Fire Chief's Report pertaining to the attendance of 2 Volunteer Fire Fighters to the North Eastern District Fire Conference for 2019. Carried

7. Public Works Superintendent – update on Water Treatment Plant generator repairs.
   - In December 2018, WTP back-up generator required repair. Total Power provided a generator in the interim.
   - Total Power has offered a reduction in the rental fee considering the length of time the repair has taken.

Res: 52 Moved by: J. Carter Seconded by: R. McKinnon
Be it resolved that Council of the Township of Johnson accepts the Public Works Superintendent's report on the generator at the Water Treatment Plant as presented. Carried.

8. Treasurers Report – Asset Management process.
   - Reviewed the value of having asset management plans, the updates required and information available with the townships USTI software.
   - Councillor McKinnon discussed mandatory long-term plan deadlines and the need to start the process of developing these plans now.

Res: 53 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that McKinnon and Carter will report for next meeting a cost and timeframe to complete a new updated AMP. Carried.

Res: 54 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that Council of the Township of Johnson accepts the Treasurers Report on Asset management process as presented. Carried.

G) COUNCIL/COMMITTEE MINUTES & REPORTS:

1. Johnson and Tarbutt Joint Landfill Site – Minutes of the January 23, 2019 meeting.
   - Further discussion for clarification regarding some of the recommendations in the minutes.

Res: 55 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson accepts the Johnson and Tarbutt Landfill Committee minutes of the meeting held January 23, 2019. Carried

2. Councilor J. Carter – Report from Grants Committee priorities for Capital Projects.
   - To assist the committee to start identifying applicable grants.
   - To identify budget money this year for lake management and bridge maintenance.

Res: 56 Moved by: J. Carter Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson approves a) preparing JTCC capital items to a grant ready stage, b) bridge maintenance of $35000 in 2019 plus inspection of B4, c) gather information on Septic Bed Inspections for inland lakes re: 72 cottages in 2019. Carried.

Res: 57 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson accepts the recommendations from Councillor J. Carter and the Grants Committee, pertaining to the priority list for Capital Projects for the period of January 2019 to December 2022, as attached. Carried.

3. Councilor J. Carter – Report from Grants Committee on Draft Summary of Grants.
   - Report to be updated regularly as information is available.

Action: Information on potential Senior Grants to be shared with the Recreation Coordinator and interested groups in our community.

Res: 58 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson accepts the recommendations from Councillor J. Carter and the Grants Committee, pertaining to the Draft Summary of Grants, as attached. Carried.

4. Mayor B. Mersereau – Report from Personnel Committee on hiring a part-time Administrative Assistant, as advertised.

- Received 8 applications – will have to revisit – no decision at this time.

5. Mayor B. Mersereau – Fire Department request for information.

- Request a report from the Fire Chief to assist council to better understand services provided – not just to the township but surrounding area.

Action: Volunteer Fire Chief to provide a report for the march 2019 Council Meeting.

6. Mayor B. Mersereau – Policing request for information

- Councillor Grant would like Councils authority to contact the OPP in addition to the Clerks communications already in progress.

Action: Clerk to request OPP representative to attend the March 2019 Council Meeting regarding what services are provided and how those services are used in the township.

Action: Clerk to provide Councillor Grant with the OPP representatives contact information.

H) CORRESPONDENCE/INFORMATION: None

I) OLD BUSINESS:

1. Algoma Financial Group – Quotes on Cyber Liability as requested.

- More information is required.

Action: Mayor Mersereau to discuss further with Unique Lucidia and Algoma Financial and bring information and a recommendation back to Council.

2. Committee Mandates.

Mayor Mersereau outlined the following procedures for committees of council.

- Committee members to meet to identify their goals/mandates and report back to Council.
- Committee meetings to be held on the 4th Tuesday of each month. (Several committees could meet at various times on this day)
- Administrative staff will be available to record the meeting minutes.

3. Assessment Base Management – Corporate Analyst – Property Assessment contract extension

Res: 59 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson approves the extending of the Employment Contract with Herman Klingenberg for a six month period from this date. Carried

4. Planning Services for the Township of Johnson – proposal from Planner Chris Jones.

Res: 60 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson approves the hiring of Municipal Planning Services Ltd., as the township Planner, as set out in their proposal. Carried

5. AMO New Council and Land Use Planning Training – March 1 & 2 in Sault Ste Marie. (reminder)

J) NEW BUSINESS:
1. Integrity Commissioner Services Proposals

Res: 61 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson approves the "Integrity Commissioner Services Proposal" from "Expertise for Municipalities". Carried

2. Huron North Economic Alliance representative – Appointing a representative and request for funding.

Res: 62 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson approves the appointment of Edith Orr as the township's representative on the Huron North Economic Alliance. Carried

Res: 63 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson approves the membership fee of $751.00 to the Huron North Economic Alliance. Carried

3. Sylvan Circle – request to have set-up charge waived.

Res: 64 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson approves the donation of the set-up costs at the JTCC, prior to the Sylvan Circle. Carried

K) BY-LAWS:
1. By-Law # 2019 – 917, being a by-law to appoint an Acting Clerk.

Res: 65 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson read and pass By-Law # 2019-917, being a bylaw to appoint an Acting Clerk. Carried

2. By-Law # 2019 – 919, being a by-law to amend bylaw #915, being a bylaw to provide for set dates for interim taxes are due.

Res: 66 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson reads and passes By-Law # 2019 – 919, being a by-law to amend By-Law # 2019-915, being a bylaw to provide for set due dates for interim taxes. Carried

3. By-Law # 2019 – 918, being a by-law to confirm meeting proceedings.

Res: 67 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson read and pass By-Law # 2019-918, being a bylaw to confirm meeting procedures. Carried

L) HEALTH & SAFETY: None

M) CLOSED MEETING:
1. Be it resolved that the Township of Johnson Council proceed into a Closed session, in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees
- Labour relations or employee negotiations.
- A proposed or pending acquisition or disposition of land by the municipality or local board.

Res: 68 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson proceed in Closed session at 8:00 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations.

Carried

Res: 69 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson come out of the closed session of the Council meeting at 8:58 p.m. Carried

Res: 70 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson approves extending the retirement date of Ruth Kelso to the end of March 2019. Carried

N) ADJOURNMENT:

Res: 71 Moved by: J. Carter Seconded by: R. McKinnon

Be it resolved that the Council of the Township of Johnson close the council meeting at 9:08 p.m. Carried

_____ _____

Date Adopted Mayor, Blaine Mersereau

_____

Ruth Kelso, CAO/Clerk

CORPORATION OF THE TOWNSHIP OF JOHNSON
Special Closed Council Meeting Minutes
1 Johnson Drive, Desbarats
February 27, 2019

Presided by:	Mayor Blaine Mersereau
PRESENT:	
Council:	Reg McKinnon, Gavin Grant, Jim Carter
Staff:	Acting Clerk – Paula Spurway
Absent with regret:	Councillor Jason Kern

CALL TO ORDER

Res: 72 Moved by: J. Carter Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson open this Special Council Meeting at 5:34 p.m. Carried

A. CONFLICT OF INTEREST: Declaration of Pecuniary Interest.

- None declared.

B. CLOSED SESSION:

Res: 73 Moved by: J. Carter Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson proceed in Closed session at 5:35 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees.
- Labour relations or employee negotiations. Carried

Res: 74 Moved by: R. McKinnon Seconded by: G. Grant
Be it resolved that the Council of the Township of Johnson open this Special Council Meeting Closed Session at 6:01 p.m. Carried

Res: 75 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson proceeds with offering the position of Clerk to one of the applicants.

C. ADJOURNMENT:

Res: 76 Moved by: G. Grant Seconded by: R. McKinnon
Be it resolved that the Council of the Township of Johnson adjourn this Special Council Meeting at 6:03 p.m.

_____
Date Adopted

_____
Blaine Mersereau, Mayor

_____
Paula Spurway, Acting Clerk

E (2)

03/20/19

Calls For Service (CFS) Billing Summary Report

Johnson
December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	0		0.0	0	3	15.1	45.3
	Assault-Level 1	0	1	15.1	15.1	0	4	15.1	60.4
	Criminal Harassment	0	0		0.0	0	1	15.1	15.1
	Utter Threats to Person	0	1	15.1	15.1	0	1	15.1	15.1
	Total	**0**	**2**	**15.1**	**30.2**	**0**	**9**	**15.1**	**135.9**
Property Crime Violations	Break & Enter	0	1	7.6	7.6	0	1	7.6	7.6
	Theft Over - Boat Motor	0	1	7.6	7.6	0	0		0.0
	Theft Under -master code	0	0		0.0	0	1	7.6	7.6
	Fraud -Money/ property/security <= $5,000	0	0		0.0	0	1	7.6	7.6
	Fraud - Other	0	1	7.6	7.6	0	0		0.0
	Mischief - master code	0	2	7.6	15.2	0	2	7.6	15.2
	Mischief [Graffiti - Non Gang Related]	0	0		0.0	0	1	7.6	7.6
	Total	**0**	**5**	**7.6**	**38.0**	**0**	**6**	**7.6**	**45.6**
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Other Offensive Weapons	0	0		0.0	0	1	7.6	7.6
	Bail Violations - Fail To Comply	0	1	7.6	7.6	0	0		0.0
	Indecent acts -Master code	0	1	7.6	7.6	0	0		0.0
	Offensive Weapons-Careless use of firearms	0	0		0.0	0	1	7.6	7.6
	Instruments and literature for illicit drug use	0	1	7.6	7.6	0	0		0.0
	Total	**0**	**3**	**7.6**	**22.8**	**0**	**2**	**7.6**	**15.2**
Drug Possession	Possession Cannabis	0	0		0.0	0	2	6.2	12.4
	Total	**0**	**0**		**0.0**	**0**	**2**	**6.2**	**12.4**
Statutes & Acts	Mental Health Act	0	0		0.0	0	1	3.1	3.1
	Mental Health Act û Threat of Suicide	0	0		0.0	0	1	3.1	3.1
	Trespass To Property Act	0	0		0.0	0	1	3.1	3.1
	Total	**0**	**0**		**0.0**	**0**	**3**	**3.1**	**9.3**
Operational	Animal - Bear Complaint	0	1	3.4	3.4	0	0		0.0
	Animal Stray	0	1	3.4	3.4	0	0		0.0
	Animal Injured	0	1	3.4	3.4	0	0		0.0

Report Content Last Updated:
2019/01/12

Report generated by:
Tunney, John

Report generated on:
15-Jan-19 12:09:43 PM

Calls For Service (CFS) Billing Summary Report

Johnson
December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Alarm -Master code	0	0		0.0	0	1	3.4	3.4
	Alarm -Others	0	0		0.0	0	3	3.4	10.2
	Domestic Disturbance	0	3	3.4	10.2	0	0		0.0
	Suspicious Person	0	2	3.4	6.8	0	2	3.4	6.8
	Phone -Nuisance - No Charges Laid	0	1	3.4	3.4	0	1	3.4	3.4
	Missing Person Located 12 & older	0	1	3.4	3.4	0	0		0.0
	Found Property - Master code	0	1	3.4	3.4	0	1	3.4	3.4
	Found-Personal Accessories	0	1	3.4	3.4	0	0		0.0
	Lost Property -Master code	0	1	3.4	3.4	0	0		0.0
	Lost-Personal Accessories	0	1	3.4	3.4	0	0		0.0
	Sudden Death - Natural Causes	0	0		0.0	0	3	3.4	10.2
	Suspicious Vehicle	0	0		0.0	0	3	3.4	10.2
	Trouble with Youth	0	2	3.4	6.8	2	12	3.4	40.8
	Unwanted Persons	0	1	3.4	3.4	0	0		0.0
	Neighbour Dispute	0	2	3.4	6.8	0	3	3.4	10.2
	Assist Fire Department	0	1	3.4	3.4	0	0		0.0
	Assist Public	0	5	3.4	17.0	1	13	3.4	44.2
	Family Dispute	0	1	3.4	3.4	0	2	3.4	6.8
	Total	**0**	**26**	**3.4**	**88.4**	**3**	**44**	**3.4**	**149.6**
Operational2	False Alarm- Accidental Trip	0	1	1.2	1.2	0	2	1.2	2.4
	False Alarm- Malfunction	0	4	1.2	4.8	0	8	1.2	9.6
	False Alarm -Others	0	1	1.2	1.2	0	2	1.2	2.4
	False Alarm - Cancelled	0	2	1.2	2.4	2	11	1.2	13.2
	Keep the Peace	0	0		0.0	0	2	1.2	2.4
	911 call / 911 hang up	1	11	1.2	13.2	2	14	1.2	16.8
	911 hang up - Pocket Dial	1	2	1.2	2.4	0	2	1.2	2.4
	Total	**2**	**21**	**1.2**	**25.2**	**4**	**41**	**1.2**	**49.2**
Traffic	MVC - Prop. Dam. Non Reportable	1	7	3.4	23.8	0	1	3.4	3.4
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	1	2	3.4	6.8	0	2	3.4	6.8

Report Content Last Updated:
2019/01/12

Report generated by:
Tunney, John

Report generated on:
15-Jan-19 12:09:43 PM

Calls For Service (CFS) Billing Summary Report

Johnson
December - 2018

Billing Categories *(Billing categories below do not match traditional crime groupings)*		2018 December	2018 Year to Date	2018 Time Standard	2018 Year To Date Weighted Hours	2017 December	2017 Year to Date	2017 Time Standard	2017 Year To Date Weighted Hours
Traffic	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	0		0.0	0	1	3.4	3.4
	Total	**2**	**9**	**3.4**	**30.6**	**0**	**4**	**3.4**	**13.6**
Total		**4**	**66**		**235.2**	**7**	**111**		**430.8**

Note to Detachment Commanders:

- **The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.**
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

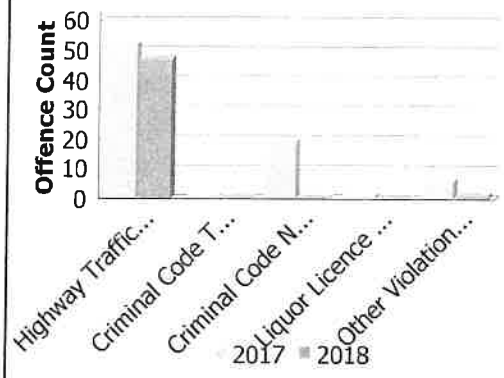
Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Police Services Board Report for Johnson
Integrated Court Offence Network
November - 2018

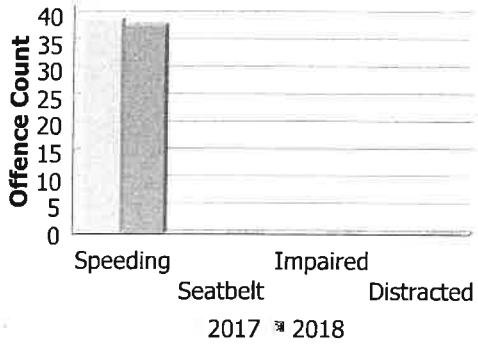
Criminal Code and Provincial Statute Charges Laid

Offence Count	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Highway Traffic Act	52	47	-9.6%	925	751	-18.8%
Criminal Code Traffic	0	0	--	24	19	-20.8%
Criminal Code Non-Traffic	19	0	-100.0%	246	153	-37.8%
Liquor Licence Act	1	0	-100.0%	21	2	-90.5%
Other Violations	6	1	-83.3%	100	45	-55.0%
All Violations	**78**	**48**	**-38.5%**	**1,316**	**970**	**-26.3%**



Traffic Related Charges

Offence Count	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Speeding	39	38	-2.6%	736	599	-18.6%
Seatbelt	0	0	--	11	6	-45.5%
Impaired	0	0	--	24	11	-54.2%
Distracted	0	0	--	7	3	-57.1%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 4B - EAST ALGOMA (Blind River)
Location code(s): 4B10 - EAST ALGOMA (Thessalon)

Data source date:
9-Jan-19 6:39:23 PM

Report Generated by:
Tunney, John

Report Generated on:
15-Jan-19 12:10:20 PM
PP–CSC–Operational Planning-4300

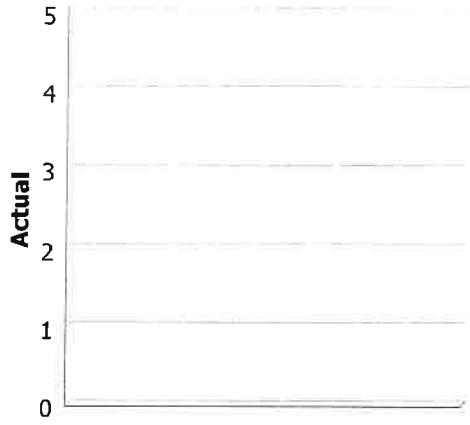
Police Services Board Report for Johnson

Records Management System

December - 2018

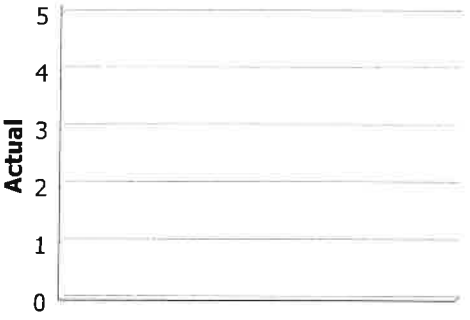
Violent Crime

Actual	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	3	0	-100.0%
Assault	0	0	--	2	1	-50.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	1	1	0.0%
Total	**0**	**0**	**--**	**6**	**2**	**-66.7%**



Property Crime

Actual	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	1	1	0.0%
Theft Over	0	0	--	0	1	--
Theft Under	0	0	--	1	0	-100.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	0	--	0	0	--
Mischief	0	0	--	2	1	-50.0%
Total	**0**	**0**	**--**	**4**	**3**	**-25.0%**



Drug Crime

Detachment: 4B - EAST ALGOMA (Blind River)
Location code(s): 4B10 - EAST ALGOMA (Thessalon)
Area code(s): 4011 - Johnson

