

**CORPORATION OF THE TOWNSHIP OF JOHNSON**

May 16, 2018

5:30 P.M.

**COUNCIL MEETING AGENDA**

**\*\*\*Location: Johnson Township Portable 1 Johnson Dr., Desbarats, ON\*\***  
PLEASE NOTE – ALL ELECTRONIC COMMUNICATIONS MUST TO BE TURNED OFF DURING COUNCIL

**CALL TO ORDER**

- A. CONFLICT OF INTEREST:** Declaration of Pecuniary Interest
- B. ACCOUNTS:** Accounts payable report as presented.
- C. MINUTES:**
1. Approve minutes of Councils meetings for April 18<sup>th</sup>. & May 2<sup>nd</sup>., 2018 as presented.
- D. DELEGATIONS:** None
- E. STAFF REPORTS:**
1. Clerk & Public Works Superintendent – OCIF 2018 Intake Top-Up Funding Application.
- F. COUNCIL/COMMITTEE MINUTES & REPORTS:**
1. Councillor M. Hopkins – ADSAB report from April 25<sup>th</sup> 2018 meeting.
  2. Councillor L. Robinson – Report on Drainage workshop held on April 17, 2018
- G. CORRESPONDENCE/INFORMATION:** None
- H. OLD BUSINESS:**
1. Service Delivery Operational review – discussion on proposed review.
- I. NEW BUSINESS:**
1. 2018 Municipal Election – Use of Corporate resources Policy.
  2. The Ontario Finnish Resthome Association and Foundation – requesting permission to sell “Harvest Test Draw” tickets in the Township of Johnson.
  3. CASS – Looking for donations to the 2018 Graduation Ceremonies Awards.
  4. C. Larrett – Proposal to continue Canteen operations.
- J. BY-LAWS:**
1. By-Law # 2018 – 888, being a by-law to delegate authority during “Lame Duck” period.
  2. By-Law # 2018 – 890, being a by-law to adopt a Municipal Election recount policy.
  3. By-Law # 2018- 889, being a by-law to confirm meeting proceedings.
- K. HEALTH & SAFETY:** None
- L. CLOSED MEETING:** None
- M. ADJOURNMENT**

B

05/16/18

Township of Johnson  
ACCOUNTS PAYABLE  
To Council

Date: Wednesday May 16, 2018

Public Information: yes  
Confidential: no

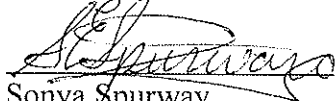
Recommendations:

Information only.

Accounts Payable AUDIT Tracking Record

BATCH	DATE	CQ #		TOTAL	Council
		from	to		
04/18/04	16-Apr	e cheques		\$10,124.20	May
04/18/05	17-Apr	11622	11632	\$23,119.74	May
04/18/06	27-Apr	11638	11648	\$43,404.56	May
05/18/01	03-May	e cheques		\$13,106.82	May
05/18/02	09-May	11659	11684	\$52,255.96	May
				<b>\$142,011.28</b>	

Respectfully Submitted



Sonya Spurway  
Administrative Assistant

**CORPORATION OF THE TOWNSHIP OF JOHNSON**  
**Regular Council Meeting**  
**1 Johnson Drive, Desbarats**  
**Johnson Township Council Chambers (Portable)**  
**April 18, 2018**

---

**Presided by:** Mayor Ted Hicks

**PRESENT:**

**Council:** Councillors – Marlee Hopkins, Jason Kern,  
Lorne Robinson, Cameron Ross

**Staff:** Clerk – Ruth Kelso, Treasurer – Paula Spurway, Public Works  
Superintendent (PWS) – Randy Spurway, Volunteer Fire Chief – Ron  
Smith, Volunteer Assistant Fire Chief – Andy Bessesser

**Delegation:** Edith Orr, Maggie Willis

**Visitors:** Attached sign-in list.

**CALL TO ORDER:**

Res: 55                      Moved by: L. Robinson                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson open the meeting at 5:35 p.m.  
Carried

**A) DECLARATION OF PECUNIARY INTEREST:** None Declared

**B) ACCOUNTS:**

Res: 56                      Moved by: M. Hopkins                      Seconded by: L. Robinson  
Be it resolved that the Council of the Township of Johnson approve the Accounts as presented.  
Carried

**C) ADOPTION OF MINUTES:**

Res: 57                      Moved by: L. Robinson                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson approves the Minutes of March 21,  
2018. Carried

**D) DELEGATIONS:**

1. Edith Orr – Johnson Farmers Market & Maggie Willis – Bruce Station Horticulture/Seedy Saturday
  - Attended the meeting to request permission to install a second pollinator garden at the JTCC Pavilion site.
  - PWS will meet with the group to ascertain the location of the garden to eliminate any concerns for future maintenance of the grounds.

