

JOHNSON & TARBUTT TOWNSHIPS LANDFILL COMMITTEE
Committee Meeting Minutes

Wednesday, May 13th, 2015

Location: Township of Tarbutt & Tarbutt Add'l Council Chambers

The following minutes are comprised of resolutions and the Deputy Clerk's interpretation of the intent and direction of the committee members and the meeting in general.

Present: L. Robinson – Johnson Township

S. Flood – Tarbutt & Tarbutt Add'l Township

R. Wigmore – Tarbutt & Tarbutt Add'l Township

K. Young – Deputy Clerk, Tarbutt & Tarbutt Add'l Township

Absent: J. Kern – Johnson Township

This was the first meeting of the new term of members to the Committee and all new members were extended a welcome. The Joint Committee is equally represented by the two municipalities with the overall administrative duties shared. The Committee meetings and meeting administrative duties rotate annually between the two municipalities with the Chair and Clerk alternating each year. (Tarbutt's rotation works out to odd years and Johnson's works out to even years.)

It was agreed that R. Wigmore would be the Chair for a partial term of this Council term as our Tarbutt committee member is new to the Board. The meeting was called to order at 5:00pm. No conflicts of interest were declared. A request was made that all members of the Committee receive a copy of the current Joint Landfill operations by-law from their respective municipal offices.

Res: L2015-01 S. Flood, L. Robinson

BE IT RESOLVED THAT THE JOINT LANDFILL COMMITTEE approves the minutes of the October 22nd, 2014 regular meeting as presented. (Cd)

A. OLD BUSINESS

1. Correspondence from MOE January 7/15- Action required: stop the use of roofing shingles as interim cover. We will relocate shingles to south/west corner of cell but suggestion to check with other municipal landfills as to how they handle shingles? How often do we have to cover shingles, what quantity do we have to accumulate before covering is required and what do we use for cover? We need to look at our fee schedule regarding roofing shingles. Clerk to contact Lilian Keen, MOE to find out what other options may be available to us for disposing of roofing shingles before we consider amending current Certificate of Approval.

2. Attendance at Shed at Cell and proposal to do renovations and install heat source for winter: Councillor Robinson has agreed to attend at Landfill during open hours to review work to be done and alternatives for heating. He will report back at our next meeting with 3 estimates for heating and repairs to attendant's shed. Ruth has

a surplus door and staff at landfill is to watch for window being disposed at landfill for use in shed.

3. Scrape gravel up around metal pile and re-gravel area was completed last fall. (Ruth)
4. Repair fence at bunker to eliminate nuisance birds from ripping garbage bags apart - Tarbutt Township roads employee to attend and make recommendation for next meeting.
5. Update sign re: tipping fee changes – Glenn to follow up on with Sign Company(?) and each committee member is going to each attend and report on whether we require more signage.
6. 2014 tonnages report reviewed and accepted. – Glenn to report back on how we receive financial compensation for scrap metal pick up. We currently have an arrangement with Karhi Contracting but have we got pricing from other sources for pick up and disposal of? What amount and type of tipping fees are we collecting from CASS? Now that the student enrollment has increased and will continue to in the near future are we charging appropriate fees? Report of total tons diverted out of the Landfill site from Share Shed in the amount of 45.0 seems too high. Requested confirmation that the amount is correct.
7. Landfill gates required repairs: Tarbutt Township roads employee to assess and report back to Clerk.

B. NEW BUSINESS

1. Projects to consider for Budget 2015
 - i. Defer extension on share shed until after Summer 2015
 - ii. Ditching and gravel – Need to clarify where
 - iii. Remove the one well that is not being used? – Can we just close it?
 - iv. Purchase of additional material for covering garbage? – Clerk to contact contractor working at CASS to see if we can get some of the fill being extracted for cover?
 - v. Repair ChainLink fence on bunker – To be assessed (See A.4)
 - vi. Repair electrical fence for bear proofing – To be assessed (See A.4)

C. ITEMS FOR NEXT AGENDA

1. Budget Items
 - i. Capping of Cell 1 – Committee requested a closure cost from Clerk and also what is the total of closure reserves put aside to-date? Get figure from Johnson and report for both municipalities for next meeting.

D. CORRESPONDENCE:

1. Committee members acknowledged the availability of 2014 Annual Report from Tulloch Engineering and Ministry of Environment Waste Disposal Site Inspection Report prepared January 7th, 2015.

E. ROUND TABLE DISCUSSION:

Free Dump Days: Suggestion to promote use of green stickers distributed from both municipal offices identifying ratepayers eligible for utilizing Johnson Tarbutt Landfill Site.

Cardboard Recycle Bins: Request by Landfill Attendant to change cardboard recycling bins to "slotted" openings to ensure cardboard materials are being compressed.

Plastic Bags: Signs have been posted on recycle bins "NO PLASTIC BAGS" to be placed into comingle bins, as MWRC may reject future pickups. All comingle must be placed into recycle bins loosely without "plastic bags that they were stored in".

Share Shed Operations: Committee extremely happy with our Share Shed operations. Person(s) responsible for set up to be commended for their efforts. It was noted that Shannon Smith volunteers her time for this project and the Committee would like to express their sincere appreciation for a "Job well done". Suggestions to express our appreciation to Shannon made to Clerk to be passed on to Johnson Township as well.

F: ADJOURNMENT:

Res: L2015-02 L. Robinson, S. Flood

BE IT RESOLVED THAT THE JOINT LANDFILL COMMITTEE adjourns at 7:20pm to meet again on June 3rd at 5:30pm. (Cd)