Data source date:
2019/01/12

Report Generated by:
Tunney, John

Report Generated on:
15-Jan-19 12:11:04 PM
PP–CSC–Operational Planning-4300

Police Services Board Report for Johnson

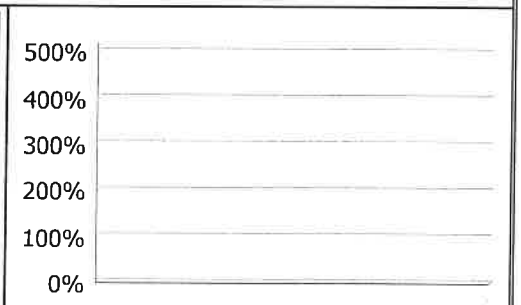
Records Management System

December - 2018

Actual	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Possession	0	0	--	2	0	-100.0%
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	**0**	**0**	**--**	**2**	**0**	**-100.0%**

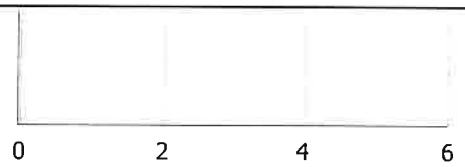
Clearance Rate

Clearance Rate	December			Year to Date - December		
	2017	2018	Difference	2017	2018	Difference
Violent Crime	--	--	--	100.0%	50.0%	-50.0%
Property Crime	--	--	--	25.0%	0.0%	-25.0%
Drug Crime	--	--	--	100.0%	--	--
Total (Violent, Property & Drug)	**--**	**--**	**--**	**75.0%**	**20.0%**	**-55.0%**



Unfounded

Unfounded	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Total (Violent, Property & Drug)	0	0	--	5	2	-60.0%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4B - EAST ALGOMA (Blind River)
Location code(s): 4B10 - EAST ALGOMA (Thessalon)
Area code(s): 4011 - Johnson
Data source date: 2019/01/12

Report Generated by: Tunney, John

Report Generated on: 15-Jan-19 12:11:04 PM
PP–CSC–Operational Planning-4300

Comparison of s.10 Police Services Act vs. s.5.1. Police Services Act

This chart illustrates some the differences between Section 10 and Section 5.1 *PSA* OPP policing arrangements:

COMPARATOR	S. 10 *PSA* – CONTRACT	S. 5.1 – NON CONTRACT
1. Civilian Governance Model	Police Services Board – mandatory pursuant to 10(2) *PSA*	Community Policing Advisory Committee – discretionary 5.1(4) *PSA*
2. Objectives and priorities for delivery of police services within the Municipality	Determined by Board after consultation with the detachment commander – 10(9) (b) *PSA*	Advisory role for CPAC for objectives and priorities for police services in municipality – 5.1(6) *PSA*
3. Policy for the effective management of the police force	Local policy established by Board after consultation with the detachment commander – 10(9) (c) *PSA*	No defined role in *PSA*
4. Selection of the detachment commander	Participate in the selection of the detachment commander – 10(9) (a) *PSA*	OPP attempts to involve s. 5.1 *PSA* integrated detachment municipalities in the selection – no legislated requirement
5. Evaluation of the detachment commander	Monitor performance of detachment commander – 10(9) (d) *PSA*	No defined role in *PSA*
6. Maintenance of a **complaints system**	Review the detachment commander's administration of the complaint system and receive regular reports – 10(9) (f) *PSA*	No defined role in *PSA*
7. Monitor secondary activities of the police force members	The detachment commander provides regular reports to board on decisions made on secondary activities – 10(9) (e) *PSA*	No defined role in *PSA*
8. Ministry Support Funding (excluding support for Court Security Prisoner Transportation)	Eligible for some programs such as RIDE grants	Ineligible
9. Revenue from sale of found / recovered property and **Fees** recouped from sale of reports, security checks	Provided directly to municipality in a method agreed to locally	Credited to municipality annually
10. By-law enforcement	By-law enforcement as specified in a contract – 10(6) *PSA*	19(2) *PSA* – OPP have no responsibility regarding municipal by-laws
11. Enhanced FTEs	Available upon request for an additional cost	Not available
12. Billing	Invoice dated the middle of the month of service, payment due in 30 days (e.g. Jan bill dated middle of Jan, due the middle of Feb).	Invoice dated the end of the following month of service, payment due in 30 days (e.g. Jan bill dated end of Feb, due end of Mar).

F(2) 03/20/19

Recreation Coordinators Report –2019

Recreation Overview for Incoming Council

This Report includes information about Programs and Events that Recreation currently organizes and delivers. More detailed reports of past programs and events, with detailed budgets, are available in the Recreation Committee Binder.

ORGANIZATION

As Recreation Coordinator, I am advised by a volunteer Recreation Committee, a hard-working group who are invaluable advisors and workers and for whom I would like to express my appreciation. At present they are Heather Kirby, Dianne Adamson, Hazel Fortier, Frieda Labelle, Melissa Corbett, Teri Winter, Laura Maki, Leah Senecal, and councilor Jason Kern. We meet 3 or 4 times a year and I could not do the job without them or a host of other program-specific volunteers who are listed in all our reports. Reports and minutes are filed in the Recreation Committee Binder in my office, and I would invite you to look through the Binder if you have any questions about what the Recreation Committee is up to. I am in the process of setting up the website to contain Recreation meeting minutes, agendas, and reports.

The Recreation Coordinator position is based on 20 hours per week. These hours are flexible, as many programs and events occur or partly occur in the evening or on weekends.

JOHNSON TOWNSHIP EVENTS AND PROGRAMS

The following is a chronological list of the Township of Johnson's annual programs and events and synopses of these programs and events. I also maintain an internal Recreation Budget for all programs and events that I use to provide information to the office for Township Budget planning. FYI, previous councils have approved a discount for facility rentals (25% for ice, 50% for any other facility) for Recreation programs and events, except for the Adult Hockey program, which pays full price for arena rentals. The Recreation committee also organizes fundraising events to help finance recreation programs. During my time in this township, Recreation events and programs break even or make a small margin that goes towards the overall Recreation Budget. I'm proud of the fact that the KPMG report showed that there is a 92% return for recreation in this township.

Aside from the events and programs, the Recreation Coordinator also puts together the Township Newsletter, as much of it covers Recreation events and advertising, as well has posting to the Johnson Township Recreation Facebook page, and helping to upgrade and maintain the township website.

Programs and events through the year

JANUARY TO APRIL

PROGRAMS

- **Youth Recreational Hockey Program is in progress:** started 11 years ago in response to North Shore Minor Hockey League appearing to fold. Occurs once a week and is essentially a learn-to–play-hockey program. Volunteer run by parents. Has been a successful program since the

beginning. We currently have 20 kids in this program. Program generally pays for itself or better.

- **Adult Recreational Hockey Program–** formerly the North Shore Men's League. The township was approached by the NSML to take over the program 11 years ago. We have built it into a pretty successful league. We have gone from 4 teams up to 8. This Program pays full price for ice-rentals (to the tune of over to $10K - $12K/year). As per our original agreement with the NSML, 10% of fees go to administration, and this accounts for over $2,000 towards the Recreation Coordinators position every year.

- **Public Skating –** is offered Friday night for an hour. For the last 2 years we have had lots of Free Public Skating paid for through the Healthy Kids Community Challenge North Channel initiative. This is one Recreation program that is supported by fundraising. We also offer extra Public Skating during the March Break.

- **Zumba –** a program we have run successfully off and on for 5 years depending on instructor availability and interest. We just completed a successful program in January and February, and hope to arrange for more programs with this recently new local instructor.

- **Seniors Computer Program** – we just completed the third and final 6-week session for area seniors, co-sponsored with the 50+ Club. Entirely funded by a grant from the Ministry of Seniors Affairs. There is some interest to hold another session in the spring. The instructor, from the Adult Learning Centre (ALC), is available and is provided by the ALC for free.

EVENTS

- **Winter Activity Festival** – An annual event which promotes fun outdoor and on-ice activities. The Rec Coordinator solicits draw prizes from app. 10 area businesses that are given out for participation. This is a free event though we take donations which helps with the costs.

- **Township of Johnson/CUJO Memorial Family Hockey Tournament** – occurs at the end of March just before the closing of the arena. This is an important annual event for area families, and brings in some funds to the arena as the minor league bookings start winding down. It pays for itself, including an administration fee, plus, if there are any proceeds, the Rec Committee donates some money for a scholarship award for volunteerism to a local, graduating CASS student.

- **Volunteer Supper** – Recreation Coordinator organizes this event, including making and sending out invitations, arranging cooks and menu, decorating and setup and clean up. This event is a thank-you to all community volunteers, including the Fire Department. Over 200 people are invited; we usually have around 120 attend. Note: Recreation volunteers are responsible for putting in over a thousand hours of volunteer time every year.

MAY TO SEPTEMBER

PROGRAMS

- **North Channel Baseball and Soccer programs** are successful programs attracting most of the area children (most of the children from CAES Elementary register in these programs and we

also accept registrations from Plummer as per our agreement with them) and turning over a bit of a profit which helps fund other recreation programs. These programs are run collectively by the Area Recreation Coordinators (Echo Bay, St. Joseph Twp, Johnson, and Thessalon for baseball, and EB, SJT, and Johnson for soccer). Baseball runs from the beginning of May to the end of June. Soccer runs from the end of June to the end of July. We have an agreement with Plummer Additional to accept their children in our programs for equipment and field maintenance fee of $500 and a $5/child administrative fee.

- **Highland Dance Program –** operated by a local university-attending local instructor home for the summer. She actually started in a previous successful program we had in the Township. This is the kind of program that we look forward to supporting - it is coming from someone in the community and doesn't entail a lot of manpower or financial support. The program pretty much broke even this year.

- **Summer Swim Program** – another successful cross-township program initiated several years ago, which we co-ordinate to a large degree. Registrations are largely from Thessalon, Bruce Mines, and Johnson, and Tarbutt. This 2-week program provides a bus that leaves Thessalon and picks up participants in BM and Johnson (with one or two from ST. Joes) to go to the Rhodes centre in the Sault for swim lessons. Afterwards, the supervisors (made up of summer student workers from each participating township and sometimes parent volunteers) take the kids to Bellevue Park for lunch and play-time. The cost of the program for the participants is the bus and the lessons. Each township takes care of their own registrations and supports the program by using their summer students for this for 2 weeks. More on this below.

- **Summer Student Recreation Assistants –** are hired annually by the Recreation Coordinator and a council hiring committee for the township. These positions have been funded partly or in full by provincial and federal summer employment grants. Two students are hired for seven weeks; one position is fully covered by a grant from the Ontario Summer Experience Program, the other is shared with the Fire Department and the Farmer's Market, who pay their portion of hours used by them, and is partly funded by Canada Summer Jobs. For Recreation, these students help prep the soccer program and sometimes act as referees; cut grass and do maintenance and paint work at the arena; help design, run, and clean-up Community Night; and act as supervisors for the Swim Program. The Rec Committee feels that it is important for the township to offer this summer employment opportunities in an area where it can be difficult for students to find jobs. As Coordinator, I have to say that they are very important part of the summer programs, and I'm happy to say that we have had some wonderful young people work for us.

EVENTS

- **Everything Country Fur and Feather Sale** – a new initiative in 2018, Recreation co-sponsored the event organized by the local Youth Algoma Poultry Association, and essentially helps with advertising. This is another unique opportunity to support an event in the township that does not cost a lot in terms of manpower resources, but brings folks into the community.

- **Outdoor Show** – a new initiative for 2019. We are co-sponsoring the event, which will take place the first weekend of May, with St. Joseph Island Hunters and Anglers. We are helping

with advertising and providing the venue. They are taking care of all other arrangements and manpower. They are renting the facility at Recreation rate and if they do well will make a donation to Recreation.

- **Breakfast Buffet** – This is an annual fundraiser that occurs at the opening of the Farmers Market. In 2018, it raised over $1300. For the last 3 years the proceeds from this have doubled due to the Sustain Algoma event running on the same Saturday. The Fire Department helps out with this fundraiser on the day. It takes over 20 volunteers to run this event, which is a great meet and greet for the community as we move into summer.

- **Division Baseball Tournament** – as part of the baseball program, we host one (of 4) Divisional season-end tournaments. Usually on a weekend day at the end of June.

- **Fishing Derby –** Started in 2015 with major help from township volunteers, especially Cory Moore, and co-sponsored by the Fire Department, this has become not only an important annual local event, but this year it raised $1500 each for Recreation and the Fire Department.

- **Community Day** is the biggest township event of the year, held on the second Saturday in July. The Rec Coordinator and the Summer Students set up the arena, KiddieLand, prep the parade signs, prep and stock all the food booths, and clean up as well. Members of the Rec Committee lead the implementation of the event on the day (parade marshals, KiddieLand managers, Booth runners). Local organizations run the different booths on a volunteer basis (Gordon Lake Social Club – Pie Booth; Women's Institute – Roast Beef and Fries canteen; Ted Hicks and family and friends – Sausage Booth; Bruce Mines Agricultural Fair – Hearts and Anchors (they keep the funds in exchange for running the game); Fire Department – traffic control). Generally, the event breaks even but the committee does feel that the event is important to the community no matter what the outcome is, and that the point of the event is not to make a profit. The Rec Coordinator approaches businesses that do a considerable amount of business with the township to solicit donations. We also have the support of the Erling Lagerholm fund for new initiatives that the Committee would like to try. In 2014, our Summer Student, under the guidance of the Rec Coordinator, put together a manual for the operation of Community Day as it is presently run.

Note: The Recreation Coordinator takes a good portion of August off to run a Family Music Camp with the AlgomaTrad organization, for which he is administrator and founder. This coincides with a tradition in this community of not having programs and events run into August, as most people are holidaying or at camp.

SEPTEMBER TO DECEMBER

PROGRAMS

- Registration applications go out for Fall Programs and we begin preparations for the **Kid's and Adult Recreational Hockey programs** which start at the opening of the arena in October.

- Zumba – we hope to continue this program in the Fall of 2019, as per above.

- **Christmas Holiday Programming** –

- **Parents/Kids Shinny Game and public skating between Christmas and New years –** the Parents/Kids Shinny game is usually a low-key event, and it is financed through the Kid's Rec Hockey Program.

- **Public Skating –** for 2016 and 17 we have had a considerable amount of free skating funded by the HKCC North Channel. This past holiday season, we offered more free Public Skating underwritten by our own fundraisers. We have an issue right now with the fact that the Echo Bay arena public skating and shinny hours are free.

EVENTS

- **ATV Poker Run**– Occurs at the end of September. Not a huge event, but one that is requested and by volunteer Terry Barber and others and serves a particular group in our community. This event brings in a little money and costs the township little more than the Coordinators time and some signage (printing and paper).

- **Big Buck Contest and Big Buck Supper** – another annual event championed by volunteers Cory Moore, Terry Barber, Cheryl Larrett, and Zahida Croskery. This is an important event for the local hunter populations, we get app. 60 hunters sign up for this every year. Recreation, with a lot of help from volunteers, solicits anywhere from 35 to 45 prizes from area businesses (from Thessalon to the Sault). Approximately half the registration fees are used for cash prizes. Awards are given out at an All-u-can-eat Roast Chicken Supper scheduled on the Sunday after the last day of hunting in November. Once all participating racks are measured and winners awarded, the other prizes are awarded to registered hunters through a draw. Any proceeds go to Recreation. This year we raised app. $325 for recreation while presenting well-attended local event that includes a lot of local residents.

- **Children's Christmas Party and Free Skate**, funded largely by the Desbarats Women's Institute, is another successful annual event advertised through the local school with about 70 in attendance this year (about 40 children). One hour of free ice time, followed by hot chocolate and cookies (baked by volunteers), carols (lead by volunteer musicians), and a craft (organized and prepped by the RC and the committee) and a visit from Santa (Councilor Jason Kern for the last few years). We only advertise this event through CAES elementary, Township Newsletter, Website, and Johnson Township Facebook Page.

Past Programs and Events

In the past 12 years since I have taken on the position of Recreation Coordinator, the Recreation Committee and myself have supported numerous other programs and events that, for various reasons, have been discontinued (usually due to an instructor deciding not to continue the program, sometimes due to not enough interest in the program or low turnouts). Generally, if a community member approaches us with an idea for a program or event, we give it a try. We have had extremely successful programs in Zumba and Highland Dancing, which ended when we lost our instructors. We have had senior programs (fitness, winter walking program, health fairs, games days, Christmas teas) that were not very well supported or it was decided that they were covered elsewhere. We've also had women's fitness programs, yoga, come and try Tai Chi, learn to play

Ringette program, ball hockey for kids, art shows (taken over essentially by the Farmer's Market), step dancing program, holiday gymnastics program, on-ice holiday programs for kids, Recreation Celebration program for families (like a games day), Youth nights with shinny and board games, learn to square dance program, square dances, concert fundraisers, community garden initiative, Robbie Burns dinner fundraisers, geocaching, Bike Rallies, and more. We are always open to new ideas and have learned to try things for a certain period of time before we decide to discontinue a program due to lack of interest or because we lose a program instructor or leader.

RECENT INITIATIVES

- **Healthy Kids Community Challenge North Channel –** This was an 11-community organization to which Johnson Township Recreation was involved by being part of the Steering Committee. Please see the December 2018 Newsletter for a summary of the benefits to Johnson Township.

- **Waterfront Trail and TransCanada Trail –** This Trail, which promotes Bicycle Tourism in the area, runs through the township along Government Road. The township supports this organization which raises funds, organizes events, and maintains signage through the route.

NEW INITIATIVES

- **Natural Playground –** The design for this, and a slide to be installed as part of the design, was funded through the Healthy Kids program, and approved by the previous Council. The design is being presented to Council on Wednesday, March 20. The Recreation Committee has acted as the consulting committee on the design project. The Natural Playground is slated for the knoll located in the middle of the soccer fields. which has a long history as a play site behind the old Johnson Tarbutt. The implementation of this design will realistically take several years as grants and volunteer and material resources become available.

MISCELLANEOUS

- **Area Recreation Coordinators meetings** – we have irregular meetings between area Recreation coordinators from the North Shore communities, for information sharing and to support intercommunity events and programs. This group particularly engages to run the baseball, soccer and swim programs.