Res: 58                      Moved by: M. Hopkins                      Seconded by: L. Robinson  
Be it resolved that the council of the Township of Johnson approve the installation of a second 4' x 8' raised pollinator garden perpendicular to the existing raised bed along with pollinator hotel. Costs to install and maintain to be covered by the Johnson Farmers' Market and Central Algoma Seedy Saturday. Carried

**E) STAFF REPORTS:**

1. Recreation Coordinator – Recommendation from the Recreation Committee on Theme 4 “Power Off and Play” funding from the Healthy Kids Community North channel.

Res: 59                      Moved by: J. Kern                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson approve the following Recreation Committee’s recommendations concerning Theme 4 “Power Off and Play” funds from the Healthy Kids Community Challenge North Channel (HKCC NC):

- a. That the approximately \$9,000 that is allocated to our township under one of the Power Off and Play interventions be used to help purchase playground equipment. Location and design to be determined.
- b. That the Recreation Coordinator will prepare a report with quotes for different options for such a playground, including options and information about natural playground that is being supplied through another HKCC NC intervention. The report and quotes will be presented to the Recreation Committee who will then send their recommendation to Council for approval. Carried

2. Clerk – report on sale of portables from 5 Margaret Street, Desbarats.

Res: 60                      Moved by: L. Robinson                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson accepts the Clerk’s Report on sale of Portables as presented. Carried

3. Fire Chief – research on the proposed purchase of a tanker truck.

Res: 61                      Moved by: C. Ross                      Seconded by: J. Kern  
Be it resolved that the Council of the Township of Johnson accepts the recommendations from the Volunteer Fire Chief to:

1. Review the attached proposal and approve in principle the purchase of a vehicle equipped as described in the attached document.
  2. Set a budget amount for the purchase of a tanker truck up to \$220,000.00.
  3. Ascertain financing options from prospective vendors.
- Carried

4. Black Creek Bridge replacement – update on road closure date.

Res: 62                      Moved by: M. Hopkins                      Seconded by: L. Robinson  
Be it resolved that the Council of the Township of Johnson accepts the Clerk’s Report on Black Creek Bridge replacement as presented. Carried

**F) COUNCIL/COMMITTEE MINUTES & REPORTS:** None

**G) CORRESPONDENCE/INFORMATION:**

1. Dr. Harold S. Trefry Memorial Centre – update

Action: Budget deliberation item.

**H) OLD BUSINESS:**

1. Eleanor & David Hutchinson – Requesting the township pay for damage to their trailer vent, made from fallen trees from township property.

Res: 63

Moved by: J. Kern

Seconded by: M. Hopkins

Be it resolved that the Council of the Township of Johnson agrees to pay Eleanor & David Hutchinson \$400.24 as requested. Carried

2. Service Delivery Operation Review – discussion on area for review.

Res: 64

Moved by: C. Ross

Seconded by: L. Robinson

Be it resolved that pages 5 to 12 of the MNP documentation (less any corporate identification) be provided to KPMG to obtain a quote from KPMG for an operational review. Said quotes to be compared at the next Council meeting and a decision to be made at that time to proceed with the Operation Review. Carried

**I) NEW BUSINESS:**

1. FONOM lobbying for Ontario Northland Bus services.

Action: Council to thank FONOM for their successful lobbying to get Ontario Northland Bus services to the small northern communities

2. Canadian Pacific Avenue – request from the Mennonite Community to extend the road to be open from Johnson Drive to Government Road.

Action: PWS will include estimate of costs for the requested extension in the 2018 draft roads budget.

