

**CORPORATION OF THE TOWNSHIP OF JOHNSON**  
**Regular Council Meeting**  
**1 Johnson Drive, Desbarats**  
**Johnson Township Council Chambers (Portable)**  
**September 19, 2018**

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**Presided by:** Mayor Ted Hicks

**PRESENT:**

**Council:** Councillors – Marlee Hopkins, Lorne Robinson, Jason Kern, Cameron Ross

**Staff:** Acting Clerk – Paula Spurway, Fire Chief – Ron Smith, Public Works Supervisor – Randy Spurway.

**Visitors:** Attached sign-in list.

**CALL TO ORDER:**

Res: 145                      Moved by: J. Kern                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson open the meeting at 5:40 p.m.  
Carried

**A) DECLARATION OF PECUNIARY INTEREST:** None Declared

Res: 146                      Moved by: M. Hopkins                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson appoint Paula Spurway as the Acting Clerk for the September 19, 2018 regular council meeting.

Recorded Vote:              Yes: M. Hopkins, J. Kern, T. Hicks  
   No: L. Robinson, C. Ross

Carried

**B) ACCOUNTS:**

Res: 147                      Moved by: M. Hopkins                      Seconded by: C. Ross  
Be it resolved that the Council of the Township of Johnson approve the Accounts as presented.  
Carried

**C) ADOPTION OF MINUTES:**

Res: 148                      Moved by: J. Kern                      Seconded by: C. Ross  
Be it resolved that the Council of the Township of Johnson approve the Minutes of August 15, 2018 as presented.

Carried

**D) DELEGATIONS:** None.

**E) STAFF REPORTS:**

1. Fire Chief Report – Sale by Tender the Ford Tank Truck and Department update.

Res: 149                      Moved by: C. Ross                      Seconded by: M. Hopkins  
Be it resolved that Council of the Township of Johnson declares the following township property as surplus and agrees to the sale of such property through a sealed tender process with a minimum bid of \$7,500.00. Make: Ford Model: L800 Year: 1992  
Carried

Res: 150                      Moved by: C. Ross                      Seconded by: L. Robinson  
Be it resolved that the Council of the Township of Johnson accepts the Fire Chief’s Report on the sale of the Fire Tank Truck and departmental information as presented.  
Carried

2. Public Works Superintendent Report – Purchase of a grader wing tower from Nortrax.

Res: 151                      Moved by: J. Kern                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson approves the purchase of a Grader Front Wing Tower from Nortrax in the amount of \$6,575 plus HST.  
Recorded Vote:              Yes: M. Hopkins, J. Kern, C. Ross, T. Hicks  
    No: L. Robinson  
Carried

3. Public Works Superintendent Report – Deplonty Road: ripping of surface treatment.

Res: 152                      Moved by: C. Ross                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson approves the ripping of a section of Deplonty Road – 1000 meters North of Highway 17 – to meet existing gravel road at an estimated cost of \$4000.00.  
Carried

Res: 153                      Moved by: M. Hopkins                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson accepts the Public Works Superintendents Report on the purchase of a grader wing tower for the grader as presented.  
Carried

Res: 154                      Moved by: C. Ross                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson accepts the Public Works Superintendents Report on the rip up of a section of Deplonty Road as presented.

Res: 155                      Moved by: C. Ross                      Seconded by: M. Hopkins  
Be it resolved that Johnson Township divert surplus funds from the Black Creek Bridge project, less allocations approved this day for a grader tower and ripping Deplonty Road, to operational reserves.  
Carried

4. Acting Clerk Report – Recruitment Process and Administration workload.

Res: 156                      Moved by: C. Ross                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson accepts the Acting Clerks Report on Administration Recruitment Process and workload as presented.  
Carried

5. Acting Clerk Report – Bill 68 Summary of Key Changes and mandatory requirements.

Res: 157                      Moved by: M. Hopkins                      Seconded by: C. Ross  
Be it resolved that the Council of the Township of Johnson accepts the Acting Clerks Report regarding a summary of key changes and requirements of Bill 68 as presented.  
Carried

6. JTCC Manager Report – Facility Update

Action: Request JTCC Manager to provide clarification on the timeframe for the increase in ice rental hours and the reduction of CASS ice hours used.

Res: 158                      Moved by: C. Ross                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson accepts the JTCC's Report as presented.  
Carried

7. Admin Assistant/Treasurer Report – Building Permit & Inspection Summary

Action: To include a "Total" of the Permit Fees charged to date on each report.

Res: 159                      Moved by: C. Ross                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson approves the format for the Building Permit activity Report to be provided to Council at regular council meetings.  
Carried

**F) COUNCIL/COMMITTEE MINUTES & REPORTS: None**

**G) CORRESPONDENCE/INFORMATION:**

1. Ombudsman Ontario Annual Report 2017/2018 – Information regarding Johnson Townships reference in the annual report from the August 15, 2018 meeting.
2. Roy Barber, Volunteerism Award Recipient 2018 CASS Graduation – Thank you letter.
3. Desbarats to Echo Bay Planning Board – 2018 increase to municipal levy.