- **Recreation committee supports in principle that Township programs should be open to people from other communities** – this issue was discussed several years ago, where, due to township funds being spent on events and programs, some concern was stated about participants from other communities using our programs and facilities. The Rec Committee feels that it does not cost the township any more to have more people to attend one of our events as usually costs are relatively fixed in terms of, for example, hall or arena rentals; plus well-attended events promote the Recreation Committee and its programming and raises the profile of the Township. We think this has become evident in the last few year - Johnson Township has a good reputation in terms of the programs and events offered. Also, without the participation of families from other townships, we would not be able to afford to run many of the existing programs for Township children. That being said, the Recreation Coordinator would advise that a lot of children from Tarbutt Township are participants in programs which are administered by our township. Tarbutt donates $2,000 to Recreation, but the question

remains: is that enough in a Recreation budget that is around $80,000 and that includes a $25,000 Recreation coordinator position? I would be willing to work with Council in presenting information (statistics, numbers) to the Tarbutt Council so they can see the advantage of increasing their support of Johnson Township Recreation. We have one Tarbutt resident on the Recreation Committee at this time. (FYI, and important to note, we have many important volunteers in our programs who live in Tarbutt Township)

- **NEORA Conferences** – occasionally the coordinator attends the well-organized conference of the North Eastern Ontario Recreation Association in September, depending on where it is and whether there are any workshops which are a propos to the kinds of events and programming we do.

Budget 2017

Below is subtotals and totals from the **internal**, unaudited Recreation budget figures for 2017 to give Council some idea of the scope of the revenues and costs of Recreation. 2018 numbers will be provided to Clerk shortly, The differences between the revenues and expenses is essentially the cost of the Recreation Coordinator position and some office costs. Also included is how much money Recreation generates for the JTCC facility.

Johnson Township Recreation 2017 - unaudited		Revenue	Expenses	Rec $ for JTCC
EVENTS		$15,521.50	$14,012.28	$1,837.79
PROGRAMS		$34,572.56	$29,374.36	$15,654.90
Breakfast Fundraiser		$2,300.00	$936.00	$75.00
GENERAL Admin, office costs, Rec salary and mercs, insurance, grants, other twp donations, etc		$7,606.00	$42,986.74	
RECREATION TOTALS		$60,000.06	$87,309.38	17,567.69

Report Submitted by Patrick O'Gorman, Recreation Coordinator on behalf of the Recreation Committee, March 20, 2019

F (3) 03/20/19

Township of Johnson
Public Works Superintendent
To Council

Date:
20 March 2019

Public Information yes

Confidential: no

Recommendations

Information for Funding

Information:

Re Canada Infrastructure Program (CPI)

Spoke with Reg Mckinnon roads committee member on a project for funding we both agree with a recommendation from Marshall Thompson from Tulloch Engineering on C2 culvert on Government Rd. see attracted information.

Respectfully Submitted

Randy Spurway
Public Works Superintendent

Reviewing the inspection report the following three structures stand out as potential funding candidates. I have put them in order that I feel are the highest priority.

B4 - Suddaby Bridge – Stobie Creek - Old Mill Road – Recommended Replacement or Rehabilitation study
My Comments: Low Volume Road / Heritage Structure with preference for Rehabilitation

C2 - Culvert - Sucker Creek – Government Road (By Rail Road Tracks) – Recommended for Replacement or Lining within 5 years
My Comments: Higher Volume Road / Needs to have the approaches fixed as well – Preferable to reline if possible to avoid disruption to traffic

C5 - Culvert – Shewfelt Creek Tributary – Government Road (East of Fisher Road) – Recommended for Replacement or Lining within 10 years
My Comments: Low Volume Road / It appears that the culvert is oversized – likely candidate for relining with smaller pipe and possibly shorter length as well. Possible after Hydrology and Hydraulic study that size of culvert may be less the 3.0m Ø which would mean biennial inspections will not be required.

Regards, Marshall

Marshall D. Thompson P. Eng.
Project Engineer

TULLOCH
ENGINEERING

Tel: 705 842 3372
Fax: 705 842 2658

Tulloch Engineering Inc.
200 Main Street - P.O. Box 579, Thessalon, ON P0R 1L0
marshall.thompson@tulloch.ca | tulloch.ca | legal disclaimer

F (4) 03/20/19

Johnson Township Volunteer Fire Department

P.O. Box 187, Desbarats, Ontario P0R 1E0
Phone (705) 782-6802 Fax (705) 782-0463
johnsonfiredept@bellnet.ca

Fire Chief
Ron Smith

Assistant Chief
Andy Besserer

March 13, 2019

Attn: Johnson Township Council

The Johnson Township Volunteer Fire Department has been active in this township since the 1960's. The department has grown from a trailer with a pump attached to a department with a pumper, tanker, rescue truck and a support vehicle able to transport portable pumps along cottage roads.

Our focus as a fire department from the Ontario Fire Marshall is threefold. The first is to provide suppression as required, the second to provide public education on fire prevention, and the third to provide enforcement rules under the Fire Prevention & Protection Act. We also participate in the Provincial Mutual Aid system mandated under the FP&P Act. As members in good standing of the Zone 2 Mutual Aid Association for the District of Algoma, which is comprised of nine fire departments across our zone, our resources and contacts are catalogued and we may be called upon to provide assistance to other communities. There is a pre-set plan of deployment in place for activations of the Mutual Aid Plan.

Beyond mutual aid we established a Shared Services Agreement with the Town of Bruce Mines in 2014. The shared service agreement affords both departments greater assurance that we will have an adequate number of people to respond to emergency incidents. The agreement has validated itself on numerous occasions for both municipalities and reduces the risk of either department being left unable to respond due to manpower.

The volunteers on our department not only respond for emergencies but also participate in training activities, and any number of community activities that help to promote not only the fire department but the community at large. Over the past several years our volunteers have logged in excess of 1,500 hours each year. Pages for emergency responses come anytime in the day or night and we have had anywhere from 15 to 35 calls in a year. Those calls may be fires, MVC's, Alarm company calls, or other emergency situations occurring within our township that the fire department's assistance can decreases risk for residents and visitors to our community.

I trust this information provides some insight into the activities our department has within this and neighbouring communities.

Respectfully submitted,

Ron Smith

F (5) 03/20/18

Township of Johnson
Office Report
To Council

Date: March 20, 2019

Public Information: yes
Confidential: no

Recommendations:

1. Information only.

Information:

1. Outstanding Property Taxes as of February 28, 2019 - $ 144,331.58

2. As of January, 2019:
   - Of the properties that are monitored – 6 properties are at some stage of being registered for tax sale.
   - Property taxes are monitored on a quarterly basis – as one of the requirements of the Township Auditor – confirming that we are endeavoring to collect outstanding taxes.

Respectfully Submitted

Ruth Kelso

F (6)

03/20/19

Township of Johnson
Treasurer's Report
To Council

Date: March 20, 2019

Public Information: Yes
Confidential: No

Recommendations: To be included in the Council Orientation Binder
For Information Only

Municipalities provide many services to ratepayers and most of the reporting that is required is done in a way to show costs-for-services delivered - there have been some questions asked as to how costs are expensed.

Are costs shared to the department that received the services?

The answer is YES and it is reflected in annual budgets, project reporting, annual audits and the FIR.

A sample of the detailed information that can be provided through the payroll system is attached. Showing how 1 department – 1 pay period – how employee's time sheets get entered and how the costs of the wages and equipment use are distributed to various department.

The detail helps when the township must invoice out for cost recovery, for project tracking, costing, planning and fund reporting.

A similar approach is taken with all expenses/invoices.

Respectfully Submitted:

Paula Spurway, Treasurer

Pay Run # 1957 - Summer

Sample of Departmental Distribution of Expenses — Public Works Department

Bank	01-00-00-1005	General RBC#1038397
EE/ER Liabilities	01-00-00-2300	Accounts Payable - CPP
"	01-00-00-2300	Accounts Payable - CPP
"	01-00-00-2301	Accounts Payable - EI
"	01-00-00-2301	Accounts Payable - EI
"	01-00-00-2302	Accounts Payable - Tax
"	01-00-00-2302	Accounts Payable - Tax
"	01-00-00-2302	Accounts Payable - Tax
"	01-00-00-2303	Accounts Payable - OMERS
"	01-00-00-2303	Accounts Payable - OMERS
"	01-00-00-2306	Group Ins. Payable
"	01-00-00-2308	Accounts Payable WSIB
"	01-00-00-2309	Accounts Payable EHT
Fire	01-20-30-5100	Salaries
	01-20-30-5101	CPP
	01-20-30-5102	EI
	01-20-30-5103	EHT
	01-20-30-5104	WSIB
	01-20-30-5105	OMERS
	01-20-30-5113	Machine Time
Roads	01-30-00-5100	Salaries
	01-30-00-5101	CPP
	01-30-00-5102	EI
	01-30-00-5103	EHT
	01-30-00-5104	WSIB
	01-30-00-5105	OMERS
	01-30-00-5113	Machine Time
	01-30-00-5113	Machine Time
	01-30-00-5113	Machine Time
Cemetery	01-50-00-5100	Salaries
	01-50-00-5101	CPP
	01-50-00-5102	EI
	01-50-00-5103	EHT
	01-50-00-5104	WSIB
	01-50-00-5105	OMERS
	01-50-00-5113	Machine Time
Cenotaph	01-50-70-5100	Salaries
	01-50-70-5101	CPP
	01-50-70-5102	EI
	01-50-70-5103	EHT
	01-50-70-5104	WSIB
	01-50-70-5105	OMERS
	01-50-70-5113	Cenotaph Machine Time
	01-50-70-5113	Machine Time
Parks	01-80-80-5100	Salaries
	01-80-80-5101	CPP
	01-80-80-5102	EI
	01-80-80-5103	EHT
	01-80-80-5104	WSIB
	01-80-80-5105	OMERS
	01-80-80-5113	Machine Time
	01-80-80-5113	Parks Machine Time

Entries can have further information attached to each specific line item.
eg: lawn, repair or maintenance assistance

Every hour is allocated to a project or required service delivery divisions.
First - Project ID (sample of projects tracked in the past)
Second - By Task (what are you doing within that project)
Eg: Brushing, Steaming, Plowing, Sanding, Hauling, Mowing
Third - Additional information
Eg: Road Name, general location, equipment used etc.

Entries can have further information attached to each specific line item.
Eg: Desbarats VS Gordon Lake, Who (Lot # Plot # Name)

Entries can have further information attached to each specific line item.
Eg: Location (Sudaby, Puddingstone),
Brushing, Painting, Outties etc.

Gordon Lake Hall	01-80-82-5100	Salaries	Entries can have further information attached to each specific line item.
	01-80-82-5101	CPP	Eg: Plowing, meeting contractor, grass etc.
	01-80-82-5102	EI	
	01-80-82-5103	EHT	
	01-80-82-5104	WSIB	
	01-80-82-5105	OMERS	
	01-80-82-5113	Machine Time	
	01-80-82-5113	Rec Machine Time	
Water	01-40-50-5100	Salaries	Entries can have further information attached to each specific line item.
	01-40-50-5101	CPP	Eg: PUC assist, emergency response, meter reading
	01-40-50-5102	EI	Address, issue, leak etc.
	01-40-50-5103	EHT	
	01-40-50-5104	WSIB	
	01-40-50-5105	OMERS	
Sewer	01-40-60-5100	Salaries	Entries can have further information attached to each specific line item.
	01-40-60-5101	CPP	Eg: reg scheduled pump out? Emergency response, meter reading
	01-40-60-5102	EI	Address, issue, pump change, cement lid etc.
	01-40-60-5103	EHT	
	01-40-60-5104	WSIB	
	01-40-60-5105	OMERS	
Waste	01-40-65-5100	Salaries	Entries can have further information attached to each specific line item.
	01-40-65-5101	CPP	Eg: site maintenance, plowing, repairing, sanding.
	01-40-65-5102	EI	Meeting, meet contractor etc.
	01-40-65-5103	EHT	
	01-40-65-5104	WSIB	
	01-40-65-5105	OMERS	

F (7) 03/20/19

Township of Johnson
Public Works Superintendent
To Council

Date:
20 March 2019

Public Information yes

Confidential: no

Recommendations

The Council approve the one year contract with Total Power from 01 February 2019 until 31 January 2020.

Information:

1 Council asked for a 90 day extension that would expire 30 April 2019.
2 Our new service dates are April and October.
3 Therefore would need contract signed for April service date.

Respectfully Submitted

Randy Spurway
Public Works Superintendent

G(1) 03/20/19

Huron North

HURON NORTH "WEST" PROFESSIONAL RECRUITMENT AND RETENTION COMMMITTEE

Meeting Minutes

DATE: **Monday, December 3, 2018**	TIME: **6:00 PM**	LOCATION: **Council Chambers, Town of Thessalon**
Present	Mrs. D. Latulippe (Chair) Mr. J. Bird Mrs. N. Jones-Scissons Ms. J. Gagne	Mr. G. Grant Ms. S. Belisle (Conference call) Mr. B. Koehler Dr. E. Haapala
Absent with Regrets	Mrs. L. Patteri Ms. B. Ferneyhough	
Recorder	Ms. J. Gagne	

THESE COMMENTS ARE THE INTERPRETATIONS OF THE RECORDER ONLY AND ARE NOT OFFICIAL UNTIL APPROVED.

1.0 CALL TO ORDER

Mrs. D. Latulippe called the meeting to order at 5:58PM.

2.0 REVIEW OF MINUTES

- Prior to the review of minutes, Mrs. D. Latulippe provided an overview of the committee and townships to newcomers Ms. S. Belisle and Mr. G. Grant.
- Ms. S. Belisle introduced herself to the committee and explained her role as Health Force Ontario's North East Regional Advisor.

APPROVAL OF MINUTES: Motion was made by Mrs. N. Jones-Scissons and seconded by Mr. J. Bird to approve the minutes of the September 10, 2018 meeting.

MOTION CARRIED.

2.1 BUSINESS ARISING FROM THE MINUTES

- Ms. J. Gagne explained that an invitation had been extended to a representative from Thessalon First Nations, Ms. B. Ferneyhough, who sent her regrets as she could not attend.

3.0 RECRUITMENT COORDINATOR'S REPORT

Presented by Ms. J. Gagne

The Recruitment Coordinator's report was circulated to all members with the following discussion points:

- Update on locums, medical learners and residents
- Update on Thessalon Medical Clinic, Dr. Workman has given his notice and his last day will be September 21, 2018.
- Health Force Ontario update
- Update on conferences and exhibits attended
- Highlights from MMHA, Huron North East and Manitoulin Island
- Upcoming 2018 Recruitment Tours/Conferences

3.1 LOCUMS, MEDICAL LEARNERS & RESIDENTS UPDATE

- UGY2 Medical Learner working in Thessalon from October 29, 2018 – November 25, 2018
    - Ms. J. Gagne met Ms. A. Policicchio for lunch on November 21, 2018.
- Mrs. D. Latulippe explained that in previous years, a list of 'champions' would invite locums, medical learners and residents to their homes for a meal.
    - Ms. J. Gagne to look into this and attempt to find the corresponding information; she will then update the information.
    - Mr. J. Bird indicated that it may have been implemented when Mrs. S. Hagman was the Huron North Recruitment Coordinator
- Committee suggested that a list of 'things to do' in Thessalon should be included and presented to the locums, medical learners and residents.
    - This list will be sent from committee members to Ms. J. Gagne to compile into one.

3.2 THESSALON PRACTICE

- Dr. W. Crawford has agreed to sign on with the Thessalon Team as of February 1, 2019. He will be covering the 2 weeks of the empty practice in January. Prior to Ms. A. Ferreira and Ms. J. Gagne attending Family Medicine Forum, Ms. A. Ferreira confirmed with the group that we are NOT actively recruiting for Thessalon since Dr. Crawford made a VERBAL commitement to Dr. Keating. Ms. J. Gagne has drafted a letter for Mrs. D. Latulippe to sign for incentives.
- Mrs. D. Latulippe inquired about how it would work for an NP to cover the ED in Thessalon.
    - Dr. E. Haapala indicated that she would require physician back up, which would not improve the situation for the physicians; he also indicated that there is no funding for this at this time.
- Ms. S. Belisle and Ms. J. Gagne will work together to send out an advertisement from Health Force Ontario for ED coverage over Christmas; specifically December 17-30, 2018.
    - Ms. S. Belisle to send an onboarding package from Health Force Ontario to Ms. J. Gagne.
- Dr. E. Haapala indicated that in the New Year, he would like to secure a recurring locum to cover weekend ED shifts.

- Dr. E. Haapala indicated that the 'Locum Opportunities' are not being updated on the huronnorth.com website; Ms. J. Gagne to follow up with Ms. A. Ferreira on her return.
- Committee inquired about the state of the physician suite; Dr. E. Haapala explained that with ADSAB purchasing the building, construction/renovations were put on hold by ADSAB.
    - Ms. J. Gagne to follow up with Mrs. L. High and Mr. D. Lewis regarding this project.
    - Committee very adamant about completing this project as it would improve the chances of booking locum coverage.
    - Committee would like to know what the floor plan/blueprint for the physician suite is.
        - Committee indicated that they may be able to gather more funds from the different municipalities, and approach companies/workers to complete some of the work as a favor if necessary.
    - Committee indicated that a PHARA apartment would be nice for the physicians; Mrs. N. Jones-Scissons to follow up with information regarding the costs associated.

4.0 ITEMS FOR INFORMATION AND DISCUSSION

4.1 2018 BUDGET UPDATE

Presented by Ms. J. Gagne

- Ms. J. Gagne presented the updated Huron North Recruitment & Retention Budget and explained that it is on track.
- Ms. J. Gagne explained that new promotional items were purchased this fall; pens, sunglasses and cell phone card holders. These items are given out at recruitment fairs and also to medical learner and residents.
- Two eighth page full colour ads have been placed in the upcoming December issue of the Northern Ontario Medical Journal. One ad represents the North Shore Health Network recruiting family physicians to the North Shore and the other ad focuses on the Manitoulin Committee congratulating Dr. Poenn on being named a Regional and Provincial Canadian Family Physician of the Year.
    - Ms. J. Gagne informed the committee that she was still waiting for an invoice from the Northern Ontario Medical Journal.

4.2 2019 BUDGET UPDATE

Presented by Ms. J. Gagne

- Ms. J. Gagne presented the 2019 budget.
- She indicated that any questions regarding the 2019 budget will be presented to Ms. A. Ferreira upon her return.