**J) BY-LAWS:**

1. By-Law # 2018-887, being a bylaw to confirm meeting proceedings.

Res: 65

Moved by: L. Robinson

Seconded by: M. Hopkins

Be it resolved that the Council of the Township of Johnson reads and passes By-Law # 2018-887, being a by-law to confirm proceedings of the meeting of April 18, 2018. Carried

**K) HEALTH & SAFETY:** None

**L) CLOSED MEETING:**

Res: 66

Moved by: J. Kern

Seconded by: L. Robinson

Be it resolved that the Township of Johnson proceed in Closed session at 7:05 p.m., in order to address a matter pertaining to:

- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Carried

Res: 67                                      Moved by: M. Hopkins                                      Seconded by: L. Robinson  
Be it resolved that the Council of the Township of Johnson open the meeting to the public at 7:14 p.m. Carried

Res: 68                                      Moved by: M. Hopkins                                      Seconded by: J. Kern  
Be it resolved that Council offer for sale, the lots on Amory Street, lot number 4 and lots 5 & 6 together. Carried

Further – The Township will offer for sale Lots 4 separate from the combined Lots 5 & 6, without water and sewer connection to the curb as part of the offer for sale.

**M) ADJOURNMENT:**

Res: 69                                      Moved by: L. Robinson                                      Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson adjourn the meeting at 7:20 p.m. Carried

\_\_\_\_\_  
Date Adopted

\_\_\_\_\_  
Ted Hicks, Mayor

\_\_\_\_\_  
Ruth Kelso, CAO/Clerk

**CORPORATION OF THE TOWNSHIP OF JOHNSON**  
**Special Council Meeting**  
**1 Johnson Drive, Desbarats**  
**Township Portable Council Chambers**  
**May 2, 2018**

---

**Presided by:** Mayor Ted Hicks

**PRESENT:**

Council: Councillors – Marlee Hopkins, Lorne Robinson, Cameron Ross  
Staff: Clerk – Ruth Kelso, Treasurer – Paula Spurway, Public Works  
Superintendent – Randy Spurway  
Fire Chief – Ron Smith, Assistant Chief – Andy Besserer

Absent with regret: Jason Kern  
Delegation/Presenter: Herman Klingenberg  
Visitors: List Attached

**A) CALL TO ORDER:**

Res: 70 Moved by: L. Robinson Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson open the meeting at 5:35 p.m.  
Carried

**B) CONFLICT OF INTEREST: None Declared**

**C) NEW BUSINESS:**

1. a) Assessment Base Management – presentation by Herman Klingenberg
  - Discussion on “How to manage the Assessment Roll”
  - Municipal roll and responsibility in ensuring fair and equitable property taxation.
  - The Municipal Act on the role of Council.
  - Should MPAC continue to go unmonitored.
  - Approach on where to start the process of review and training.
  
- b) 2018 Budget Deliberation:
  - Volunteer Fire Department 2018 Budget

Res: 71 Moved by: C. Ross Seconded by: M. Hopkins  
Be it resolved that the Council of the Township of Johnson approves the purchase of a 2018 Freightliner Fire Truck Package (as per attached description) from Camions Helie (2003) Inc., for \$218,300.00 plus HST. Carried

➤ Parks 2018 Budget

Res: 72

Moved by: M. Hopkins

Seconded by: C. Ross

Be it resolved that the Council approve the purchase of a new dock for the Walker River site up to \$3,000.00. Carried

➤ Council 2018 Budget

➤ Transportation/Roads 2018 Budget

**D) NEXT SCHEDULED MEETING for May:**

1. Special Council Budget meeting: Wednesday May 9, 2018 at 5:30 p.m.
2. Regular Council: Wednesday May 16, 2018 at 5:30 p.m.

**E) ADJOURNMENT:**

Res: 73

Moved by: M. Hopkins

Seconded by: L. Robinson

Be it resolved that the Council of the Township of Johnson adjourns this meeting at 8:20 p.m.  
Carried

\_\_\_\_\_  
Date Adopted

\_\_\_\_\_  
Ted Hicks, Mayor

\_\_\_\_\_  
Ruth Kelso, CAO/Clerk



Township of Johnson  
Joint Report to Council  
Clerk & Public Works Superintendent

Date: May 16, 2018

Public Information: yes  
Confidential: no

**Recommendations:**

1. Council approve the submission for the 2018 intake of OCIF Top-Up Application Funding.

**Information:**

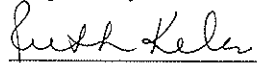
The Provincial Government -- has implemented 2018 intake of OCIF Top-Up Application Funding.