Res: 160                      Moved by: L. Robinson                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson approves the Desbarats to Echo Bay Planning Boards increase to the townships municipal levy in the amount of \$1,200.  
Carried

4. Cheryl Larrett – Request to continue Canteen and Café agreements for the 2018/2019 timeframe.

Res: 161                      Moved by: C. Ross                      Seconded by: M. Hopkins  
Be it resolved that Johnson Township get estimates for segregating the canteen utilities.  
Carried

Res: 162                      Moved by: M. Hopkins                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson approves the extension of the existing contract with Cheryl Larrett to continue to operate the JTCC Canteen for the 2018/2019 ice rental term to be reviewed by Council in April 2019.  
Carried

Res: 163                      Moved by: J. Kern                      Seconded by: C. Ross  
Be it resolved that Council approves extending the agreement with Cheryl Larrett re: Café, until end of 2018 at the existing rental rate, pending a review of utility costs.  
Carried

Res: 164                      Moved by: M. Hopkins                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson accepts Section “G” correspondence/Information as presented.  
Carried

**H) OLD BUSINESS:**

1. Algoma Power Inc – Information re: API Property Line/Pole relocation concerns from August 15, 2018 meeting. Council approved the Minor Variance Application during the Committee of Adjustment meeting September 2017.
2. Vested Property – Sutton Group Real Estate Listing of 7 Main Street.
3. RBC Royal Bank Loan – Additional document required by bank.

Res: 165                      Moved by: C. Ross                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson accepts the RBC Royal Bank loan agreement Facility (6) in the amount of \$220,000 over a 7 year term, for the purchase of the 2018 Freightliner Tanker Truck for the Fire Department as included in the 2018 Budget approved with the Tax Rate By-Law 2018-892.  
Carried

Res: 166                      Moved by: L. Robinson                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson accepts Section “H” Old Business as presented.  
Carried

**I) NEW BUSINESS:**

1. Township Planning Services – Proposal for planning services from Municipal Planning Services, Chris Jones. C. Jones is presently working with the planning board on the joint Official Plan.

Res: 167                      Moved by: C. Ross                      Seconded by: L. Robinson  
Be it resolved that Johnson Township engage in a tendering process so the new Council can hire replacement planning services.  
Carried

2. CEMC Sector Meeting September 27, 2018. CEMC and Alternate attendance required.

Action: Alternate CEMC Dave MacDonald will attend September 27, 2018

3. KPMG – Service Delivery and Operational Review Report – SDOR  
To confirm a date for Mr. Anselmo of KPMG to present the SDOR Report at a Special Meeting of Council.

KPMG offered the date/time of September 26, 2018 at 5:00 p.m. or to look at options for dates after October 8, 2018.

Action: Acting Clerk to Confirm with KPMG that the September 26, 2018, 5:00 p.m. is still available to KPMG and if yes, arrange and post the meeting details for September 26, 2018 to be held at 1 Johnson Drive, Council Chambers. (portable).

Res: 168                      Moved by: M. Hopkins                      Seconded by: L. Robinson  
Be it resolved that the Council of the Township of Johnson accepts Section “I” New Business as presented.  
Carried

**J) BY-LAWS:**

1. By-Law # 2018-901, being a by-law to appoint Acting Clerk, Paula Spurway.

Res: 178                      Moved by: J. Kern                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson reads and passes By-Law #2018-901, being a by-law to authorize the appointment of Paula Spurway as Acting Clerk for the Township of Johnson during the time which the Clerk is off on a temporary leave.  
Carried

2. By-Law # 2018-902, being a by-law to appoint a Compliance Audit Joint Committee for Central Algoma Area Municipalities.

Res: 169                      Moved by: C. Ross                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson reads and passes By-Law # 2018-902, being a by-law to authorize the appointment of a Compliance Audit Joint Committee for Central Algoma Area Municipalities. Carried

3. By-Law # 2018-903, being a by-law to adopt a Code of Conduct for Municipal Council.

Res: 170                      Moved by: J. Kern                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson reads and passes By-Law #2018-903, being a by-law to adopt a Code of Conduct for Municipal Council for the Township of Johnson.  
Deferred.

4. By-Law # 2018-904, being a by-law to adopt a Council-Staff Relations Policy.

Res: 171                      Moved by: M. Hopkins                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson reads and passes By-Law #2018-904, being a by-law to adopt a Council-Staff Relations Policy for the Township of Johnson.  
Deferred.

5. By-Law # 2018-905, being a by-law to adopt an Integrity Commissioner Inquiry Policy.

Res: 172                      Moved by: M. Hopkins                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson reads and passes By-Law #2018-905, being a by-law to adopt an Integrity Commissioner Inquiry Policy for the Township of Johnson.  
Deferred.

6. By-Law # 2018-906, being a by-law to enter into an employment contract with Herman Klingenberg.

Res: 173                      Moved by: C. Ross                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson reads and passes By-Law #2018-906, being a by-law to execute an employment contract between the Township of Johnson and Herman Klingenberg.  
Carried

7. By-Law # 2018-907, being a by-law to confirm meeting proceedings.

Res: 174                      Moved by: M. Hopkins                      Seconded by: L. Robinson  
Be it resolved that the Council of the Township of Johnson reads and passes By-Law #2018-907, being a by-law to confirm meeting proceedings.  
Carried

**K) HEALTH & SAFETY: None**

**CLOSED MEETING:**

1. Personal matters about an identifiable individual, including municipal or local board employees.

Res: 175                      Moved by: C. Ross                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson proceed in Closed session at 8:00 p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.  
Carried

Res: 176                      Moved by: M. Hopkins                      Seconded by: J. Kern  
Be it resolved that the Council come out of the closed session at 8:15 p.m.  
Carried

Res: 177                      Moved by: C. Ross                      Seconded by: L. Robinson  
Be it resolved that Johnson Township investigate the availability of a temporary Clerk and temporary election employee to serve the Township in the event that they are needed to compensate for current staffing shortfalls.  
Carried

Res: 178 - Refer to "J" Item #1 - By-Laws # 2018-901

**M) ADJOURNMENT:**

Res: 179                      Moved by: L. Robinson                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson adjourn the meeting at 8:25p.m.  
Carried

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Date Adopted

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Ted Hicks, Mayor

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Paula Spurway, Acting Clerk