4.3 RURAL HEALTH HUB – PRIMARY CARE – WORKING GROUP

Presented by Mrs. D. Latulippe

- Mrs. D. Latulippe provided the committee with an update on the Rural Health Hub. Funding for the project ended on March 31, 2018. The group will continue to meet under the East Algoma Sub Region Collaborative.
- The East Algoma Sub Region Collaborative continues to meet and move forward.

5.0 CONCLUSION

MEETING ADJOURNED: Motion was made by Mrs. Jones-Scissions, and seconded by Mr. B. Koehler to adjourn the Huron North West Professional Recruitment and Retention Committee meeting at 7:13PM.

MOTION CARRIED.

5.1 NEXT MEETING DATE

The next meeting will be held on Monday, March 4, 2019 in the Thessalon Town Council Chambers at 6PM.

G (4) 03/20/19

Township of Johnson
Councillor Report
To Council

Date: March 20, 2019 **Public Information: yes**
Confidential: no

Recommendations:

That the Council of the Township of Johnson directs staff to complete a Funding Application for septic bed inspections on all properties on Cloudy Lake and Diamond Lake that are within the Township of Johnson and have a dwelling on them. The application to be completed by the end of April 2019, assuming the application is available in early April.

Information:

- septic bed inspections of all cottage properties on inland lakes in Johnson Township over the next 3 years has been identified in the Priority List for Capital Projects Report to Council on February 20, 2019 (the inland lakes with dwellings in Johnson Township include: Cloudy, Diamond, Gordon, Caribou, Gibbony, and Desbarats Lake)
- the Diamond Cloudy McCarrel (DCM) Lake Steering Committee has provided information on protecting water quality to cottage owners through information pamphlets, open houses, and road side signs over a number of years
- the DCM Lake Steering Committee has a detailed quotation from Tulloch Engineering to provide septic bed inspections for 72 properties on Diamond Lake and 8 properties on Cloudy Lake at an estimated cost of $21,000.(this includes 2 years inflation from quote 2 years ago) Algoma Public Health (APH) has also been consulted regarding inspections.
- the DCM Lake Steering Committee is willing to assist the Inspection Firm to contact property owners about the inspections.(not reflected in quote but could be helpful to process)
- the Central Algoma Freshwater Coalition (CAFC) has been supportive of the DCM Lake Steering Committee initiatives to date and will be a valuable resource in this initiative. They have completed a previous application with the Great Lakes Guardian Community Fund for the same 80 properties identified in this report, which will be helpful in this Funding Application.
- inspections on these 2 lakes will form the basis of completing septic bed inspections on the other inland lakes in Johnson Township

Note: Lake Huron properties could be considered after the inland lakes are completed.

Respectfully Submitted

_____

Jim Carter
Councillor

H (1)

03/20/19

Ontario

Ontario Cannabis Legalization Implementation Fund — Second Payment

Ministry of Finance
Office of the Deputy Minister

Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, ON M7A 1Y7
Tel (416) 325-0420
Fax (416) 325-1595

February 12, 2019

Dear Treasurer:

Re: Ontario Cannabis Legalization Implementation Fund – Second Payment

On November 26, 2018, your municipality received an allocation notice for the first payment of the Ontario Cannabis Legalization Implementation Fund ("Fund"). The Fund provides $40 million over two years to municipalities across Ontario to help with the implementation costs of recreational cannabis legalization.

In January 2019, the first payments totaling $15 million were processed.

The municipal opt-out deadline under the *Cannabis Licence Act, 2018* passed on January 22, 2019. The Province will distribute the second payment to all municipalities in February 2019 as follows:

- Municipalities that have opted out of hosting private retail stores receive $5,000 each.
- Municipalities that have not opted out of hosting private retail storesreceive funding on a per household basis, adjusted so that at least $5,000 is provided to each municipality. Household numbers are based on 2018 Municipal Property Assessment Corporation (MPAC) data.
- Upper tier municipalities receive funding in relation to opt-out decisions made by the lower tier municipalities. If a lower tier municipality opted out, the upper tier municipality does not receive funding on a per household basis in relation to that municipality.

The attached allocation notice sets out the amount your municipality will receive as a second payment from this Fund. These funding amounts will also be posted on the Ministry of Finance's website at **www.fin.gov.on.ca/en/budget/oclif/** this month.

As a reminder, municipalities must use the money they receive from the Fund solely for the purpose of paying for implementation costs directly related to the legalization of cannabis.

Examples of permitted costs include:

- Increased enforcement (e.g., police, public health and by-law enforcement, court administration, litigation)
- Increased response to public inquiries (e.g., 311 calls, correspondence)
- Increased paramedic services
- Increased fire services
- By-law / policy development (e.g., police, public health, workplace safety policy)

Municipalities must also adhere to the terms and conditions set out in the November 26, 2018 letter regarding ineligible use of funds, transfer of funds between upper-tier and lower-tier municipalities, and record keeping.

If you have any further questions, please contact:

Cannabis Retail Implementation Project
Ministry of Finance
Email: **OCLIF@ontario.ca**

Yours sincerely,

Information copy
Original signed by

Greg Orencsak
Deputy Minister

Attachment

c.

Paul Boniferro, Deputy Attorney General

Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project, Ministry of Finance

Allan Doheny, Assistant Deputy Minister, Provincial-Local Finance Division, Ministry of Finance

Renu Kulendran, Ontario Legalization of Cannabis Secretariat, Ministry of Attorney General

Kate Manson-Smith, Assistant Deputy Minister, Local Government and Planning

Policy Division, Ministry of Municipal Affairs and Housing

Pat Vanini, Executive Director, Association of Municipalities of Ontario

J(1)

Algoma PUBLIC HEALTH
Santé publique Algoma
www.algomapublichealth.com

03/20/19

March 1, 2019

To: All Municipal Councilors, District of Algoma Health Unit

Dear Municipal Partner:

RE: Regional Level III Residential Withdrawal Management Services Facility

At its meeting on February 27, 2019, The Board of Health for the District of Algoma Health Unit carried the following resolution #2019-15

Resolution:

Responding to the burden of illness of addiction in Sault Ste. Marie and in Algoma by putting adequate treatment in place: support for a regional level III residential withdrawal management services facility

WHEREAS under the Ontario Public Health Standards, the Board of Health for Algoma Public Health has a general mandate to work with community partners to improve overall health and health equity for the population of Algoma, and a specific mandate to reduce the burden of substance use; and

WHEREAS substance use disorder, commonly known as drug addiction, is a significant public health issue in communities across Canada, including the City of Sault Ste. Marie and other Algoma and northern Ontario communities; and

WHEREAS in 2017, the City of Sault Ste. Marie had the 8th highest emergency department visit rate for opioid-poisoning, compared to other cities in Canada with a population of 50,000-99,999; and

WHEREAS in 2017, the death rate from opioid poisonings in Algoma was double the Ontario rate (19.1 versus 8.9 deaths per 100,000 people); and

WHEREAS in 2017, Algoma's hospitalization rate for drug toxicity was double the provincial rate (133.1 versus 62.5 hospitalizations per 100,00 people); and

WHEREAS in 2017, Algoma's hospitalization rate due to mental health or addictions issues was triple the provincial rate (553.9 versus 184.3 hospitalizations per 100,000 people); and

WHEREAS the North East Local Health Integration Network (LHIN) also experiences a higher burden of deaths from opioid poisonings and hospitalizations for mental health and addictions compared to Ontario; and

Blind River
P.O. Box 194
9B Lawton Street
Blind River, ON P0R 1B0
Tel: 705-356-2551
TF: 1 (888) 356-2551
Fax: 705-356-2494

Elliot Lake
ELNOS Building
302-31 Nova Scotia Walk
Elliot Lake, ON P5A 1Y9
Tel: 705-848-2314
TF: 1 (877) 748-2314
Fax: 705-848-1911

Sault Ste. Marie
294 Willow Avenue
Sault Ste. Marie, ON P6B 0A9
Tel: 705-942-4646
TF: 1 (866) 892-0172
Fax: 705-759-1534

Wawa
18 Ganley Street
Wawa, ON P0S 1K0
Tel: 705-856-7208
TF: 1 (888) 211-8074
Fax: 705-856-1752

WHEREAS treatment is one of the four pillars of an evidence-based approach to addressing substance-related harms; and

WHEREAS withdrawal from substances without medical monitoring can be ineffective, dangerous and fatal; and

WHEREAS a level III withdrawal management services facility provides proper medical monitoring; and

WHEREAS there is currently no access to treatment for those requiring level III withdrawal management services in northern Ontario; and

WHEREAS provision of this much needed service would be consistent with the Premier's commitment to ending hallway medicine by matching local needs to an appropriate mix of services and potentially alleviating the burden on hospitals; and

WHEREAS the Sault Area Hospital has worked with the North East LHIN to seek provincial approval and funding for a proposed level III facility that would serve the region of northeastern Ontario; and

WHEREAS in April of 2018, the Council of the City of Sault Ste. Marie endorsed the proposal and committed to working with community partners to collectively address substance use disorder; and

WHEREAS in December of 2018, the Mayor of the City of Sault Ste. Marie wrote to the provincial government to request notification of a funding decision regarding this facility; and

WHEREAS the Sault Ste. Marie & Area Drug Strategy is calling upon community partners to voice clear support for the provincial approval of a level III withdrawal management services facility;

NOW THEREFORE BE IT RESOLVED THAT the Board of Health for Algoma Public Health write to the Ontario Minister of Health and Long-Term Care and to local Members of Provincial Parliament in Algoma to request the approval of funding for a regional level III residential withdrawal management services facility, to be located in Sault Ste. Marie; and

BE IT FURTHER RESOLVED THAT correspondence of this resolution be copied to the Federal Minister of Health, Members of Parliament of northeastern Ontario, the Chief Medical Officer of Health of Ontario, the Boards of Health of northeastern Ontario, the councils of Algoma municipalities, the Sault Area Hospital CEO, and the North East LHIN CEO.

Sincerely,

Lee Mason

Lee Mason
Board of Health Chair for the
District of Algoma Health Unit

J(2)

03/20/19

Desbarats to Echo Bay Planning Board

Application for Consent
Under Section 53 of the Planning Act

Before Starting This Application

Please read the following:
Appendix A: Completeness of the Application
Appendix B: Submission of the Application
Appendix C: Help
Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only	
File Number	J2018-08
Roll Number	
Date Submitted	
Date Received	Aug 31, 2018 .
Sign Issued	

Please Print and Please Complete or Check-Mark Appropriate Box (s). Please use ink, not pencil.

1. Applicant Information

1.1

Name of Applicant: **ROLAND KUEHLMEYER**
Home Telephone No.: +1 705 9923367
Business Telephone No.:
Address: **until 2nd of September 2018** 9 Archibald Road, Bruce Mines, Ontario, Canada
Postal Code: POR1CO

~~1.2~~ **1.1** ~~This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1~~

Name of Owner (s) of Applicant: **ROLAND KUEHLMEYER**
Home Telephone No.: +49(0)39034 873970
Business Telephone No.: +49(0)1515 8134036
Address: **Mailing Address all year around** 28 Sanner Dorfstraße, Arendsee OT. Sanne ~~(Altmark)~~, Germany
Postal Code: 39619

~~1.3~~ **1.1** ~~Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.~~

Name of ~~Contact Person~~ Applicant: **ROLAND KUEHLMEYER**
Home Telephone No.: +55 85 988518703
Business Telephone No.:
Address: **of Residency, but better use Mailing Address above** 540 Rua Alemanha ST-26, Vila Betania, Itaperi, Fortaleza, Brasil
Postal Code: CEP.: 60.714-152
Fax No.:

2. Location of the Subject Land

2.1

District	Local Municipality	Section or Mininig Location	Civic #
ALGOMA	JOHNSON		9
Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s)/Block (s)
Plan 58, Concession 4 Plan 58, Concession 4 Plan 58, Concession 3	Lot 7 Lot 6SPT Lot 6		
Reference Plan No.	Part Number (s)	Name of Street/Road	Other Identifier
		ARCHIBALD RD	

2.2 Are there any easements or restrictive covenants affecting the subject land?

[X] No [ ] Yes (describe below the easement or covenant and its effect)

COPY

3. Purpose of this Application

3.1 Type and purpose of proposed transaction (check appropriate box)

Transfer: ~~☒ Creation of a new lot~~ ☒ Addition to a lot ~~☒ An Easement~~ ☐ OtherPurpose

Other: ☐ A charge ☐ A lease ☐ A correction of title

3.2 X Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged:

3.3 X If a lot addition, identify the lands to which the parcel will be added: Roll # 5710 000 155

Description: WATER PROPERTY TO RECEIVE LAND FOR ACCESS

4. Description of Subject Land and Servicing Information (Complete each subsection)

			Severed	Retained
4.1	Description #1	Frontage (m.)	60.9 m	396 m
		Depth (m.)	1371 m	1371 m
		Area (ha.)	8 HA	54 HA
4.2	Use of Property	Existing Use (s)	FARM	FARM
		Proposed Use (s)	ACCESS	FARM
4.3	Buildings or Structures	Existing	NONE	HOUSE - BARN
		Proposed	BARN	N/A
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year	✓	✓
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access (SeeNote #1)		

Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road

4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well	N/A	✓
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank (SeeNote #2)	N/A	✓
		Privately owned and operated communal septic system		
		Privy		

Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.

Section 4 continued on next Page

3. Purpose of this Application					
3.1	Type and purpose of proposed transaction (check appropriate box) **Transfer:** ☐ Creation of a new lot ☒ Addition to a lot ☐ An Easement ☐ OtherPurpose **Other:** ☐ A charge ☐ A lease ☐ A correction of title				
3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged:				
3.3	If a lot addition, identify the lands to which the parcel will be added: Roll #5716 0006 155 Description: WATER PROPERTY TO RECEIVE LAND FOR ACCESS				

4. Description of Subject Land and Servicing Information (Complete each subsection)				
4.1	Description #2		Severed	Retained
		Frontage (m.)	243 m	396 m
		Depth (m.)	60 m	579 m
		Area (ha.)	1.4 HA	23 HA
4.2	Use of Property	Existing Use (s)	BUSH - FARM	BUSH - FARM.
		Proposed Use (s)	ACCESS	N/A
4.3	Buildings or Structures	Existing	NONE	NONE
		Proposed	NONE	NONE
4.4	Access (check appropriate space) ACCESS IS THROUGH LOT #1	Provincial Highway		
		Municipal road, maintained all year		
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access (SeeNote #1)		
	Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road			
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well	N/A	
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank (SeeNote #2)	N/A	
		Privately owned and operated communal septic system		
		Privy		
	Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.			

Section 4 continued on next Page

4. Description of Subject Land and Servicing Information . . . . Continued				
4.7	Other Services (check if the service is available)		Severed	Retained
		Electricity	✓	✓
		School Bussing	✓	✓
		Garbage Collection		
4.8	If access to the subject land is by private road, or if "other public road" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year:			

5. Land Use	
5.1	What is the existing official plan designation (s), if any, of the subject land? A2-AGRICULTURE RESOURCE & RURAL POLICY
5.2	What is the zoning, if any, of the subject land? If the subject land is covered by a Ministry's zoning order, what is the Ontario Regulation Number? AGRICULTURAL & RURAL
5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless othersie specified. Please check the appropriate boxes, if any, which apply.

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard	YES	YES
A landfill	NO	NO
A sewage treatment plant or waste stabilization plant	NO	NO
A provincially significant wetland (class 1, 2, or 3 wetland)	NO	NO
A provincially significant wetland within 120 metres of the subject land	NO	NO
Flood plain	NO	NO
A rehabilitated mine site	NO	NO
A non-operating mine site within 1 kilometre of the subject land	NO	NO
An active mine site	NO	NO
An industrial or commercial use, and specify the use (s)	NO	NO
An active railway line	NO	NO
A municipal or federal airport	NO	NO

6. History of the Subject Land	
6.1	Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? ☐ Yes ☒ No ☐ Unknown If Yes and if known, provide the Ministry's application file number and the decision made on the application: File #_____ Decision:_____
6.2 X	If this application is a re-submission of a previous consent application, describe how it has been changed from the original application:
6.3	Has any land been severed from the parcel originally acquired by the owner of the subject land? ☐ Yes ☒ No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use:

7. Current Applications	
7.1	Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval? ☐ Yes ☒ No ☐ Unknown If Yes, and if known, specify the Ministry file number and status of the application:
7.2	Is the subject land the subject of an application for a zoning by-law amendment [ ], Minister's zoning order amendment [ ], minor variance [ ], consent or approval of a plan of subdivision [ ]? ☐ Yes ☒ No ☐ Unknown If Yes, and if known, specify the Ministry file number and status of the application:

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

8.1

In order for your application to be considered complete, a sketch drawn to scale must be included as part of this application which shows:

1. Boundaries and dimensions of the subjcect land including the part that is to be severed and the part that is to be retained.
2. Location, size, height and type of all existing and proposed buildings or structures on severed or retained lands, including the distance of the buildings or structures from front yard lot line, rear yard lot line and side yard lot lines.
3. Boundaries and dimensions of the land owned by the owner, including the subject land and adjacent land.
4. The distance between the subject land and the nearest municipal lot line or landmark, such as a railway crossing or bridge.
5. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
6. The approximate location of all natural and artificial features on the subject land and adjacent lands, including railways, roads, watercourses, drainage ditches, irrigation ponds, river or stream banks, wetlands, wooded areas, buildings.
7. The current use(s) of the adjacent lands.
8. The location, width and name of any roads within or abutting the subject land. Indicate whether the road is an unopened road allowance, a public travelled road, a private road or a right-of-way.
9. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
10. The location and nature of any restrictive covenant or easement affecting the land.
11. If the severed parcel is to be conveyed to an abutting property owner, please identify the abutting property with name and instrument number exactly as now registered.
12. The location, size and distance to buildings and property lines of any existing sewage system treatment units (septic tanks) and distribution piping (septic beds) on the lot to be created and/or retained.

If other documentation/supporting material becomes necessary, you will be contacted and this information must be submitted prior to your application proceeding.

8.2

Notification Sign Requirements:

For the purpose of public notification and in order for staff to easily locate your land, you will be given a sign to indicate the intent and purpose of your application. It is your responsibility to:

1. Post one sign per frontage in a conspicuous location on the subject property.
2. Ensure one sign is posted at the front of the property at least three feet above ground level.
3. Notify the Planner when the sign is in place in order to avoid processing delays.
4. Maintain the sign until the application is finalized and thereafter remove it.