- The Township of Johnson is eligible to apply for up to \$1,900,000.00.
- The Township of Johnson recently received funding for the Black Creek project in the amount of \$625,000.00 with the OCIF funding. Not all area Municipalities received funding during that intake. This may limit us on this intake.
- Deadline for submitting proposals for the OCIF Top-Up application is Tuesday August 28, 2018.
- The Township may submit one project proposal -- submissions is a competitive process, that will be assessed primarily on their critical health and safety aspects.
- Guidelines of the program are available on line at [www.ontario.ca/municipalinfrastructure](http://www.ontario.ca/municipalinfrastructure).
- What projects are eligible for funding: Core infrastructure projects (water and wastewater, roads, bridges and storm water infrastructure that are identified as a priority in the townships asset Management Plan.

To follow: 2 projects that we ascertain may qualify under this funding and recommend to Council to approve the next step in the application process:

1. Fisher Road Bridge -- Single lane bridge built in 1950's. Higher traffic area due to increased commercial and industrial development with higher heavy traffic in the area.
2. Water & Sewer Infrastructure -- System built in 1986, water drawn from Lake Huron, with approximately 107 user, which include 93 residences, 3 church's, 10 Commercial and one public school which have grades from JK to 12 (651 students & 90 staff and teachers). Some of the following remediation or work is needed for both water & sewer infrastructure:
  - Inspection of lagoons and rehabilitation. Weed control around lagoons
  - Repairs to water & sewer shut off's in Hamlet, approximately 103 not working or unable to locate.
  - Inspection of all sewer manholes and repairs where needed.
  - Only one direct main water line into the Hamlet -- recommendation to have another installed as back up. We have had two main water line breaks, which shuts off water to the whole of the Hamlet.
  - Water Plant -- installation of a chemical shed, inspection of roof, storage cabinets, siding and exterior paint.
  - Install sewer station/tank with super capacity pumps that would assist pumping into the lagoon.

Respectfully Submitted

  
Ruth Kelso  
Clerk/CAO

  
Randy Spurway  
Public Works Superintendent

**Township of Johnson  
A.D.S.A.B  
To Council**

**Date: May 16, 2018**

**Public Information: YES  
Confidential: NO**

**Highlights,**

**From April 25, 2018**

**-Housing Services:**

Portable Housing Benefits-\$available for use outside of ADSAB housing units.

-2 new builds in 2018 10 units in Echo Bay

12 units in St Joseph Island ( Trefry)

Working on business case for a new build in Wawa 2019/2020

Current wait list of 155 – timeframe 1 month to 5 years

**-Client Services 1 Social Assistance**

- 1 worker for client. Client can access all programs since March 2017. Prior to this time you would have to visit each program separately- one stop shopping.
- Provincial ministry to visit ADSAB to review this model.
- Moving towards re-loadable cards for benefits .3% increase in benefits over next 3 years.

**Children's Services & Early Learning**

-looking to opening up more day care spots

-success of Healthy Community Kids Program

**Paramedic Services**

-exceeding ministry response levels

-Transfer of non-urgent Patients starting fall of 2018.

Monday to Friday – Elliot Lake to Sudbury.

-Replaced 8 hour 5 day per week in Thessalon on-site crew with 12 7 day per week onsite crews on Blind River. On call to be shared with exiting crew.

-Received funding from NELIHN for community Paramedicine Program.

-Partnering with Algoma Public Health in regards to Public Education (what services are available and how to access them.)

Levies up by 0.96% - Social Programs down 2.54%

Paramedic Services up 3.50%

**Key factors for 2018 Budget**

-1.78% increase in collaborative agreement for staff

-2 new builds

-Paramedic Services – increase in hours related to calls enhancement of Blind River

**Paramedic staffing.**

Copy of Financial statement 2017 (Audited) in office along with Budget Summary and 2017 statement of Operations

Johnson Twp levy increased by 1,874 from \$300,414.00 to \$302,288.00

Respectfully Submitted

*Marlee Hopkins*  
Marlee Hopkins, Councillor

---

2018 ELECTION – USE OF CORPORATE RESOURCES POLICY

---

Background:

The purpose of this policy to clarify that all election candidates, including Members of Municipal Council are required to follow the provisions of the Municipal Elections Act, 1996 as amended and that:

Candidates:

1. No candidate shall use the facilities, equipment, supplies, services, staff or other resources of the Township (including Councillor Newsletters and Councillor Budgets) for any election campaign or campaign related activities.
2. No candidate shall undertake campaign-related activities on Township property.
3. No candidate shall use the services of persons during hours in which those persons receive any compensation from the Township.
4. This policy is applicable to all candidates, including Members of Township Council.
5. Corporate resources, assets and funding shall not be used for any election-related purposes;
6. Websites or domain names that are funded by the Township of Johnson shall not include any election-related campaign material;
7. The municipality's voice mail system shall not be used to record election related messages or the computer network (including the Township's e-mail system) to distribute election related correspondence;
8. The municipality's logo shall not be printed or distributed on any election materials or included on any election campaign related website, except in the case of a link to the Township's website to obtain information about the municipal election;
9. Photographs produced for or owned by the Township of Johnson shall not be used for any election purposes;
10. Distribution lists or contact lists developed utilizing corporate resources or through contact in a Member of Council's role shall not be utilized for election purposes;

11. Candidates shall not use any municipally-provided facilities for any election-related purposes.
12. Neither campaign related signs nor any other election-related material will be displayed on or in any municipally facilities and properties;
13. The above recommendations also apply to an acclaimed Member or a Member not seeking re-election.

Staff:

14. Employees shall not canvass or actively work in support of a municipal candidate during normal working hours unless they are on a leave of absence without pay, lieu time, float day, or vacation leave.
15. Employees shall not use the Township’s assets, resources, services or property to the benefit of a candidate.
16. Employees are not to identify themselves as Township Employees when engaged in political activity (for example, employees shall not wear clothing with the Township’s logo while canvassing for a candidate or hand out Township Business Cards).
17. This policy is in effect for the 2018 Election and any subsequent Elections or By-Elections.

Exceptions:

- a) The Johnson Township Community Centre will be available at no charge for an “All Candidate’s Information Night” if facilitated by an impartial person/organization i.e. The Chamber of Commerce.
  - i. Election flyers will be allowed to be distributed on this night in the Hall and must be removed by the end of the function on that same date.
  - ii. Note: Election signs are still not allowed in the parking lots, on Municipal buildings, property.
- b) Candidates may rent the Hall for their own campaign functions at full rates.
- c) Photocopying and research services by Township Staff shall be at the full Municipal Rate as stated in the Fees and Charges By-law.
  - i. The photocopying and research time must be booked in advance and approved by the Clerk.

- ii. Due to the ongoing business operations and commitments of the Municipality, the above time allowed may be restricted at the Clerk’s discretion.
  
- d) The Clerk’s Office may distribute equally, all Candidate’s base information (name and contact information) at the same time, to the public for Election purposes; content of material is at the discretion of the Clerk.

Non-Compliance with Policy:

Candidates, Registered Third Parties and/or members of the public who are found to have contravened this policy may be guilty of an offence under the Municipal Elections Act and could be subject to the penalties contained therein or other related sanctions.

Passed: \_\_\_\_\_, 2018

Resolution #2018-\_\_\_\_\_

\_\_\_\_\_  
Mayor: Ted Hicks

\_\_\_\_\_  
Clerk: Ruth Kelso

I (2)

05/16/18



# HARVEST FEST DRAW



Dear Mayor Ted Hicks,

I am writing to you on behalf of The Ontario Finnish Resthome Association (OFRA) and Foundation. We are currently hosting our 3<sup>rd</sup> Annual Harvest Fest Draw & Event which will be held on Friday, September 7<sup>th</sup>, 2018 at The Machine Shop in Sault Ste. Marie, Ontario.

With an ever-growing aging population and a dire need for housing and services, the OFRA is committed to providing the best care for its residents, and supporting seniors in our community as a whole.

Our mission of the Harvest Fest Draw is to raise funds to purchase Recreational Therapy and Assistive Devices for our residents. More recently, we have purchased exercise equipment, transport wheelchairs, paging units and pendants, as well as lifts and slings. Residents from all buildings are able to utilize this equipment on OFRA property to maintain and improve their quality of living, strength and mobility. The proceeds from our Harvest Fest Event this year will be to support the building of New Mauno Kaihla Koti, a new Long-Term Care Facility.

