**Township of Johnson**

**Municipal Election 2018**

**Candidates: Information Sheet**

Thinking of running for municipal office? Here are a few things you need to know!

**Step #1: Are you eligible to run for and hold office.**

An individual may run for municipal office if they are eligible to vote in the election and fulfill all of the following requirements:

Mayor and Council

* Is a resident of the municipality, a non-resident owner or tenant of land in the municipality or the spouse of such non-resident owner or tenant;
* Is a Canadian citizen;
* Is at least 18 years old;
* Is not legally prohibited from voting; and
* Is not disqualified by any legislation from holding municipal office.

**Step# 2: File Your Nomination Papers**

* Nominations for the Municipal elections open Tuesday, May 1, 2018!
* The deadline for a candidate to file their nomination for municipal office is Friday, July 27, 2018 at 2:00 p.m.
* Those who are satisfied that they meet the prescribed requirements, as set out in the ***Municipal Elections Act, 1996***, and wish to campaign for office must first file a “Nomination Paper” with the Clerk of the Township of Johnson. The form can be filed anytime between 8:30 a.m. to 4:30 p.m., Monday to Friday (except statutory holidays), at the Township of Johnson Municipal Office, 1 Johnson Drive, Desbarats, Ontario
* A nomination fee must also be paid at this time, which can be made by cash, certified cheque or money order payable to the Township of Johnson.
* $100.00 for Councillors
* $200.00 for Mayor
* Note: If an agent is filing the Nomination Paper on behalf of a candidate, the candidate’s declaration must be commissioned prior to the agent filing it with the Township.

**Step# 3: Campaigning and Expenses:**

* Once you have filed your Nomination Paper, you are officially able to begin campaigning for office and incurring campaign expenses.
* Note: The Township of Johnson is not able to provide advice to candidates and we encourage you to obtain and review a copy of the ***Municipal Elections Act, 1996*** to satisfy yourself of your obligations and responsibilities under the Act.

**Step# 4: Following the Election**

* Campaign period ends Monday, December 31, 2018. Registrants may request an extension of the campaign period to eliminate a deficit by submitting the prescribed Notice of Extension form with the Clerk on or before Monday December 31, 2018.
* Those who have campaigned for municipal office are required to file a complete and accurate financial statement, as per the ***Municipal Elections Act, 1996,*** by Friday, March 20, 2019 at 2:00 p.m.

Running for Office? Important Dates

These are just of a few of the important dates for 2018 Municipal and School Board Election candidates. We strongly advise you to consult the [***Municipal Elections Act, 1996***](https://www.ontario.ca/laws/statute/96m32)for further information.

Tuesday, May 1, 2018:

Nominations Open for Mayor and Council.

Friday, July 27, 2018:

Nomination Day, last day for filing between 9:00 a.m. and 2:00 p.m.

July 31st - September 1, 2018:

Receipt of Preliminary List of Electors (PLE) from MPAC- will be available for Candidates September 4, 2018

Tuesday, September 4, 2018 until 8:00 p.m. Monday, October 22, 2018 (Election Day):

* Revisions period (during which voters can make changes to their information on the Voters’ List with the municipality)

Saturday, October 13, 2018:

* Advance voting day (tentative)

Monday, October 22, 2018:

* Election Day (voting open until 8:00 p.m.)

As soon as possible after Election Day:

* Official Declaration of 2018 Election Results by City Clerk

Monday, December 3, 2018:

Term of office commences

Monday, December 31, 2018:

End of campaign period

Friday, March 29, 2019:

Deadline to file financial statement for period ending Monday, December 31, 2018 (until 2:00 p.m.)

Township of Johnson

Municipal Election 2018

FORMS

Attached are some of the forms Candidates require for the 2018 Municipal Election:

1. Nomination Paper – Form #1
2. Consent to release personal information – Form # LC02
3. Declaration of qualifications – Form #EL 18(A)
4. Notice of Penalties – Form # LC31
5. Estimated maximum campaign expenses – Form # LC23 (showing both Mayor and Council).
6. Contributions to registered candidates – Form # LC55.
7. Duties of Candidates – Form # LC60