9. Other Information

9.1 Is there any other information that you think may be useful to the Ministry or other agencies in reviewing this application? If so, explain below or attach on a separate page.

Porpose ist to create a new roadaccess to a waterproperty, because the farm, which provided the roadaccess should be used to build a house on the waterproperty. In order to do this, two farmlandproperties have to be devided and the two separated parts have to be added to the waterproperty.

Then a house should be build on the waterproperty and a new garage should be build close to Archibald Road, on the new separated part.

9.2 If the subject property is agricultural or close to an agricultural property, the following Supplement forms may be required:
1) Supplement #1 - Agricultural Land Descriptions
2) Supplement #2 - Data Sheet for Minimum Distance Separation under the Agricultural Code of Practice

10. Affidavit or Sworn Declaration

10.1 Affidavit or Sworn Declaration for the Prescribed and Requested Information

I, Roland Kuehlmeyer of the Twp. of Johnson

in the District of Algoma make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application are true.

Sworn (or declared) before me

at the Tarbutt Twp. Office

in the District of Algoma

this 22 day of August, 2018

Commissioner of Oaths

Applicant

Applicant

11. Authorizations

11.1

If the applicant is not the owner of the land that is the subject of this applicaiton, the written authorization of the owner that the applicant is authorized to make the applicaiton must be included with this form and/or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

X

_____ (Date)

_____ Signature of Owner (s)

Sworn (or declared) before me

At the _____, *in the* _____

This _____ *day of* _____, *20*____.

_____ *Commissioner*

11.2

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for Consent and for the purpose of the Freedom of Information and Protection of Privacy Act,

X

I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of this application.

_____ (Date)

_____ Signature of Owner (s)

Sworn (or declared) before me

At the _____, *in the* _____

This _____ *day of* _____, *20*____.

_____ *Commissioner*

12. Consent of the Owner

12.1

I, Roland Kuehlmeyer, am the owner of the land that is the subject of this Consent application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act, for the purpose of processing this application.

20. Aug 2018
(Date)

Signature of Owner (s)

13. Permissions

13.1

Permission to enter on to the subject land(s)

I/We hereby authorize the members and staff of the Desbarats to Echo Bay Planning Board to enter upon the subject land (s) and premise (s) for the limited purpose of evaluating the merits of this application

Signature of Owner (s) or Authorized Agent

The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject land (s). Failure to comply may result in a deferral of the application.

Submission of the Application

- One application form is required for each parcel to be severed.
- The requested copies will be used to consult with other ministries or agencies that may have an interest in the application.
- All measurements are to be in Metric units.

Step #1:

Review the application with your municipal office in order to apprise them this application will be coming to them and also to ascertain whether or not there may be municipal concerns regarding the application that your or the Planning Board may not be aware of which may affect the completeness and/or acceptance of the application.

Step #2:

Deliver the completed application to the Planning Board office along with the required fee made payable to the Desbarats to Echo Bay Planning Board.

Step #3:

- The Planning Board Secretary will review your application.
- You will be notified when the application is considered complete. Any legislated time lines will commence only after the application is deemed complete and accepted by the Planning Board.
- Once the application has been accepted as complete you will be asked to supply 12 copies of the approved application along with 12 copies of the approved sketch. You may make the necessary copies yourself or the Planning Board can make them for you for a fee.
- You will be responsible for delivering one copy of the completed application to the Algoma Health Unit and they may require a fee for this service.

PLEASE NOTE

An application accepted as complete may still be amended, rejected, or deferred as the application goes through the process of review and as new or opposing information becomes available.

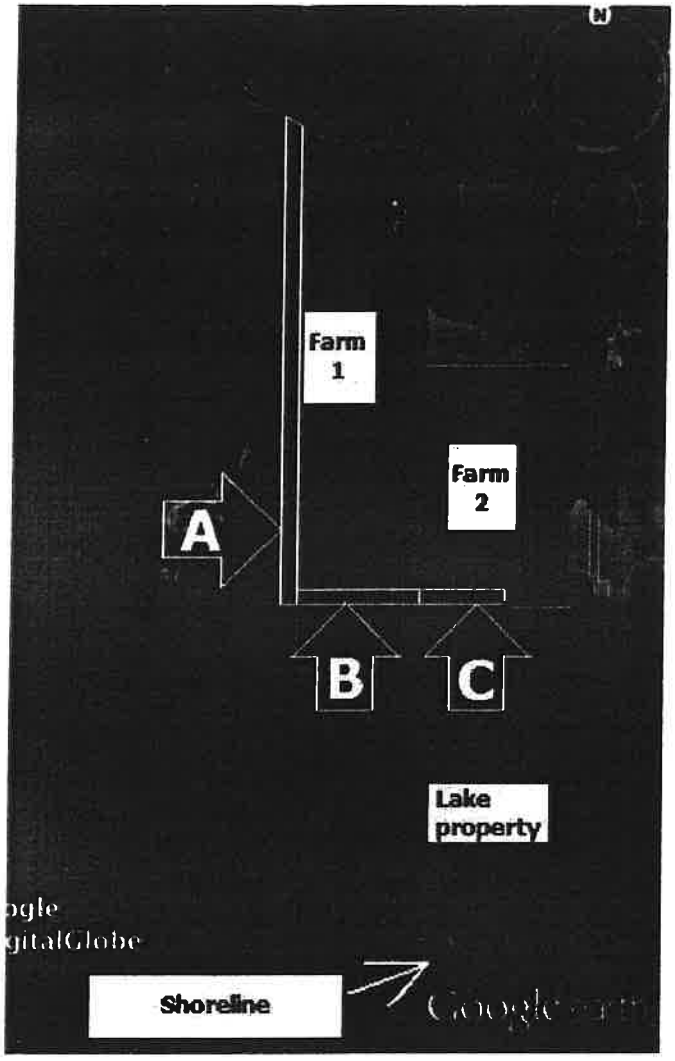
All documents should be forwarded to the attention of:

Secretary - Treasurer
Desbarats to Echo Bay Planning Board
c/o Tarbutt Township Offices
27 Barr Road South, RR#1
Desbarats, Ontario
P0R 1E0

Sketch Sheet

BRIEF EXPLANATION :

1. Maintain roadaccess for the lakeproperty after a possible sale of the two farmlots.
2. Building a house at the water on the lake property.
3. Building a new garage on the new lot A, close to Archibald Road (very important).



A : To be taken from Farm 1; West to East = 200 feet; North to South = from Border to Border

B : To be taken from Farm 1; West to East = from Border to Border minus 200 feet; North to South = 200 feet

C : To be taken from Farm 2; West to East = 800 feet; North to South = 200 feet

Farm 1 : JohnsonTowns. Plan58 Con.4 Lot7 ; RollNumb. 57 16 000 006 12900 0000 ; AccessKey C4986 9CE3A 68DEB

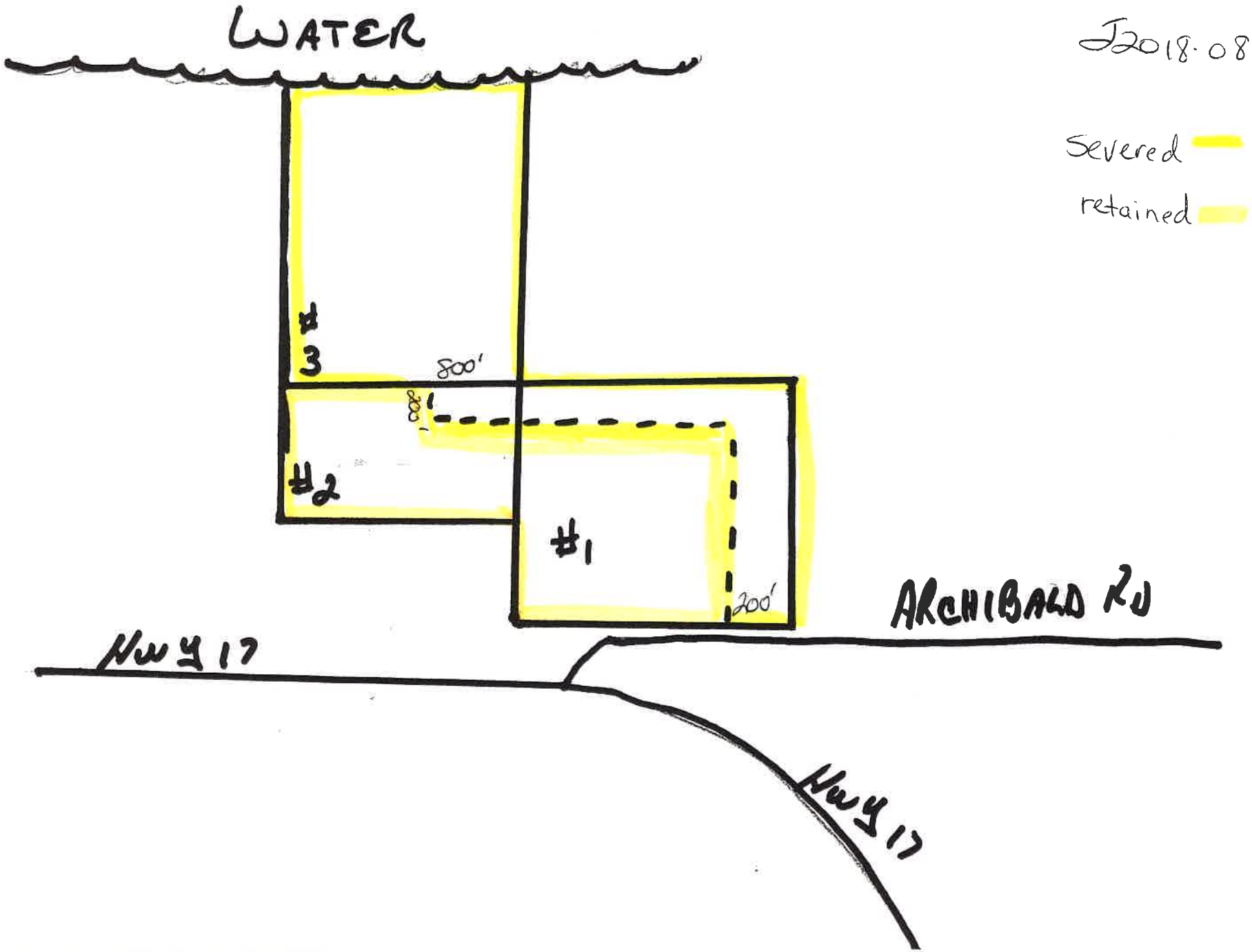
Farm 2 : JohnsonTowns. Plan58 Con.4 Lot6SPT ; RollNumb. 57 16 000 006 13100 0000 ; AccessKey 696B0 67B90 42C84

Lakeproperty: JohnsonTowns. Plan58 Con.3 Lot6 ; RollNumb. 57 16 000 006 15500 0000 ; AccessKey 607CB 5F82D 22404

JOHNSON TWP.

ROLAND KUEHLMEYER.

J2018-08



Severed

retained

DESBARATS TO ECHO BAY PLANNING BOARD

Consent Questionnaire

File # J2018-08	Owner: Roland Kuehlmeyer
Location: 4 Archibald Road	Municipality: Johnson

1. Planning Control

a) Do you have an Official Plan? ☐ yes ☐ no

b) Is this proposal in conformity with it? ☐ yes ☐ no

c) What is the Official Plan designation? _____

d) What are the permitted uses? _____

_____

2. a) Do you have a Zoning By-Law? ☐ yes ☐ no

b) Is this proposal in conformity with it? ☐ yes ☐ no

c) What is the Zoning designation? _____

d) What are the standards of this Zone?

Permitted uses _____

Frontage required for Consent _____

Minimum Lot size _____

3. a) Is there a Minister's Zoning order covering this area? ☐ yes ☐ no

b) Is this proposal in conformity with it? ☐ yes ☐ no

c) What is the Zone designation? ☐ yes ☐ no

d) What are the standards of this Zone?

Permitted uses _____

Frontage required for Consent _____

Minimum Lot size _____

4. If you have no Official Plan or Zoning By-Law is the Municipality undertaking any studies or have any expected implementation dates which could affect this application?

☐ yes ☐ no Explain _____

_____

_____

5. Is this property eligible for a severance? ☐ yes ☐ no

Why? _____

_____

_____

6. Servicing

Which of these public services will be available to this proposal?

☐ Municipal Water ☐ Sanitary Services

☐ Electricity ☐ Road Maintenance

☐ Snow Plowing ☐ School Bus

☐ Garbage Pick up

7. Does council foresee any new demands for municipal services as a result of this application? ☐ yes ☐ no (If yes please specify) _____

_____

_____

8. a) Will the retained and severed lots have direct frontage on a publicly owned road which is opened and maintained by the following?

Road	Severed	Retained
Province		
Municipality		
Local Roads Board		
Other		

b) If there is not frontage on an open publicly owned and maintained road, what is the nearest public road? _____

_____

9. What is the surrounding land presently used for?

To the North _____

To the South _____

To the East _____

To the West _____

10. Recommendation

Does Council wish to recommend that up to 5% of the land (2% for commercial and industrial purposes) be set aside for park or other public recreation purposes under the Planning Act? ☐ yes ☐ no

Or alternately does Council wish to seek authorization to accept cash in lieu to the value of 5% (2% for commercial or industrial purposes) of the severed portion of land as allowed under the Planning Act? ☐ yes ☐ no

11. Having regard to the matters noted, does Council recommend consent be given?

☐ yes ☐ no Why _____

_____

_____

_____

12. Should consent be granted, what conditions or redesign of the proposal, if any would Council wish to see? If a redesign is proposed, please provide a detailed explanation and sketch showing the changes! _____

_____

_____

_____

13. Additional Comments _____

_____

_____

_____

_____

Signature _____ **Date completed** _____

Municipal Clerk

Signature _____ **Date received** _____

Planning Board Secretary

J(3) 03/20/19

From: Minister of Infrastructure <Minister.MOI@ontario.ca>
Sent: Thursday, March 14, 2019 11:42 AM
Subject: Message from the Minister of Infrastructure / Un message du Ministre de l'Infrastructure

Dear Mayor/Chief:

As the Minister of Infrastructure, I would like to provide an update about some important actions our government is taking to ensure we provide predictable, secure infrastructure funding to address community needs, while reducing the administrative burden on local governments.

As part of this plan, I am pleased to announce the launch of the first stage of the Investing in Canada Infrastructure Program (ICIP) in Ontario. The ICIP is a 10-year federal-provincial infrastructure program that will invest up to $30 billion in combined federal, provincial and other partner funding to critical local and regional infrastructure needs. The program will support public transit, green, community, culture and recreation, and rural and northern infrastructure investments. It will bring major infrastructure investments to communities across Ontario. It will grow our economy, ensuring Ontario is open for business and open for jobs. By leveraging funding from the federal government, the ICIP will help us deliver on our commitment to a balanced, fiscally-responsible plan that includes smart infrastructure investments and meets the needs of the people.

I am pleased to announce that the first intake for the ICIP, the Rural and Northern stream, will launch in days. An intake for the remaining Public Transit stream will open in the coming weeks, while intakes for the Community, Culture and Recreation stream and Green stream will launch later this year.

In cooperation with my colleague the Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, the initial intake of the Rural and Northern stream will open on March 18, 2019. Communities will have up to eight weeks to submit applications for provincial review and nomination to the federal government.

This intake will prioritize projects that improve transportation infrastructure through investments in road, bridge, air and/or marine infrastructure. Municipalities and First Nations with populations of 100,000 or less will be eligible to apply. Projects that will be considered must have a total cost of less than $5 million, though municipalities and First Nations could submit joint applications for larger projects, such as shared county roads. Future intakes may prioritize other specific asset types eligible under ICIP, like broadband.

More information about the Rural and Northern stream can be found at:
www.grants.gov.on.ca/GrantsPortal/en, by clicking on Grant Opportunities.

I would also like to provide an update on the Ontario Community Infrastructure Fund. As you may be aware, the government committed, through a recent line-by-line review, to make all government spending more effective. As a first step, we will be confirming the 2019 OCIF formula allocations with eligible communities, with formula funding confirmed at $200 million for 2019. Moving forward, the province will be undertaking a re-design of the Ontario Community Infrastructure Fund (OCIF) to ensure funding is targeted to where it is needed most. Our government will work with the Association of Municipalities of Ontario and municipalities to develop this re-focused OCIF.

Projects that were submitted to the 2018 top-up application intake were reviewed and evaluated based on the criteria outlined in the program guidelines. While no funding will be provided through the 2018 OCIF application intake, it is our intent to nominate a number of road and bridge projects – that would have been successful under the program – for federal funding under the Rural and Northern stream on an accelerated basis. Nomination is subject to municipal agreement and the submission of further information to ensure compliance with federal eligibility criteria. Ministry officials will be in contact shortly to provide a more detailed update on the OCIF and to outline next steps for those municipalities whose ICIP applications will be fast-tracked.

Thank you for your support as we continue to fund better infrastructure for the people, making smarter infrastructure investments throughout all municipalities and Indigenous communities across Ontario. I look forward to working with you to invest in and address the infrastructure needs of your community.

Sincerely,

[original signed by]

Monte McNaughton
Minister of Infrastructure

c: The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
The Honourable Steve Clark, Minister of Municipal Affairs and Housing

Confidentiality Warning: This e-mail contains information intended only for the use of the individual names above. If you have received this e-mail in error, we would appreciate it if you could advise us through the Minister's website at www.ontario.ca/page/ministry-infrastructure and destroy all copies of this message. Thank you.