This Harvest Fest Draw consists of four prizes as follows:

- **Grand Prize:** a 12ft. White Cedar Barrel Sauna w/ Change Room & Wood Stove plus a Beer Fridge and a \$592.20 Gift Certificate for Beer. Provided by Leisure Living & Northern Superior Brewing Co. (Valued at \$10,138.23)
- **Prize #1:** a 2018 Polaris Ranger 570 Side by Side or \$10,000 cash. Provided by Rivercity Motorsports & Trailers. (Valued at \$13,784.87)
- **Prize #2:** Custom Miralis Kitchen Cabinets & Design Services or \$6,000 cash. Provided by Soo Mill Buildall. (Valued at \$10,000.00)
- **Prize #3:** a 2018 18ft. All Aluminum Car Trailer or \$4,000 cash. Provided by Rivercity Motorsports & Trailers. (Valued at \$9,111.19)

For only \$20, one ticket gives the purchaser the chance to win 1 or all 4 draws!

As a past supporter of this draw, we are seeking your permission to sell tickets for this draw again at local businesses in Johnson Township. Your support is greatly appreciated and would significantly contribute in making our largest raffle yet, a success!

Attached is a copy of the Lottery Licence, # M763886, for this draw. If you are interested, please contact Tania Lavoie, Fundraising Intern, at 705-945-9987 ext. 212 or [tlavoie@thefra.org](mailto:tlavoie@thefra.org). Thank you for your time, consideration, and continual support of OFRA and the Foundation.

Sincerely,

Margaret Gardner  
Fund Development Coordinator, Ontario Finnish Resthome Foundation

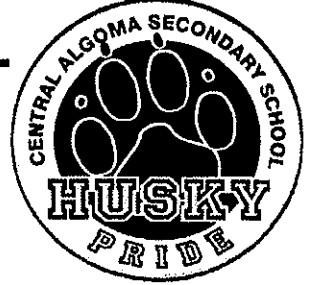


I (3)

05/16/18

# CENTRAL ALGOMA SECONDARY SCHOOL

32 Kensington Road, Desbarats, ON P0R 1E0  
Phone: 705.782.6263 Fax: 705.782.4288



**Mr. G. Kahtava**  
7 – 12 Principal

**Ms. C. MacKechnie**  
7 – 12 Vice Principal

May 4, 2018

**Dear Friend and Supporter of C.A.S.S.:**

Graduation ceremonies this year are planned for our Grade 8's on Tuesday, June 26<sup>th</sup> at 7:00 p.m. and for our Grade 12's on Wednesday, June 27<sup>th</sup>, 2018 at 7:00 p.m.

Our Graduation Exercises are held to mark a milestone in the lives of our students and to honour their excellent effort, achievement, leadership and citizenship.

The success of our graduation is enhanced each year by the generosity of you as a donor. Our award recipients appreciate financial assistance, especially in these economically challenging times and rising tuition costs. In addition, your donation provides emotional support for our students as they reflect on the fact that an individual, organization or business from the community, recognized their achievement in such a significant way.

If you are interested in becoming or continuing to be a donor, kindly submit your donation along with the enclosed information to:

**Mrs. Tracey King  
Central Algoma Secondary School  
32 Kensington Road  
Desbarats ON P0R 1E0**

Whether or not you are able to make a donation to our Graduating Students, on behalf of the "Class of 2018", I thank you for your time and consideration of this matter.

Sincerely

Mr. G. Kahtava, Principal



I (4)  
05/16/18

May 7.

Johnson Swoop and Counselors

Thank you for giving me the opportunity to serve the community as canteen operator. Several businesses, EASS, students and residents thank you as well.

I would like to continue to operate the canteen until there is no longer a need for it.

The Farmers Market is in agreement with me to operate the canteen and also serve them.

I would rent the canteen at the same price and continue to clean the lobby and the booths.

Thank you for your consideration.



Louyl Anne Garrett



J (1)

05/16/18

THE CORPORATION OF THE TOWNSHIP OF JOHNSON  
BY-LAW NO. 2018 - 888

BEING A BY-LAW TO DELEGATE COUNCIL'S AUTHORITY, AS PER SECTION 275 (3) OF THE MUNICIPAL ACT TO  
CAO/CLERK

FOR THE PERIOD between  
Nomination Day July 27, 2018 and the commencement of the Council Term

WHEREAS Section 275 of the Municipal Act, 2001, c.25 as amended, restricts the actions described in subsection (3) after the first day during the election period for a new Council;

AND WHEREAS Section 275 (3) of the Municipal Act, 2001, c.25 restricts Council from taking the following actions:

1. The appointment or removal from office of any officer of the municipality;
2. The hiring or dismissal of any employee of the municipality;
3. The disposition of any real or personal property of the municipality that is valued at \$50,000 or more when it was acquired by the municipality; and
4. Making any expenditures or incurring any other liability of \$50,000 or more that have not been previously approved in the budget.