J (4)

03/20/19

THE CORPORATION OF THE
TOWN OF SAUGEEN SHORES

MOVED BY: _____ **RESOLUTION NO:** 17-2019

SECONDED BY: _____ **DATE:** February 11, 2019

Whereas The Town of Saugeen Shores believes that building modern infrastructure is important, and that good quality infrastructure supports job creation and helps attract businesses and residents to our community and communities across the Province of Ontario; and

Whereas Recreation Infrastructure is one of the most important core investments that can be made into the prosperity, health, and security of urban and rural communities; and

Whereas the need for infrastructure renewal projects far exceeds the capital available in municipalities for investment in Recreation Infrastructure; and

Whereas Recreation Infrastructure is often put to the bottom of the list, as other infrastructure takes priority; in fact, there has not been a meaningful Recreation Infrastructure program since 2008; and

Whereas the Province of Ontario places long term borrowing restrictions on Municipalities; and

Whereas Saugeen Shores does not have the borrowing capacity to fund these large scale projects; and

Whereas some Municipalities do have the capacity to fundraise and borrow to 1/3 of project costs but rely on other levels of Government for remaining partnership funding; and

Whereas, while the Town of Saugeen Shores welcomes the inclusion of Recreation Infrastructure funds through the Gas Tax Fund, it is apparent that Gas Tax Funds alone are not sufficient to support large scale Recreation Infrastructure projects; and

Whereas the Town of Saugeen Shores agrees with both Parks and Recreation Ontario and with the Association of Municipalities of Ontario that the infrastructure gap will continue to grow, especially once all of the municipal asset plans are completed; and

Whereas both the Federal and Provincial Government could leave a positive and lasting impact on rural communities by helping municipalities to renovate or build new Recreation Facilities, and in the process create cost savings to our health system. After all, health is a Provincial expense, and as citizens live healthier lifestyles and maintain healthy bodies, this leads to less frequent visits to doctors' offices, hospital emergency departments and rehabilitation centres, and consequently less costs towards medical costs; and

Whereas in 2016 the Federation of Canadian Municipalities study found that nearly half of all types of sport and recreation facilities in Canada are in fair or poor condition, with a replacement value of $23 billion across Canada; and

Whereas in Ontario, the replacement value for aging pools, arenas and community centres in fair or poor condition in Ontario is estimated to be $6 billion (Parks and Recreation Ontario); and

Whereas the Province of Ontario has endorsed the Framework for Recreation in Canada 2015: Pathways to Wellbeing; and that the vision for the Framework is "a Canada where everyone is engaged in meaningful, accessible recreation experiences..." and that the first goal of the Framework is that governments should enable participation in physically active recreation; and

Whereas the Framework for Recreation in Canada has as priority 4.3 as follows: "Enable communities to renew Recreational Infrastructure as required and to meet the need for green spaces by securing dedicated government funding at all levels.... for the necessary development, renewal and rehabilitation of facilities and outdoor spaces"; and

Whereas through the Investing in Canada Plan, the Government of Canada is investing over $180 billion over 12 years in Infrastructure projects across Canada with these investments being made by 14 Federal Departments and Agencies; and

Whereas the Governments of Canada and Ontario signed a bi-lateral agreement on March 14th, 2017 and created the "Investing in Canada Infrastructure Plan"; and be it

Resolved that the Council of the Town of Saugeen Shores requests that the Government of Canada and the Province of Ontario move forward with accepting applications for funding agreed to by the Governments of Canada and Province of Ontario under the "Investing in Canada Infrastructure Program" to help address the Recreation and Culture Capital Infrastructure deficit that currently exists across Canada; and

Further, that this resolution and background Council Report be forwarded to all Ontario Municipalities, Provincial and Federal Government's, local MP's and MPP's, Parks and Recreation Ontario, and the Association of Municipalities of Ontario, requesting their support.

Carried ☒

Defeated ☐

Deferred ☐

Referred ☐

Tabled ☐

Withdrawn ☐

MAYOR

DIVISION OF RECORDED VOTE

	YES	NO	ABSENT	PEC INT
CHARBONNEAU				
CARR				
GRACE				
MATHESON				
MYATT				
MYETTE				
RICH				
SHRIDER				
SMITH				

THE CORPORATION OF THE TOWN OF
SAUGEEN SHORES

COUNCIL REPORT

Meeting Date: Mike Myatt, Vice Deputy Mayor

Subject: Request to Governments of Canada and Province of Ontario to open the application process for the Bi-lateral "Investing in Canada Infrastructure Program" that was signed on March 14th, 2017

Background

The Town of Saugeen Shores, a community population of approximately 14,000 and growing, is faced with a problem that many Ontario Municipalities are experiencing. Many of our recreation and cultural facilities were built in the 1970's and 1980's and now require modern upgrades or replacement. Our pool is over 40 years old and needs to be replaced; our 100 year old Town Hall is in need of repairs; our ball diamonds are aging and our Southampton Ice Facility requires significant repairs. For a community our size, these facilities represent community hubs; they represent gathering places and facilities where members of our community can exercise their mind and bodies on route to living healthier lives. Our residents want to be active, some are active now, but our aging facilities are becoming a deterrent for those who wish to live active lifestyles. In most cases, the Town of Saugeen Shores is able to fundraise and borrow for 1/3 of the cost to make these facility replacements become a reality, but we need bi-lateral funding between the Federal Government and Provincial Government to allow for capital funding allocations to support these facility upgrades or in some cases to support total replacement.

Like other essential municipal infrastructure, Recreation and Cultural Infrastructure is in need of investment. A 2007 study by Parks and Recreation Ontario revealed that over $5 billion in deferred capital investment is required to repair or replace existing recreation facilities in Ontario – that number is now $6 billion. The same study showed that 50% of municipally-owned Recreation Infrastructure is at or near the end of its expected lifespan. Additionally, all community recreation facilities that are in mid-life cycle require renovation or upgrades, consistent with their age. Many community facilities built before 1990 require retrofit investments to protect customer safety, improve energy efficiency or enhance services particularly from an accessibility standpoint.

Nationally, the Canadian Recreation and Parks Association (CPRA), an alliance of all 13 provincial and territorial recreation and park associations, has continued to research this issue. CPRA participated on the Advisory Board for the 2016 Canadian Infrastructure Report Card 5. This Report Card includes data on municipal recreation facilities and the results show that almost 1 in 2 recreation facilities are in 'very poor', 'poor' or 'fair' condition and need repair or replacement. In comparison to other municipal infrastructure assessed in the Report Card, recreation facilities were in the worst state and require immediate attention. Furthermore, new facilities are required to meet future needs linked to rapid population growth being experienced by the Town of Saugeen Shores.

Through budget 2016, the Federal Government allocated $14.4 billion in new funding for the repair and modernization of key Infrastructure. This funding via the Investing in Canada Plan has gone towards vital public transit systems, clean water and wastewater systems, and Social Infrastructure such as affordable housing. These are all very important needs for many communities in Ontario, but the Town of Saugeen Shores would like to suggest that replacement of aging recreation facilities is also a high priority for Municipalities.

Building on the first phase of the Investing in Canada Plan, $81.2 billion in additional funding was made available in the Federal 2017 budget to support five priority areas over the next decade: Public Transit, Green, Social, Trade and Transportation, and Rural and Northern Communities' Infrastructure and provides predictable funding and focusses on large-scale transformational projects.

The Governments of Canada and Province of Ontario have an infrastructure agreement that was signed March 14th, 2017, and this bi-lateral agreement now includes a new stream named "Community, Culture, and Recreation". The Town of Saugeen Shores needs to request this program be opened in the short term to allow our community and other communities around the Province to submit applications. It is this next phase that Saugeen Shores Council needs to start lobbying our MP and MPP for Provincial and Federal support to help make this happen.

The attached Motion is being proposed for Council consideration and pending approval, it is being recommended that the Town of Saugeen Shores encourages all Municipalities in the Province of Ontario to pass a similar motion and forward to the Governments of Canada and Province of Ontario to stress the importance of opening the application process for Recreation and Culture Infrastructure funding under the "Investing in Canada Infrastructure Program".

Respectfully Submitted
Mike Myatt, Vice Deputy Mayor

J (5) 03/20/19

Sault Ste. Marie & Area Chapter

Autism ONTARIO

January 08. 2019

Re: Invitation to participate in Autism Ontario's "Raise the Flag" campaign on **April 2, 2019** in celebration of World Autism Awareness Day.

To Whom It May Concern:

April 2, 2019, will mark a historic day in Canada for the autism community. For the sixth year, Canadians will officially recognize World Autism Awareness Day.

To formally acknowledge the day, Autism Ontario is inviting all municipalities to proclaim April 2, 2018 as World Autism Awareness Day and **raise Autism Ontario's Flag on Tuesday, April 2nd, 2019.**

By participating in our 2019 "Raise the Flag" campaign, you are increasing public awareness about Autism Spectrum Disorder (ASD), and the day-to-day issues faced by people with autism and their families.

If your community is interested in supporting autism awareness by participating in Autism Ontario's "Raise the Flag" campaign on **April 2, 2019**, please return the attached RSVP form to our Chapter by mail on or before March 12th, 2019.

Last year we requested that municipalities keep the flag for future use. We have a limited number of flags available for those who require one; please make note when completing the RSVP form if you require one.

The March 12, 2019 registration deadline will allow us to mail out flags to those who need it, and to advertise through our communication channels that your municipality will be participating. We recognize municipalities have a formal approval process for recognizing charitable proclamations and flag raisings, and may not be able to register by the deadline. If this is the case we still invite you to proclaim the day and raise a flag, if you have one. Please notify us of your participation by emailing ssm@autismontario.com

Please visit www.raisetheflagforautism.com in the coming weeks to access engaging resources and to share your stories of inclusion!

For questions regarding participation, please contact Autism Ontario Sault Ste. Marie & Area

Sincerely,

Lindsay Collins
President/Awareness Coordinator
Autism Ontario Sault Ste Marie & Area
(705)206-4554
ssm@autismontario.com

Laurie Dawson
Secretary/Fundraising Coordinator
Autism Ontario Sault Ste Marie & Area
(705)541-1428
ssm@autismontario.com

About Us

Autism Ontario is the leading source of information on autism and one of the largest collective voices representing the autism community in Ontario. Today, 1 in 66 children are diagnosed with autism in Canada. Through improved public awareness, Autism Ontario strives to increase opportunities and acceptance for over 135,000 people living with Autism Spectrum Disorder in Ontario, ensuring that each person with ASD is provided the means to achieve quality of life as a respected member of society.
Learn more at www.autismontario.com

Please find enclosed:

- RSVP form
- T-shirt Order form
- Examples of fundraisers that can be ran.

Follow us on Twitter!
@AutismONT and tweet your Raise the Flag photos with #RaisetheFlagforAutism

Fundraising Ideas For Raise the Flag 2019

In support of Autism Ontario Sault Ste. Marie & Area

1. Bake Sale
2. Who's the baby photo competition
3. Trivia Night
4. Read-a-thon
5. Your Late Jar
6. Dime war
7. Dress Down Days
8. Round up to the next dollar
9. Percentage/Dollar amount from certain sales

REMINDER - Have fun, and we love to hear about the creative ideas. Even if its not on the list.

Thank you truly for all your hard work...

Sault Ste. Marie &
Area Chapter

AutismONTARIO

J (6)

03/20/19

Central Algoma Freshwater Coalition

Strengthening Central Algoma Together!

Mayor Blaine Mersereau & Council,
Township of Johnson

February 8, 2019

The Central Algoma Freshwater Coalition (CAFC) is are soliciting your support.

In 2018 we published and distributed 7000 copies of our new booklet *A Guide to Sustainable Living in Algoma.* The booklet attracted national attention when it was highlighted in a full page article in Cottage Life magazine as well as in local media. We also hosted a *Municipal Sustainability Workshop* with the Ministry of Natural Resources and Forestry. We developed *Nutrient Pollution Posters & Maps* that we displayed at *Sustain Algoma* and our Annual General meetings. These posters sparked interest from media and in presentations to Central Algoma Secondary School and the Bruce Mines Chamber of Commerce.

CAFC also supported a tree planting restoration project of the Rural Agri-Innovation Network (RAIN), The Kensington Conservancy (TKC) Species at Risk bird survey and the Invasive Species Centre / Michigan Department of Environmental Quality – invasive Frogbit survey along the coast of St Joseph Island (unfortunately Frogbit was found). CAFC has been a regional voice in changing environmental laws and policies in Ontario.

In 2019 we along with TKC are planning to host a celebration and workshop of the great environmental work being done by many partners in Central Algoma. CAFC is supporting project applications of TKC and RAIN to do stream bank restoration. CAFC is supporting an application of the Invasive Species Centre to do invasive species awareness.

As a Municipal Partner, your support is essential to the continuation of CAFC. We suggest a contribution ($0.03 per $1000 of the municipal tax assessment) that will help to strengthen Central Algoma's water resources! Your collaborative approach is helping us make a more sustainable Central Algoma.

Together, keeping Central Algoma a place to live, swim, drink, fish, and play for generations to come!

We are looking forward to your support in 2019!

Sincerely,

Chuck Miller, President

RECEIVED
FEB 14 2019
JOHNSON TOWNSHIP

PO Box 88, Hwy 17 East, Bruce Mines, ON, P0R 1C0
www.centralalgomafreshwatercoalition.ca

K (1)

03/20/19

Wishart LAW FIRM LLP

Council Procedural By-Law

Township of Johnson

Important Disclaimer: this protocol complies with the relevant provisions of the *Municipal Act, 2001*, SO 2001, c 25 (the "*Municipal Act*"). If you have any questions or concerns about this protocol or how to implement it, please contact Wishart Law Firm LLP. Wishart Law Firm LLP is not responsible for the results of any edit to this protocol other than as expressly authorized or directed by Wishart Law Firm LLP.

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The Corporation of the Township of Johnson
By-Law Number 921

BEING a By-Law to establish rules governing the proceedings of Council, the calling of Meetings and the conduct of Members, Staff and the Public.

SHORT TITLE – This By-Law may be cited as the "Procedural By-Law."

WHEREAS a Municipality is a level of government and requires formality and procedures in Meetings so that clear, informed, written decisions, direction, Resolutions and by-laws can be both adopted and implemented.

AND WHEREAS Council, pursuant to section 238 of the *Municipal Act*, 2001, is required to establish the procedures governing the Meetings of Council and Committees, the conduct of its Members and the calling of Meetings.

AND WHEREAS Council must adopt by by-law, the procedures which address the rules of order which shall be observed in all proceedings of Council, Committees of Council and Local Boards unless specifically provided otherwise.

NOW THEREFORE the Council of the Corporation of the Township of Johnson enacts as follows:

Preamble

In addition to this By-Law, Members of Council are governed by the following documents and legislation:

- *Municipal Act*, 2001
- *Municipal Conflict of Interest Act*
- Municipal Code of Conduct, By-Law #2018-903
- *Municipal Elections Act*
- *Municipal Freedom of Information and Protection of Privacy Act*
- *Accessibility for Ontarians with Disabilities Act*
- *Occupational Health and Safety Act*
- Violence and Harassment in the Workplace, By-Law #2010-642
- Staff Council Relations Policy
- Complaint Policy, By-Law #2010-642
- *Planning Act*
- Accountability and Transparency By-Law #2007-583
- Travel Expenses Policy, By-Law #2009-610

- Remuneration of Council Members, By-Law #2009-610

Members of council shall be familiar with the above-noted documents and legislation and shall rely upon them when making decisions and exercising their powers.

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1. Definitions

In this By-Law:

1.1 Ad-Hoc Committee.

"Ad-Hoc Committee" means a Committee to advise Council on a specific issue or project. An Ad-Hoc Committee shall be governed by clear terms of reference, set out in a Resolution or By-Law which includes language indicating when the Committee will cease to exist.

1.2 Agenda.

"Agenda" means the list of business to be conducted at a Meeting.

1.3 Chair.

"Chair" means the person presiding at a Meeting.

1.4 Chief Administrative Officer.

"Chief Administrative Officer" means the person appointed by the Municipality pursuant to Section 229 of the *Municipal Act.*

1.5 Clerk.

"Clerk" means the person appointed by the Municipality pursuant to Section 228 of the *Municipal Act,* and other relevant legislation.

1.6 Committee of the Whole.

"Committee of the Whole" means a Committee of all Members of Council.

1.7 Consent Agenda.

"Consent Agenda" means a list of items of a routine nature that do not require substantial discussion or debate at a Council Meeting. Items on the Consent Agenda are approved in a single Resolution.

1.8 Council.

"Council" means the elected Members of the Municipal Council.

1.9 Council Package.

"Council Package" means a copy of the Agenda, Closed Meeting Agenda, Reports and all other information that Members require prior to a Meeting.

1.10 Closed Meeting.

"Closed Meeting" means a Meeting of Council or Committee that is not open to the public pursuant to Section 239 of the *Municipal Act* or other legislation.

1.11 Deputy Mayor.

"Deputy Mayor" means a Member of Council appointed, in accordance with the Municipality's policies, to act in the place of the Mayor when the Mayor is absent.

1.12 Electronic Meeting.

"Electronic Meeting" means a Meeting where any Member is not physically present but participates via electronic means of communication. Such Member does not count for Quorum. The Member participating electronically can vote. The Member participating electronically may not participate in a Closed Meeting.

1.13 Emergency Meeting.

"Emergency Meeting" means a meeting, held without written notice where there is insufficient time to provide notice of a Special Meeting, to deal with an Urgent Matter confronting the Municipality.

1.14 Ex Officio.

"Ex Officio" means that the Mayor is a Member of all Committees of Council established by Council, unless prohibited by law. The Mayor, as an Ex Officio Member, is not entitled to vote unless legally specified otherwise.

1.15 Head of Council.

"Head of Council" means the Mayor or, in the absence of the mayor, the Deputy Mayor.

1.16 Local Board.

"Local Board" means a Local Board as defined in the *Municipal Act*, and shall include the Public Utilities Commission, Police Services Board, Health Service Board and Public Library Board.

1.17 Meeting.

"Meeting" means any regular, special or other Meeting of Council, a Local Board or a Committee where a Quorum of Members is present, and Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee as stated in Section 238 of the *Municipal Act.*

1.18 Member.

"Member" means a Member of Council, Local Board or Committee.

1.19 Motion.

"Motion" means a written question moved and seconded by two Members, presented at a Meeting, read by the Chair or Clerk/Secretary subject to debate and voting by Council or a Committee. When a Motion passes, it becomes a Resolution or By-Law.

1.20 Motion to Amend.

"Motion to Amend" means a Motion to vary the main Motion before Council or a Committee.

1.21 *Municipal Act.*

"*Municipal Act*" means the *Municipal Act*, 2001, S.O. c.25. as amended.

1.22 Municipality.

"Municipality" means the Municipal Corporation of the Township of Johnson.