AND WHEREAS Section 275 (6) of the Municipal Act, 2001, c.25 as amended states that nothing in this section prevents any person or body exercising authority of a municipality that is delegated to the person or body prior to nomination day for the election of the new Council.

AND WHEREAS Council deems it expedient to delegate authority to the CAO/Clerk for the period of between Nomination Day July 27, 2018 and the commencement of the Council Term.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of JOHNSON enacts as follows:

1. THAT Council of the Corporation of the Township of JOHNSON delegates authority to the CAO/Clerk to take action, where necessary on certain restrictions listed in Section 275 of the Municipal Act, 2001 between Nomination day July 27, 2018 and the commencement of the Council term.
2. THAT the CAO/Clerk will report to Council on any actions taken under the restrictions listed in Section 275 (3) of the Municipal Act, 2001 between Nomination Day and the commencement of the Council Term.
3. This By-law is in effect for the 2018 Municipal Election and any subsequent elections conducted in the municipality.
4. FURTHER THAT the by-law shall come into force only in the event when determined by the Administrator, Clerk-Treasurer with certainty that less than 75% percent of the current members of Council will be returning to sit on the new Council after each Nomination Day of the Municipal Elections.
5. THAT this by-law shall take effect on the date of its passing.

Read and passed in open council the 16<sup>th</sup>. day of May, 2018.

\_\_\_\_\_  
Mayor: Ted Hicks

\_\_\_\_\_  
Clerk: Ruth Kelso

**CORPORATION OF THE TOWNSHIP OF JOHNSON**

BY-LAW NO. 2018 - 890

BEING a By-Law to adopt a Municipal Election Recount Policy.

WHEREAS pursuant to Section 56 (3) of the Municipal Elections Act, 1996, a municipality may, by by-law, adopt with respect to the circumstances in which the municipality requires the Clerk to hold a recount of the votes cast in an election;

AND WHEREAS the Council of the Corporation of the Township of Johnson deems it desirable to establish an election recount policy;

THEREFORE, the Council of the Corporation of the Township of Johnson hereby enacts as follows:

1. That Schedule A attached to and forming part of this by-law is hereby adopted as the Municipal Election Recount Policy for the Corporation of the Township of Johnson.
2. That this By-Law shall come into force and take effect on the day it is passed.

READ and passed in open Council this 16<sup>th</sup>. day of May, 2018.

Seal

\_\_\_\_\_  
Ted Hicks, MAYOR

\_\_\_\_\_  
Ruth Kelso, CLERK

Schedule A  
By-Law # 2018-890

**Policy Statement:**

The Corporation of the Township of Johnson recognizes that elections that are conducted freely, fairly and with integrity are fundamental to Canada's democratic society. The results of an election must instill confidence amongst candidates, electors and administrators that they accurately reflect the votes cast. Where questions exist to the accuracy of the results, a recount is a way in which all interested parties can be provided with certainty that the results are reflected accurately of the votes cast by the Township of Johnson voters.

**Purpose:**

The purpose of this policy is to create a guideline that will determine the completion of an automatic recount in accordance with Section 56 (1.1) of the Municipal Elections Act.

**Source:**

Municipal Elections Act, 1996, S.O. c. 32

**Application:**

This policy only applies to an election conducted for the following offices:

1. Mayor
2. Township Councillor

**Threshold:**

An automatic recount shall be conducted where the number of votes separating candidates from winning an office is a variance of five (5) votes or less.

**Recount Procedures:**

That the recount must be held within 15 days of the Clerk declaring the results of the election.

J(3.)

05/16/18

**CORPORATION OF THE TOWNSHIP OF JOHNSON**

BY-LAW NO. 2018 - 889

BEING a By-Law to confirm proceedings of the meeting of Council, May 16, 2018.

WHEREAS pursuant to Section 5 (3) of the Municipal Act, R.S.O. 2001, as amended requires a municipal council to exercise its power by bylaw except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

THE Council of the Corporation of the Township of Johnson hereby enacts as follows:

1. That the action of the Council at its meeting May 16, 2018 in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor and the proper officers of the Township of Johnson are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed in open Council this 16<sup>th</sup>. day of May, 2018.

Seal

\_\_\_\_\_  
Ted Hicks, MAYOR

\_\_\_\_\_  
Ruth Kelso, CLERK