1.23 Notice of Motion

"Notice of Motion" means an advance notice to Members regarding a matter on which Council will be asked to take a position.

1.24 Officers.

"Officer(s)" means a person, such as the Clerk, Treasurer, Chief Building Official, Fire Chief and Integrity Commissioner, who holds a position of responsibility with definite rights and duties prescribed by statute or By-Law.

1.25 Order of Business.

"Order of Business" means the sequence of business to be introduced and considered in a Meeting.

1.26 Point of Procedure.

"Point of Procedure" is a verbal statement made by a Member to the Chair when the Member believes there has been a contravention of the rules laid out in the Procedural By-Law.

1.27 Presentation.

"Presentation" means a person or group (including a Member, staff or Public) who provides information to Council or Committee.

1.28 Quorum.

"Quorum" means a majority of Members of Council or Committee.

1.29 Recorded Vote.

"Recorded Vote" means a vote in Council or Committee where the names of the Members and the position in favour or against a Motion are recorded in the minutes.

1.30 Regular Meeting.

"Regular Meeting" means a scheduled Meeting held at regular intervals in accordance with the approved schedule of Meetings.

1.31 Report.

"Report" means a written or other Report from the Chief Administrative Officer, Clerk, Department Heads, Staff or Committee which is approved by the Chief Administrative Officer or Clerk.

1.32 Resolution.

"Resolution" means a Motion that has been approved by Council.

1.33 Special Meeting.

"Special Meeting" means a Meeting that is called for a specific time and for a specific purpose to deal with an important matter that has arisen between Regular Meetings.

1.34 Standing Committee.

"Standing Committee" means a Committee comprised solely of Members of Council.

1.35 Unfinished Business.

"Unfinished Business" means matters listed in the Agenda which have not been dealt with in their entirety at a previous Meeting.

1.36 Urgent.

"Urgent" means, for the purposes of calling an Emergency Meeting, a matter that is occurring or imminent, and if not brought forward immediately, could result in or cause:

a. Danger to the life, health or safety of individuals;
b. Damage to property;
c. An interruption of the essential services provided by the Municipality;
d. Immediate and significant loss of revenue by the Municipality;
e. Legal Issue and/or
f. Prejudice to the Municipality.

2. General Meeting Rules

2.1 Rules – to be observed at all times

The rules contained in this By-Law shall be observed in all Meetings of Council and with necessary modifications in every Committee Meeting.

2.2 Suspending Procedural By-Law

This By-Law may be suspended, except for those rules or regulations set out by legislation, with the consent of at least two-thirds of the Members of Council and may be suspended before, during or after a Meeting.

2.3 Mayor

The Mayor shall act as the Chair for all Council Meetings. The Mayor may delegate his or her authority to Chair any Meeting.

2.4 Absence of Mayor

In the absence of the Mayor, if he or she refuses to act or if the office is vacant, the Deputy Mayor shall carry out the Mayor's duties and shall have all the rights, powers and authority of the Head of Council.

2.5 Absence of Deputy Mayor

If both the Mayor and the Deputy Mayor are unable to act as Head of Council for a Meeting, Council shall appoint an Acting Mayor who shall have all the rights, powers and authority of the Head of Council for the purposes of that Meeting. The Clerk shall call the Meeting to order.

2.6 Meeting Location

Unless otherwise authorized by Council, all Meetings of Council shall be held in the Council Chambers, at the Johnson Township Portable, located at 1 Johnson Drive, Desbarats, Ontario.

2.7 Clerk

A Clerk or Deputy Clerk must be present at all Council Meetings or other Meetings where there is a Quorum of Council. The Clerk or Deputy Clerk may attend by electronic means.

2.8 Quorum

Quorum must be present at all Meetings.

If Quorum is not present fifteen (15) minutes after the time appointed for the Meeting, the Meeting will be automatically adjourned until the next Regular Meeting or until a Special Meeting is called to deal with matters intended to be dealt with at the adjourned Meeting.

The Clerk shall record the names of the Members present at the fifteen (15) minute time limit, will include those names on the Minutes for the adjourned Meeting and will include those Minutes on the Agenda for the next Meeting.

If at any time during a Meeting there is not Quorum, the Meeting shall automatically be recessed until there is Quorum again or until the Chair adjourns the Meeting.

2.9 Minutes

Minutes of all Meetings will be recorded without note or comment.

After approval, minutes of all Meetings, except Closed Meetings, will be posted in accordance with the applicable municipal policies.

2.10 Arriving Late/Leaving Early

If a Member arrives after a Meeting has started or leaves before the end of the Meeting, the Clerk will record in the minutes the time of arrival/departure. If a Member needs to leave before the end of a Meeting, they must inform the Chair and be excused. The best practice is to advise the Chair at the beginning of Meeting that the Member needs to leave before the end of the Meeting.

2.11 Staff Attendance

Staff have a statutory duty to provide advice to Council. As such, staff, and particularly Officers and Department Heads, are expected to attend Council Meetings and to provide advice on a regular basis. Staff and Officers shall attend Meetings of Council when required by the Chief Administrative Officer or Clerk.

2.12 Declarations of Conflicts of Interest

Where a Member has a pecuniary interest and discloses that interest in accordance with Section 5 of the *Municipal Conflict of Interest Act*, the Member will:

1. Provide a written statement of the interest and its general nature to the Clerk in accordance with **Schedule A;**
2. Will leave the Council Meeting while the issue is considered; and,
3. Will take no steps to influence the decision in any way, either prior to, during or after the Meeting, even if the Member did not attend the Meeting where the matter was discussed.

If the Member is not at a Meeting where a matter in which they have a conflict of interest was discussed, they must declare the conflict at the next Meeting and complete the written statement. Alternatively, if the Member knows they will not be at the Meeting where they have a conflict of interest in an item Council will consider, they can advise the Clerk and complete the declaration prior to the Meeting.

Members will, at all times, comply with their statutory obligations pursuant to the *Municipal Conflict of Interest Act.*

2.13 Rules of Debate

The Chair shall preside over the Meeting, ensure good order and decorum, and rule on procedural questions.

All Agenda items to be discussed are to proceed by Motion.

Each Motion requires a moving Member and a seconding Member. If no Member agrees to move or second the Motion, the item will be struck from the Agenda and will not be subject to debate.

The Chair or the Clerk will read the Motion or question.

The mover has the first right of speaking on that Motion, after the Chair.

The seconder has the next right of speaking on the Motion after the Chair and the mover have spoken.

After the Chair, the mover and the seconder have spoken, the Chair will canvas each remaining Member for their opinion on the Motion.

After being recognized by the Chair, every Member shall respectfully acknowledge the Chair before speaking on any matter.

A Member shall not speak a second time on a matter until all Members have had a chance to speak, except:

a. With permission of Council,

b. If questioned by another Member;

c. To explain comments which the Member believes have been misunderstood; or,

d. In the case of the mover of a Motion, in reply just before the Chair and after everyone else has spoken.

No Member, without the permission of Council or the Committee, shall speak to a matter or in reply for longer than five (5) minutes.

Motions and amendments to a Motion must be moved and seconded in writing and signed by the mover and seconder.

A Motion may be withdrawn at any time prior to the vote thereon with the consent of the majority of Members present.

When a matter is being debated, no other Motion shall be entertained other than a Motion:

a. to refer the matter to a certain body;

b. to amend the Motion;

c. to defer the Motion;

d. to adjourn the Meeting;

e. that the vote be taken.

A Motion to refer or defer shall be heard before any Motion or amendment, except a Motion to adjourn.

A Motion to refer shall require direction as to the body to which it is being referred and a date the body is to Report to Council or Committee. A Motion to refer is not debatable.

A Motion to defer must give a reason and a date to which the matter is deferred. Only the date of deferral is debatable.

A Motion that the vote be taken shall not be entertained by the Chair until each of the Members has had an opportunity to speak on the matter at least once.

Once a Motion that the vote be taken is passed, the original Motion and any amendments shall be voted upon without further debate.

2.14 Conduct

Members are required to follow the Municipality's Code of Conduct during all Meetings.

No Member shall:

a. Speak disrespectfully of the Mayor, Deputy Mayor, Member, Staff, or any Member of the Public;

b. Engage in private conversation while in the Council Chambers in such manner as to interrupt the proceedings of council;

c. Speak on any subject other than the subject in debate;

d. Speak in open Council about matters discussed in a Closed Meeting until authorized by Council;

e. Interrupt a Member who is speaking by speaking out, or making a noise or disturbance, except to raise a procedural question; and

f. Disobey the procedural rules or the decisions of the Chair or of the Council or Committee.

At a Meeting, no person shall:

a. Speak disrespectfully of the Mayor, Deputy Mayor, a Member, any staff person, or any Member of the Public;

b. Use offensive words;

c. Disobey the procedural rules or the decisions of the Chair or of the Council or Committee;

d. Leave his or her seat while a vote is being taken and until the results of the vote are declared;

e. Make any disruptive noise or disturbance;

f. Enter the Meeting while a vote is being taken;

g. Walk between a Member who is speaking and the Chair; and

h. Display signs or placards, applaud, engage in conversation or any other behavior, which may disrupt debate.

Electronic devices must be silenced during a Meeting and must not be used to disrupt a Meeting.

No persons, except Members, the Clerk or the Secretary of a Committee, may approach Members without permission from the Chair.

No person shall speak aloud at a Meeting or address Members without first receiving permission from the Chair.

All remarks shall be addressed to the Chair. Members of the Public will not routinely be recognized and permitted to speak during a debate. Members of the Public may not be recognized unless:

a. Consent is given by a majority of Council; and
b. The Member(s) of the Public are speaking to an item on the Agenda.

Any person who contravenes any of the rules in this By-Law are guilty of misconduct and, after an initial warning, may be removed from the Meeting by the Chair.

2.15 Questions during Debate

A Member may, through the Chair, ask a question arising out of or request an explanation of the previous speaker's remarks.

A Member may, through the Chair, ask questions during the discussion on any item on the Agenda and ask questions on the item to any staff of the Municipality in attendance at the Meeting.

Any Member may, at any time during the debate, request that a Motion under discussion be read by the Chair. A Member may only make such a request once and may not interrupt another Member while they are speaking.

2.16 Points of Procedure

When a Member believes there is a violation of this By-Law, the Member shall state that they wish to raise a Point of Procedure. Once recognized by the Chair, the Member shall raise the Point of Procedure. A Point of Procedure can only be raised during the Meeting.

Upon raising the Point of Procedure, a Member shall explain the violation of the rules and the Chair shall rule upon the Point of Procedure.

Once the Point of Procedure has been dealt with, the debate shall resume, unless the ruling has changed this procedure.

Any Member may appeal a ruling of the Chair by announcing their appeal to the Members. An appeal must be made immediately following the Chair's ruling. If the appeal is not made immediately, the Chair's ruling shall be final.

Upon appeal, the Member shall state the reasons for the appeal. The Chair may then indicate why the appeal should be rejected.

Without debate on the appeal, the Members, apart from the Member making the appeal and the Chair, shall vote on the appeal.

If the appeal is upheld by the majority of voting Members, the Chair shall change his or her ruling accordingly; if the appeal is rejected then the ruling stands.

No Member shall disobey the rules of Council or a decision of the Mayor, Chair or Council on questions of order or procedure or an interpretation of the rules of Council.

Where a person (including a Member) has been warned about misconduct and has continued the conduct, the Chair may expel the person from the Meeting. If such person refuses to leave, the Chair may recess or adjourn the Meeting without any Motion to do so until such time as the person has left the Meeting room.

If the person engaging in misconduct is a Member and the Member apologizes, he or she may, by vote of the majority Council, be permitted to retake his or her seat.

2.17 Voting - General

Once the vote is called by the Chair, no Member shall speak to any issue, ask any question or present any other Motion until the vote has been taken.

Voting shall be by way of a "show of hands" in favour or against, except when a Recorded Vote is requested.

A Member may request a Recorded Vote on any Motion. Such request made me made before, during or after the vote. When a Recorded Vote is requested, the Clerk shall call each Member's name in alphabetical order and request and record their vote on the Motion. Notwithstanding the alphabetical calling of names, the Chair shall vote last in a Recorded Vote. After completion of a Recorded Vote, the Clerk shall announce the result.

If a Member present at a Meeting fails to or refuses to vote, their vote will be counted as a vote against the Motion.

The Chair shall announce the results of the vote once the vote is completed.

If during a non-recorded vote, a Member disagrees with the Chair's results of the vote, the Member may object immediately to the Chair's declaration and require a Recorded Vote be taken.

If there is a tie vote, the Motion will be defeated.

When the question under consideration contains multiple options/issues, the Motion shall be split without requiring a separate Motion and each option/issue will be voted on separately. The Motion shall be split without debate.

2.18 Corrections

A Motion containing a minor or typographic error may be corrected on the request of the mover and seconder and the correction shall be made in writing on the face of the Motion and initialed by the mover and seconder.

2.20 Amendments

The following rules shall apply to amendments to Motions:

a. A "Motion Amendment" is a change to the question asked in the Motion;

b. an "amendment to an amendment" is a change to the proposed Motion Amendment;

c. only one amendment (whether a Motion Amendment or an amendment to an amendment) can presented at a time;

d. when an amendment has been decided upon, another may be introduced;

e. the order of voting shall be:

   i. an amendment to an amendment shall be voted upon;

   ii. A Motion Amendment shall be voted upon next, and

   iii. the Motion, as amended, shall finally be voted upon.

An amendment which is simply a rejection of the Motion will not be permitted.

2.21 Voting - Reconsideration

When a Motion has been decided, any Member who voted with the majority may move for the Motion to be reconsidered. The reconsidering of the Motion shall be called the "Motion to Reconsider". Members who were not in the majority cannot move for a Motion to Reconsider.

Before a Motion to Reconsider is heard, the Motion to Reconsider must be added to the Agenda. The Motion to Reconsider shall only be added to the Agenda upon Council's approval.

The process whereby a Motion to Reconsider is added to the Agenda is set out below:

a. A Member who voted in the majority shall move for the Motion to Reconsider to be added to the Agenda;

b. The Chair shall ask the Member to affirm that they voted with the majority;

c. The Chair shall hold a vote whereby the Members shall vote on whether to allow the Motion to Reconsider to be added to the Agenda;

d. When the Member is moving to have the Motion to Reconsider added to the Agenda of the same Meeting as that at which the Motion was originally voted on, **the majority** of Members must agree to add the Motion to Reconsider to the Agenda.

e. Where the Member is moving to have the Motion to Reconsider added to the Agenda of a Meeting other than that at which the Motion was originally voted on, **a 2/3 majority** must agree to add the Motion to Reconsider to the Agenda.

f. Once the Motion to Reconsider is added to an Agenda, the Motion to Reconsider follows the same process as all other Motions.

g. No Motion shall be reconsidered more than twice in the same calendar year.

h. A Motion to Reconsider of any decided matter shall not operate to stop or delay an action on the decided matter.

i. Debate on a motion to add a Motion to Reconsider to the Agenda must be confined to reasons for or against reconsidering the Motion.

j. No Committee shall reconsider any question decided by Council during the current term nor consider any other matter, which could involve a decision inconsistent with such Council decision, unless specifically authorized by Council.

3. Roles and Responsibilities

3.1 Head of Council. (*Municipal Act*, s.225)

It is the role of the Head of Council to:

a. Act as Chief Executive Officer ("CEO") of the Municipality;

b. Preside over Council Meetings so that its business can be carried out efficiently and effectively;

c. Assign the seating arrangements in Council Chambers for all Members prior to the First Meeting of Council;

d. Provide leadership to Council;

e. Provide information and recommendations to Council with respect to the role of Council;

f. Represent the Municipality at official functions;

g. Uphold and promote the purposes of the Municipality;

h. Promote public involvement in the Municipality's activities;

i. Act as the representative of the Municipality both within and outside the Municipality and promote the Municipality locally, nationally and internationally;

j. Participate in and foster activities that enhance the economic, social and environmental well-being of the Municipality and its residents; and

k. Carry out duties prescribed by the *Municipal Act*;

3.2 Chair

It is the role of the Chair to:

a. Open Meetings by calling the Meeting to order;

b. Address the business listed on the Agenda;

c. Receive and have read to Council all Motions presented by Members;

d. Put to a vote all Motions which are moved and seconded, and announce the result of a vote;

e. Decline to put Motions to a vote which breach the Procedural By-Law or other Legislation;

f. Enforce, on all occasions, order, polite conduct and decorum among all present at a Meeting;

g. When, in the Chair's opinion, the words or conduct of any person, including a Member, is in contravention of the Procedural By-Law or is causing unreasonable disruption to the Meeting, rule the person out of order and require the person to cease the activity or vacate the Meeting;

h. Provide information to Members on any matter relating to the business of the Municipality;

i. Authenticate by signature all By-Laws, Resolutions and Minutes;

j. Rule on any points of order raised by Members;

k. Maintain order, and, where it is not possible to maintain order, adjourn Meetings to a time to be named by the Head of Council without any Motion being put forward; and

l. Call for the adjournment of the Meeting when business is concluded.

3.3 Deputy Head of Council. (*Municipal Act* s.242)

In the event the Head of Council is absent from the Municipality, the Deputy Head of Council shall act in his or her absence and shall have all the rights, powers, and authority as the Head of Council.

If the Deputy Head of Council is unable to act in the place and stead of the Head of Council and Quorum is present at the Meeting, the Clerk shall call the Meeting to order and another Councillor shall be appointed by Council to act as the presiding official and shall preside over the Meeting.

3.4 Council. (*Municipal Act*, s.224)

It is the role of Council to:

a. Represent the public and to consider the well-being and interests of the Municipality;

b. Develop and evaluate the policies and programs of the Municipality;

c. Determine which services the Municipality provides;

d. Ensure that administrative policies, practices, and procedures and controllership polices, practices and procedures are in place to implement the decisions of council;

e. Ensure the accountability and transparency of the operations of the Municipality, including the activities of the senior management of the Municipality;

f. Maintain the financial integrity of the Municipality; and,

g. Carry out duties of council prescribed by the *Municipal Act.*

3.5 Clerk. (*Municipal Act,* s. 228)

It is the duty of the Clerk to:

a. Record, without note or comment, all Resolutions, decisions and other proceedings of Council;

b. If required by any Member present at a vote, record the name and vote of every Member voting on any matter or question;

c. Keep the originals or copies of all By-Laws and of all minutes of the proceedings of Council;

d. Perform other duties required under the *Municipal Act* or any other *Act*; and

e. Prepare and circulate Council Packages to all Members.

f. Perform any other duties as assigned by the Municipality;

The Clerk, where appropriate, may delegate, in writing, the duties of the Clerk to another person in accordance with Section 228(4) of the *Municipal Act.*

3.6 Staff. (*Municipal Act*, s. 227)

It is the duty of Staff to:

a. Implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;

b. Undertake research and provide advice to Council on the policies and programs of the Municipality; and,

c. Carry out other duties required under the *Act* and other duties assigned by the Municipality.

3.7 Chief Administrative Officer. (*Municipal Act*, s. 229)

It is the duty of the Chief Administrative Officer to:

a. Exercise general control and management of the affairs of the Municipality for the purpose of ensuring the efficient and effective operation of the Municipality; and

b. Perform such other duties as are assigned by the Municipality.

3.8 Members of the Public.

It is the role of Members of the Public to:

a. Attend Meetings which are open to the public;

b. Follow the rules of order, polite conduct and decorum;

c. Provide input and information to Council only at Meetings, or portions of Meetings specifically designed for public engagement and in a manner dictated by Council (e.g. writing, in person, electronic, etc.).

4. Meetings

4.1 First Meeting

The First Meeting of the newly elected or acclaimed Council after a regular election shall be held on the third Wednesday in December at 5:30 PM.

At the First Meeting, the Clerk shall administer the declarations of office and oaths of allegiance, and the Code of Conduct for all Members.

No business shall be conducted at the First Meeting until the declarations of office and oaths of allegiance and Code of Conduct have been administered to all Members.

4.2 Regular Meetings

4.2.1 Time and Place. Regular Meetings shall be held on the last Monday of each month at 6:30 P.M.

4.2.2 Election Year. Following a regular election, Council shall only meet as is deemed necessary by the Head of Council and the Clerk, until the new term of Council takes effect.

4.2.3 Summer and December. During the months of July, August and December, there shall only be one Meeting of Council will shall be held on the date and time and in such a location as is chosen by the Clerk.

4.3 Special Meetings

4.3.1 A Special Meeting is a Meeting that is called for a specific time and for a specific purpose to deal with an important matter that must be dealt with before the next Regular Meeting.

4.3.2 The Head of Council. The Head of Council may, at any time, summon a Special Meeting by providing a Notice of the Meeting to Members twenty-four (24) hours before the Meeting.

4.3.3 Upon receipt of a petition from the majority of Council, the Clerk may summon a Special Meeting by providing a Notice of Meeting to Members twenty-four (24) hours before the Special Meeting.

4.3.4 The only business to be dealt with at a Special Meeting is that which is listed in the Notice of the Meeting.

4.3.5 Special Meetings may be open or closed, depending on the business of the Special Meeting, as provided in the *Municipal Act.*

4.4 Emergency Meetings

4.4.1 An Emergency Meeting may be called by the Head of Council and/or the Clerk, without written notice, to deal with an Urgent Matter.

4.4.3 The Clerk will attempt to notify all Members, Chief Administrative Officer and the appropriate staff about the Urgent Meeting in the most expedient manner available and as soon as possible. The Clerk shall make a reasonable effort to advertise the Urgent Meeting to the public.

4.4.4. Only business dealing directly with the Urgent Matter shall be dealt with at the Emergency Meeting.

4.4.5 Quorum is still required at an Emergency Meeting.

4.4.6 These provisions shall apply, with necessary modifications, to Committees and Local Boards.

4.5 Closed Meetings

4.5.1 A Closed Meeting is a Meeting, or a portion of a Meeting, that is not open to the Public.

4.5.2. No Member, Officer or employee shall disclose the subject matter or deliberation of a Closed Meeting, unless expressly authorized to do so by Council or the Committee.

4.5.3 After the Closed Meeting is adjourned the Chair shall report to the public:

a. That the Meeting has resumed open session; and,

b. The general nature of the matters dealt with in the Closed Meeting.

4.5.4 Permissive Closed Meetings. A Meeting may be closed where the matter to be discussed is, as contemplated in Section 239(2) of the *Municipal Act*, as follows:

a. The security of the property of the Municipality or Local Board;

b. Personal matters about an identifiable individual, including municipal or Local Board employees;

c. A proposed or pending acquisition or disposition of land by the

Municipality or Local Board;

d. Labour relations or employee negotiations;

e. Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or Local Board;

f. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

g. A matter in respect of which a council, board, committee or other body may hold a Closed Meeting under another Act;

h. Information explicitly supplied in confidence to the Municipality or Local Board by Canada, a province or territory or a Crown agency of any of them;

i. A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Municipality or Local Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

j. A trade secret or scientific, technical, commercial or financial information that belongs to the Municipality or Local Board and has monetary value or potential monetary value; or

k. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Municipality or Local Board.

A Meeting may be closed if the Meeting is held for the purpose of educating or training the Members and at the Meeting no Member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee.

4.5.5 Mandatory Closed Meeting. A Meeting must be closed if the subject matter being considered is, as detailed in Section 239(3) of the *Municipal Act*, as follows:

a. A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the Council, Board, Commission or other body is the head of an institution for the purposes of that *Act*;

b. An ongoing investigation respecting a Municipality, a Local Board or a municipally controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in Subsection 223.13(1) of the *Municipal Act*, or the Investigator referred to in Subsection 239.2(1) of the

Municipal Act.

A Meeting must be closed if the subject matter being considered is a harassment, complaint or investigation, pursuant to the *Occupational Health and Safety Act.*

4.6 Cancelled Meetings

4.6.1 A Meeting may be cancelled by the Head of Council, in consultation with the Chief Administrative Officer and/or Clerk, in the following instances:

a. Quorum cannot be achieved;
b. By Council Resolution;
c. In the event of an unforeseen, significant event; or,
d. The Meeting is no longer required.

4.6.2 For the purposes of section 4.6, an unforeseen, significant event includes, but is not limited to, the following:

a. Safety concern for participants in the Meeting, including Members and Members of the Public (ex. snow storm, closing of the highway);
b. Loss of heat/electricity or water;
c. Clerk/deputy clerk's inability to attend;
d. A state of emergency;
e. The inability of a required participant to attend; and/or
f. The Meeting becomes redundant.

4.6.3 The Clerk will attempt to notify all Members, Chief Administrative Officer and the appropriate staff about the cancelled Meeting in the most expedient manner available and as soon as possible. The Clerk shall make a reasonable effort to advertise to the public that the Meeting has been cancelled.

5. Notice of Meetings

5.1 Annual Schedule of Meetings

5.1.1 The Clerk shall, by January 31st of each calendar year, submit a schedule of the upcoming Regular Meetings for each Council year for consideration and adoption by Council.

5.1.2. The Clerk shall post on the municipal website notice of all Meetings. This posting will constitute notice to the public of the Meeting.

5.1.3 Prior to the first Meeting in January of each year, the Clerk shall post on the municipal website the schedule for all Regular Meetings for the calendar year.

5.1.4 The Clerk may amend the schedule from time to time with the direction of Council to reflect scheduling conflicts and holidays. The Clerk's amendments shall be circulated to all Members and will be posted on the municipal website as soon as possible after the amendments are made.

5.1.5 The Clerk shall give at least twenty-four (24) hours' notice to the public of all Special Meetings and Committee Meetings unless the time for notice is waived unanimously by Members who are in attendance at the Special Meeting or Committee Meeting.

5.1.6 Where a statute or the Notice By-Law requires, notice will be published in accordance with the statute/By-Law. The notice will also be posted on the municipal website.

5.1.7 Nothing in this Procedural By-Law prevents the Clerk from using more comprehensive methods of notice or providing for a longer notice period.

5.1.8 Lack of receipt of notice or failure to comply with the notice provisions of this Procedural By-Law shall not invalidate the Meeting or any decision of Council or the Committee made at the Meeting.

6. Agenda

6.1 Agenda

6.1.1 It shall be the duty of the Clerk to prepare the Agenda of all Meetings in consultation with the Mayor and Chief Administrative Officer. Where there is a dispute about including or excluding an item from the Agenda, the Clerk's decision shall be final.

6.1.2 All Council Agendas shall be prepared by the Clerk in writing and shall be in accordance with the attached **Schedule B.**

6.1.3 The Council Meeting shall consider the items to be dealt with in accordance with the order that is set out in the Agenda unless otherwise decided by Resolution of the Members present at the Meeting.

6.1.4 Items on the Agenda, but not dealt with at the Meeting, will be placed on the next Regular Meeting Agenda under "Unfinished Business" unless set to a subsequent Meeting by Resolution of the Members present.

6.1.5 If a Member wishes to add an item that is not otherwise on the Agenda, when Council is considering the Meeting Agenda, the Member shall advise Council of the item and the Member shall require a two-thirds majority vote to have the item considered.

6.1.6 All items to be included on the Agenda will be provided to the Clerk by Members, Staff or the Public no later than ten (10) calendar days before the Meeting. Reports for a Meeting will be finalized and filed with the Clerk no later than seven (7) calendar days before the Meeting.

6.1.7 Reports to Council shall be in the standard form set out in **Schedule C**.

6.1.8 Members wishing to have a matter placed on the Agenda will provide the Clerk with a completed form provided hereto at **Schedule D**.

6.1.9 Individuals or Bodies wishing to have a matter placed on the Agenda will provide the Clerk with a completed form as shown in Schedule E to this By-Law.

6.1.10 The Clerk, Mayor and Chief Administrative Officer may decline to add items and/or Reports to an Agenda. Reasons to decline include, but are not limited to the following:

a. More time is required to prepare Staff Reports for Council;

b. The Delegation Request Form was not submitted by the deadline;

c. The Delegation Request Form is incomplete;

d. The subject matter of the Delegation is outside of the jurisdiction of Council;

e. The subject matter is with respect to a matter that should be discussed in a Closed Meeting;

f. The Meeting Agenda is already too lengthy;

g. The subject matter is set to be discussed on another Agenda;

h. The issue is frivolous or vexatious;

i. The issue has been or is to be considered by the Committee of Adjustment;

j. Council has previously considered or decided the issue and a Delegation has appeared before Council with respect to the same issue;

k. Council previously indicated that it will not hear further from this Delegation; or

l. The issue should be referred to the Administrative Department for action.

Council Packages will be provided to Council no later than five (5) calendar days before the Meeting.

6.2 Closed Meeting Agenda

6.2.1 In the event the Clerk receives items for a Closed Meeting Agenda, they shall be placed on the Closed Meeting Agenda and provided to Council in a separate confidential Council Package.

6.3 Adjournment

6.3.1 A Motion to adjourn does not need a seconding Member.

6.3.2 A Motion to adjourn a Meeting will be considered at any time except the following:

a. When another Member has been recognized by the Chair and is speaking on a matter, or

b. During the taking of a vote.

6.3.3 If a Motion to adjourn is defeated, the moving Member may not bring another Motion to adjourn until the Agenda is completed.

6.4 Curfew

Meetings shall be automatically adjourned at 11:00 p.m. unless otherwise determined by Resolution passed by a majority of the Members present.

6.5 Committees/Appointments

6.5.1 Committees and Appointments will be governed as per **Policy/Schedule F.**

6.6 Public Engagement Meetings

6.6.1 Policy/Schedule G

6.7 Electronic Participation

6.7.1 Policy/Schedule H

6.8. Amendment

6.8.1. Any provision contained in this By-Law may be repealed, amended or varied and additions may be made to this By-Law by a majority vote, provided that no Motion for that purpose may be considered unless notice thereof has been given in accordance with the Municipality's Notice By-Law.

6.9. Mandatory Review

6.9.1 This By-Law shall have a mandatory review in one year following the date of approval.

6.10. Repeal – Enactment

6.10.1 That By-Law _____ and amendments thereto be and are hereby repealed.

6.10.2 This By-Law comes into force and takes effect on the date of enactment.

Read a first and second time this ____day of _____,2019.

Read a third and final time and enacted and passed this ___day of _____ 2019.

7. Schedules to the By-Law

Schedule A – Conflict of Interest

Schedule B – Agenda and Consent Agenda

Schedule C – Reports

Schedule D – Member Request for Item to be Added to the Agenda (Standard Forms)

"Schedule A"

Template Agenda

CORPORATION OF THE TOWNSHIP OF JOHNSON

November 21, 2018 - 5:30 P.M.

COUNCIL MEETING AGENDA

*****Location: Johnson Township Portable 1 Johnson Dr., Desbarats, ON****

PLEASE NOTE – ALL ELECTRONIC COMMUNICATIONS MUST TO BE TURNED OFF DURING COUNCIL

CALL TO ORDER

A. CONFLICT OF INTEREST: Declaration of Pecuniary Interest

B. ACCOUNTS: Accounts payable report as presented.

C. MINUTES:

1. Approve minutes of Councils meetings for October 17, 2018 as presented.

D. DELEGATIONS: None

E. STAFF REPORTS:

1. Administrative Assistant – Building Permit & Inspection Summary.
2. Volunteer Fire Chief – Budget surplus carried forward
3. Public Works Superintendent – Budget surplus carried forward

F. COUNCIL/COMMITTEE MINUTES & REPORTS: None

G. CORRESPONDENCE/INFORMATION: None

H. OLD BUSINESS:

1. Recruitment process and Administrative workload

I. NEW BUSNESS:

1. Photo copy machine – replacement.
2. Cheryl Larrett – request for an extension to operate the Canteen, until March 31, 2019

J. BY-LAWS:

1. By-Law # 2018 – 910, being a by-law to confirm meeting proceedings.

K. HEALTH & SAFETY: None

L. CLOSED MEETING: None

M. ADJOURNMENT

"Schedule B"

Standard Staff Report Form

Township of Johnson
Councillor Report
To Council

Date:	**Public Information:** **Confidential:**
Recommendations:	
Information:	
Respectfully Submitted _____ [councillor name] Councillor	

Township of Johnson
Clerk Report to Council

Date:	**Public Information:** **Confidential:**

Recommendations:

Information:

Respectfully Submitted

_____

[councillor name]
Clerk/CAO

"Schedule C"

Form for Individuals or Bodies to put matters on the Agenda Response

Township of JOHNSON

1 Johnson Drive, Box 160 Desbarats - Ontario - P0R 1E0
Phone (705) 782–6601 Fax (705) 782–6780
johnsontwp@bellnet.ca

Mayor
Ted Hicks

CAO/Clerk
Ruth Kelso

REQUEST FORM FOR DELEGATION AT A FUTURE COUNCIL MEETING

1. Person/Organization attending: _____

   Contact Information: _____

2. Date wish to attend: _____

3. Reason for attendance:

_____

_____

_____

4. Background for Council:

_____

_____

_____

_____

5. Please explain what response you are looking for from Council: example – Decision/resolution, Agreeing/Disagreeing with subject, letter of support, further investigation by Council etc.

_____

_____

_____

Note:

- Delegations will have 15 minutes to present their concern.
- Only one person representing the delegation to present their concern.
- Your time requested will be confirmed by the Clerk.

"Schedule D"

List of Committees/Appointments

THE CORPORATION OF THE TOWNSHIP OF JOHNSON

BY-LAW # 2019 - 911

BEING A BY-LAW respecting Committees, Boards and Appointments for the Township of Johnson.

WHEREAS THE COUNCIL OF THE TOWNSHIP OF JOHNSON deem it necessary to appoint person or persons to serve on committees.

NOW THEREFORE the Council of the Corporation of the Township of Johnson enacts the following:

1. COUNCIL COMMITTEES	
Accessibility	All Council
Acting Mayor	
Accounts Review Committee	
Algoma District Municipal Association	
Algoma District Service Administration Board	
Algoma Public Health	
Cemetery Committees (Desbarats & Gordon Lake – Mount Pleasant)	
Fire Department	All Council Members
Grants Committee	
Health & Safety Committee	
Johnson Tarbutt Waste Disposal Site	
Parks	All Council
Personnel Committee	Mayor B. Mersereau, Councillor G. Grant
Physician Recruitment and Retention Committee – HNWPR & R	
Planning Board	
Police Services Board	
Roads Committee	All Council
Rural Energy Alternative Development (READ)	All Council
Rural Health Care Steering Committee – Dr. Recruitment, Mathews Memorial Hospital Association	
Water, Sewer & Street Lights Committee	
2. BOARD APPOINTEES	
Planning Board	Heather Kirby
Senior/Disabled Advisory	Girlie Collings
Police Services Board	Reginald Rickaby
3. COMMITTEE APPOINTEES	
Desbarats Cemetery	Hugh Hunter, Matt Hunter, Heather Kirby
Fence Viewers	Paul Oikari, Leslie Hillstrom
Mount Pleasant Cemetery (Gordon Lake)	Elwood McKinnon, Janet McKinnon, Carol Wilson, Matt Hunter, Jeff Orr, Ethan Orr, Reginald McKinnon, Sharon Hamilton, Marjorie Monette
Recreation	Dianne Adamson, Pat O'Gorman, Heather Kirby, Jason Kern, Laura Macki, Terri Winter, Melissa Corbett, Leah Senecal, Frieda Labelle
Weed Inspectors	Paul Oikari, Leslie Hillstrom
Tile Drainage Inspector	Randy Spurway

1. This By-Law shall repeal all by-laws previously passed for this purpose.
2. That this By-Law comes into force and takes effect upon the date of passing.

Read and passed in open Council this 16th. Day of January, 2019.

_____
Blaine Mersereau, Mayor

SEAL

_____
Ruth Kelso, Clerk

K (2) 03/20/19

CORPORATION OF THE TOWNSHIP OF JOHNSON

BY-LAW NO. 2019 - 920

BEING a By-Law to confirm proceedings of the meeting of Council, March 20, 2019.

WHEREAS pursuant to Section 5 (3) of the Municipal Act, R.S.O. 2001, as amended requires a municipal council to exercise its power by bylaw except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

THE Council of the Corporation of the Township of Johnson hereby enacts as follows:

1. That the action of the Council at its meeting March 20, 2019 in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

2. That the Mayor and the proper officers of the Township of Johnson are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed in open Council this 20th day of March, 2019.

Seal

Blaine Mersereau, MAYOR

Paula Spurway, ACTING CLERK